

**CITY OF CARTER LAKE  
APPLICATION FOR CITY COUNCIL AGENDA**

**Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Phone:** \_\_\_\_\_

**Meeting Date Requested:** \_\_\_\_\_

Mail request to:  
City Clerk  
950 East Locust Street  
Carter Lake, IA 51510

Or Fax to: 712-347-5454

Or Email to:  
[celane.hauser@carterlake-ia.gov](mailto:celane.hauser@carterlake-ia.gov)

**Agenda Item Request** (please give a detailed description of the request):

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Please submit any supporting documents with this application.**

**City Council Meetings are held the first and third Monday of each month. The City Clerk must receive agenda requests by 12:00 PM on the Wednesday prior to the meeting.**

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

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**For Office Use Only:**

**Date received in Clerk's office:** \_\_\_\_\_

**Received by:** \_\_\_\_\_