

NOTICE OF MEETING OF THE CARTER LAKE CITY COUNCIL

City Council agendas are available at www.cityofcarterlake.com

You are hereby notified that a meeting of the City Council of the City of Carter Lake, Iowa, will be held **Monday, October 21, 2024, 7:00 p.m.,**

in the City Hall Council Chambers, 950 East Locust Street, Carter Lake, Iowa,

for the purpose of taking official action on the agenda items shown hereinafter and for such other business that may properly come before the Council. This is a formal meeting during which the Council may take official action on various items of business. If you wish to speak on an item, please follow the seven participation guidelines adopted by the Council for speakers:

1. Anyone may address the Council on any agenda item.
2. Speakers should approach the microphone one at a time and be recognized by the Mayor.
3. Speakers should give their name, spell their name, give their address, and then their statement.
4. Everyone should have an opportunity to speak. Therefore, please limit your remarks to three minutes on any one item.
5. At the beginning of the discussion on any item, the mayor may request statements in favor of an action to be heard first, followed by statements in opposition to the action.
6. Any concerns or questions you may have which do not relate directly to a scheduled item on the agenda will also be heard under "Citizen Concerns".
7. For the benefit of all in attendance, please turn off all cell phones and other communication devices while in the City Council Chambers.

-
1. Pledge of allegiance
 2. Roll call
 3. Approval of the agenda
 - a. additions or deletions
 4. **CONSENT AGENDA**
 - a. Department head reports
 - i. Library, Community Center, Maintenance/Parks, Police, Fire/EMS
 - b. City council minutes – SEPTEMBER
 - c. Planning board minutes – SEPTEMBER
 - d. Overtime and comp time reports – SEPTEMBER
 - e. Abstract of claims – SEPTEMBER
 - f. Receipts – SEPTEMBER
 - g. Financial reports – SEPTEMBER
 - h. Liquor License Renewal – CASEY'S GENERAL STORE FOR 11/21/24 renewal
 - i. Temporary Liquor License for Lucky Wife Wine Slushies, Inc.
 - i. (Park & Rec Craft Fair Vendor 11/12 thru 11/16)

---END OF CONSENT AGENDA---

NEW BUSINESS

5. Communications from:
 - a. Department Supervisors
 - i. Tyler Henschied
 1. Baseball field modifications
 - b. Mayor Ronald Cumberledge
 - i. Community Announcements

- c. Jason Gundersen
 - i. Street sweeper contract
 - d. Jacob Hanika
 - i. Grass and Weed Abatement notices
 - e. Jackie Wahl
 - i. Amend golf cart ordinance
 - ii. Amend Ordinance 20.05 Publications
 - iii. Amend Ordinance 5.06 Meetings
 - f. Aaron Grell
 - i. Proposed UTV ordinance
 - g. David Levy, Attorney
 - i. Dangerous Buildings
 - 1. 122 Carter Lake Club
 - h. Planning Board Update
6. ORDINANCES AND RESOLUTIONS:
- a. Consider approving an annual lease with Connections Area Agency on Aging
 - b. Consider approving plat for Maggie's Addition
 - c. Consider adopting 2024 Comprehensive Plan
7. CITIZEN CONCERNS (3 minutes per resident)
- a. Fred Vogt – Concerns
8. COUNCIL CONCERNS (3 minutes per member)
- ADJOURNMENT

ADA AND INCLUSIVE LANGUAGE NOTICE

The City of Carter Lake does not discriminate based on disability in admission to, access to, or operations of its programs, services, or activities. Individuals who need auxiliary aid for effective communication in programs and services of the City of Carter Lake are invited to make their needs and preferences known to the ADA Compliance Officer, City Hall, 950 East Locust Street, (712) 347-6320.

This notice is provided as required by Title II of the Americans with Disabilities Act of 1990.

The City of Carter Lake promotes equity and inclusion of protected classes including sex, ethnicity, color, familial status, gender identity, age, marital status, national origin, geographic background, race, creed, religious and spiritual beliefs, sexual orientation, socioeconomic status, mental and physical disability, or veteran status in admission to, access to, or operations of its programs, services, or activities. This notice applies to all departments, employees, commissions, boards, and volunteers that work with the City of Carter Lake.

CLCC Monthly Report-September 2024

1120 Willow Dr

712-847-8565 ext 310

clccdirector@carterlake-ia.gov

<u>ITEM</u>	<u>STATS</u>		
Reservations	Total/Prev. Mo. 1/3		Revenue/Prev. Mo. \$450/\$425
Memberships	Total/Prev. Mo. 803/917	Sales/Prev. Mo. 42/13	Revenue/Prev. Mo. \$2394.07/\$2,739.50
Fitness	Attendance Total/Prev. Mo. 310/307		Attendance Average/Prev. Mo. 3.1/2.2
Recreation/Activities	Events/Prev. Mo. 1/0	Event Attendance/Prev. Mo. 15/0	Activity Attendance/Prev. Mo. 429/462
Admittance/Prev Mo. 1463/1570			

Highlights:

- Cheer registrations opened and closed with 36 girls ages 3-12 registered!
- Youth Basketball registrations opened early October and remain open
- The Seniors picnic at Hummel had 15 attendees!
- Reservation revenue, events, and fitness attendance are up from August to September

Lowlights:

- Most metrics were down from August to September

Looking Ahead:

- The CLCC is looking into sponsoring youth roller hockey teams, and hosting an indoor adult intramural volleyball league
- The Trunk or Treat Event is Oct 24th from 6-8pm and includes a monster mash activity/dance fair. RSVP for handing out candy is still open!
- The CLCC will be hosting a Craft Fair November 16th, attendance is free day of. Fees apply to be a vendor!



Month in Review

- ★ Kaitlyn Watson, our new Circulation Manager, started working at the library!
- ★ The library now has a geocache. A few people have come by the library to solve it.
- ★ We held two separate Paint and Sip events: Adult and Teens/Tweens and both were very successful
- ★ Monday Mayhem is still a hit with the kids after school. About 15-18 kids show up for these events. Make-it-in-a-Mug was a huge success.
- ★ Boozy Book Club read First Lie Wins for September
- ★ Music Bingo was a huge success! We had 45 people show up.
- ★ Sharon's Take and Make Kits have been popular this month. This month's Spice Kit featured curry and the Craft Kit was a DIY body scrub.

What's to Come

- ★ We had Fall Family Photos at the Library!
- ★ Family Book Club- first book is Pickle Juice on a Cookie
- ★ Tarot Card Reading event at the library done by Tarot by Stef
- ★ The library is hosting a Writing Workshop with Poet Laureate Stephanie Pacheco and the Nebraska Writers Collective
- ★ Discover Our History resumes on Thursday, October 17th.
- ★ Adult Board Game Night with Spielbound will take place on Friday, October 18th.
- ★ Just Craftin' Around this month will feature Spooky Planters
- ★ Monday Mayhem this month will have kids doing: Cookie Excavation, Rubber Duck Cosplay, and a Pickle Autopsy!
- ★ The library is hosting a Mario Kart Tournament on Saturday, October 26th.
- ★ Our annual Haunted House, Trunk or Treat and the CLCC's Monster Mash is happening on Thursday, October 24th this year!
- ★ Iowa State Library's Annual Report is due on October 31st.



**Library Director's Report
October 14th, 2024
6:00 pm**

<u>September Patron Data</u>	
Monthly Network Usage	1238
Unique Wi-Fi Visitors	212
Computer Usage	255
New Library Cards	13
Renewed Cards	0
Patron Count	1187
Program (Services)	53
Programming (Participants)	1098
Circulation	730
E-Audiobooks/Ebooks	221

Community Members who checked out materials from the library in Month saved a total of **\$10,039.02**

<u>Library Revenue</u>	
Black and White Copies	25.45
Color Copies	14.75
Fax	8.75
Donations	0
Sales (Books)	0
Fines (Damaged Books)	0
Lamination	0
Library Card (NR)	0
Monthly Total	48.95

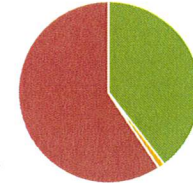
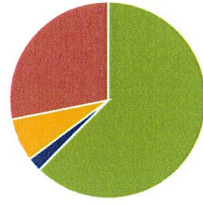
Carter Lake Public Library

July, 2024 - September, 2024

July

Overview

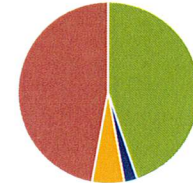
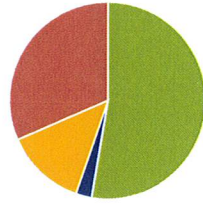
All Children Programs	53	62.35%	All Children Participants	741	39.56%
Young Adult Programs	2	2.35%	Young Adult Participants	0	0%
Adult Programs	6	7.06%	Adult Participants	21	1.12%
General Interest Programs	24	28.24%	General Interest Participants	1111	59.32%
Total Programs	85		Total Participants	1873	



August

Overview

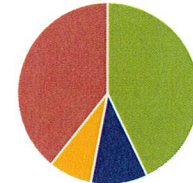
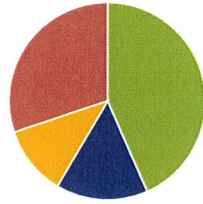
All Children Programs	20	52.63%	All Children Participants	486	44.83%
Young Adult Programs	1	2.63%	Young Adult Participants	25	2.31%
Adult Programs	5	13.16%	Adult Participants	62	5.72%
General Interest Programs	12	31.58%	General Interest Participants	511	47.14%
Total Programs	38		Total Participants	1084	



September

Overview

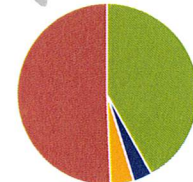
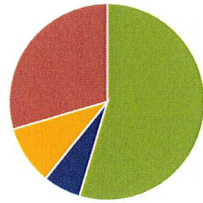
All Children Programs	23	43.4%	All Children Participants	471	42.9%
Young Adult Programs	8	15.09%	Young Adult Participants	111	10.11%
Adult Programs	6	11.32%	Adult Participants	85	7.74%
General Interest Programs	16	30.19%	General Interest Participants	431	39.25%
Total Programs	53		Total Participants	1098	



Year in Review

Overview

All Children Programs	96	54.55%	All Children Participants	1698	41.87%
Young Adult Programs	11	6.25%	Young Adult Participants	136	3.35%
Adult Programs	17	9.66%	Adult Participants	168	4.14%
General Interest Programs	52	29.55%	General Interest Participants	2053	50.63%
Total Programs	176		Total Participants	4055	



Carter Lake Public Library

September-2024

In September, 212 unique patrons used your library WiFi. On average, these patrons visited to use the WiFi on just under 5 individual days.

Change from prior month



1238 ↑ 13.79%

Monthly Sessions



1031 ↑ 10.5%

Total Visits



212 ↑ 7.61%

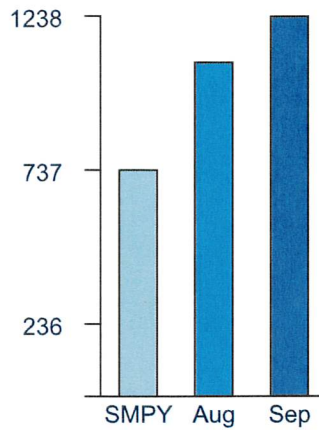
Unique Visitors



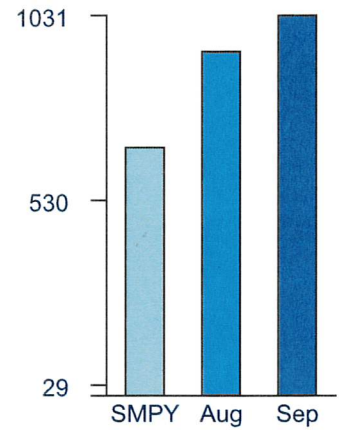
4.86 ↑ 2.53%

Average Return Rate

Total Monthly Session Count

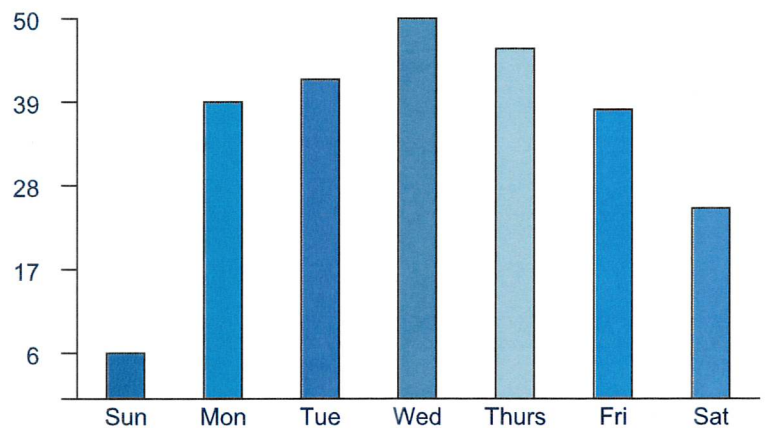


Total Monthly Visits

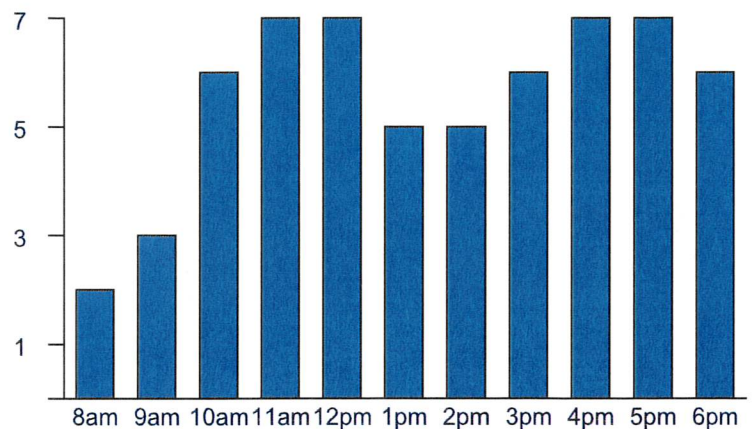


*SMPY: Same Month Prior Year

Average Daily Visits



Average Peak Hourly



SAFETY ACTION PLAN

Assignment Number	Assignment
Person Responsible	
Estimated Completion Date	
Completion Date	
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Assignment Number	Assignment
Person Responsible	
Estimated Completion Date	
Completion Date	
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Assignment Number	Assignment
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Assignment Number	Assignment
Person Responsible	
Estimated Completion Date	
Completion Date	
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Assignment Number	Assignment
Person Responsible	
Estimated Completion Date	
Completion Date	



Codes With Descriptions

	Totals	
ADMIN - ADMINISTRATIVE ASSIGNMENT	1	1
ALAB - BUSINESS ALARM	9	9
ANIMAL - ANIMAL COMPLAINT	11	11
ARES - RESIDENTIAL OR HOME ALARM	1	1
ARMED - ARMED SUBJECT	3	3
ARMED - ARMED SUBJECT; BARI - BARRICADED SUBJECT; FSTAND - FIRE STANDBY STATUS	1	1
ASSA - ASSAULT	8	8
BDC - BROADCAST	5	5
BURG - BURGLARY	4	4
CIVIL - CIVIL PAPERS, CIVIL SITUATION, KEEP THE PEACE	4	4
CLEAR - CLEAR THE LOT	4	4
CLOC - CHECK LOCATION	43	43
COMPLAINT - COMPLAINT REPORT	5	5
CRIM - CRIMINAL MISCHIEF OR VANDALISM	6	6
CWEL - CHECK THE WELFARE	31	31
CWEL - CHECK THE WELFARE; E10 - CHEST PAIN/CHEST DISCOMFORT (NON-TRAUMATIC)	1	1
CWEL - CHECK THE WELFARE; E25 - PSYCHIATRIC/ABNORMAL BEHAVIOR/SUICIDE ATTEMPT	1	1
DIST - DISTURBANCE	19	19
DIST - DISTURBANCE; E21 - HEMORRHAGE/LACERATIONS	1	1
DIST - DISTURBANCE; EMED - MEDICAL EMERGENCY	2	2
DUI - OWI OR IMPAIRED DRIVER	1	1
E13 - DIABETIC PROBLEMS; EMED2 - MEDICAL EMERGENCY 2ND ALARM	1	1
E17 - FALLS	1	1
E26 - SICK PERSON (SPECIFIC DIAGNOSIS)	1	1
E29 - TRAFFIC /TRANSPORTATION INCIDENTS; PI - PERSONAL INJURY ACCIDENT	1	1
E31 - UNCONSCIOUS/FAINTING (NEAR); ASFD - ASSIST FIRE DEPARTMENT	1	1
E34 - AUTOMATIC CRASH NOTIFICATION; PI - PERSONAL INJURY ACCIDENT	1	1
E3 - ANIMAL BITES/ATTACKS; ASFD - ASSIST FIRE DEPARTMENT	1	1
E6 - BREATHING PROBLEMS; ASFD - ASSIST FIRE DEPARTMENT	1	1
E9 - CARDIAC OR RESPIRATORY ARREST/DEATH; ASFD - ASSIST FIRE DEPARTMENT	1	1
EXPO - INDECENT EXPOSURE	1	1
FAFDS - AUTOMATIC FIRE DETECTION SIGNAL ALARM	1	1
FOLL - FOLLOW UP	21	21
FOUND - FOUND PROPERTY	1	1
HARR - HARASSMENT	2	2
HOME - HOME INVASION	1	1
INTO - INTOXICATED SUBJECT	3	3
JUV - JUVENILE PROBLEMS	1	1
MJUV - MISSING JUVENILE	1	1

Codes With Descriptions**Totals**

MOTA - MOTORIST ASSIST	3	3
NOIS - NOISE COMPLAINTS	1	1
OPEN - OPEN DOOR	2	2
PARKING - PARKING PROBLEMS, CONTINUOUSLY PARKED VEHICLE	8	8
PDHR - PROPERTY DAMAGE HIT AND RUN	4	4
PD - PROPERTY DAMAGE ACCIDENT	2	2
RECO - RECOVERED PROPERTY/VEHICLE	1	1
SEXU - SEXUAL ASSAULT	2	2
SHOP - SHOPLIFTER	2	2
STNV - STOLEN VEHICLE	1	1
SUSP - SUSPICIOUS ACTIVITY	13	13
THEFT - THEFT	18	18
THREAT - THREATS	6	6
TRAFFIC - TRAFFIC STOP	56	56
TRAFFIC - TRAFFIC STOP; EMED - MEDICAL EMERGENCY	1	1
TRANS - TRANSPORT ARREST/PRISONER	1	1
TRESPASS - TRESPASSING	20	20
TRESPASS - TRESPASSING; WANTED - WANTED PERSON	1	1
VICE - DRUGS, PROSTITUTION, VICE ASSIGNMENT	2	2
WANTED - WANTED PERSON	13	13
Totals	359	359



Carter Lake Iowa Police Department

950 E Locust St, Carter Lake, IA 51510

Phone (712) 347-5920 Fax (712) 347-6486

CLPD Monthly Arrest Report

Printed on September 30, 2024

Case Number	Charges	Arrest Date	Last, First Name	Address
CL24-000771	Possess Firearm or Offensive	08/28/24	JUHL, JUSTIN	1214 HIATT ST,
CL24-000755	Fugitive From Justice - 1989;	08/23/24	LOWRY, AIDAN	2510 ABBOTT PLAZA,
CL24-000745	Trespass -- Refuse to Vacate, \$0	08/20/24	HERNANDEZ,	3510 N 9TH ST,
CL24-000745	Trespass -- Refuse to Vacate, \$0	08/20/24	JONES, RYLEIGH	3510 N 9TH ST LOT
CL24-000718	Theft 5th -- Possession of Stolen	08/11/24	WILEY, CHARLES	3715 N 9TH ST,
CL24-000766	Open Container -- Driver (21 Years	08/27/24	PECK, TIFFANY	1300 E LOCUST ST,
CL24-000782	Fugitive From Justice - 1989	08/31/24	CHRANS, DERRICK	3510 N 9TH STREET
CL24-000766	Public Intoxication -- 1st Off;	08/27/24	BAUGHMAN, KEVIN	3000 AIRPORT RD,
CL24-000735	GENERAL PURPOSE REPORT	08/15/24	HAMLING, MORGAN	1100 E LOCUST ST,
CL24-000759	Public Intoxication -- 1st Off	08/25/24	GINN, JEREMY	2210 ABBOTT DRIVE,
CL24-000746	GENERAL PURPOSE REPORT	08/20/24	TERRY, DUSTIN	3510 N. 9TH STREET,
CL24-000714	Open Container -- Driver (21 Years	08/09/24	CARDONA	190 CARTER LAKE
CL24-000692	Provide False Identification	08/04/24	GONZALES,	3000 AIRPORT RD,
CL24-000776	NO VALID DRIVERS LICENSE;	08/28/24	LAYMAN, THOMAS	1031 AVENUE H,

Case Number	Charges	Arrest Date	Last, First Name	Address
CL24-000754	Possess Drug Paraphernalia; HOLD	08/22/24	TURNQUIST, JAMIE	900 AVE H, CARTER
CL24-000752	Assault Causing Bod Inj or Ment	08/22/24	GOLLOBIT, JEFFREY	1201 AVE H, CARTER
CL24-000743	Assault with Dangerous Weapon	08/18/24	MICHAEL, SUPICA	3510 N 9TH STREET
CL24-000733	GENERAL PURPOSE REPORT	08/14/24	DAVENPORT,	2800 N 9TH STREET,
CL24-000733	GENERAL PURPOSE REPORT;	08/14/24	DIAZ-LOPEZ,	2800 N 9TH STREET,
CL24-000685	HOLD FOR OTHER IOWA	08/02/24	GAPPA, JERAD	1300 E LOCUST ST,
CL24-000683	Trespass -- Refuse to Vacate, \$0	08/01/24	LAMPLEY, ROLANDO	
CL24-000683	Trespass -- Refuse to Vacate, \$0	08/01/24	BERRY, DUR'ON	2210 ABBOTT DRIVE,
CL24-000708	GENERAL PURPOSE REPORT	08/08/24	DAY, KEITH	1540 SILVER LANE,
CL24-000706	Possession Of Controlled Substance	08/07/24	GATROST, JOSEPH	1200 MAYPER DR,
CL24-000704	GENERAL PURPOSE REPORT	08/07/24	GALLINA, SCOTT	1321 DORENE BLVD,
CL24-000701	OWI -- 1st Offense	08/07/24	HENDRICKSON,	2449 N 13TH ST,
CL24-000700	OWI -- 1st Offense; DRIVING	08/06/24	RAI, SUNIL	N 9TH ST / AVENUE J,
CL24-000697	Assault - General	08/06/24	PAGE, SHAWNTELLE	1406 LINDWOOD DR,
CL24-000783	Crim Misch 5th -- Damage Under	08/31/24	PHILLIPS, ESTEVON	3000 AIRPORT RD,
CL24-000780	Theft 1st -- Motor Vehicle Theft Over	08/30/24	MEJIA, ADAM	1031 AVENUE H,
CL24-000760	Public Intoxication -- 1st Off;	08/25/24	ORTIZ-TAVIZON,	200 OWEN PARKWAY
CL24-000736	Interfere w/ Official Acts, \$0	08/16/24	DANIELS, PATRICK	1218 DORENE BLVD,

Case Number	Charges	Arrest Date	Last, First Name	Address
CL24-000720	Domestic Abuse Assault, 1st Off w/	08/12/24	BOOKOUT, REBECCA	1117 WILLOW DR,
CL24-000740	Fail to Provide Proof of Finan.	08/17/24	STELLA, ROCCO	700 E LOCUST ST,
CL24-000739	OWI -- 2nd Offense	08/17/24	MULLEN, TIMOTHY	1200 E LOCUST ST,
CL24-000725	OWI -- 1st Offense	08/12/24	VANCLEAVE,	900 AVENUE H,
CL24-000710	Burglary 3rd Deg -- Vehicle, 1st Off;	08/09/24	WILLIAMS, TYLER	300 AVE H, CARTER
CL24-000686	GENERAL PURPOSE REPORT	08/02/24	PETERS, EDWARD	1400 BIG LAKE RD,

Total Records: 38

CARTER LAKE CITY COUNCIL MEETING
MONDAY, August 19, 2024

Mayor Ronald Cumberledge called the special meeting to order at 6:00 p.m. Grell moved to go into closed session to discuss real estate matters, seconded by Skinner. Unanimously approved. At 6:50 p.m. the council returned to open session and Gundersen moved to adjourn seconded by Skinner; unanimously approved.

Mayor Ronald Cumberledge called the regular meeting to order at 7:00 p.m. Roll call of the council, present: Victor Skinner, Jacob Hanika, Jackie Wahl, Aaron Grell, and Jason Gundersen; City Attorney David Levy and Clerk Jackie Carl were also present.

Upon motion duly made by Gundersen, and seconded by Hanika, the council's agenda was unanimously approved. Gundersen moved to approve the consent agenda which included the following items: Department head reports from Parks, Library, Community Center, Senior Services, Maintenance, Police, Fire/EMS; City council minutes from June; Overtime and comp time reports for July; abstract of claims, receipts and financial reports for July. Hanika moved to second the motion.

Gundersen moved to approve updated job description for the Fire Department Coordinator, seconded by Grell; unanimously approved.

Gundersen moved to new fire department candidate Jeff Patterson-Fisk, Skinner; unanimously approved.

Gundersen introduced Tyler Henscheid as the new director at the Carter Lake Community Center.

Gundersen moved to approve the HGM contract to continue with the Green Space project, seconded by Grell; unanimously approved.

Skinner spoke to the public to encourage everyone to take pride in their property and clean up the fence line, the yard, and curbs. Help make Carter Lake look good.

Grell would like to see the UTV ordinance on the next agenda.

Gundersen moved to approve RFP for Zoning Code Consultant, seconded by Grell; unanimously approved. Hanika moved to approve RPF for an executive search firm to hire a City Administrator, seconded by Grell; unanimously approved. Sinner moved to approve to approve wages for the Jacob Huscroft, seconded by Wahl; unanimously approved. Gundersen moved to approve the wage for Tyler Henscheid at 65,000, seconded by Hanika; unanimously approved.

Moved to adjourn at 8:00 p.m.

Jackie Carl, City Clerk

Ronald Cumberledge, Mayor

CARTER LAKE CITY COUNCIL MEETING
Tuesday, September 10, 2024

Mayor Ronald Cumberledge called the special meeting to order at 6:00 p.m. Gundersen moved into closed session to discuss legal matters pursuant to Iowa Code 21.5(c), seconded by Grell. Unanimously approved. At 8:50 p.m. the council returned to open session and Gundersen moved to adjourn seconded by Skinner; unanimously approved.

Absent: Jacob Hanika; Present: Attorneys Rob Livingston and David Levy, Mayor Ronald Cumberledge, City Clerk Jackie Carl, Councilmembers Jason Gundersen, Jackie Wahl, Victor Skinner, Aaron Grell.

Jackie Carl, City Clerk

Ronald Cumberledge, Mayor

CARTER LAKE CITY COUNCIL MEETING
Monday, September 16, 2024

Mayor Ronald Cumberledge called the regular meeting to order at 7:00 p.m. Roll call of the council, present: Victor Skinner, Jacob Hanika, Jackie Wahl, Aaron Grell, and Jason Gundersen; City Attorney David Levy and Clerk Jackie Carl were also present.

Upon motion duly made by Hanika, and seconded by Gundersen, the council's agenda was unanimously approved. Hanika moved to approve the consent agenda which included the following items: Department head reports from Parks, Library, Community Center, Senior Services, Maintenance, Police, Fire/EMS; City council minutes from August; Overtime and comp time reports for August; abstract of claims, receipts and financial reports for August. Gundersen moved to second the motion.

Gundersen moved to approve the request from Prairie Flower Casino regarding the signage that could not be approved by the Planning Board due to conflicts with the zoning code; seconded by Hanika; unanimously approved.

Mayor Cumberledge provided an update on the water project. Attorney Levy explained that he has no concerns with the mayor, not having specific items listed under his name. The mayor may use his forum to make announcements and updates for the community. Common practice and Iowa law states discussions are allowed, but no decision or motions are allowed unless the items is physically listed on the agenda.

Gundersen would like to see abatements moved into the inspector's office for weeds. He would also like to see the city adopt plumbing codes from Omaha and MUD. Jason would like to see bids for street sweeping in town at least a few times a year. The clerk will collect information for the next meeting.

Wahl, wanted to review changes to the golf cart ordinance, without previous discussion Gundersen moved to table to the next workshop, seconded by Skinner; unanimously approved. Also requested changes to code 20.05 and 5.06, Gundersen moved to discuss at next workshop to have final format ready for October meeting, seconded by Wahl; unanimously approved.

Grell would like to see the UTV ordinance on the next agenda; clerk will have it prepared for the workshop to review.

Gundersen moved to approve making changes for health insurance for employees, there will be significant savings for employees and the city moving to a large group policy with other communities across the state of Iowa, seconded by Grell; unanimously approved.

Grell moved to approve wages for the Aiden Chambers, seconded by Skinner; unanimously approved.

Community Concerns about the amount of fast traffic and people not stopping at stop signs is scary around the school Please encourage the police to increase patrols and tickets.

Andy Gallet was outspoken regarding a new bike trail sign that was placed in the right of way in front of his home.

Moved to adjourn at 7:50 p.m.

Jackie Carl, City Clerk

Ronald Cumberledge, Mayor

CARTER LAKE CITY COUNCIL MEETING
Monday, September 30, 2024

Mayor Ronald Cumberledge called the special meeting to order at 5:30 p.m. Gundersen moved into closed session to discuss legal matters pursuant to Iowa Code 21.5(c), seconded by Skinner. Unanimously approved. At 6:40 p.m. the council returned to opened session and Gundersen moved to adjourn seconded by Skinner; unanimously approved.

Absent: Aaron Grell and Jacob Hanika; Present: Attorneys Vanessa, Mayor Ronald Cumberledge, City Clerk Jackie Carl, Councilmembers Jason Gundersen, Jackie Wahl, Victor Skinner.

Jackie Carl, City Clerk

Ronald Cumberledge, Mayor

PLANNING BOARD MEETING

Monday, September 9, 2024, 7:00 P.M.

Board Chair Ed Palandri called the meeting to order at 7:00 p.m. Roll Call: Present: Ed Palandri, Jay Gundersen, Ray Pauly, Tim Podraza, Kathy Dueling, Robert Horan and Drew Evers are present;

Pauly moved to approve the agenda, seconded by Evers; unanimous approval; Pauly moved to approve the consent agenda and seconded by Dueling; unanimously approved.

New Business:

ZUM Bus Services was present to request a permit to move forward with bus parking at 1655 Locust Street lot. Signed a four-year lease to park 94 buses. Board chairman will work with the building inspection office to draft a text change to allow the use to be added to the matrix. And a conditional use permit will be drafted for review at the next meeting.

Podraza moved to adjourn seconded by Gundersen.

Adjourn at 7:30 p.m.

Parks Board Meeting Minutes
9/26/2024 5:00pm @ CLCC

Attending members

Keebie Kessler
Carolyn Sapienzia
Rich Sapienzia
Misty Smith
Janette Banks
Risa Putnam
Tyler Henscheid

Not in Attendance

Tiffany Peck

-Craft fair update (November 16th 9a -3p)

Applications being sent out (14 as of 9/30/24)
50 vendors is goal
Tables & chairs from Gibbs rental
Tyler to order yard signs
Janette to contact Tyler to find out who has paid
November 6th – review and adjust tables/chairs needed
Set up Friday night – Tyler to advise when delivery has been scheduled
7am for vendors to set up
Cheerleaders to perform
Cheerleaders to have lunch fundraiser
Cheerleaders to handle raffle

-Trunk or Treat (October 24th 6 -8p)

Set up at 5
Need volunteers to run candy – Risa to get volunteers

-Wellness Checks/Vaccinations

Carolyn to make calls to check

-Wavecrest Park - Sand

Beach needs sand. Call Omaha Chamber to see about sand donation from Sand in the City event? Or Jason Gunderson?

-Watson Park – Water fountain broken

Next spring fix the 5 broken park water fountains

-Maybrey Park

Needs 2 new grills. Bob possibly has one, need to order the other (or both)

-Concession stands

Bids to fill

Contracted to be open dates/times field is being used (Proposed - Mon-Fri nights & Sat when 2 games back-to-back). And must be there 1 hour before.

-Ball fields

Getting bids to redo fields (work to start hopefully in November) – 70 feet/bases/mound/batter box

PA system

Replace speakers

Lap top

-CLCC gym rentals

System to rent gym with fee structure

CLCC teams have priority

Proposed fee structure

CLCC members – free

CL residents nonmembers – cheaper than non-residents

-Next board meeting TBD



**CARTER LAKE
COMMUNITY
CENTER**

**HOLIDAY
CRAFT FAIR**

**November 16th
9 a.m. - 3 p.m.
1120 Willow St
Carter Lake, IA**

CC ANALYSIS, 22 OVERTIME REPORT
9/20/2024 THRU 9/20/2024

COST CENTER	OVERTIME HOURS	OVERTIME PAY	COMP TIME HRS
41009 SHARON N CARR			
41040 OT WAGES/LIBRAR	2.25	74.25	
EMP TOT 41009	2.25	74.25	
43109 AYDEN K CHAMBER			
43040 OT WAGES/PARKS	4.00	96.00	
EMP TOT 43109	4.00	96.00	
21009 ETHAN G CHAMBER			
81040 OT WAGES/WATER	4.25	127.50	
EMP TOT 21009	4.25	127.50	
11002 GARY D CHAMBERS			
11040 OT POLICE WAGES	20.00	1287.60	
11043 HOLIDAY TO COMP	10.00		
EMP TOT 11002	30.00	1287.60	
11016 MATTHEW R COLE			
11043 HOLIDAY TO COMP	10.00		
EMP TOT 11016	10.00		
11012 NICHOLAS R DARG			
11040 OT POLICE WAGES	2.25	119.07	
EMP TOT 11012	2.25	119.07	
11003 JOSHUA J DRISCO			
11010 POLICE WAGES			1.00
EMP TOT 11003			1.00
11006 RYAN P GONSIOR			
11010 POLICE WAGES			2.00
11040 OT POLICE WAGES	10.00	643.80	
11043 HOLIDAY TO COMP	10.00		
EMP TOT 11006	20.00	643.80	2.00
46004 NICHOLAS R HOLM			
46040 OT/COMM CENT	1.25	42.19	
EMP TOT 46004	1.25	42.19	
11010 JACOB S HUSCROF			
11040 OT POLICE WAGES	.25	14.41	
11043 HOLIDAY TO COMP	10.00		

CC ANALYSIS, 22 OVERTIME REPORT
 9/20/2024 THRU 9/20/2024

COST CENTER	OVERTIME HOURS	OVERTIME PAY	COMP TIME HRS
EMP TOT 11010	10.25	14.41	
11015 ELIZABETH A SAN			
11010 POLICE WAGES			6.00
11042 OT TO COMP TIME	6.00		
	-----		-----
EMP TOT 11015	6.00		6.00
41006 MARGARET H SCHM			
41040 OT WAGES/LIBRAR	.50	16.13	
	-----	-----	
EMP TOT 41006	.50	16.13	
21002 RANDY C SMITH			
81040 OT WAGES/WATER	4.50	157.01	
	-----	-----	
EMP TOT 21002	4.50	157.01	
11008 ADAM W SWINARSK			
11040 OT POLICE WAGES	24.50	1456.04	
	-----	-----	
EMP TOT 11008	24.50	1456.04	
46010 LEVI J TERRELL			
46042 OT TO COMP TIME	.50		

EMP TOT 46010	.50		
62005 LAURINE K WILHI			
46020 PT/COMM CENT	21.50	483.75	
62010 ADMIN WAGES			8.00
62040 OT WAGES/ADMIN			1.25
62042 OT TO COMP	3.25		
	-----	-----	-----
EMP TOT 62005	24.75	483.75	9.25
Report Total	145.00	4517.75	18.25
Employee Count	16		

CC ANALYSIS, 22 OVERTIME REPORT
 9/06/2024 THRU 9/06/2024

COST CENTER	OVERTIME HOURS	OVERTIME PAY	COMP TIME HRS
41009 SHARON N CARR			
41040 OT WAGES/LIBRAR	2.25	74.25	
	-----	-----	
EMP TOT 41009	2.25	74.25	
21009 ETHAN G CHAMBER			
81040 OT WAGES/WATER	4.25	127.50	
	-----	-----	
EMP TOT 21009	4.25	127.50	
11002 GARY D CHAMBERS			
11010 POLICE WAGES			10.00
11040 OT POLICE WAGES	1.50	98.82	
	-----	-----	-----
EMP TOT 11002	1.50	98.82	10.00
11016 MATTHEW R COLE			
11042 OT TO COMP TIME	4.75		

EMP TOT 11016	4.75		
11012 NICHOLAS R DARG			
11040 OT POLICE WAGES	.25	13.23	
	-----	-----	
EMP TOT 11012	.25	13.23	
11003 JOSHUA J DRISCO			
11010 POLICE WAGES			9.00
11042 OT TO COMP TIME	4.00		
	-----		-----
EMP TOT 11003	4.00		9.00
11006 RYAN P GONSIOR			
11010 POLICE WAGES			2.75

EMP TOT 11006			2.75
46004 NICHOLAS R HOLM			
46040 OT/COMM CENT	4.75	109.69	
	-----	-----	
EMP TOT 46004	4.75	109.69	
11010 JACOB S HUSCROF			
11010 POLICE WAGES			1.00

EMP TOT 11010			1.00
15001 PHILLIP J NEWTO			
15040 OT FIRE DEPT	.50	23.44	
	-----	-----	
EMP TOT 15001	.50	23.44	
62001 LISA M RUEHLE			

CC ANALYSIS, 22 OVERTIME REPORT
 9/06/2024 THRU 9/06/2024

COST CENTER	OVERTIME HOURS	OVERTIME PAY	COMP TIME HRS
62040 OT WAGES/ADMIN	.75	39.87	
81040 OT WAGES/WATER	.75	39.87	
EMP TOT 62001	1.50	79.74	
11015 ELIZABETH A SAN			
11040 OT POLICE WAGES	.50	21.45	
11042 OT TO COMP TIME	4.00		
EMP TOT 11015	4.50	21.45	
41006 MARGARET H SCHM			
41040 OT WAGES/LIBRAR	1.75	56.44	
EMP TOT 41006	1.75	56.44	
21002 RANDY C SMITH			
81040 OT WAGES/WATER	5.25	183.17	
EMP TOT 21002	5.25	183.17	
11008 ADAM W SWINARSK			
11010 POLICE WAGES			3.00
11040 OT POLICE WAGES	10.50	615.98	
11042 OT TO COMP TIME	1.00	60.17	
EMP TOT 11008	11.50	676.15	3.00
62005 LAURINE K WILHI			
46020 PT/COMM CENT	20.75	466.88	
62040 OT WAGES/ADMIN	1.25	42.21	
EMP TOT 62005	22.00	509.09	
Report Total	68.75	1972.97	25.75
Employee Count	16		



State of Iowa

Alcoholic Beverages Division

Applicant

NAME OF LEGAL ENTITY	NAME OF BUSINESS(DBA)	BUSINESS		
SLUSH UP & DRINK, LLC	Lucky Wife Wine Slushies Inc.	(712) 266-6679		
ADDRESS OF PREMISES	PREMISES SUITE/APT NUMBER	CITY	COUNTY	ZIP
1120 Willow Drive		Carter Lake	Pottawattamie	51510
MAILING ADDRESS	CITY	STATE	ZIP	
119 North Hillcrest Avenue	Hinton	Iowa	51024	

Contact Person

NAME	PHONE	EMAIL
Angelica Sheeley	(712) 266-6679	luckywifewineslushies6@gmail.com

License Information

LICENSE NUMBER	LICENSE/PERMIT TYPE	TERM	STATUS
	Special Class C Retail Alcohol License	5 Day	Submitted to Local Authority

EFFECTIVE DATE	EXPIRATION DATE	LAST DAY OF BUSINESS
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SUB-PERMITS

Special Class C Retail Alcohol License

PRIVILEGES



Status of Business

BUSINESS TYPE

Limited Liability Company

Ownership

• Individual Owners

NAME	CITY	STATE	ZIP	POSITION	% OF OWNERSHIP	U.S. CITIZEN
ANGELICA SHEELEY	Hinton	Iowa	51024	Owner	100.00	Yes

Insurance Company Information

INSURANCE COMPANY

Founders Insurance Company

POLICY EFFECTIVE DATE

Nov 12, 2024

POLICY EXPIRATION DATE

Nov 17, 2024

DRAM CANCEL DATE

OUTDOOR SERVICE EFFECTIVE DATE

OUTDOOR SERVICE EXPIRATION DATE

BOND EFFECTIVE DATE

TEMP TRANSFER EFFECTIVE DATE

TEMP TRANSFER EXPIRATION DATE

Odeys Inc.

911 S 20th STREET
 Omaha, NE 68108
 402-597-6296

Estimate

DATE	ESTIMATE NO.
9/24/2024	9938

NAME / ADDRESS
City Of Carter Lake Tyler Henscheid 950 Locust St. Carter Lake. IA 51510

PROJECT

DESCRIPTION	QTY	U/M	COST	TOTAL
Renovation of Field #1 Infield All waist to be hauled away by the city				
Mobilization To and From Job Site	1		650.00	650.00T
Field Layout			450.00	450.00
Grading -Remove existing infield sod from 1st base to 2nd base and from 2nd base to 3rd base approximately 10' -Core out infield in the removed area -Haul in Infield Ag Lime supplied by customer -Roll infield if needed -Groom infield	1		2,000.00	2,000.00T
Sprinkler System Renovation Done by city (2 heads?)			0.00	0.00T
Base Anchor Mounts Installed	4		60.00	240.00
Hollywood Impact Double First Base Set - w/o Anchors	0		449.95	0.00T
Field #1-825', Field #2-725 (share fence with Field #1, Field #3-650' Approximate distances but close (2200')				
Poly Fence Cap - 250' coil	9		339.95	3,059.55T
Volume Discount	9		-30.00	-270.00T

SIGNATURE

	TOTAL
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Web Site
www.odeys.com

Odeys Inc.

911 S 20th STREET
 Omaha, NE 68108
 402-597-6296

Estimate

DATE	ESTIMATE NO.
9/24/2024	9938

NAME / ADDRESS
City Of Carter Lake Tyler Henscheid 950 Locust St. Carter Lake. IA 51510

PROJECT

DESCRIPTION	QTY	U/M	COST	TOTAL
Poly Fence Cap Installer	1		74.95	74.95T
Poly Fence Cap Ties Matching Colors - Pkg of 100	9		38.95	350.55T
Shipping / Handling to get to our warehouse	9		125.00	1,125.00
Discount Shipping because large enough order to take more room on truck... ESTIMATED this is an estimate based on our last order. Shipping changes every order... We currently have only 9 rolls in stock so if you can decide quick this price is stable.	9		-35.00	-315.00
~~~~~ CHANGE ORDER ~~~~~ October 3, 2024 > Decreased quantity of Impact Double First Set 40302 from 1 to 0. Decreased price of Impact Double First Set 40302 from \$449.95 to \$0.00. (-\$449.95) > Added 9 Fence Cap 250' 50302. (+\$3,059.55) > Added 9 Volume Discount. (-\$270.00) > Added 1 Fence Cap Installer 50304. (+\$74.95) > Added 9 Fence Cap Ties 50303. (+\$350.55) > Added 9 Shipping. (+\$1,125.00) > Added 9 Discount. (-\$315.00) Total change to estimate +\$3,575.10 ~~~~~				
Sales Tax Exempt			0.00	0.00

SIGNATURE _____

	<b>TOTAL</b>	\$7,365.05
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Estimates valid for (30) days. Unless otherwise noted.  
 There will be a 3.5% additional fee when paying with a Credit Card.  
 Thank you for your understanding.

Web Site
www.odeys.com

# Estimate



Recipient

City of Carter Lake

Oct 09, 2024

**Millard Sprinkler**

13235 Chandler Rd Ste C  
Omaha, NE 68138

4028941199  
customersupport@millardsprinkler.com

## Carter Lake Baseball Field Remodel [City of Carter Lake]

### Options

Option 1	\$6,250.00
Carter Lake Baseball Field Remodel (Move Infield Heads and Replace Broken Heads) Carter Lake IA	

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Option 2	\$7,225.00
Carter Lake Baseball Field Remodel (ALT #1 Add 1 Zone of Infield Heads to water the aggregate) Carter Lake IA	

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**Options Total** **\$13,475.00**

### Custom Fields

Water Demand  
60 gpm

Includes  
Labor, Material, Taxes, Permits, Sleeving

#### Excludes

Waiver of Subrogation, Performance Bond, Plumbing, Capitol  
facility fees, Davis Bacon Wages, Directional Boring, Electrical—  
110v, Staking for concrete edges

### Terms and Conditions

If drip irrigation is a specified product on this project, then drip product must be installed on bare dirt after the plants are in and before the rock or mulch is installed. If Millard Sprinkler has to move the mulch or rock in order to install the drip piping, then a change order will be required for the extra labor.

If Millard Sprinkler is not given a minimum 48 hour notice of when to sleeve, boring will be charged a minimum of \$10.00/foot in addition to contract. Millard Sprinkler will contact all major public utilities. Millard Sprinkler is not responsible for unmarked utilities or private lighting, drain tile etc. Any/all underground private utilities must be located (painted and flagged) exactly (within 12" of marks) or Millard Sprinkler will not be held responsible, nor will Millard Sprinkler be responsible for any utilities less than 6" underground. It will be the responsibility of the owner and/or buyer to mark all property corners with stakes and provide Millard Sprinkler with a plan of the property.

Water Pressure Tolerance Range: It must be understood that available water pressure can have significant impact on the performance and longevity of sprinkler systems. Millard Sprinkler cannot guarantee effective system operation if static pressure is below 60 psi. Likewise, high water pressure will exert excess force on pipes and fittings which can result in failure of joints. Millard Sprinkler views static pressures over 100 psi as a legitimate concern as noted herein and will not warranty products or workmanship without proper pressure control devices being installed.

TERMS: PAYMENT DUE UPON COMPLETION. The stated price reflects payment by check or cash. Terms of this offer may be withdrawn if not accepted within 30 days. If accepted, please sign and return. The accepted contract price is honored for 90 days from the bid date based on inflation of materials, labor and overhead. Should the project exceed 90 days from the bid date additional costs may be added, and a change order will be requested to reflect any price changes. In the event of the signing parties withdrawal from the contract, the signing party will be charged a minimum of \$250.00 plus all other applicable fees (permits and plumbing). A service charge of \$50.00 will be added for returned checks.

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**Mario Ibarra**

Project Manager

402-510-6584

[mi@millardsprinkler.com](mailto:mi@millardsprinkler.com)

# Clean Sweep Commercial Inc.

12218 Roberts Road, LaVista, NE 68128  
Ph 402-593-8708 Fax 402-593-1106  
www.cleansweepomaha.com

## Proposal

City Of Carter Lake

Date	Proposal #
10/16/2024	5792

*Sweeping ~ Striping ~ Power Washing ~ Parking Lot Maintenance  
Sand & Gravel Removal ~ Litter Control ~ Construction Clean Up  
Apt's ~ SID's ~ Daily ~ Weekly ~ Monthly Rates*

Service	Description	Total
SWEEPING Quarterly	Carter Lake ,, 25 road miles,,,,,2025 SWEEP 4 TIMES PER YEAR ,,,,,,PER SWEEP	6,500.00

<b>Total</b>	\$6,500.00
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Authorized Signature _____ Date of Acceptance _____

Note: This estimate may be withdrawn by us if not accepted with in 30 days

Signature: _____

CITY OF CARTER LAKE

# NOTICE OF VIOLATION

Property Address: _____

Date: ____/____/____

Time Posted: _____ .M.

**135.02 NUISANCE DECLARED; VIOLATIONS.** The failure of a person owning, controlling or in possession of property to observe any of the following requirements shall be subject to the penalties provided in Chapter 8 of this Code of Ordinances:

1. **Duty to Cut Noxious Weeds.** Each owner and each person in the possession or control of any land shall cut or otherwise destroy, in whatever manner prescribed by the weed official, all noxious weeds thereon and shall keep said lands free of such growth.
2. **Developed and Undeveloped Lots.** Weed Removal; Grass Cutting. Each owner and each person in possession or control of any developed or undeveloped lot or land area shall be responsible to keep said lot or land area, along with the parking adjacent thereto, alleys, public ways or land areas up to the centerline of said ways free of any weeds and to keep grasses on said land mowed so that said **grass is less than nine inches in height.**

Per order of the Mayor you have been provided this courtesy notice and will be allowed up to 48 hours from the time this notice was posted to mow any grass or weeds that is more than **nine (9) inches** in height and remove any unsightly matter from this property in violation of the adopted ordinance.

If violation is not corrected, it will be mowed and cleaned up by City contractor and cost assessed by lien toward the property. **Estimated Cost:** \$150.00.

Notice posted by: _____, Maintenance Supervisor 712-347-5952



**CITY OF CARTER LAKE, IOWA**  
**Building & Zoning Department**

950 Locust Street  
Carter Lake, IA 51510  
Telephone: (712) 847-0535  
Fax: (712) 347-5454  
Inspection Request: (712) 847-0535

## **MEMO**

October 16, 2024

City of Carter Lake, IA – Mayor and City Council

RE: 122 Carter Lake Club

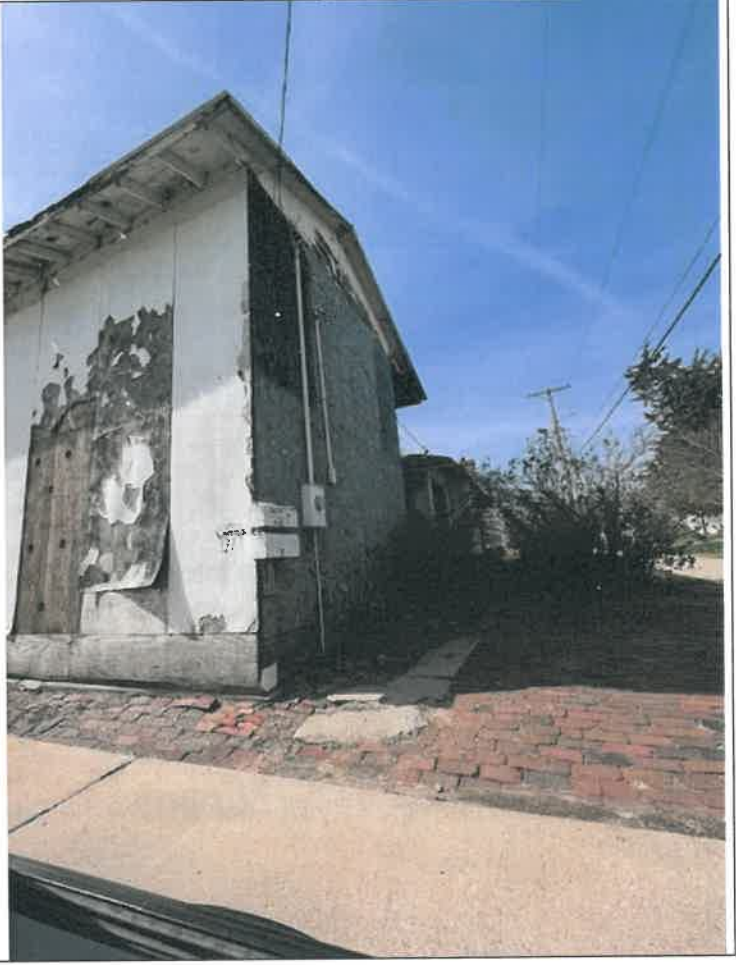
We have had several neighbors come into the office or call regarding the deterioration of 122 Carter Lake Club. According to the neighbors; with every storm they have picked up nails, siding and debris that come off of this property so vehicles can safely drive thru the street. The 1st time this was brought to our attention our office discussed this property with the Chief of Police, Chief Kannedy. He shared this property has had several abatements and the homeowner will do what's needed to get it out of abatement status and within the next abatement cycle they will be on the list again.

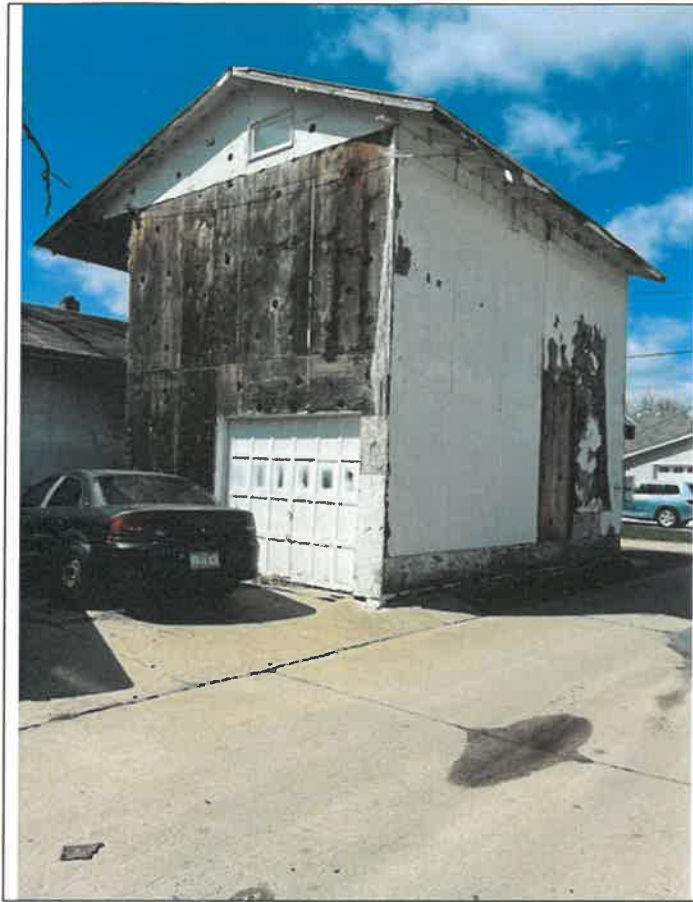
We need direction from the City Council on how the City would like us to move forward with these complaints.

Darin Whatcott  
City Building & Zoning Official

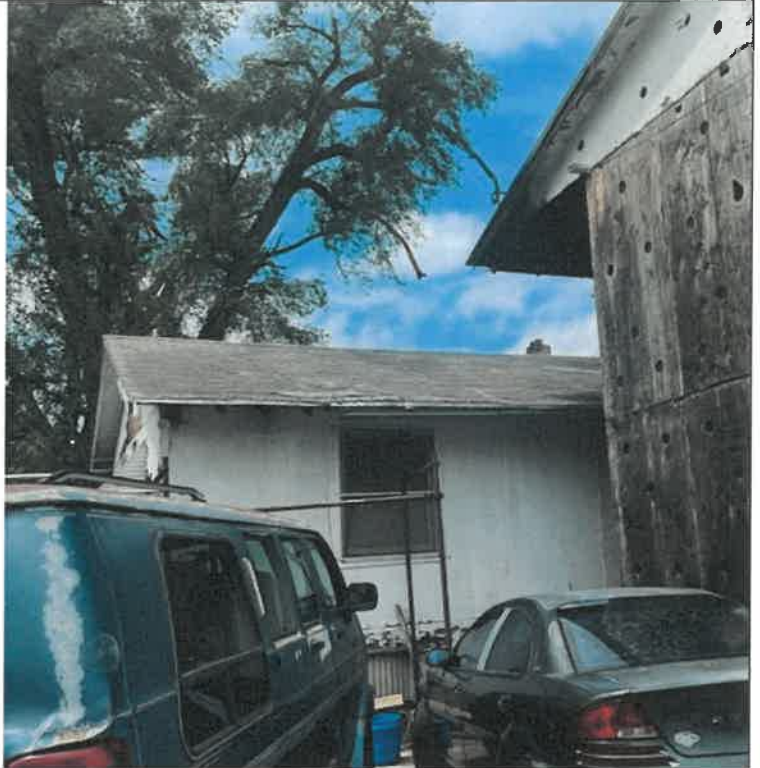
Attached: Ch. 130 Dangerous Buildings

8/18/2023









Pictures found in the Inspector's drive.

10/21/2015







**TITLE V – BUILDING AND PROPERTY REGULATIONS  
BUILDING STANDARDS**

**CHAPTER 130**

**DANGEROUS BUILDINGS**

130.01 Enforcement Officer  
130.02 General Definition of Unsafe  
130.03 Unsafe Building  
130.04 Notice to Owner

130.05 Conduct of Hearing  
130.06 Posting of Signs  
130.07 Right to Demolish; Municipal Infraction  
130.08 Costs

**130.01 ENFORCEMENT OFFICER.** The Building Inspector is responsible for the enforcement of this chapter.

**130.02 GENERAL DEFINITION OF UNSAFE.** All buildings or structures which are structurally unsafe or not provided with adequate egress, or which constitute a fire hazard, or are otherwise dangerous to human life, or which in relation to existing use constitute a hazard to safety or health, or public welfare, by reason of inadequate maintenance, dilapidation, obsolescence, or abandonment, are, for the purpose of this chapter, unsafe buildings. All such unsafe buildings are hereby declared to be public nuisances and shall be abated by repair, rehabilitation, demolition, or removal in accordance with the procedure specified in this chapter.

*(Code of Iowa, Sec. 657A.1 & 364.12[3a])*

**130.03 UNSAFE BUILDING.** “Unsafe building” means any structure or mobile home meeting any or all of the following criteria:

1. Various Inadequacies. Whenever the building or structure, or any portion thereof, because of (a) dilapidation, deterioration, or decay; (b) faulty construction; (c) the removal, movement or instability of any portion of the ground necessary for the purpose of supporting such building; (d) the deterioration, decay or inadequacy of its foundation; or (e) any other cause, is likely to partially or completely collapse.
2. Manifestly Unsafe. Whenever, for any reason, the building or structure, or any portion thereof, is manifestly unsafe for the purpose for which it is being used.
3. Inadequate Maintenance. Whenever a building or structure, used or intended to be used for dwelling purposes, because of dilapidation, decay, damage, faulty construction, or otherwise, is determined by any health officer to be unsanitary, unfit for human habitation or in such condition that it is likely to cause sickness or disease.
4. Fire Hazard. Whenever any building or structure, because of dilapidated condition, deterioration, damage, or other cause, is determined by the Fire Marshal or Fire Chief to be a fire hazard.
5. Abandoned. Whenever any portion of a building or structure remains on a site after the demolition or destruction of the building or structure or whenever any building or structure is abandoned for a period in excess of six (6) months so as to constitute such building or portion thereof an attractive nuisance or hazard to the public.

**130.04 NOTICE TO OWNER.** The enforcement officer shall examine or cause to be examined every building or structure or portion thereof reported as dangerous or damaged and, if such is found to be an unsafe building as defined in this chapter, the enforcement officer shall give to the owner of such building or structure written notice stating the defects thereof. This notice may require the owner or person in charge of the building or premises, within forty-eight (48) hours or such reasonable time as the circumstances require, to commence either the required repairs or improvements or demolition and removal of the building or structure or portions thereof, and all such work shall be completed within ninety (90) days from date of notice, unless otherwise stipulated by the enforcement officer. If necessary, such notice shall also require the building, structure, or portion thereof to be vacated forthwith and not reoccupied until the required repairs and improvements are completed, inspected and approved by the enforcement officer.

*(Code of Iowa, Sec. 364.12 [3h])*

1. **Notice Served.** Such notice shall be served by sending by certified mail to the owner of record, according to Section 364.12[3h] of the *Code of Iowa*, if the owner is found within the City limits. If the owner is not found within the City limits such service may be made upon the owner by registered mail or certified mail. The designated period within which said owner or person in charge is required to comply with the order of the enforcement officer shall begin as of the date the owner receives such notice.
2. **Hearing.** Such notice shall also advise the owner that he or she may request a hearing before the Council on the notice by filing a written request for hearing within the time provided in the notice.

**130.05 CONDUCT OF HEARING.** If requested, the Council shall conduct a hearing in accordance with the following:

1. **Notice.** The owner shall be served with written notice specifying the date, time and place of hearing.
2. **Owner's Rights.** At the hearing, the owner may appear and show cause why the alleged nuisance shall not be abated.
3. **Determination.** The Council shall make and record findings of fact and may issue such order as it deems appropriate.[†]

**130.06 POSTING OF SIGNS.** The enforcement officer shall cause to be posted at each entrance to such building a notice to read: "DO NOT ENTER. UNSAFE TO OCCUPY. CITY OF CARTER LAKE, IOWA." Such notice shall remain posted until the required repairs, demolition, or removal are completed. Such notice shall not be removed without written permission of the enforcement officer and no person shall enter the building except for the purpose of making the required repairs or of demolishing the building.

**130.07 RIGHT TO DEMOLISH; MUNICIPAL INFRACTION.** In case the owner fails, neglects, or refuses to comply with the notice to repair, rehabilitate, or to demolish and remove the building or structure or portion thereof, the Council may order the owner of the building prosecuted as a violator of the provisions of this chapter and may order the

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[†] **EDITOR'S NOTE:** Suggested forms of notice and of a resolution and order of the Council for the administration of this chapter are provided in the APPENDIX to this Code of Ordinances. Caution is urged in the use of this procedure. We recommend you review the situation with your attorney before initiating procedures and follow his or her recommendation carefully.

enforcement officer to proceed with the work specified in such notice. A statement of the cost of such work shall be transmitted to the Council. As an alternative to this action, the City may utilize the municipal infraction process to abate the nuisance.

*(Code of Iowa, Sec. 364.12[3h])*

**130.08 COSTS.** Costs incurred under Section 130.07 shall be paid out of the City treasury. Such costs shall be charged to the owner of the premises involved and levied as a special assessment against the land on which the building or structure is located, and shall be certified to the County Treasurer for collection in the manner provided for other taxes. In addition, the City may take any other action deemed appropriate to recover costs incurred.

*(Code of Iowa, Sec. 364.12[3h])*



# **LEASE AGREEMENT**

*City of Carter Lake*

**THIS AGREEMENT** is made and entered into by and between **CONNECTIONS AREA AGENCY ON AGING**, in Council Bluffs, Iowa, hereinafter referred to as “**CONNECTIONS**” and the **CITY OF CARTER LAKE**, hereinafter referred to as “**CONTRACTOR**”.

**TERM:** The term of this Agreement is for ^{12^{mo}}~~four (4)~~ months beginning on July 1, 2024 and ending June 30, 2025.

## **RECITALS:**

- (a) **CONNECTIONS AREA AGENCY ON AGING** has entered into an agreement with the Iowa Department on Aging, an agency of the State of Iowa, to provide a nutrition program to persons sixty (60) years of age and older.
- (b) Contractor owns and maintains premises at 1120 Willow Drive, Carter Lake, Iowa with accommodations suitable to serve and provide meals, educational and recreational activities to senior citizens.

NOW, THEREFORE, IT IS AGREED as follows:

## **I.**

**In carrying out the terms of this Agreement, Contractor agrees to the following:**

- (a) The City of Carter Lake will make available and maintain the premises at 1120 Willow Drive in Carter Lake Iowa with accommodations suitable to serve and provide meals, educational and recreational activities to senior citizens between the hours of 10:00a.m. and 2:00 p.m, Monday through Friday except for the following holidays: New Year’s Day, Martin Luther King Jr Day, President’s Day, Memorial Day, Independence Day, Labor Day, Veterans Day, Thanksgiving Day and Day After, Christmas Day. There will also be two floating holidays that will change each year.
- (b) Contractor will hire a senior center manager to oversee the operations of the Older adult programming taking place within the Carter Lake Community Center.
- (c) Senior Center manager will report to the City of Carter Lake.
- (d) Contractor will ensure that the senior center manager fulfills the requirements set forth in Exhibit A to this agreement about financial reports required by **CONNECTIONS** and the other activity requirements.

- (e) Contractor shall at its expense keep the premises in good repair and shall at all times comply with all city, state and federal laws, ordinances, rules and regulations as regards said premises.
- (f) Contractor will make available to CONNECTIONS a storage area within said premises. Storage area will be for the exclusive use of CONNECTIONS.
- (g) The Contractor shall secure at its expense fire and extended coverage insurance on the premises (including improvements and betterments made therein during the term of this lease) and insurance against its liability growing out of the use of the premises. All insurance policies shall show the interest of the parties as they appear in this Agreement.
- (h) The Contractor agrees CONNECTIONS, its employees and patrons shall have the use of the parking facilities during the times listed, as programs are being conducted.
- (i) The Contractor agrees that the premises shall be posted, in the appropriate places, with fire exit signs so that there is proper notice to CONNECTIONS, its employees and patrons, of access areas to leave said building in the event of a fire. Further, The Contractor shall allow CONNECTIONS, to place within the kitchen area or such other places within the premises, as are necessary, proper fire extinguishers and fire blankets for the safety of CONNECTIONS, its employees, and patrons during the time of its use of the premises.
- (j) The Contractor shall keep the furnaces, air conditioners, and other machinery and devices on said property, as well as all electrical wiring, which belongs to the Contractor in good working order. However, the Contractor shall not be liable to CONNECTIONS for any failures of such furnaces, equipment, devices, or machinery beyond its control.

**In carrying out the terms of the Agreement, CONNECTIONS agrees to the following:**

- (a) CONNECTIONS shall secure at its own expense fire and extended coverage insurance on its own property and equipment and insurance against its liability growing out of the use of the premise.
- (b) Leave the premises clean after its use.
- (c) CONNECTIONS will provide a grant to Contractor in the amount of \$13,509.28. On the 25th of each month, a check will be released to the Contractor in the amount of \$1,125.77. The grant is in consideration for hiring and paying a senior center manager and for operational expenses. Operational expenses shall include

electric, gas, garbage, water, sewer, and landfill charges. A copy of operational expenses must be kept on file and open to audit by CONNECTIONS. Periodic audits will be conducted to assure that the operational expense payments are justified. Failure to maintain such records and provide access for audit may result in suspension of reimbursement by CONNECTIONS.

**LAW:** This Agreement shall be governed by the laws of the State of Iowa as well as all Federal and local laws; also, the Older Americans Act 1965 as amended 1973, 1978, 1991, 2000 and 2006.

**DISCLAIMER:** Funding for this agreement is contingent upon receipt by Connections Area Agency of an approved Notice of Grant Award and subsequent funding through the Iowa Department on Aging at the prescribed levels for the agreement period.

**TERMINATION:** Either party may, at any time during the life of this Agreement, terminate this Agreement by giving sixty (60) days written notice of its intention to do so.

**IN WITNESS THEREOF,** the parties hereto have signed this instrument on the date set forth above.

**CONNECTIONS AREA AGENCY ON AGING:**

BY: [Signature]

WITNESS: [Signature]

DATE: 6-17-24

**THE CITY OF CARTER LAKE:**

BY: _____

WITNESS: _____

DATE: _____



**CITY OF CARTER LAKE, IOWA**  
**Building & Zoning Department**  
 950 Locust Street  
 Carter Lake, IA 51510  
 Telephone: (712) 847-0535  
 Fax: (712) 347-5454  
 Inspection Request: (712) 847-0535

August 7, 2024

City of Carter Lake, IA – Planning Board

RE: New Subdivision – Maggie Addition

**Project / Site Address:** 203 Carolina Dr. (Parcel # 7544 16 179 003), Parcel # 7544 16 179 002

**Applicant:** Jason Gundersen

We have been working with TD2 on behalf of Jason Gundersen to create the 2 above parcels located in zoning district R-2, Urban Residential Mixed Density District, into 6 lots. The minimum site development regulations within zoning district R-2 are:

Regulator	1-Family Detached	1-Family Attached (Section 604)	Duplex	Town-house (Section 603)	Other Permitted Uses
Site Area per Housing Unit (square feet)					
In Conventional Development	6,000	5,000	3,000	3,000	
In Planned Developments	5,000	5,000	3,000	2,500	
Minimum Lot Area					
In Conventional Development	6,000	5,000	6,000	3,000	6,000
In Planned Developments	4,000	4,000	6,000	2,500	6,000
Minimum Lot Width (feet)					
In Conventional Development	60	50	75	35	60
In Planned Developments	45	40	65	25	60
Minimum Yards (feet) (Section 605)					
Front Yard	25	25	25	25	25
Side Yard on detached sides	5	10	10	10	10
Street Side Yard	15	15	15	15	15
Rear Yard	25	25	25	25	25
Maximum Height (feet)	35	35	35	35	35
Maximum Building Coverage	45%	45%	45%	45%	45%
Maximum Impervious Coverage	55%	55%	55%	55%	55%
Floor Area Ratio	NA	NA	NA	NA	0.50
Maximum Percentage of Total Parking Located in Street Yard	NA	NA	NA	NA	50%
Minimum Depth of Landscaping Adjacent to Street Right-of-Way Line (feet)	20	20	20	20	20

Based off our office's preliminary review of this plan, the only thing in question is within Lot 2. Whether or not the NE side of the already existing home is considered the rear or side yard of this lot. This determination will be up to the Planning Board. If this is the rear yard, it would require a variance to allow the 15.6-foot setback. If this is considered the side yard, this would be in accordance with the City's Land Development ordinances. All proposed lots are greater than the minimum 6,000-square feet and the minimum 60-foot lot width. With the current City Development Ordinance sections listed in this report as they relate to this proposed project development and seeing all zoning development regulations adhered to; we would like to recommend consent APPROVAL of this new subdivision to move forward.

Respectfully,

*Darin Whatcott*

Darin Whatcott, RA CBO  
City Building & Zoning Official


FOR OFFICE USE: CASE # _____ Receipt # _____  
Z.B.A. Public Hearing: _____ Amount _____

**CITY OF CARTER LAKE**

**APPLICATION FOR PLANNING BOARD AGENDA**

1. APPLICANT: Jason Gundersen Phone: 402-680-6555  
Address: 203 Carolina Dr, Carter Lake, IA 51510 *Status: P.O.
2. REPRESENTED BY: Jason Gundersen Phone: 402-680-6555  
Address: 203 Carolina Dr, Carter Lake, IA 51510
3. STREET ADDRESS/LOCATION: Avenue Q & Carolina Drive
4. LEGAL DESCRIPTION: Sublots A & B of lot 203, Carter Lake Club, a subdivision in Pottawattamie County, Iowa
5. OWNERS NAME: Jason Gundersen
6. OWNERS ADDRESS: 203 Carolina Drive, Carter Lake, IA 51510
7. REASONS FOR REQUEST AND INTENDED USES: create additional residential lots
8. ZONING DISTRICT: R-2
9. PRESENT USE: residential
10. COPY OF BLUEPRINTS OF INTENDED STRUCTURE. _____
11. ADMINISTRATIVE DECISION ISSUED: _____
12. ATTACHED TO THE APPLICATION ARE: FOR OFFICE USE
  - a. Denied "Building Permit Application" Form..... _____
  - b. Approves..... _____
  - c. Restrictions..... _____

THE FACTS PRESENTED ABOVE ARE TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE:

13. SIGNATURE:  Date: 7/24/24  
TYPED OR PRINTED NAME: Jason Gundersen *Status: property owner

*NOTE: P.O. = Property Owner C.P. = Contract Purchaser  
O.H. = Legal Optionholder A. = Owner's authorized agent

# MAGGIE ADDITION

## LOTS 1 THROUGH 6

BEING A REPLATTING OF SUBLOTS A AND B OF LOT 203, CARTER LAKE CLUB,  
A SUBDIVISION IN POTTAWATTAMIE COUNTY, IOWA

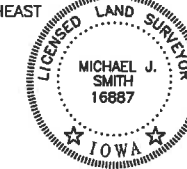
### LEGEND

- PROPERTY CORNER FOUND
- PROPERTY CORNER SET
- R 5/8" REBAR W/ CAP #16887
- RECORD DISTANCE
- M MEASURED DISTANCE
- OPEN TOP PIPE
- CH CHORD DISTANCE
- A ARC DISTANCE

RECORDER'S INDEX:  
COUNTY: POTTAWATTAMIE  
SECTION: 16 / TOWNSHIP: 75 / RANGE: 44  
ALQUOT PART: NE1/4 SW1/4  
PROPRIETOR: JASON GUNDERSEN  
REQUESTED BY: JASON GUNDERSEN  
PREPARED BY: THOMPSON, DREESSEN & DORNER, INC.  
SURVEYOR: MICHAEL J. SMITH  
COMPANY: THOMPSON, DREESSEN & DORNER, INC.  
10836 OLD MILL ROAD, OMAHA, NE 68154  
402-330-8860



thompson, dreessen & dornier, inc.  
10836 Old Mill Rd  
Omaha, NE 68154  
p.402.330.8860 f.402.330.5868  
td2co.com  
dba: TD2 Engineering & Surveying  
NE CA-9199



MICHAEL J. SMITH  
IOWA LLS #16887  
MY REGISTRATION  
RENEWAL DATE IS  
DECEMBER 31, 2024

### APPROVAL BY THE CITY OF CARTER LAKE

STATE OF IOWA )  
COUNTY OF POTTAWATTAMIE )

ON THIS _____ DAY OF _____, 2024, BEFORE ME, THE UNDERSIGNED, A NOTARY PUBLIC IN AND FOR THE STATE OF IOWA, PERSONALLY APPEARED RON CUMBERLEDGE AND JACKIE CARL TO ME PERSONALLY KNOWN, AND WHO, BEING BY ME DULY SWORN, DID SAY THAT THEY ARE THE MAYOR AND CITY CLERK RESPECTIVELY, OF THE CITY OF CARTER LAKE, IOWA THAT THE SEAL AFFIXED TO THE FOREGOING INSTRUMENT IS THE CORPORATE SEAL OF THE CORPORATION, AND THAT THE INSTRUMENT WAS SIGNED AND SEALED ON BEHALF OF THE CORPORATION, BY AUTHORITY OF ITS CITY COUNCIL, AS CONTAINED IN RESOLUTION ADOPTED BY THE CITY COUNTY ON THE DAY OF _____, 2024, AND THAT RON CUMBERLEDGE AND JACKIE CARL ACKNOWLEDGED THE EXECUTION OF THE INSTRUMENT TO BE THEIR VOLUNTARY ACT AND DEED, AND THE VOLUNTARY ACT AND DEED OF THE CORPORATION, BY IT VOLUNTARILY EXECUTED.

RON CUMBERLEDGE, MAYOR

JACKIE CARL, CITY CLERK

SUBSCRIBED AND SWORN TO BEFORE ME THIS _____ DAY OF _____, 2024.

NOTARY PUBLIC, MY COMMISSION EXPIRES ON _____, 2024.

### SURVEYOR'S CERTIFICATE

I HEREBY CERTIFY THAT THIS SURVEY WAS PREPARED BY ME OR UNDER MY DIRECT PERSONAL SUPERVISION AND THAT I AM A DULY REGISTERED LAND SURVEYOR UNDER THE LAWS OF THE STATE OF IOWA AND THAT THIS SURVEY WAS MADE IN ACCORDANCE WITH THE LAWS IN EFFECT AS OF THE DATE SHOWN HEREON AND THAT PERMANENT MARKERS HAVE BEEN FOUND OR SET AT ALL CORNERS OF SAID BOUNDARY AND THAT PERMANENT MARKERS WILL BE SET AT ALL LOT CORNERS AND ANGLE POINTS AND AT THE ENDS OF ALL CURVES WITHIN SAID SUBDIVISION TO BE KNOWN AS MAGGIE ADDITION, LOTS 1 THROUGH 6, INCLUSIVE, BEING A REPLATTING OF SUBLOTS A AND B OF LOT 203, CARTER LAKE CLUB, A SUBDIVISION IN POTTAWATTAMIE COUNTY, IOWA, MORE PARTICULARLY DESCRIBED AS FOLLOWS: BEGINNING AT THE SOUTHEAST CORNER OF SUBLOT C, OF SAID LOT 203, CARTER LAKE CLUB; THENCE S00°14'28"W (ASSUMED BEARING) 376.62 FEET ON THE WEST LINE OF SHOAL DRIVE TO THE NORTH LINE OF AVENUE "Q"; THENCE N88°32'23"W 303.00 FEET ON THE NORTH LINE OF SAID AVENUE "Q" TO THE EAST LINE OF CAROLINA DRIVE; THENCE N00°14'28"E 42.88 FEET ON THE EAST LINE OF SAID CAROLINA DRIVE; THENCE NORTHEASTERLY ON THE EAST LINE OF SAID CAROLINA DRIVE ON A 290.00 FOOT RADIUS CURVE TO THE RIGHT, CHORD BEARING N14°56'57"E, CHORD DISTANCE 147.26 FEET, AN ARC DISTANCE OF 148.89 FEET; THENCE N29°39'25"E 217.30 FEET ON THE EAST LINE OF SAID CAROLINA DRIVE TO THE SOUTHWEST CORNER OF SUBLOT C, OF SAID LOT 203; THENCE S88°09'47"E 158.88 FEET ON THE SOUTH LINE OF SAID SUBLOT C TO THE POINT OF BEGINNING.

JULY 5, 2024  
DATE

CONTAINING 95,200 SQUARE FEET OR 2.185 ACRES MORE OR LESS

### NOTES

- 1: ANGLES SHOWN TO CURVED LOT LINES ARE TO THE CHORD LINE OF SAID CURVE.
- 2: BEARINGS SHOWN HEREON ARE BASED ON THE IOWA RCS ZONE 6 COORDINATE SYSTEM

### DEDICATION

KNOW ALL MEN BY THESE PRESENTS: THAT I, JASON GUNDERSEN, A SINGLE PERSON, BEING THE OWNER OF THE LAND DESCRIBED WITHIN THE SURVEYOR'S CERTIFICATE AND EMBRACED WITHIN THIS PLAT, HAVE CAUSED SAID LAND TO BE SUBDIVIDED INTO LOTS TO BE NUMBERED AS SHOWN, SAID SUBDIVISION TO BE HEREAFTER KNOWN AS MAGGIE ADDITION, AND I DO HEREBY RATIFY AND APPROVE OF THE DISPOSITION OF OUR PROPERTY AS SHOWN ON THIS PLAT AND I FURTHER GRANT A PERPETUAL EASEMENT TO THE OMAHA PUBLIC POWER DISTRICT, AND ANY COMPANY WHICH HAS BEEN GRANTED A FRANCHISE TO PROVIDE A CABLE TELEVISION SYSTEM IN THE AREA TO BE SUBDIVIDED, THEIR SUCCESSORS AND ASSIGNS, TO ERRECT, OPERATE, MAINTAIN, REPAIR, AND RENEW POLES, WIRES, CROSSARMS, DOWN GUYS AND ANCHORS, CABLES, CONDUITS AND OTHER RELATED FACILITIES AND TO EXTEND THEREON WIRES OR CABLES FOR THE CARRYING AND TRANSMISSION OF ELECTRIC CURRENT FOR LIGHT, HEAT, AND POWER FOR THE TRANSMISSION OF SIGNALS AND SOUNDS OF ALL KINDS AND THE RECEPTION THEREOF, INCLUDING SIGNALS PROVIDED BY A CABLE TELEVISION SYSTEM AND THEIR RECEPTION, ON, OVER, THROUGH, UNDER AND ACROSS A FIVE (5') FOOT WIDE STRIP OF LAND ABUTTING ALL FRONT AND SIDE BOUNDARY LOT LINES, AN EIGHT (8') FOOT WIDE STRIP OF LAND ABUTTING THE REAR BOUNDARY LINES OF ALL INTERIOR LOTS; AND A SIXTEEN (16') FOOT WIDE STRIP OF LAND ABUTTING THE REAR BOUNDARY LOT LINES OF ALL EXTERIOR LOTS. THE TERM EXTERIOR LOT IS HEREIN DEFINED AS THOSE LOTS FORMING THE OUTER PERIMETER OF THE ABOVE DESCRIBED SUBDIVISION. SAID SIXTEEN (16') FOOT WIDE EASEMENT WILL BE REDUCED TO AN EIGHT (8') FOOT WIDE STRIP OF LAND WHEN THE ADJACENT LAND IS SURVEYED, PLATTED AND RECORDED IF SAID SIXTEEN (16') FOOT EASEMENT IS NOT OCCUPIED BY UTILITY FACILITIES AND IF REQUESTED BY THE OWNER.

PERPETUAL EASEMENTS SHALL BE GRANTED TO BLACK HILLS ENERGY, AND ANY NATURAL GAS PROVIDER, AND THEIR SUCCESSORS AND ASSIGNS, TO ERRECT, INSTALL, OPERATE, MAINTAIN, REPAIR AND RENEW PIPELINES, HYDRANTS, AND OTHER RELATED FACILITIES, AND TO EXTEND THEREON PIPES FOR THE TRANSMISSION OF GAS AND WATER ON, THROUGH, UNDER AND ACROSS A FIVE-FOOT-WIDE STRIP OF LAND ABUTTING ALL STREET FRONTS OF ALL LOTS.

NO PERMANENT BUILDINGS, TREES, RETAINING WALLS OR LOOSE ROCK WALLS SHALL BE PLACED IN SAID EASEMENT WAYS, BUT THE SAME MAY BE USED FOR GARDENS, SHRUBS, LANDSCAPING, SIDEWALKS, DRIVEWAYS AND OTHER PURPOSES THAT DO NOT THEN OR LATER INTERFERE WITH THE AFORESAID USES OR RIGHTS THEREIN GRANTED.

OWNER

BY: JASON GUNDERSEN, A SINGLE PERSON

### ACKNOWLEDGEMENT OF NOTARY

STATE OF )  
COUNTY OF )

THE FOREGOING DEDICATION WAS ACKNOWLEDGED BEFORE ME THIS _____ DAY OF _____, 2024 BY JASON GUNDERSEN, A SINGLE PERSON.

NOTARY PUBLIC

### COUNTY TREASURER'S CERTIFICATE

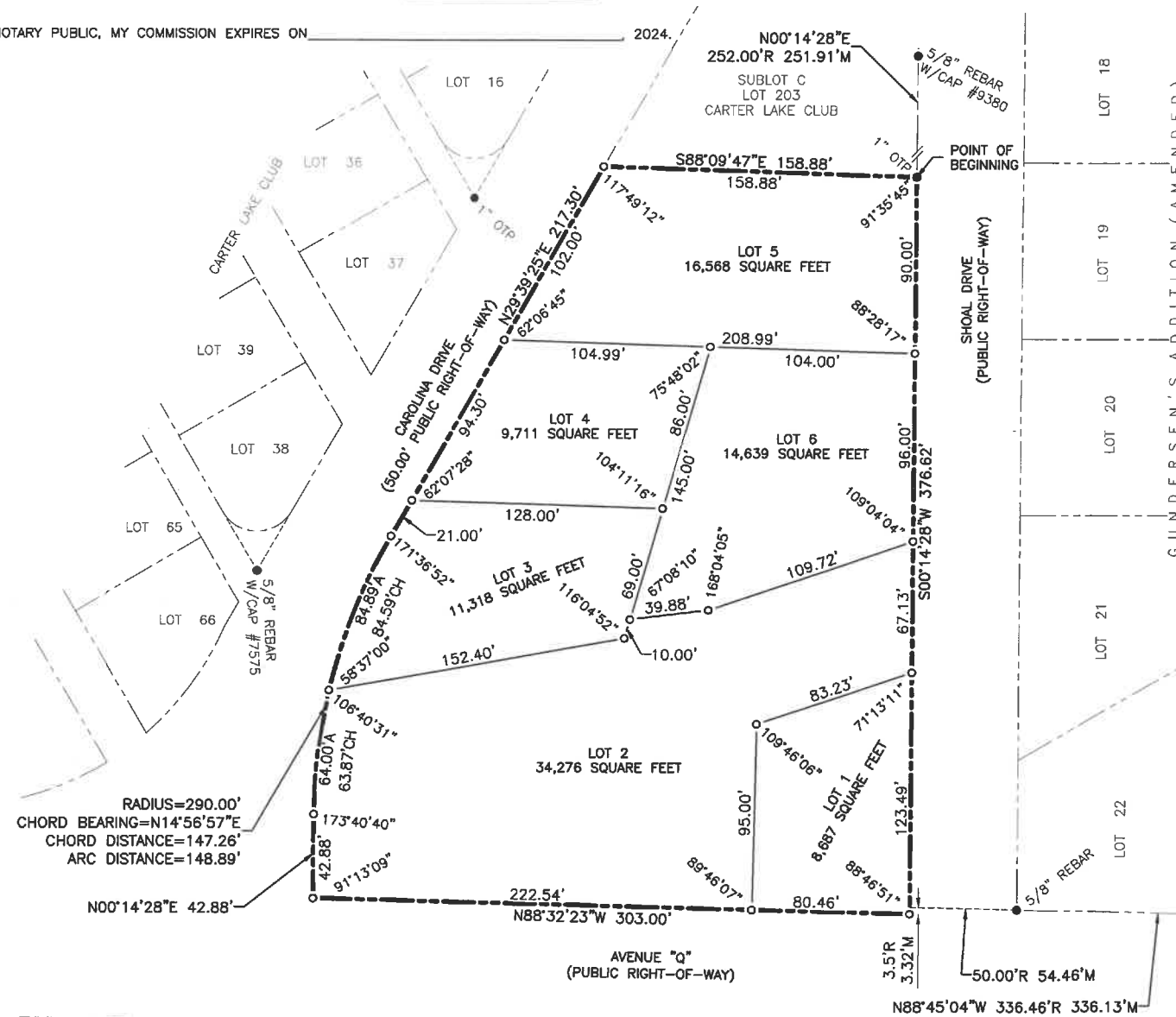
THIS IS TO CERTIFY THAT I FIND NO REGULAR OR SPECIAL TAXES DUE OR DELINQUENT AGAINST THE PROPERTY DESCRIBED IN THE SURVEYOR'S CERTIFICATE AND EMBRACED WITHIN THIS PLAT AS SHOWN ON THE RECORDS OF THIS OFFICE THIS _____ DAY OF _____, 2024.

LEA VOSS, POTTAWATTAMIE COUNTY TREASURER

### APPROVAL OF THE CARTER LAKE PLANNING BOARD

THIS PLAT OF MAGGIE ADDITION WAS APPROVED BY THE CARTER LAKE PLANNING BOARD ON THIS _____ DAY OF _____, 2024.

CHAIRMAN



MAGGIE ADDITION  
LOTS 1 THROUGH 6



Revision Dates		
No.	Description	MM-DD-YY

Job No.: A1436-23-3A  
Drawn By: MRS  
Reviewed By: MJS  
Date: 07/05/2024  
Grid Book: 131  
Page: 31

Sheet Title

CITY OF CARTER LAKE  
FINAL PLAT

Sheet Number

SHEET 1 OF 1





September 19, 2024

Jason Gunderson  
203 Carolina Dr.  
Carter Lake, IA 51510

Project Name: Maggie Addition  
Location: Vicinity of Shoal Dr. and Avenue Q

Dear Mr. Gunderson

Thank you for contacting Omaha Public Power District regarding the above mentioned development. There is adequate electrical service available to feed the lots indicated in the development request. Infrastructure will need to be modified at the developer's cost per the underground service agreement to extend throughout the above mentioned development.

OPPD engineering will require a final plat that includes standard dedications for underground infrastructure as well as any additional easements for necessary equipment in order to proceed with design and construction.

If you have any questions, please call me at (531) 226-5835.

Sincerely,

 Recoverable Signature

X 

---

Nathan Gaskill

Signed by: GASKILL, NATHAN D

**Nate Gaskill**  
Lead Utility Coordinator  
Customer Service Division  
Omaha Public Power District  
444 S. 16th Street Mall (6E/EP3)  
Omaha, Ne 68102-2247  
531-226-5835 (Phone)  
402-990-41801 (Cell)  
[ndgaskill@oppd.com](mailto:ndgaskill@oppd.com)

**CITY OF CARTER LAKE  
APPLICATION FOR CITY COUNCIL AGENDA**

Name: Fred Hight Vogt

Address: 120 CLC

Phone: _____

Meeting Date Requested: 10/21/24

Mail request to:  
City Clerk  
950 Locust Street  
Carter Lake, IA 51510

Or Fax to: 712-347-5454

Or Email to:  
[Jackie.Carl@carterlake-ia.gov](mailto:Jackie.Carl@carterlake-ia.gov)

*taken into over the  
Phone Lauri

Agenda Item Request (please give a detailed description of the request):

General Questions for City Council.

**Please submit any supporting documents with this application.**

**City Council Meetings are held the third Monday of each month. The City Clerk must receive agenda requests by 12:00 PM on the Wednesday prior to the meeting.**

Signature: Received via phone

Date: 10/15/24 *gc*

**For Office Use Only:**

Date received in Clerk's office: 10/15/24

Received by: LW