

PLANNING BOARD MEETING
City Hall - 950 Locust St., Carter Lake, Iowa
Monday, May 9, 2022 7:00 P.M.

AGENDA

Public Hearing

The Planning Board of the City of Carter Lake will hold a public hearing on Monday, May 9, 2022 at 7:00 PM at the City Hall, 950 Locust Street, Carter Lake, Iowa. The purpose of the public hearing is to consider an application for a Conditional Use Permit by Lakeside Auto Recyclers for the construction of an enclosed warehouse located at 1001 E. Locust Street, Carter Lake, Iowa. Any interested person is invited to attend this meeting at which time you will be given the opportunity to be heard. Copies of the application are available for inspection at City Hall during normal business hours. The Planning Board shall act on the application at their regular meeting immediately following the public hearing.

Roll Call

Approval of the Agenda

1. Consent Agenda
 - a. Building Permits listing
 - b. City Council Minutes
 - c. Planning Board Minutes
2. New Business
 - a. Lakeside Auto Recyclers
 - i. conditional use permit
3. Old business
 - a. Right of Way ordinances
 - b. Privacy fence ordinance clarification
4. Comments
5. Adjourn

05/05/22

jmc

PLANNING BOARD MEETING
Monday, April 11, 2022 7:00 P.M.

Board Chair Ed Palandri called the meeting to order at 7:00 p.m. Roll Call: Present: Jay Gundersen, Ed Palandri, Drew Evers; Robert Horan, Kathy Dueling, Ray Pauly and Tim Podraza.

Podraza moved to approve of the agenda, seconded by Gundersen; unanimous approval; Podraza moved to approve the consent agenda with the planning board, and city council minutes and building permit report for March, seconded by Gundersen; approved unanimously.

New Business:

Lakeside Auto Recyclers plan review was provided by Building Official, Darin Whatcott. Jason Heinze from Schemmer and Associates was present to answer questions. There was discussion on the conditional use permit terms as prepared by the City Attorney Mike O'Bradovich and Building Official, Darin Whatcott. Gundersen moved to accept conditional use permit as presented and set public hearing, seconded by Dueling; Roll Call: No Palandri, Yes: Gundersen, Dueling, Podraza, Pauly, Evers, Horan.

Old News: M-1 and M-2 open storage requirements – being reviewed by Council. Concerning the right of way ordinance discussion from the last meeting. Bob Horan has been working on compiling information for this and provided some copies for the group to review. More to come at the next meeting. Palandri asked to look at revising the privacy fence ordinance to clean up some of the issues.

Evers moved to adjourn at 8:30 p.m. and seconded by Pauly; unanimous approval.

CARTER LAKE CITY COUNCIL MEETING
MONDAY, APRIL 18, 2022

Mayor Ronald Cumberledge called the meeting to order at 7:00 p.m. and swore in Ashley Wilson to fill the remaining term for the seat vacated by the resignation of Denise Teeple.

Roll call of the council, present: Ashley Wilson, Jackie Wahl, Pat Paterson, Keebie Kessler, and Victor Skinner; city clerk Jackie Carl and city attorney Mike O'Bradovich are present. Upon motion duly made by Paterson, and seconded by Kessler, the council's agenda was approved unanimously. Upon motion of Kessler seconded by Skinner, the consent agenda was approved that included minutes, department reports and overtime reports; receipts and financial reports for March unanimously approved.

New Business: The salvage permit for City Super Shop was tabled until more progress is shown on the repairs to the fence. Kessler moved to table the liquor license for Vida Mexican until DCI report is completed, seconded by Skinner. Kessler moved to approve liquor license for Jonesy's seconded by Paterson; unanimously approved. Kessler moved to approve garbage contract bid for Waste Connections to continue with services in Carter Lake under a three year contract, seconded by Skinner; unanimously approved. Wahl moved to approve the tax abatement application for Drew Evers owner of 1340 Hiatt St, seconded by Paterson; unanimously approved.

Mayor provided an update on the Community Center construction; Keebie moved to allow the committee to make a recommendation for the director position and the mayor to make the offer immediately since we have lost a candidate due to waiting for so long to make the offer, Paterson seconded the motion; unanimously approved.

Paterson provided a several documents explaining water table and lack of rain effects the lake levels. The Council and Mayor have no way to fill the lake.

Kessler brought up the idea to increase Mayor and Council monthly pay since it has not seen increase for 20+ years. And hope this will spur some interest from younger people to run for a seat on the council. Kessler moved to approve first reading of ordinance to amend council salary to \$400.00 per month and mayor salary to \$2,000.00 seconded by Skinner; unanimously approved. This will not go into effect until after the next election.

Wahl reviewed an update regarding the grant writer hired by the city and would like to discuss more details with the council at the next workshop.

VI. ORDINANCES AND RESOLUTIONS:

Kessler moved to approve changes to the M1-M2 outside storage heights, seconded Skinner; unanimously approved. Kessler moved to approve amendment to change garbage fees to cover the increased cost for the new contract to \$20 per month, seconded by Wahl; unanimously approved. Kessler moved to approve third reading for amendment to fee schedule for the building inspection department; seconded by Paterson; unanimously approved. Kessler moved to approve resolution for pay request #007 for community center project in amount of \$376,592.35, seconded by Skinner; unanimously approved. Wilson moved to approve pay request #004 for CDBG reimbursement for sewer project in amount of \$100,000, seconded by Kessler; unanimously approved. Wilson moved to approve pay request #008 for USDA reimbursement in amount of \$232,934.75 for sewer project, seconded by Skinner; unanimously approved. Kessler moved to approve resolution for pay request #008 for SJ LOUIS construction of sewer lining in amount of \$332,934.75, seconded by Wilson; unanimously approved.

Adjourn at 8:00 p.m.

Jackie Carl, City Clerk

Ronald Cumberledge, Mayor

PERMITS MASTER FILE LISTING

Permit #	Contractor	Description	Appl Date	Fee(s)		
Status	Owner	Sub-Division	Lot	Issued Date	Cost of Work	Paid
App'l Type	Location	Type of Use		Expire Date		Amount Due
C17-22	SID & JABAL INC	Repair Roof, Drywall, WTR Dam		4-12-22	25,000.00	275.00
Issued	LA QUINTA INN & SUITES			4-20-22		.00
Contractor	1201 AVENUE H			10-17-22		275.00
		AVENUE H 1201			25,000.00	FEE 275.00 PAID .00 DUE 275.00
RM101-22	BURTON A/C HEATING	Replace A/C & Furnace		4-19-22	9,458.00	67.00
Issued	ZACHARY CHRISTENSEN			4-20-22		.00
Contractor	1119 AVENUE O					67.00
		AVENUE O 1119			9,458.00	FEE 67.00 PAID .00 DUE 67.00
MR378-22	OWNER AS GEN CONTRACTOR	REPLACE EXISTING WINDOWS(3),		4-29-22	2,000.00	25.00
Issued	SHANNON DUNLAP			4-29-22		.00
Contractor	1015 AVENUE P			10-26-22		25.00
		AVENUE P 1015			2,000.00	FEE 25.00 PAID .00 DUE 25.00
MR367-22	OWNER AS GEN CONTRACTOR	PARTIAL BASEMENT LAUNDRY AND		4-06-22	30,000.00	70.50
Issued	MARK MURRAY			4-06-22		.00
Contractor	1007 AVENUE Q			10-03-22		70.50
		AVENUE Q 1007			30,000.00	FEE 70.50 PAID .00 DUE 70.50
MR369-22	RICK STEINSPRING JR	Remove and Replace Roof		4-12-22	10,500.00	18.50
Issued	PENNY CLARK			4-12-22		.00
Contractor	1513 CACHELIN DR			10-09-22		18.50
		CACHELIN DR 1513			10,500.00	FEE 18.50 PAID .00 DUE 18.50
RP116-22	DRIVER PLUMBING LTD	GAS PIPING, PRESSURE CHECK,		4-25-22	200.00	25.00
Issued	DON JONES			4-27-22		.00
Contractor	1214 DORENE BLVD			10-24-22		25.00
		DORENE BLVD 1214			200.00	FEE 25.00 PAID .00 DUE 25.00
MR366-22	OWNER AS GEN CONTRACTOR	ATTACHED 3-SEASON ROOM		4-06-22	14,000.00	52.50
Issued	BOWMAN, JAMES			4-06-22		.00
Contractor	1306 DORENE BLVD			10-03-22		52.50

PERMITS MASTER FILE LISTING

Permit #	Contractor	Description	Appl Date	Fee(s)			
Status	Owner	Sub-Division	Lot	Issued Date	Cost of Work	Paid	
Appl Type	Location	Type of Use		Expire Date		Amount Due	
		DORENE BLVD 1306			14,000.00	FEE PAID DUE	52.50 .00 52.50
RN018-22 Issued Contractor	OWNER AS GEN CONTRACTOR DREW EVERS 1340 HIATT ST	Build New Detached 30x24		4-12-22 4-20-22 4-20-23	25,000.00		259.00 .00 259.00
		HIATT ST 1340			25,000.00	FEE PAID DUE	259.00 .00 259.00
ROW056-22 Issued Contractor	BURTON PLUMBING HUTSON, DANI 1321 HOLIDAY DR	SPOT REPAIR OF SEWER SERVICE -		4-19-22 4-19-22 10-16-22	1,000.00		100.00 .00 100.00
RP115-22 Issued Contractor	BURTON PLUMBING HUTSON, DANI 1321 HOLIDAY DR	SPOT REPAIR OF SEWER SERVICE		4-19-22 4-19-22 10-16-22	1,000.00		42.50 .00 42.50
RP117-22 Issued Contractor	BURTON A/C HEATING HUTSON, DANI 1321 HOLIDAY DR	SPOT REPAIR OF SEWER SERVICE		5-04-22 5-05-22 11-01-22	5,000.00		42.50 .00 42.50
		HOLIDAY DR 1321			7,000.00	FEE PAID DUE	185.00 .00 185.00
MR374-22 Issued Contractor	MCKINNEY ROOF & SHEET MET CANNON, KATHLEEN S 1334 JANBROOK BLVD	Replace Roof, Siding, Gutters		4-15-22 4-19-22 10-16-22	17,864.00		32.00 .00 32.00
		JANBROOK BLVD 1334			17,864.00	FEE PAID DUE	32.00 .00 32.00
MR361-22 Issued Contractor	SIEFKEN JOHN JOHNSON 1906 LAGOON DR	RE-SIDE HOME/HOUSE WRAP/INSULA		4-04-22 4-04-22 10-01-22	22,000.00		13.50 .00 13.50
MR370-22 Issued Contractor	SIEFKEN JOHN JOHNSON 1906 LAGOON DR	Re-Side Residential Home		4-01-22 4-12-22 10-09-22	22,000.00		13.50 .00 13.50
		LAGOON DR 1906			44,000.00	FEE PAID DUE	27.00 .00 27.00
MR362-22 Issued Contractor	C & S ROOFING HOFFMAN, CASEY JOE 822 LOCUST ST	RE-ROOF GARAGE		4-04-22 4-04-22 10-01-22	6,200.00		18.50 .00 18.50

PERMITS MASTER FILE LISTING

Permit #	Contractor	Description	Appl Date	Fee(s)		
Status	Owner	Sub-Division	Lot	Issued Date	Cost of Work	Paid
App'l Type	Location	Type of Use		Expire Date		Amount Due
MR364-22	OWNER AS GEN CONTRACTOR	REPAIR/REPLACE FENCE		4-04-22	10,000.00	15.00
Issued	HOFFMAN, CASEY JOE			4-04-22		.00
Contractor	822 LOCUST ST			10-01-22		15.00
		LOCUST ST 822			16,200.00	FEE 33.50 PAID .00 DUE 33.50
D19-22	BIG A DEMO & EXCAVATING			4-11-22		175.00
Issued	CARTER LAKE LOUNGE			4-12-22		.00
Contractor	1003 LOCUST ST					175.00
		LOCUST ST 1003				FEE 175.00 PAID .00 DUE 175.00
MR375-22	DANILO QUINTERO	Certified Carport Install		4-12-22	2,600.00	15.00
Issued	GAYLENE GIBSON			4-20-22		.00
Contractor	1414 MAYPER DR			10-17-22		15.00
		MAYPER DR 1414			2,600.00	FEE 15.00 PAID .00 DUE 15.00
CM09-22	AIRESERV	Replace Furnace & A/C		4-12-22	10,097.09	301.50
Issued	SARIE'S LOUNGE			4-20-22		.00
Contractor	2449 N 13TH ST					301.50
		N 13TH ST 2449			10,097.09	FEE 301.50 PAID .00 DUE 301.50
RM100-22	MONARCH HEATING	REPLACE EXISTING FURNACE & A/C		4-05-22	5,000.00	42.00
Issued	MCWILLIAMS, JIMMY			4-05-22		.00
Contractor	4106 N 13TH ST					42.00
		N 13TH ST 4106			5,000.00	FEE 42.00 PAID .00 DUE 42.00
MR368-22	TAYLOR'S SPA & POOL	Inground Pool Installation		4-04-22	54,125.00	60.00
Issued	STACEY ALDMEYER			4-12-22		.00
Contractor	3709 N 17TH ST			10-09-22		60.00
		N 17TH ST 3709			54,125.00	FEE 60.00 PAID .00 DUE 60.00
C18-22	QUALTEK WIRELESS	EXTEND FENCE & ADD CONCRETE		4-26-22	7,500.00	105.00
Issued	AMERICAN TOWER CORP			5-03-22		.00
Contractor	4410 N 17TH ST			10-30-22		105.00

PERMITS MASTER FILE LISTING

Permit #	Contractor	Description	Appl Date	Fee(s)
Status	Owner	Sub-Division	Lot	Paid
Appl Type	Location	Type of Use	Issued Date	Amount Due
			Expire Date	Cost of Work
		N 17TH ST 4410		7,500.00
				FEE 105.00
				PAID .00
				DUE 105.00
MC11-22	OWNER AS GEN CONTRACTOR	REPLACE CURRENT DRIVEWAY WITH	4-06-22	6,000.00
Issued	HASTINGS FAMILY HOLDINGS		4-06-22	
Owner	2732 N 5TH ST		10-03-22	
				20.00
				.00
				20.00
		N 5TH ST 2732		6,000.00
				FEE 20.00
				PAID .00
				DUE 20.00
RM102-22	BURTON A/C HEATING	Install Air Handler & 2 Heat	4-15-22	11,000.00
Issued	JARED PINKHAM		4-20-22	
Contractor	4412 N 6TH ST			
				97.50
				.00
				97.50
		N 6TH ST 4412		11,000.00
				FEE 97.50
				PAID .00
				DUE 97.50
DH08-22	RICHTER EXCAVATING INC	Adding Top Soil to "Sand Pit"	4-19-22	
Issued	LAKESIDE AUTO RECYCLERS		4-20-22	
Owner	2813 N 9TH ST			
				225.00
				.00
				225.00
		N 9TH ST 2813		
				FEE 225.00
				PAID .00
				DUE 225.00
RP118-22	AKSARBEN HTG/AIR	REPLACE 50 GAL GAS	5-03-22	2,626.00
Issued	KELLY SCHREINER		5-05-22	
Contractor	4202 N 9TH ST		11-01-22	
				25.00
				.00
				25.00
		N 9TH ST 4202		2,626.00
				FEE 25.00
				PAID .00
				DUE 25.00
MR365-22	OWNER AS GEN CONTRACTOR	EXTEND DRIVEWAY	4-05-22	800.00
Issued	BELT, THOMAS & ARLENE		4-05-22	
Contractor	4206 N 9TH ST		10-02-22	
				20.00
				.00
				20.00
		N 9TH ST 4206		800.00
				FEE 20.00
				PAID .00
				DUE 20.00
MR363-22	S&W FENCE	6 FT WOOD FENCE / BACK/SIDE YA	4-04-22	6,297.00
Issued	T P C 1405		4-04-22	
Contractor	1405 NEPTUNE DR		10-01-22	
				15.00
				.00
				15.00
		NEPTUNE DR 1405		6,297.00
				FEE 15.00
				PAID .00
				DUE 15.00

PERMITS MASTER FILE LISTING

Permit #	Contractor	Description	Appl Date	Fee(s)		
Status	Owner	Sub-Division	Lot	Issued Date	Cost of Work	Paid
App'l Type	Location	Type of Use		Expire Date		Amount Due
MR371-22	OWNER AS GEN CONTRACTOR	6' Privacy Fence		4-05-22	2,500.00	15.00
Issued	TONI KUHN			4-12-22		.00
Contractor	1507 NEPTUNE DR			10-09-22		15.00
		NEPTUNE DR 1507			2,500.00	15.00
						FEE .00
						PAID .00
						DUE 15.00
MR376-22	RICK STEINSPRING JR	Remove and Replace Roof		4-19-22	10,500.00	18.50
Issued	PENNY CLARK 2			4-20-22		.00
Contractor	1540 WALKER ST			10-17-22		18.50
		WALKER ST 1540			10,500.00	18.50
						FEE 18.50
						PAID .00
						DUE 18.50
MR373-22	JAMES SNELLING	Put New Decking on Existing		4-11-22	1,700.00	23.00
Issued	ESTATE OF JIM KING			4-14-22		.00
Contractor	1217 WILLOW DR			10-11-22		23.00
		WILLOW DR 1217			1,700.00	23.00
						FEE 23.00
						PAID .00
						DUE 23.00

PERMITS MASTER FILE LISTING

Permit # Contractor

Description

Appl Date

Fee(s)

Status
Appl Type

Owner
Location

Sub-Division
Type of Use

Lot

Issued Date
Expire Date

Cost of Work

Paid
Amount Due

		AVENUE H 1201		1	25,000.00	FEE PAID DUE	275.00 .00 275.00
		AVENUE O 1119		1	9,458.00	FEE PAID DUE	67.00 .00 67.00
		AVENUE P 1015		1	2,000.00	FEE PAID DUE	25.00 .00 25.00
		AVENUE Q 1007		1	30,000.00	FEE PAID DUE	70.50 .00 70.50
		CACHELIN DR 1513		1	10,500.00	FEE PAID DUE	18.50 .00 18.50
		DORENE BLVD 1214		1	200.00	FEE PAID DUE	25.00 .00 25.00
		DORENE BLVD 1306		1	14,000.00	FEE PAID DUE	52.50 .00 52.50
		HIATT ST 1340		1	25,000.00	FEE PAID DUE	259.00 .00 259.00
		HOLIDAY DR 1321		3	7,000.00	FEE PAID DUE	185.00 .00 185.00
		JANBROOK BLVD 1334		1	17,864.00	FEE PAID DUE	32.00 .00 32.00
		LAGOON DR 1906		2	44,000.00	FEE PAID DUE	27.00 .00 27.00
		LOCUST ST 1003		1		FEE PAID DUE	175.00 .00 175.00
		LOCUST ST 822		2	16,200.00	FEE PAID DUE	33.50 .00 33.50

PERMITS MASTER FILE LISTING

Permit #	Contractor	Description	Appl Date	Fee(s)		
Status	Owner	Sub-Division	Lot	Issued Date	Cost of Work	Paid
App'l Type	Location	Type of Use		Expire Date		Amount Due
		MAYPER DR 1414		1	2,600.00	FEE 15.00 PAID .00 DUE 15.00
		N 13TH ST 2449		1	10,097.09	FEE 301.50 PAID .00 DUE 301.50
		N 13TH ST 4106		1	5,000.00	FEE 42.00 PAID .00 DUE 42.00
		N 17TH ST 3709		1	54,125.00	FEE 60.00 PAID .00 DUE 60.00
		N 17TH ST 4410		1	7,500.00	FEE 105.00 PAID .00 DUE 105.00
		N 5TH ST 2732		1	6,000.00	FEE 20.00 PAID .00 DUE 20.00
		N 6TH ST 4412		1	11,000.00	FEE 97.50 PAID .00 DUE 97.50
		N 9TH ST 2813		1		FEE 225.00 PAID .00 DUE 225.00
		N 9TH ST 4202		1	2,626.00	FEE 25.00 PAID .00 DUE 25.00
		N 9TH ST 4206		1	800.00	FEE 20.00 PAID .00 DUE 20.00
		NEPTUNE DR 1405		1	6,297.00	FEE 15.00 PAID .00 DUE 15.00
		NEPTUNE DR 1507		1	2,500.00	FEE 15.00 PAID .00 DUE 15.00
		WALKER ST 1540		1	10,500.00	FEE 18.50 PAID .00 DUE 18.50
		WILLOW DR 1217		1	1,700.00	FEE 23.00

PERMITS MASTER FILE LISTING

Permit # Contractor

Description

Appl Date

Fee(s)

Status	Owner	Sub-Division	Lot	Issued Date	Cost of Work	Paid
Appl Type	Location	Type of Use		Expire Date		Amount Due

PAID	.00
DUE	23.00

GRAND TOTAL

=====	=====	=====
31	321,967.09	FEE 2,227.50
		PAID .00
		DUE 2,227.50