

PLANNING BOARD MEETING
City Hall - 950 Locust St., Carter Lake, Iowa
Monday, September 12, 2022 7:00 P.M.

AGENDA

Roll Call

Approval of the Agenda

1. Consent Agenda
 - a. Building Permits listing
 - b. City Council Minutes
 - c. Planning Board Minutes
2. New Business
 - a. Privacy fence ordinance recommendation to council
 - b. Amend 309 Industrial Use Type
3. Comments
4. Adjourn

08/05/22

jmc

| Permit # | Contractor | Description | | Appl Date | | Fee(s) |
|------------|--------------------------|------------------------------|-----|-------------|--------------|------------|
| Status | Owner | Sub-Division | Lot | Issued Date | Paid | |
| App'l Type | Location | Type of Use | | Expire Date | Cost of Work | Amount Due |
| M006-22 | STANDARD HEATING AND A/C | REPLACE FURNACE & A/C | | 8-15-22 | 4,681.75 | 65.45 |
| Issued | WALLINGFORD, DOUG | | | 8-15-22 | | .00 |
| Contractor | 741 AVENUE P | | | 2-11-23 | | 65.45 |
| | | AVENUE P 741 | | | 4,681.75 | 65.45 |
| | | | | | FEE PAID | .00 |
| | | | | | DUE | 65.45 |
| RA005-22 | HEATH HONEYWELL | REPLACEMENT OF EXISTING DECK | | 8-19-22 | 8,000.00 | 166.50 |
| Issued | PAULY, RAYMOND D | | | 8-24-22 | | .00 |
| Contractor | 31 CARTER LAKE CLB | Residential, Multiple Family | | 2-20-23 | | 166.50 |
| | | CARTER LAKE CLB 31 | | | 8,000.00 | 166.50 |
| | | | | | FEE PAID | .00 |
| | | | | | DUE | 166.50 |
| RI002-22 | OWNER AS GEN CONTRACTOR | FULL HOME RENOVATION/REMODEL | | 8-05-22 | 175,000.00 | 1,142.00 |
| Issued | BRIAN POLDBERG | | | 8-08-22 | | 1,142.00 |
| Contractor | 204 CARTER LAKE CLB | Residential, Multiple Family | | 2-04-23 | | .00 |
| | | CARTER LAKE CLB 204 | | | 175,000.00 | 1,142.00 |
| | | | | | FEE | 1,142.00 |
| RE006-22 | WINDOW WORLD | REPLACE 10 VINYL WINDOWS | | 8-15-22 | 5,599.50 | 30.00 |
| Issued | HELM, TROY | | | 8-15-22 | | .00 |
| Contractor | 1104 LINDWOOD DR | Residential, Multiple Family | | 2-11-23 | | 30.00 |
| | | LINDWOOD DR 1104 | | | 5,599.50 | 30.00 |
| | | | | | FEE PAID | .00 |
| | | | | | DUE | 30.00 |
| P005-22 | THERMAL SERVICES | REPLACE 75 GAL. WATER HEATER | | 8-25-22 | | 130.75 |
| Issued | CARTER LAKE CITY HALL | | | 8-25-22 | | .00 |
| Contractor | 950 LOCUST ST | | | 2-21-23 | | 130.75 |
| | | LOCUST ST 950 | | | | 130.75 |
| | | | | | FEE PAID | .00 |
| | | | | | DUE | 130.75 |
| M007-22 | A-1 UNITED HEATING & AIR | REPLACE A/C | | 8-15-22 | 2,300.00 | 50.65 |
| Issued | ROGER WILSON | | | 8-15-22 | | .00 |
| Contractor | 110 MARINA CT | | | 2-11-23 | | 50.65 |
| | | MARINA CT 110 | | | 2,300.00 | 50.65 |
| | | | | | FEE PAID | .00 |
| | | | | | DUE | 50.65 |
| MR396-22 | LEVELUP | DRIVEWAY REPAIR/REPLACE | | 8-09-22 | 5,500.00 | 23.00 |
| Issued | BILL PECK JR | | | 8-09-22 | | .00 |
| Contractor | 4318 N 10TH ST | | | 2-05-23 | | 23.00 |
| | | N 10TH ST 4318 | | | 5,500.00 | 23.00 |
| | | | | | FEE PAID | .00 |
| | | | | | DUE | 23.00 |

PERMITS MASTER FILE LISTING

| Permit # | Contractor | Description | | Appl Date | | Fee(s) |
|------------|-------------------------|-------------------------------|-----|-------------|--------------|------------|
| Status | Owner | Sub-Division | Lot | Issued Date | Cost of Work | Paid |
| App'l Type | Location | Type of Use | | Expire Date | | Amount Due |
| C22-22 | OWNER AS GEN CONTRACTOR | CELL TOWER IMPROVEMENTS | | 9-06-22 | 15,000.00 | 331.56 |
| Issued | AMERICAN TOWER CORP | | | 9-09-22 | | .00 |
| Contractor | 4410 N 17TH ST | Utility, Miscellaneous | | 3-08-23 | | 331.56 |
| | | N 17TH ST 4410 | | | 15,000.00 | 331.56 |
| | | | | | FEE PAID | .00 |
| | | | | | DUE | 331.56 |
| RA004-22 | OWNER AS GEN CONTRACTOR | REMOVAL/REPLACEMENT OF | | 8-15-22 | 11,000.00 | 191.56 |
| Issued | EDWARD FISHER | | | 8-17-22 | | .00 |
| Contractor | 4418 N 17TH ST | Residential, Multiple Family | | 2-13-23 | | 191.56 |
| | | N 17TH ST 4418 | | | 11,000.00 | 191.56 |
| | | | | | FEE PAID | .00 |
| | | | | | DUE | 191.56 |
| M008-22 | BURTON A/C HEATING | GEO THERMAL ADDITION - | | 8-15-22 | 11,000.00 | 65.70 |
| Issued | JARED PINKHAM | | | 8-15-22 | | .00 |
| Contractor | 4412 N 6TH ST | | | 2-11-23 | | 65.70 |
| | | N 6TH ST 4412 | | | 11,000.00 | 65.70 |
| | | | | | FEE PAID | .00 |
| | | | | | DUE | 65.70 |
| FW008-22 | CARSON ENTERPRISES | 6' WOOD FENCE INSIDE 3' | | 8-23-22 | 30,000.00 | 37.50 |
| Issued | MIKE LEVELL | | | 8-23-22 | | .00 |
| Contractor | 2910 N 7TH ST | Residential, Multiple Family | | 2-19-23 | | 37.50 |
| SP005-22 | CARSON ENTERPRISES | 20' X 20' INGROUND POOL | | 8-23-22 | | 241.56 |
| Issued | MIKE LEVELL | | | 8-23-22 | | .00 |
| Contractor | 2910 N 7TH ST | | | 2-19-23 | | 241.56 |
| | | N 7TH ST 2910 | | | 30,000.00 | 279.06 |
| | | | | | FEE PAID | .00 |
| | | | | | DUE | 279.06 |
| MR397-22 | SHEARD CONSTRUCTION | ADD APPROX 150' X 3' SIDEWALK | | 8-25-22 | 2,500.00 | 23.00 |
| Issued | CLARK, SCOTT | | | 8-25-22 | | .00 |
| Contractor | 4248 N 7TH ST | | | 2-21-23 | | 23.00 |
| | | N 7TH ST 4248 | | | 2,500.00 | 23.00 |
| | | | | | FEE PAID | .00 |
| | | | | | DUE | 23.00 |
| RA003-22 | OWNER AS GEN CONTRACTOR | 4x6 LANDING/DECK FOR POOL W/ | | 8-08-22 | 2,100.00 | 29.38 |
| Issued | THOMSEN, CHERYL | | | 8-10-22 | | .00 |
| Contractor | 1002 REDICK BLVD | Residential, Multiple Family | | 2-06-23 | | 29.38 |
| | | REDICK BLVD 1002 | | | 2,100.00 | 29.38 |
| | | | | | FEE PAID | .00 |
| | | | | | DUE | 29.38 |

PERMITS MASTER FILE LISTING

| Permit # | Contractor | Description | | Appl Date | | Fee(s) |
|------------|--------------------------|------------------------------|-----|-------------|--------------|------------|
| Status | Owner | Sub-Division | Lot | Issued Date | | Paid |
| Appl Type | Location | Type of Use | | Expire Date | Cost of Work | Amount Due |
| RA006-22 | CANIGLIA WOODWORK | NEW ELEVATED UNCOVERED DECK | | 8-23-22 | 16,032.00 | 112.89 |
| Issued | TALBOT DENISE | | | 8-25-22 | | .00 |
| Contractor | 1014 SHOAL POINTE DR | Residential, Multiple Family | | 2-21-23 | | 112.89 |
| | | SHOAL POINTE DR 1014 | | | 16,032.00 | 112.89 |
| | | | | | FEE PAID DUE | .00 |
| | | | | | | 112.89 |
| RA007-22 | OWNER AS GEN CONTRACTOR | REPLACE EXISTING 14X20 DECK- | | 8-29-22 | 6,861.00 | 140.99 |
| Issued | BRAD SHARP | | | 8-30-22 | | .00 |
| Contractor | 1019 SHOAL POINTE DR | Residential, Multiple Family | | 2-26-23 | | 140.99 |
| | | SHOAL POINTE DR 1019 | | | 6,861.00 | 140.99 |
| | | | | | FEE PAID DUE | .00 |
| | | | | | | 140.99 |
| RI003-22 | BLACK CIRCLE GROUP | REPLACE 7 FLOOR JOIST, NEW | | 8-10-22 | 5,000.00 | 139.06 |
| Issued | GLATHAR, BRIAN E | | | 8-11-22 | | .00 |
| Contractor | 1220 SILVER LN | Residential, Multiple Family | | 2-07-23 | | 139.06 |
| | | SILVER LN 1220 | | | 5,000.00 | 139.06 |
| | | | | | FEE PAID DUE | .00 |
| | | | | | | 139.06 |
| MR398-22 | A1 CONCRETE CONSTRUCTION | APPROX. 1,123 SQ FT CONCRETE | | 8-29-22 | 10,702.00 | 23.00 |
| Issued | CATHY DEBOLT | | | 8-29-22 | | .00 |
| Contractor | 1539 SILVER LN | | | 2-25-23 | | 23.00 |
| | | SILVER LN 1539 | | | 10,702.00 | 23.00 |
| | | | | | FEE PAID DUE | .00 |
| | | | | | | 23.00 |
| M009-22 | SERVICE ONE | REPLACE A/C | | 8-16-22 | 5,652.00 | 38.20 |
| Issued | KATHY STANG | | | 8-16-22 | | .00 |
| Contractor | 1503 WALKER ST | | | 2-12-23 | | 38.20 |
| | | WALKER ST 1503 | | | 5,652.00 | 38.20 |
| | | | | | FEE PAID DUE | .00 |
| | | | | | | 38.20 |

PERMITS MASTER FILE LISTING

| Permit # | Contractor | Description | | Appl Date | | Fee(s) |
|---------------------|-------------------|-----------------------------|-----|----------------------------|--------------|---|
| Status Appl Type | Owner Location | Sub-Division Type of Use | Lot | Issued Date Expire Date | Cost of Work | Paid Amount Due |
| | | AVENUE P 741 | | 1 | 4,681.75 | FEE PAID DUE 65.45 .00 65.45 |
| | | CARTER LAKE CLB 204 | | 1 | 175,000.00 | FEE 1,142.00 |
| | | CARTER LAKE CLB 31 | | 1 | 8,000.00 | FEE PAID DUE 166.50 .00 166.50 |
| | | LINDWOOD DR 1104 | | 1 | 5,599.50 | FEE PAID DUE 30.00 .00 30.00 |
| | | LOCUST ST 950 | | 1 | | FEE PAID DUE 130.75 .00 130.75 |
| | | MARINA CT 110 | | 1 | 2,300.00 | FEE PAID DUE 50.65 .00 50.65 |
| | | N 10TH ST 4318 | | 1 | 5,500.00 | FEE PAID DUE 23.00 .00 23.00 |
| | | N 17TH ST 4410 | | 1 | 15,000.00 | FEE PAID DUE 331.56 .00 331.56 |
| | | N 17TH ST 4418 | | 1 | 11,000.00 | FEE PAID DUE 191.56 .00 191.56 |
| | | N 6TH ST 4412 | | 1 | 11,000.00 | FEE PAID DUE 65.70 .00 65.70 |
| | | N 7TH ST 2910 | | 2 | 30,000.00 | FEE PAID DUE 279.06 .00 279.06 |
| | | N 7TH ST 4248 | | 1 | 2,500.00 | FEE PAID DUE 23.00 .00 23.00 |
| | | REDICK BLVD 1002 | | 1 | 2,100.00 | FEE PAID DUE 29.38 .00 29.38 |
| | | SHOAL POINTE DR 1014 | | 1 | 16,032.00 | FEE PAID 112.89 .00 |

PERMITS MASTER FILE LISTING

| Permit # | Contractor | Description | Appl Date | Fee(s) |
|-----------|------------|----------------------|-------------|---------------------|
| Status | Owner | Sub-Division | Issued Date | Paid |
| Appl Type | Location | Type of Use | Expire Date | Amount Due |
| | | | | DUE 112.89 |
| | | SHOAL POINTE DR 1019 | 1 | 6,861.00 FEE 140.99 |
| | | | | PAID .00 |
| | | | | DUE 140.99 |
| | | SILVER LN 1220 | 1 | 5,000.00 FEE 139.06 |
| | | | | PAID .00 |
| | | | | DUE 139.06 |
| | | SILVER LN 1539 | 1 | 10,702.00 FEE 23.00 |
| | | | | PAID .00 |
| | | | | DUE 23.00 |
| | | WALKER ST 1503 | 1 | 5,652.00 FEE 38.20 |
| | | | | PAID .00 |
| | | | | DUE 38.20 |

GRAND TOTAL

| | | |
|-------|------------|---------------|
| ===== | ===== | ===== |
| 19 | 316,928.25 | FEE 2,982.75 |
| | | PAID 1,142.00 |
| | | DUE 1,840.75 |

| TOTAL | DESCRIPTION | PERMIT | FEE | AMOUNT | AMOUNT |
|-----------|-----------------------|--------|---------|---------|---------|
| TYPE | | COUNT | | PAID | DUE |
| ----- | ----- | ----- | ----- | ----- | ----- |
| UNDEFINED | UNDEFINED DESCRIPTION | 19 | 2982.75 | 1142.00 | 1840.75 |



July 7, 2022

City of Carter Lake
Zoning and Inspections
Carter Lake, IA 51510

RE: IA Recycler License Application- Cresco Capital
Location: 300 Owen Parkway Circle, Carter Lake, IA
Parcel # 7544 21 351 007

Dear Zoning Board,

Cresco Capital Inc is applying for a recycler license to be able to buy salvaged/damaged vehicles. This license would allow us to rebuild, have inspected and be able to re-sell. The application requires the following:

"Attach a letter from the appropriate zoning official (county or city) that states what the current zoning is (Commercial, industrial, etc.) for your business location and include a statement that the business is in compliance with local zoning provisions for the type(s) of recycling business you chose on application.

Vehicle Rebuilder – means a person engaged in the business of rebuilding or restoring to operating condition vehicles subject to registration that have been damaged or wrecked. I hereby certify the above listed location does comply with Iowa Code 321H and 7961 IAC 431, and is equipped with a 14-by-24-foot (inside measurement) area inside for rebuilding and restoring vehicles in the inventory.

Please let me know if you need additional information.

Thank you,

Becky Killpack
Fixed Assets Manager
Cresco Capital, Inc.
402.216.0222 ext. 2636
rkillpack@drtshared.com

309 Industrial Use Types

Industrial use types include the on-site extraction or production of goods by nonagricultural methods, and the storage and distribution of products.

a. Automotive and Equipment Services

Establishments or places of business primarily engaged in sale and/or service of Automobiles, trucks, or heavy equipment. The following are considered automotive and equipment use types:

1. Automotive Rental and Sales: Sale or rental of automobiles, noncommercial trucks, motorcycles, motor homes, recreational vehicles or boats, including incidental storage, maintenance, and servicing. Typical uses include new and used car dealerships; motorcycle dealerships; and boat, trailer, and recreational vehicle dealerships.
2. Equipment Rental and Sales: Sale or rental of trucks, tractors, construction equipment, agricultural implements, mobile homes, and similar heavy equipment, including incidental storage, maintenance, and servicing. Typical uses include truck dealerships, construction equipment dealerships, and mobile home sales establishments.

b. Construction Yards

Establishments housing facilities of businesses primarily engaged in construction activities, including incidental storage of materials and equipment on lots other than construction sites. Typical uses are building contractor's yards.

c. Custom Manufacturing

Establishments primarily engaged in the on-site production of goods by hand manufacturing, within enclosed structures, involving:

1. The use of hand tools, or
2. The use of domestic mechanical equipment not exceeding 2 horsepower, or
3. A single kiln not exceeding 8 KW or equivalent.

This category also includes the incidental direct sale to consumers of only those goods produced on site. Typical uses include ceramic studios, custom jewelry manufacturing, and candle making shops.

d. Light Industry

Establishments engaged in the manufacture or processing of finished products from previously prepared materials, including processing, fabrication, assembly, treatment, and packaging of such products, and incidental storage, sales, and distribution. These establishments are characterized by having no major external environmental effects across property lines and include no unscreened or unenclosed outdoor storage. Typical uses include commercial bakeries,

dressed beef processing plants, soft drink bottling, apparel assembly from fabrics, electronics, manufacturing, print shops and publishing houses.

e. General Industry

Enterprises engaged in the processing, manufacturing, compounding, assembly, packaging, treatment or fabrication of materials and products from prepared materials or from raw materials without noticeable noise, odor, vibration, or air pollution effects across property lines.

f. Heavy Industry

Enterprises involved in the basic processing and manufacturing of products, predominately from raw materials, with noticeable noise, odor, vibration, or air pollution effects across property lines; or a use or process engaged in the storage of or processes involving potentially or actually hazardous, explosive, flammable, radioactive, or other commonly recognized hazardous materials.

g. Recycling Collection

Any site which is used in whole or part for the receiving or collection of any post-consumer, nondurable goods including, but not limited to glass, plastic, paper, cardboard, aluminum, tin, or other recyclable commodities.

h. Recycling Processing

Any site which is used for the processing of any post-consumer, nondurable goods including, but not limited to glass, plastic, paper, cardboard, aluminum, tin, or other recyclable commodities.

i. Resource Extraction

A use involving on-site extraction of surface or subsurface mineral products or natural resources, excluding site grading for a specific construction project or preparation of a site for subsequent development. Typical uses are quarries, borrow pits, sand and gravel operations, mining, and removal of dirt for off-site use.

j. Salvage Services

Places of business primarily engaged in the storage, sale, dismantling or other processing of used or waste materials that are not intended for reuse in their original forms. Typical uses include automotive wrecking yards, junkyards, or paper salvage yards.

k. Vehicle Rebuilder

Establishments engaged in a business of rebuilding or restoring to operating condition vehicles subject to registration that have been damaged or wrecked.

l. ~~k.~~ Vehicle Storage (Long-term)

Long-term storage of operating or non-operating vehicles for a period exceeding 21 days. Typical uses include storage of private parking tow-away or impound yards but exclude dismantling or salvage.

m. ~~l.~~ Warehousing (Enclosed)

Uses including storage, distribution, and handling of goods and materials within enclosed structures. Typical uses include wholesale distributors, storage warehouses, and van and storage companies.

n. ~~m.~~ Warehousing (Open)

Uses including open air storage, distribution, and handling of goods and materials. Typical uses include monument yards, grain elevators, and open storage.

Use Matrix: Industrial and Transportation Uses

| Use Types | R-1 | R-2 | R-3 | R/CC | RM | C/L | C-1 | C-2 | TC | C/A | BP | M-1 | M-2 | P-I |
|---------------------------------------|-----|-----|-----|------|----|-----|-------------|-----|----|-----|----|-----|-----|------------|
| Industrial Uses | | | | | | | | | | | | | | |
| Agricultural Industry* | | | | | | | | | | | | C | C | |
| Auto rental/Sales* | | | | | | | | | | | | C | | |
| Construction Yards* | | | | | | | | | | | | C | C | |
| Custom Manufacturing | | | | | | C | | C | C | C | | P | P | P |
| Equip Rental/Sales | | | | | | | | | | | | C | C | C |
| Light Industry | | | | | | | | | | | | P | P | C |
| General Industry* | | | | | | | | | | | | P | P | |
| Heavy Industry* | | | | | | | | | | | | | C | |
| Recycling Collection* | | | | | | | | | | | | | C | |
| Recycling Processing* | | | | | | | | | | | | | C | |
| Vehicle Rebuilder | | | | | | | | | | | | | | C/P |
| Vehicle Storage (Long-term)* | | | | | | | | | | | | C | C | |
| Warehousing (Enclosed) | | | | | | | <u>C 1.</u> | | | | | P | P | C |
| Warehousing (Open)* | | | | | | | | | | | | C | C | |
| Aviation* | | | | | | | | | | | C | C | P | C |
| Railroad Facilities | | | | | | | | | | | | | C | |
| Truck Terminal* | | | | | | | | | | | | C | P | |
| Transportation Terminal* | | | | | | | | P | | P | | P | P | C |
| Alternative Energy Production Devices | | | | | | | | | | | | | C | |
| Amateur Radio Tower | C | C | C | C | C | | | | | | | | | |
| Communications Tower* | | | | | | | | | | | | C | C | C |
| WECS* | | | | | | | | | | | | | C | |

P Permitted by right or by right subject to supplemental regulations

C Permitted by Conditional Use Permit

***** Use Permitted after Site Plan Approval

Blank Use not permitted in zoning district, unless established as a lawful nonconforming use

C/P Planning Board will decide if this is a P or C.

1. = Ordinance # 686