

**PLANNING BOARD MEETING**  
**City Hall - 950 Locust St., Carter Lake, Iowa**  
**Monday, August 8, 2022 7:00 P.M.**

**AGENDA**

Roll Call

Approval of the Agenda

1. Consent Agenda
  - a. Building Permits listing
  - b. City Council Minutes
  - c. Planning Board Minutes
2. New Business
  - a. New address on Avenue R
  - b. New address on Willow Drive
  - c. Privacy fence ordinance recommendation
3. Comments
4. Adjourn

08/05/22

jmc

## PERMITS MASTER FILE LISTING

Permit #	Contractor	Description	Appl Date	Fee(s)		
Status Appl Type	Owner Location	Sub-Division Type of Use	Lot	Issued Date Expire Date	Cost of Work	Paid Amount Due
C21-22 Issued Contractor	OWNER AS GEN CONTRACTOR PONCA TRIBE OF NE 1031 AVENUE H	ADD A 10X14 PREFAB PORTABLE  COMMERCIAL  AVENUE H 1031		7-13-22 7-18-22 1-14-23	60,000.00	892.19 .00 892.19 ----- 60,000.00 FEE PAID DUE 892.19
ROW067-22 Issued Contractor	BLACK HILLS ENERGY BLACK HILLS ENERGY 1308 AVENUE N			6-22-22 6-22-22 12-19-22	1.00	100.00 .00 100.00 ----- 1.00 FEE PAID DUE 100.00
ROW065-22 Issued Contractor	BLACK HILLS ENERGY SKOVGAARD TRUST 1428 AVENUE N			6-22-22 6-22-22 12-19-22	1.00	100.00 .00 100.00 ----- 1.00 FEE PAID DUE 100.00
FW006-22 Issued Owner	OWNER AS GEN CONTRACTOR KRETSCHMER, WOLFGANG-MARY 907 AVENUE O	REPLACE 48' OF 6' ROTTED FENCE  AVENUE O 907		7-22-22 7-27-22 1-23-23	700.00	30.00 .00 30.00 ----- 700.00 FEE PAID DUE 30.00
ROW068-22 Issued Contractor	BLACK HILLS ENERGY BLACK HILLS ENERGY 1219 AVENUE O			6-22-22 6-22-22 12-19-22	1.00	100.00 .00 100.00 ----- 1.00 FEE PAID DUE 100.00
D20-22 Issued Contractor	SHEARD CONSTRUCTION SCHEWE 1334 AVENUE O	DEMO SINGLE STORY FRAME W/  AVENUE O 1334		6-09-22 6-13-22 12-10-22		50.00 50.00 .00 ----- FEE 50.00
M004-22 Applied Contractor	SERVICE ONE SCOTT SCHAMEL 1502 AVENUE Q	REPLACE A/C  AVENUE Q 1502		7-05-22	4,955.00	38.20 .00 38.20 ----- 4,955.00 FEE PAID DUE 38.20

Permit #	Contractor	Description	Appl Date	Fee(s)	
Status Appl Type	Owner Location	Sub-Division Type of Use	Lot	Issued Date Expire Date Cost of Work	Paid Amount Due
FW004-22 Issued Contractor	S&W FENCE JASON BANKS 1108 CACHELIN DR	REPLACE 6' FENCE		7-05-22 7-05-22 1-01-23	30.00 .00 30.00
		CACHELIN DR 1108			FEE PAID DUE 30.00 .00 30.00
P001-22 Issued Contractor	ROTO ROOTER SCOTT MATTHIAS 8 CARTER LAKE CLB	SPOT REPAIR IN DRIVEWAY		5-24-22 5-24-22 11-20-22	48.15 48.15 .00
		CARTER LAKE CLB 8			FEE 48.15
RE005-22 Issued Contractor	MARK MARKUSON CONSTRUCTIO KERRY FINNEGAN 9 CARTER LAKE CLB	REPLACE SIDING ON HOME		7-18-22 7-18-22 1-14-23	1,500.00 30.00 .00 30.00
		Residential, Multiple Family			
		CARTER LAKE CLB 9		1,500.00	FEE PAID DUE 30.00 .00 30.00
ROW062-22 Issued Contractor	BLACK HILLS ENERGY SKINNER, DONALD LEIGH 17 CARTER LAKE CLB			6-22-22 6-22-22 12-19-22	1.00 100.00 .00 100.00
		CARTER LAKE CLB 17		1.00	FEE PAID DUE 100.00 .00 100.00
RN020-22 Issued Contractor	OWNER AS GEN CONTRACTOR PETTIGREW 47 CARTER LAKE CLB	3 SEASONS ROOM 14X17		5-09-22 5-12-22 5-12-23	38,421.00 353.50 353.50 .00
ROW069-22 Issued Contractor	BLACK HILLS ENERGY PETTIGREW 47 CARTER LAKE CLB			6-22-22 6-22-22 12-19-22	1.00 100.00 .00 100.00
		CARTER LAKE CLB 47		38,422.00	FEE PAID DUE 453.50 353.50 100.00
FW001-22 Issued Contractor	JEFF THOMAS BRITTANI HAMAN 69 CARTER LAKE CLB	6' FENCE AROUND POOL		6-15-22 6-15-22 12-12-22	30.00 30.00 .00
		CARTER LAKE CLB 69			FEE 30.00
FW003-22 Issued Contractor	OWNER AS GEN CONTRACTOR JEFF MARSHALL 73 CARTER LAKE CLB	REPLACE EXISTING C/L FENCE W/		7-01-22 7-01-22 12-28-22	30.00 .00 30.00

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Status	Owner	Sub-Division	Lot	Issued Date	Cost of Work	Paid	
App'l Type	Location	Type of Use		Expire Date		Amount Due	
SP002-22	POOLS PLUS	INSTALL A NEW 18'X 33' POOL		7-01-22		114.69	
Issued	JEFF MARSHALL			7-01-22		.00	
Contractor	73 CARTER LAKE CLB			12-28-22		114.69	
		CARTER LAKE CLB 73					
						FEE	144.69
						PAID	.00
						DUE	144.69
RM103-22	AIRESERV	REPLACE FURNACE & A/C		5-06-22	7,657.00	43.50	
Issued	SANDIE CORRIGAN			5-06-22		43.50	
Contractor	198 CARTER LAKE CLB					.00	
		CARTER LAKE CLB 198			7,657.00	FEE	43.50
P004-22	PLUMBRITE	NEW RES. PLUMBING INSTALL		7-15-22		96.85	
Issued	HUBER BUILDERS LLC			7-15-22		.00	
Contractor	204 CARTER LAKE CLB			1-11-23		96.85	
		CARTER LAKE CLB 204					
						FEE	96.85
						PAID	.00
						DUE	96.85
RM108-22	SERVICE ONE	A/C UNIT OR HEAT PUMPS		5-19-22	4,731.00	28.50	
Issued	KENT CVEJDLIK			5-23-22		28.50	
Contractor	1110 DORENE BLVD					.00	
		DORENE BLVD 1110			4,731.00	FEE	28.50
MR385-22	OWNER AS GEN CONTRACTOR	REPLACE SHINGLES ON EXISTING		5-24-22	2,500.00	18.50	
Issued	BOWMAN, JAMES			5-24-22		.00	
Contractor	1306 DORENE BLVD			11-20-22		18.50	
MR388-22	SHEARD CONSTRUCTION	RMV & REPL 70X10 DRWY EXT TO W		6-03-22	7,000.00	23.00	
Issued	BOWMAN, JAMES			6-03-22		23.00	
Contractor	1306 DORENE BLVD			11-30-22		.00	
		DORENE BLVD 1306			9,500.00	FEE	41.50
						PAID	23.00
						DUE	18.50
MR391-22	OWNER AS GEN CONTRACTOR	14x42' POOL		6-09-22	800.00	30.00	
Issued	HALL			6-13-22		30.00	
Contractor	1318 DORENE BLVD			12-10-22		.00	
		DORENE BLVD 1318			800.00	FEE	30.00
P003-22	MAJOR DRAIN	REPAIR SEWER FROM BASE OF MAIN		6-30-22		53.50	
Issued	DAMIEN SCHNEIDER			6-30-22		.00	
Contractor	1203 HIATT ST			12-27-22		53.50	
		HIATT ST 1203					
						FEE	53.50
						PAID	.00
						DUE	53.50

Permit #	Contractor	Description		Appl Date		Fee(s)
Status	Owner	Sub-Division	Lot	Issued Date	Cost of Work	Paid
Appl Type	Location	Type of Use		Expire Date		Amount Due
RE004-22	OWNER AS GEN CONTRACTOR	REROOF ASPHALT SHINGLES		7-01-22	1,000.00	30.00
Issued	TCP CORP			7-01-22		.00
Contractor	1313 HIATT ST	Residential, Multiple Family		12-28-22		30.00
		HIATT ST 1313			1,000.00	30.00
					FEE PAID DUE	.00
						30.00
MR387-22	SHEARD CONSTRUCTION	POUR 30x40 DRIVEWAY AND WALK		6-02-22	7,000.00	23.00
Issued	DREW EVERS			6-03-22		23.00
Contractor	1340 HIATT ST			11-30-22		.00
		HIATT ST 1340			7,000.00	23.00
					FEE	
RM107-22	BURTON A/C HEATING	REPLACE FURNACE & A/C		5-17-22	10,386.00	67.00
Issued	HUTSON, DANI			5-17-22		67.00
Contractor	1321 HOLIDAY DR					.00
RP117-22	BURTON A/C HEATING	SPOT REPAIR OF SEWER SERVICE		5-04-22	5,000.00	42.50
Issued	HUTSON, DANI			5-05-22		42.50
Contractor	1321 HOLIDAY DR			11-01-22		.00
		HOLIDAY DR 1321			15,386.00	109.50
					FEE	
FW007-22	ADVANTAGE FENCING	INSTALL 6' FENCE AROUND YARD		8-02-22	3,000.00	30.00
Issued	PAT CLAUSEN			8-02-22		.00
Contractor	750 KEY CIR			1-29-23		30.00
SP004-22	OWNER AS GEN CONTRACTOR	INSTALL 26X12 INGROUND PRIVATE		7-25-22		409.69
Issued	CHAMPION, EDWARD & KATHY			8-02-22		.00
Owner	750 KEY CIR			1-29-23		409.69
		KEY CIR 750			3,000.00	439.69
					FEE PAID DUE	.00
						439.69
ROW060-22	BLACK HILLS ENERGY		84&85	6-22-22	1.00	100.00
Issued	LESLEY, TERRY			6-22-22		.00
Contractor	850 KEY CIR			12-19-22		100.00
		KEY CIR 850			1.00	100.00
					FEE PAID DUE	.00
						100.00
M002-22	SERVICE ONE	REPLACE A/C		6-30-22	6,850.00	38.20
Issued	JESSICA COFFMAN			6-30-22		.00
Contractor	950 KEY CIR			12-27-22		38.20
		KEY CIR 950			6,850.00	38.20
					FEE PAID DUE	.00
						38.20

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Status	Owner	Sub-Division	Lot	Issued Date	Cost of Work	Paid
App'l Type	Location	Type of Use		Expire Date		Amount Due
MR381-22	SIEFKEN	RE-SIDE HOME: 22SQ VINYL		5-16-22	22,000.00	13.50
Issued	JOHN JOHNSON			5-16-22		13.50
Contractor	1906 LAGOON DR			11-12-22		.00
		LAGOON DR 1906			22,000.00	FEE 13.50
MR393-22	OWNER AS GEN CONTRACTOR	REMOVE 20'X40' AND REPLACE		6-28-22	3,000.00	23.00
Issued	HOFFMAN, CASEY JOE			6-28-22		.00
Contractor	822 LOCUST ST			12-25-22		23.00
ROW058-22	BLACK HILLS ENERGY			6-22-22	1.00	100.00
Issued	HOFFMAN, CASEY JOE			6-22-22		.00
Contractor	822 LOCUST ST			12-19-22		100.00
		LOCUST ST 822			3,001.00	FEE PAID DUE 123.00 .00 123.00
RM104-22	BURTON A/C HEATING	REPLACE A/C & HEATING		5-10-22	13,000.00	67.00
Issued	TINA JACOBSON			5-10-22		67.00
Contractor	1209 MAYPER DR					.00
		MAYPER DR 1209			13,000.00	FEE 67.00
SP001-22	OWNER AS GEN CONTRACTOR	14'x 42" ABOVE GROUND POOL		6-08-22		30.00
Issued	GAYLENE GIBSON			6-23-22		.00
Contractor	1414 MAYPER DR			12-20-22		30.00
		MAYPER DR 1414				FEE PAID DUE 30.00 .00 30.00
ROW064-22	BLACK HILLS ENERGY			6-22-22	1.00	100.00
Issued	KERRY TUCKER			6-22-22		.00
Contractor	1508 MURRAY AVE			12-19-22		100.00
		MURRAY AVE 1508			1.00	FEE PAID DUE 100.00 .00 100.00
MR379-22	APPLE ROOFING LLC	REMOVE/REPLACE 2100SF OF		5-06-22	12,198.87	20.00
Issued	KEITH GOC			5-06-22		20.00
Contractor	1543 MURRAY AVE			11-02-22		.00
		MURRAY AVE 1543			12,198.87	FEE 20.00
FW005-22	OWNER AS GEN CONTRACTOR	REPLACE CURRENT FENCE WITH 6'		7-20-22	2,000.00	30.00
Issued	DRIGGERS, DAVID			7-20-22		.00
Contractor	3404 N 11TH ST	Residential, Multiple Family		1-16-23		30.00

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Status	Owner	Sub-Division	Lot	Issued Date	Cost of Work	Paid
App'l Type	Location	Type of Use		Expire Date		Amount Due
MR394-22	OWNER AS GEN CONTRACTOR	EST. 18' X 12' CONCRETE PAD IN		7-20-22	300.00	23.00
Issued	DRIGGERS, DAVID			7-20-22		.00
Contractor	3404 N 11TH ST			1-16-23		23.00
		N 11TH ST 3404			2,300.00	FEE PAID DUE 53.00 .00 53.00
RE003-22	OWNER AS GEN CONTRACTOR	REROOF ASPHALT SHINGLES		7-01-22	1,000.00	30.00
Issued	TCP CORP			7-01-22		.00
Contractor	3410 N 11TH ST	Residential, Multiple Family		12-28-22		30.00
SP003-22	OWNER AS GEN CONTRACTOR	42" H / 14' W POOL		7-18-22		30.00
Issued	TCP CORP			7-18-22		.00
Contractor	3410 N 11TH ST			1-14-23		30.00
		N 11TH ST 3410			1,000.00	FEE PAID DUE 60.00 .00 60.00
MR395-22	OWNER AS GEN CONTRACTOR	ADD CONCRETE TO DRIVEWAY AND		7-20-22	8,000.00	23.00
Issued	JAMES BANKS			7-20-22		.00
Contractor	4208 N 11TH ST			1-16-23		23.00
ROW071-22	OWNER AS GEN CONTRACTOR	Extending Driveway approach		7-20-22	2,000.00	100.00
Issued	JAMES BANKS			7-20-22		.00
Contractor	4208 N 11TH ST			1-16-23		100.00
		N 11TH ST 4208			10,000.00	FEE PAID DUE 123.00 .00 123.00
MR389-22	SHEARD CONSTRUCTION	REPL DRWY & EXT TO S 10', ADD		6-03-22	20,000.00	23.00
Issued	CARL WILSON			6-06-22		23.00
Contractor	4310 N 11TH ST			12-03-22		.00
		N 11TH ST 4310			20,000.00	FEE 23.00
MR382-22	BEST ROOFING	REROOF NEW CONSTRUCTION AND		5-19-22	7,200.00	18.50
Issued	MIKE CHRISTENSEN			5-19-22		18.50
Contractor	4315 N 12TH ST			11-15-22		.00
		N 12TH ST 4315			7,200.00	FEE 18.50
MR383-22	OWNER AS GEN CONTRACTOR	REPLACE CURRENT FENCE WITH		5-19-22	2,500.00	15.00
Issued	SMITH, APRIL L			5-19-22		15.00
Contractor	3008 N 13TH ST			11-15-22		.00
		N 13TH ST 3008			2,500.00	FEE 15.00

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Status	Owner	Sub-Division	Lot	Issued Date	Cost of Work	Paid
App'l Type	Location	Type of Use		Expire Date		Amount Due
RE001-22	JOE'S CONSTRUCTION	RESHINGLE ROOF		6-13-22	1,000.00	30.00
Issued	FETT, JASON S			6-17-22		30.00
Contractor	3711 N 13TH ST	RESIDENTIAL		12-14-22		.00
		N 13TH ST 3711			1,000.00	FEE 30.00
ROW070-22	SHEARD CONSTRUCTION	Replace Sidewalk		7-20-22	2,000.00	100.00
Issued	SHAWNE ROTHMEYER			7-20-22		.00
Contractor	3806 N 13TH ST			1-16-23		100.00
		N 13TH ST 3806			2,000.00	FEE PAID DUE 100.00 .00 100.00
RA001-22	TOM GILES	REBUILD 1.5 CAR GARAGE ON		7-06-22	17,000.00	354.56
Issued	GOLDEN NUGGET PROPERTY SO			8-03-22		.00
Contractor	3808 N 13TH ST	Residential, Multiple Family		1-30-23		354.56
		N 13TH ST 3808			17,000.00	FEE PAID DUE 354.56 .00 354.56
P002-22	OWNER AS GEN CONTRACTOR	GAS PRESSURE TEST FOR BLACK		6-13-22		25.00
Issued	MCWILLIAMS, JIMMY			6-14-22		25.00
Contractor	4106 N 13TH ST			12-11-22		.00
RP120-22	OWNER AS GEN CONTRACTOR	GAS PRESSURE CHECK FOR BLACK		6-14-22	1.00	25.00
Withdrawn	MCWILLIAMS, JIMMY			6-14-22		.00
Contractor	4106 N 13TH ST					25.00
		N 13TH ST 4106			1.00	FEE PAID DUE 50.00 25.00 25.00
ROW063-22	BLACK HILLS ENERGY			6-22-22	1.00	100.00
Issued	BLACK HILLS ENERGY			6-22-22		.00
Contractor	4109 N 13TH ST			12-19-22		100.00
		N 13TH ST 4109			1.00	FEE PAID DUE 100.00 .00 100.00
C19-22	NEXIUS	ATTENNA EQUIPMENT UPGRADE		6-06-22	15,000.00	251.25
Issued	HASTINGS FAMILY HOLDINGS			6-08-22		.00
Contractor	2614 N 5TH ST	Utility, Miscellaneous		12-05-22		251.25
C20-22	T-MOBILE	INSTALL 80KW DIESEL BACK-UP		6-09-22	25,000.00	391.25
Issued	HASTINGS FAMILY HOLDINGS			6-14-22		.00
Contractor	2614 N 5TH ST	Utility, Miscellaneous		12-11-22		391.25
		N 5TH ST 2614			40,000.00	FEE PAID DUE 642.50 .00 642.50

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Status Appl Type	Owner Location	Sub-Division Type of Use	Lot	Issued Date Expire Date Cost of Work Paid Amount Due
RM105-22 Issued Contractor	BURTON A/C HEATING MARK BOSTICK 3510 N 9TH ST	REPLACE TRAILER FURNACE &  N 9TH ST 3510	5-10-22 5-10-22	67.00 67.00 .00 ----- FEE 67.00
RE002-22 Issued Contractor	OWNER AS GEN CONTRACTOR LYNNETTA STEWART 3510 121 N 9TH ST	RE-SHINGLE HOME  Residential, Multiple Family  N 9TH ST 3510 121	6-20-22 6-20-22 12-17-22	1,500.00 30.00 30.00 .00 ----- 1,500.00 FEE 30.00
RP118-22 Issued Contractor	AKSARBEN HTG/AIR KELLY SCHREINER 4202 N 9TH ST	REPLACE 50 GAL GAS  N 9TH ST 4202	5-03-22 5-05-22 11-01-22	2,626.00 25.00 25.00 .00 ----- 2,626.00 FEE 25.00
ROW057-22 Issued Contractor	ALFASDRILLING ALFASDRILLING N 9TH ST & AVE J	Installing Fiber for Cox Comm  N 9TH ST & AVE J	6-09-22 6-09-22 12-06-22	1,000.00 400.00 400.00 .00 ----- 1,000.00 FEE 400.00
MR384-22 Issued Contractor	OWNER AS GEN CONTRACTOR VICTOR SKINNER 1505 NEPTUNE CIR	INSTALL 105' OF 6' DOGEAR ON E  NEPTUNE CIR 1505	5-19-22 5-23-22 11-19-22	2,600.00 15.00 15.00 .00 ----- 2,600.00 FEE 15.00
MR380-22 Withdrawn Contractor	BLACK CIRCLE GROUP CARLA TRAMONTANIS 918 SILVER LN	ATTACHED SUNROOM, BATHROOM &  SILVER LN 918	5-09-22	70,000.00 .00 .00 .00 ----- 140,001.00 FEE PAID DUE 593.50 493.50 100.00
RN019-22 Issued Contractor	BLACK CIRCLE GROUP CARLA TRAMONTANIS 918 SILVER LN	ATTACHED SUNROOM, BATHROOM &  SILVER LN 918	5-09-22 5-10-22 5-10-23	70,000.00 493.50 493.50 .00 ----- 140,001.00 FEE PAID DUE 593.50 493.50 100.00
ROW061-22 Issued Contractor	BLACK HILLS ENERGY CARLA TRAMONTANIS 918 SILVER LN	ATTACHED SUNROOM, BATHROOM &  SILVER LN 918	6-22-22 6-22-22 12-19-22	1.00 100.00 100.00 .00 ----- 140,001.00 FEE PAID DUE 593.50 493.50 100.00
FW002-22 Issued Contractor	S&W FENCE FRED KRAMER 1107 SILVER LN	REPLACE EXISTING FENCE WITH 6'  Residential, Multiple Family  SILVER LN 1107	6-29-22 6-29-22 12-26-22	3,990.27 30.00 30.00 .00 ----- 3,990.27 FEE PAID DUE 30.00 30.00 30.00

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M003-22	SERVICE ONE	REPLACE A/C & FURNACE		7-05-22	13,573.00	53.00
Issued	JAMES CANNON			7-05-22		.00
Contractor	1509 SILVER LN			1-01-23		53.00
		SILVER LN 1509			13,573.00	53.00
					FEE PAID DUE	.00
						53.00
MR390-22	OWNER AS GEN CONTRACTOR	INSTALL 22' OR 6' FENCE FROM		6-08-22	100.00	15.00
Issued	LENNY PETERSON			6-09-22		15.00
Contractor	1533 SILVER LN			12-06-22		.00
		SILVER LN 1533			100.00	15.00
					FEE	
RI001-22	OWNER AS GEN CONTRACTOR	COMPLETE REMODEL POST FIRE		6-23-22	50,000.00	844.27
Issued	JIMMY MCWILLIAMS			6-28-22		.00
Contractor	1511 STELLA AVE			12-25-22		844.27
		STELLA AVE 1511			50,000.00	844.27
					FEE PAID DUE	.00
						844.27
ROW059-22	BLACK HILLS ENERGY			6-22-22	1.00	100.00
Issued	BLACK HILLS ENERGY			6-22-22		.00
Contractor	1341 WALKER ST			12-19-22		100.00
		WALKER ST 1341			1.00	100.00
					FEE PAID DUE	.00
						100.00
ROW066-22	BLACK HILLS ENERGY			6-22-22	1.00	100.00
Issued	BLACK HILLS ENERGY			6-22-22		.00
Contractor	1304 WALNUT ST			12-19-22		100.00
		WALNUT ST 1304			1.00	100.00
					FEE PAID DUE	.00
						100.00
RC002-22	B.C. HOMES			6-06-22	200,000.00	2,131.19
Applied	DEUTSCHE BANK NATL TRUST					.00
Contractor	905 WILLOW DR					2,131.19
		WILLOW DR 905			200,000.00	2,131.19
					FEE PAID DUE	.00
						2,131.19
RM106-22	THERMAL SERVICES	REPLACE FURNACE AND AC UNIT		5-17-22	10,000.00	68.50
Issued	JOE HAWKINS			5-17-22		68.50
Contractor	1001 WILLOW DR					.00

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Status	Owner	Sub-Division	Lot	Issued Date	Cost of Work	Paid
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RP119-22	THERMAL SERVICES	REPLACE WATER HEATER		5-17-22	2,000.00	25.00
Issued	JOE HAWKINS			5-17-22		25.00
Contractor	1001 WILLOW DR			11-13-22		.00
		WILLOW DR 1001			12,000.00	FEE 93.50
M005-22	JW SMITH & CO	INSTALL 4 PKG RTUs, DUCTWORK,		7-27-22	418,686.00	463.94
Issued	CARTER LAKE OWEN MEMORIAL			7-27-22		.00
Contractor	1120 WILLOW DR			1-23-23		463.94
		WILLOW DR 1120			418,686.00	FEE PAID 463.94 DUE .00
RC001-22	OWNER AS GEN CONTRACTOR	NEW SLAB ON GRADE		6-03-22	215,000.00	2,072.19
Issued	ANDREW EVERS.			6-16-22		2,072.19
Contractor	1500 WILLOW DR	Residential, 1 & 2 Family		12-13-22		.00
		WILLOW DR 1500			215,000.00	FEE 2,072.19

CARTER LAKE CITY COUNCIL MEETING  
MONDAY, APRIL 18, 2022

Mayor Ronald Cumberledge called the meeting to order at 7:00 p.m. and swore in Ashley Wilson to fill the remaining term for the seat vacated by the resignation of Denise Teeple.

Roll call of the council, present: Ashley Wilson, Jackie Wahl, Pat Paterson, Keebie Kessler, and Victor Skinner; city clerk Jackie Carl and city attorney Mike O'Bradovich are present. Upon motion duly made by Paterson, and seconded by Kessler, the council's agenda was approved unanimously. Upon motion of Kessler seconded by Skinner, the consent agenda was approved that included minutes, department reports and overtime reports; receipts and financial reports for March unanimously approved.

New Business: The salvage permit for City Super Shop was tabled until more progress is shown on the repairs to the fence. Kessler moved to table the liquor license for Vida Mexican until DCI report is completed, seconded by Skinner. Kessler moved to approve liquor license for Jonesy's seconded by Paterson; unanimously approved. Kessler moved to approve garbage contract bid for Waste Connections to continue with services in Carter Lake under a three year contract, seconded by Skinner; unanimously approved. Wahl moved to approve the tax abatement application for Drew Evers owner of 1340 Hiatt St, seconded by Paterson; unanimously approved.

Mayor provided an update on the Community Center construction; Keebie moved to allow the committee to make a recommendation for the director position and the mayor to make the offer immediately since we have lost a candidate due to waiting for so long to make the offer, Paterson seconded the motion; unanimously approved.

Paterson provided a several documents explaining water table and lack of rain effects the lake levels. The Council and Mayor have no way to fill the lake.

Kessler brought up the idea to increase Mayor and Council monthly pay since it has not seen increase for 20+ years. And hope this will spur some interest from younger people to run for a seat on the council. Kessler moved to approve first reading of ordinance to amend council salary to \$400.00 per month and mayor salary to \$2,000.00 seconded by Skinner; unanimously approved. This will not go into effect until after the next election.

Wahl reviewed an update regarding the grant writer hired by the city and would like to discuss more details with the council at the next workshop.

VI. ORDINANCES AND RESOLUTIONS:

Kessler moved to approve changes to the M1-M2 outside storage heights, seconded Skinner; unanimously approved. Kessler moved to approve amendment to change garbage fees to cover the increased cost for the new contract to \$20 per month, seconded by Wahl; unanimously approved. Kessler moved to approve third reading for amendment to fee schedule for the building inspection department; seconded by Paterson; unanimously approved. Kessler moved to approve resolution for pay request #007 for community center project in amount of \$376,592.35, seconded by Skinner; unanimously approved. Wilson moved to approve pay request #004 for CDBG reimbursement for sewer project in amount of \$100,000, seconded by Kessler; unanimously approved. Wilson moved to approve pay request #008 for USDA reimbursement in amount of \$232,934.75 for sewer project, seconded by Skinner; unanimously approved. Kessler moved to approve resolution for pay request #008 for SJ LOUIS construction of sewer lining in amount of \$332,934.75, seconded by Wilson; unanimously approved.

Adjourn at 8:00 p.m.

Jackie Carl, City Clerk

Ronald Cumberledge, Mayor

CARTER LAKE CITY COUNCIL MEETING  
MONDAY, MAY 16, 2022

Mayor Ronald Cumberledge called for the public hearing

The City of Carter Lake will file an application with the USDA Rural Development for Financial Assistance for municipal water system repairs. A public meeting for comments will be held at 7:00 p.m. on 05/16/2022 at Carter Lake City Hall to discuss the proposed project and to provide the opportunity for public comment. No public comment received, Paterson moved to close hearing, Kessler seconded. Unanimously approved.

Mayor Ronald Cumberledge called the meeting to order at 7:00 p.m. Roll call of the council, present: Ashley Wilson, Jackie Wahl, Pat Paterson, Keebie Kessler, and Victor Skinner; city clerk Jackie Carl and city attorney Mike O'Bradovich are present. Upon motion duly made by Paterson, and seconded by Skinner, the council's agenda was approved unanimously. Upon motion of Paterson seconded by Kessler, the consent agenda was approved that included minutes, department reports and overtime reports; receipts and financial reports for April unanimously approved.

New Business: The salvage permit for City Super Shop was tabled until more progress is shown on the repairs to the fence. Kessler moved to table the liquor license for Vida Mexican until DCI report is completed, seconded by Skinner. Wilson moved to re-appoint Bob Wahl and Keebie Kessler to the Parks Board, seconded by Paterson, Wahl and Kessler abstained. Yea: Paterson, Wilson and Skinner.

Lakeside Auto Recyclers conditional use permit was reviewed, the developer wishes to remove paragraph \_\_ A, Paterson moved to accept the changes, seconded by Kessler; unanimously approved.

Jennifer Sandau was present to introduce herself for the position that she is seeking election as the County Recorder in the June Primary. Stacy Aldmeyer was present to request assistance with the fence ordinance for front/side yards.

Mayor provided an update on the Community Center construction; Jackie Wahl provided an update on grant writer and applications that are underway.

VI. ORDINANCES AND RESOLUTIONS:

Paterson moved to approve second reading to amend the M1-M2 district to allow outside storage heights, seconded Kessler; unanimously approved. Skinner moved to approve second reading to amend garbage fees to cover the increased cost for the new contract to \$20 per month, seconded by Kessler; unanimously approved; Kessler moved to approve resolution for pay request #008 for community center project in amount of \$311,128.80, seconded by Wilson; unanimously approved. Skinner moved to approve pay request #005 for CDBG reimbursement for sewer project in amount of \$9,071.01, seconded by Paterson; unanimously approved. Wilson moved to approve pay request #009 for USDA reimbursement in amount of \$9,071.01 for sewer project, seconded by Skinner; unanimously approved. Kessler moved to approve resolution for pay request #009 for SJ LOUIS construction of sewer lining in amount of \$9,071.01, seconded by Wilson; unanimously approved. Wilson moved to set salary for Shannon Putney, Library Director at \$50,000, seconded by Paterson; unanimously approved. Wilson moved to set wage for Matthew Sewing, seconded by Kessler; unanimously approved. Kessler moved to adopt the Colonial Insurance Café plan for employees, seconded by Paterson; unanimously approved. Kessler moved to approve the Welmark Insure premium only plan, seconded by Skinner; unanimously approved.

Wayne and Joni Piper spoke up on their concerns regarding the lake levels and urged the council and Mayor to take steps to get the lake pumps working properly. Adjourn at 8:05 p.m.

Jackie Carl, City Clerk

Ronald Cumberledge, Mayor

## PLANNING BOARD MEETING

Monday, May 9, 2022 7:00 P.M.

Board Chair Ed Palandri called opened the public hearing at 7:05 p.m. The purpose of the public hearing is to consider an application for a Conditional Use Permit by Lakeside Auto Recyclers for the construction of an enclosed warehouse located at 1001 E. Locust Street, Carter Lake, Iowa. No comments received. Pauly moved to close hearing, seconded by Dueling; approved unanimously.

Board Chair Ed Palandri called the meeting to order at 7:00 p.m. Roll Call: Present: Jay Gundersen, Ed Palandri, Robert Horan, Kathy Dueling, Ray Pauly; Drew Evers and Tim Podraza are absent.

Pauly moved to approve of the agenda, seconded by Gundersen; unanimous approval; Pauly moved to approve the consent agenda with the planning board, and city council minutes and building permit report for April, seconded by Horan; approved unanimously.

New Business:

Gundersen moved to accept conditional use permit as presented, seconded by Dueling; Roll Call: No: Palandri, Yes: Gundersen, Dueling, Pauly, Horan.

Old News: Still need to work on clarification of the privacy fence ordinance for front and side yards. More to come at the next meeting.

Gundersen moved to adjourn at 7:35 p.m. and seconded by Pauly; unanimous approval.



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