

**REGULAR PLANNING BOARD MEETING**  
**Monday, April 8, 2013 - 7:00 P.M.**  
**City Hall - 950 Locust St., Carter Lake, Iowa**

Roll Call

Approval of the Agenda

1. Consent Agenda
  - a. Approve Planning Board Minutes – February 11, 2013.
  - b. Review City Council Minutes – February 4, February 18, March 4, March 18, 2013
  - c. Review building permits – February and March, 2013.
2. New Business
  - a. Spearmint Rhino – 2449 N 13<sup>th</sup> St – Install Patio Area
  - b. Assign addresses
  - c. Storm Water Committee Update
    1. Review Amended Storm Water Control Ordinance
    2. Review and update Ordinance 175.07 Washing Vehicles
3. Old Business (limit discussion 5 minutes per topic)
4. Special Meetings
5. Assignments
6. Comments

Adjourn

04/04/13

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Meeting called to order by Vice Chairman Pauly at 7:00 PM.

Roll Call: Present: Ed Palandri, Jay Gundersen, Michelle Schaffer, Ray Pauly, Karen Fisher and Jackie Wahl.  
Absent: Tim Podraza.

Approval of the Agenda – Moved by board member Palandri seconded by board member Gundersen to approve the agenda with the addition of Storm Water Update. Ayes: Unanimous.

1. Consent Agenda

Moved by board member Gundersen seconded by board member Kuchera to approve the consent agenda as presented. Ayes: Unanimous.

2. New Business

- a. Lakeside Auto – 2813 N 9<sup>th</sup> St – New sign. Paul was present to represent Lakeside Auto and Tire Shop. They will be replacing the existing sign. Moved by board member Gundersen seconded by board member Kuchera to approve the sign. Ayes: Unanimous.
- b. Lakeside Tire Shop – New Sign. Two sign proposals were presented. Moved by board member Gundersen seconded by board member Palandri to approve both sign proposals, they may choose which sign to install. Ayes: Unanimous.
- c. Assign address – Lakeside Tire. Moved by board member Fisher seconded by board member Pauly to assign 2819 N 9<sup>th</sup> Street as the address. Ayes: Unanimous.
- d. Storm Water Update. Board member Wahl is the planning board liaison on the Storm Water Committee. The committee is currently working on updating ordinance #626 Storm Water Control. They have sent the ordinance to the City Attorney to update the wording so that it is easier to understand. They would also like the Planning Board to look at section 175.07 Washing Vehicles of the Municipal Code, which needs updating to comply with the new storm water control ordinance. This will be added to the next agenda.
- e. Election of Officers. Moved by board member Gundersen seconded by board member Fisher to approve Pauly as Chairman. Ayes: Board members Palandri, Gundersen, Kuchera, Fisher and Wahl. Abstain: Board member Pauly. Moved by board member Gundersen seconded by board member Palandri to approve Fisher as Vice Chairman. Ayes: Board members Palandri, Gundersen, Kuchera, Pauly and Wahl. Abstain: Board member Fisher.

3. Old Business – Board member Fisher is concerned about the new building for Lakeside Tire Shop. When they came to the board it was for approval of an addition to the existing building not a new building. In the future we would like the building inspector to make sure the wording is consistent on the building permit applications and the planning board application. The board complimented Lakeside on the building; it is a great addition on that corner.

4. Special Meetings – No special meetings are scheduled at this time.

5. Assignments – Board member Pauly will present the planning board update at the next council meeting.

6. Comments:

Board member Pauly thanked everyone for their vote of confidence; he will try to do a good job.

Board member Gundersen congratulated Pauly and Fisher. He feels that Levell's building on 9<sup>th</sup> Street is a nice building and hopes others will do that same quality when building. He is very interested in seeing the storm water information; he is not in favor of telling people what they can do on their own property.

Board member Palandri thanked Pauly and Fisher for being willing to serve as Chairman and Vice Chairman. He thanked Wahl for serving on the Storm Water Committee as a liaison for us. He also thanked the Deputy Clerk for putting the agenda packet together for the meeting.

Mayor Russ Kramer thanked the board members for all that they do. He concurs with the good choice on Chairman and Vice Chairman.

Meeting adjourned at 7:34 PM.

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Lisa Ruehle, Deputy City Clerk

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Ray Pauly, Chairman

City of Carter Lake  
City Hall – 950 Locust St.  
Proceedings: Monday, February 4, 2013 – 5:00 PM

Mayor Russ Kramer called the meeting to order at 5:00 PM.

Roll Call: Present – Council members Ed Aldmeyer, Barb Melonis, Dave Huey, Barb Hawkins, and Tim Parker.

Also present – City Clerk Doreen Mowery

1. The City received one bid for the Aquatic Plant Harvesting Equipment. Aquarius Systems from North Prairie, Wisconsin submitted a bid in the amount of \$246,800 and included a bid bond for 25% of the bid. Moved by council member Parker seconded by council member Huey to accept the bid and approve the purchase of the equipment from Aquarius Systems for \$246,800. Ayes: Unanimous. The states of Iowa and Nebraska will reimburse the City of Carter Lake for the cost of the equipment. It will be Carter Lake's responsibility to store, operate, and maintain the equipment.
2. Moved by council member Aldmeyer seconded by council member Hawkins to approve the resolution for a tax abatement at 2809 N. 9<sup>th</sup> St. Ayes: Unanimous.
3. Council reviewed the proposed budget amendment for FYE 6-30-13. Moved by council member Barb Melonis seconded by council member Aldmeyer to approve the proposed budget amendment as submitted. Ayes: Unanimous.
4. Council reviewed the proposed budget for FYE 6-30-14. Moved by council member Hawkins seconded by council member Parker to approve the proposed budget as submitted. Ayes: Unanimous.

This special city council meeting was adjourned at 5:33 PM.

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Doreen Mowery, City Clerk

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Russell D. Kramer, Mayor

City of Carter Lake  
City Hall – 950 Locust St.  
Proceedings: Monday, Feb. 18, 2013  
Public Hearing and Regular City Council Meeting – 7:00 PM

## Public Hearing and Regular City Council Meeting

Mayor Kramer called the meeting to order at 7:00 PM.

### The Pledge of Allegiance

- I. Roll Call: Present – Mayor Russell D. Kramer  
Council members Barb Hawkins, Tim Parker, Dave Huey, Ed Aldmeyer, and Barb Melonis  
Also present –City Attorney Joe Thornton and City Clerk Doreen Mowery

Mayor Kramer called the public hearing to order.

There were no members of the public present to talk either for or against the proposed adoption of the “Code of Ordinances of the City of Carter Lake, Iowa”. There were no written or oral comments received in the office of the City Clerk.

Moved by council member Aldmeyer seconded by council member Melonis to close the public hearing. Ayes: Unanimous.

Mayor Kramer called the regular city council meeting to order.

- II. Approval of the Agenda – The Storm Water Committee will not be providing an update at this meeting. Moved by council member Aldmeyer seconded by council member Hawkins to approve the agenda with the deletion of the Storm Water Committee update. Ayes: Unanimous.

- III. Consent agenda – Moved by council member Parker seconded by council member Huey to approve the consent agenda as presented. Ayes: Unanimous.

### IV. New Business

#### A. Communications from the Public

1. Dennis and Patty Moore, from 180 Marina Cove, were present to request a tax abatement on their home. They recently built their home on Marina Cove. Some of their friends and neighbors also built in the same area and have been eligible for a three year tax abatement. Prior to the tax abatements, taxes from the properties in Coronado Keys were used for the Urban Revitalization program. Mr. and Mrs. Moore requested that they receive a tax abatement. They also requested that the clerk provide them with information on the dates indicating where the property changed from UR funding to tax abatements. The clerk will get this information to the council and Mr. and Mrs. Moore.
2. Dollar General applied for a retail cigarette/tobacco permit. Moved by council member Huey seconded by council member Parker to approve the

City of Carter Lake

City Hall – 950 Locust St.

Proceedings: Monday, Feb. 18, 2013

Public Hearing and Regular City Council Meeting – 7:00 PM

application for a cigarette permit contingent on receiving all of the inspections. Ayes: Hawkins, Huey, Parker, Melonis. Nays: Aldmeyer.

3. Moved by council member Hawkins seconded by council member Parker to approve renewal of the liquor license for Jump Start contingent on receiving all of the inspections. Ayes: Unanimous.
4. Moved by council member Aldmeyer seconded by council member Hawkins to approve renewal of the liquor license for Carter Lake Lounge contingent on receiving all of the inspections. Ayes: Unanimous.

B. Communications from the Departments

1. There was no fire department update at this time.
2. Ray Pauly provided a Planning Board update. The board approved permits for both signs at the new and old buildings for Lakeside Auto Recycling. The board will assist with updating the storm water ordinance. Ray Pauly was elected chair and Karen Fisher was elected vice-chair for the board.
3. There was no Storm Water Committee update at this time.
4. City Clerk
  - a. Black Hills Energy submitted a request for easements on two properties owned by the City. The easements would allow them to install poles and equipment for automatic digital reading of gas meters. Moved by council member Huey seconded by council member Melonis to approve the easements. Ayes: Aldmeyer, Huey, Parker, Melonis. Abstain: Hawkins.
  - b. The council would like to have a joint meeting with the planning board and attorney to discuss a proposed development and the owner's requests relating to the development. This meeting will be held at the same time as the public hearings for the proposed budget amendment for FYE 6-30-13 and the proposed budget for FYE 6-30-14. Moved by council member Parker seconded by council member Melonis to set a workshop for March 4<sup>th</sup> at 7:00 PM. Ayes: Unanimous.
  - c. Moved by council member Parker seconded by council member Hawkins to receive and adopt the final proposed budget amendment for FYE 6-30-13 and to order a notice of public hearing. Ayes: Unanimous.
  - d. Moved by council member Aldmeyer seconded by council member Parker to receive and adopt final proposed budget for FYE 6-30-14 and order a notice of public hearing. Ayes: Unanimous.

V. Ordinances

- A. An ordinance was presented to the council with some proposed changes in the snow removal process. The Mayor has done some additional investigation as to how parking issues are addressed during a snow emergency. At this time he no longer believes there is a need to amend the ordinance. The council agreed. Moved by council member Aldmeyer seconded by council member Hawkins to discontinue with updating the snow removal ordinance. Ayes: Unanimous.

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Public Hearing and Regular City Council Meeting – 7:00 PM

- B. Moved by council member Aldmeyer seconded by council member Melonis to approve adopting the Code of Ordinances of the City of Carter Lake, Iowa on the first consideration. Ayes: Unanimous.

VI. Resolutions

- A. Moved by council member Hawkins seconded by council member Huey to approve a resolution authorizing fund transfers. Ayes: Unanimous.
- B. Moved by council member Melonis seconded by council member Parker to approve a resolution for liens on unpaid snow removal and stop box repair bills. Ayes: Unanimous.
- C. Moved by council member Hawkins seconded by council member Huey to approve adopting a resolution placing liens for unpaid utility bills. Ayes: Unanimous.

VII. Comments

Mayor Kramer commented that the forecast is predicting a large snowfall. Everyone should park off the street to allow maintenance to do a better job plowing the snow. Council member Melonis complimented maintenance on the great job they do with snow removal.

Council member Parker thanked those in attendance.

Council member Huey thanked the employees involved in obtaining the AED machine. He also thanked Phill Newton for the training he provides the employees and the seniors on CPR and the use of the AED machines.

Council member Hawkins reminded everyone that they cannot throw snow into the street when they are cleaning their property.

Meeting adjourned at 7:42 PM.

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Doreen Mowery, City Clerk

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Russell D. Kramer - Mayor

City of Carter Lake  
City Hall – 950 Locust St.  
Proceedings: Monday, March 4, 2013 – 7:00 PM

## PUBLIC HEARINGS

Mayor Russ Kramer called the public hearings to order at 7:00 PM.

Roll Call: Present – Council members Barb Melonis, Barb Hawkins, and Tim Parker.

Absent – Council members Ed Aldmeyer and Dave Huey

Also present – City Attorney Joe Thornton and City Clerk Doreen Mowery

1. The clerk advised that she had received no written or oral comments from the public regarding the proposed budget amendment for FYE 6-30-13.  
The mayor asked if there was anyone from the public with comments about the budget amendment for FYE 6-30-13. There were none at this time.
2. The clerk advised that she had received no written or oral comments from the public regarding the proposed budget for FYE 6-30-14.  
The mayor asked if there was anyone from the public with comments about the budget for FYE 6-30-14. There were none at this time.

Moved by council member Hawkins seconded by council member Melonis to adjourn the public hearings.

The public hearings were adjourned at 7:01 PM.

## SPECIAL CITY COUNCIL MEETING

Mayor Russ Kramer called the special city council meeting to order at 7:01 PM.

Roll Call: Present – Council members Barb Melonis, Barb Hawkins, and Tim Parker.

Absent – Council members Ed Aldmeyer and Dave Huey

Also present – City Attorney Joe Thornton and City Clerk Doreen Mowery

1. Moved by council member Melonis seconded by council member Parker to adopt the resolution amending the current budget for the FYE 6-30-13. Ayes:  
Unanimous.
2. Moved by council member Parker seconded by council member Hawkins to approve the resolution adopting the proposed budget for FYE 6-30-14. Ayes:  
Unanimous.

Moved by council member Parker to adjourn the special meeting.

This special city council meeting was adjourned at 7:02 PM.



## JOINT PLANNING BOARD AND CITY COUNCIL WORKSESSION

Mayor Russ Kramer called the joint planning board and city council work session to order at 7:03 PM.

Roll Call: Present – Council members Barb Melonis, Barb Hawkins, and Tim Parker.  
Planning Board members – Tim Podraza, Ray Pauly, Jay Gundersen, Ed Aldmeyer, Michelle Schafer, Karen Fisher, and Jackie Wahl.  
Absent – Council members Ed Aldmeyer and Dave Huey  
Also present – City Attorney Joe Thornton and City Clerk Doreen Mowery

1. Clint Sloss and Jake Hansen from MAPA were present to discuss the procedures that they would like to follow when updating the comprehensive plan. The Plan was adopted in 2006 and should be updated every 5 to 7 years. MAPA presented the council and board with the proposed Scope of Services. MAPA has already started by updating some of the background material from our existing Plan. The next step is to set some dates for visioning sessions and workshops. Visioning sessions will be held on April 6<sup>th</sup> from 10 AM to 12 Noon and April 8<sup>th</sup> from 6:30 to 8:30 PM. Information regarding the visioning sessions will be distributed in the near future. The planning board will serve as the steering committee and work with council and staff to complete the update.
2. A letter was submitted to the council and planning board, from PVS, regarding a proposed expansion. The requests were reviewed by the council and the planning board. Items that were discussed included a minimum assessment agreement, develop agreement, fencing, rail spurs, and traffic counts. A committee was chosen to meet with the owners of PVS and to review and respond to the requests. The Mayor, Attorney, and representatives from the council and planning board will serve on that committee. Planning board representatives will be Jay Gundersen and Tim Podraza. Council member representatives will be Barb Hawkins and Tim Parker.

The joint planning board and council work session was adjourned at 8:37 PM.

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Doreen Mowery, City Clerk

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Russell D. Kramer, Mayor

City of Carter Lake  
City Hall – 950 Locust St.  
Proceedings: Monday, March 18, 2013  
Regular City Council Meeting – 7:00 PM

Mayor Kramer called the meeting to order at 7:00 PM.

#### The Pledge of Allegiance

- I. Roll Call: Present – Mayor Russell D. Kramer  
Council members Tim Parker, Dave Huey, Ed Aldmeyer, and Barb Melonis  
Absent – Council member Barb Hawkins  
Also present – Deputy City Clerk Lisa Ruehle
- II. Approval of the Agenda – The Planning Board did not have a meeting this month and will not be providing an update. Moved by council member Parker seconded by council member Melonis to approve the agenda with the deletion of the Planning Board update. Ayes: Unanimous.
- III. Consent agenda – Moved by council member Huey seconded by council member Parker to approve the consent agenda as presented. Ayes: Unanimous.
- IV. New Business
  - A. Communications from the Public
    1. Deb Coleman was present to request a waiver of a snow removal bill. She recently purchased the property but did not have possession of the property at the time of the snow removal. Moved by council member Aldmeyer to waive the administrative fees on the snow removal bill. Motion died for lack of second. Moved by council member Melonis seconded by council member Parker to waive the entire snow removal bill. Ayes: Council members Melonis, Huey and Parker. Nay: Council member Aldmeyer.
    2. Moved by council member Parker seconded by council member Aldmeyer to approve renewal of the liquor license for Dollar General. Ayes: Unanimous.
    3. Spearmint Rhino Gentlemen Club (formally Saries Lounge) has applied for an addition of an outdoor service area to their liquor license. The Council would like to have someone present from Spearmint Rhino to answer questions. We also need an inspection report from the building inspector and fire department. Moved by council member Melonis seconded by council member Aldmeyer to hold this application until next month's meeting. Ayes: Unanimous.
    4. Moved by council member Parker seconded by council member Melonis to approve renewal of the liquor license for Country Inn & Suites. Ayes: Unanimous.
    5. Moved by council member Huey seconded by council member Parker to approve renewal of the liquor license for Holiday Inn & Suites. Ayes: Unanimous.
  - B. Communications from the Departments
    1. Eric Bentzinger provided a Fire Department update. They would like to remind everyone to replace the batteries in their smoke detectors and carbon monoxide detectors. If someone is unable to change their batteries they can call the Fire Department at 712-347-5900 for assistance. The fire department

would like to thank everyone that has made a donation for fireworks, especially in these difficult financial times. They would also like to extend a special thank you to Mike Levell, from Lakeside Auto Recyclers, for his generous donation of \$1500.00. They will be accepting donations until the day of the show. Any donations made after they purchase the fireworks will be put towards next year's fireworks.

- a. Moved by council member Aldmeyer seconded by council member Parker to approve the volunteer application. Ayes: Unanimous.
- b. Moved by council member Aldmeyer seconded by council member Parker to approve the EMS billing rates with no changes. Ayes: Unanimous.
2. Ed Aldmeyer gave a Storm Water Committee update. They have a meeting scheduled for next Tuesday. They have received a revision to the Storm Water Control Ordinance and will review it at their meeting. After they review the revision they will submit it to the Planning Board for any recommendations and then bring it to the City Council.

V. Ordinances

- A. Moved by council member Aldmeyer seconded by council member Melonis to approve adopting the Code of Ordinances of the City of Carter Lake, Iowa on the second consideration. Ayes: Unanimous.

VI. Resolutions

- A. Moved by council member Melonis seconded by council member Huey to approve a resolution for liens on unpaid snow removal bills. Ayes: Unanimous.

VII. Comments

Mayor Kramer urged everyone to pay attention to Fire Chief Bentzinger's reminder and offer of help to change the batteries in their smoke detectors.

Council member Melonis congratulated everyone in the City for the great job they did on getting the vehicles off the streets so our maintenance guys could do their good job with snow removal.

Council member Parker thanked those in attendance.

Council member Huey commented that the fireworks and Community Day parade will be on June 8<sup>th</sup>. He also thanked everyone for clearing the way for the maintenance workers to plow snow.

Council member Aldmeyer also thanked the people for doing a good job clearing our streets and the maintenance department for removing the snow. He feels we owe a good thank you to Mr. Levell for his fireworks donation. Fifteen hundred dollars will be a substantial show for our city; we appreciate it and thank him.

Meeting adjourned at 7:20 PM.

2013 February

Residential Building Permits

Permit #	Date	Applicant	Address	Description	Permit Amount	Dirt Haul Deposit	Date Paid	Recpt. #	Value of Permit	Permit Exp. Date
R8-13	02/04/13	Lakeside Auto	811 1/2 Locust	Gas Line Preasure Test/BHE Fax	\$ 25.00		02/05/13	9913	\$ 300.00	
R9-13	02/19/13	Eyman Plumbing	1012 Shaol Point Dr	Gas Line Preasure Test/BHE Fax	\$ 25.00		02/19/13	9979	\$ 300.00	
R10-13	02/19/13	Wright Plumbing	3025 N 9th St	Replace Water Heater	\$ 25.00		02/19/13	9978	\$ 800.00	03/19/13
R11-13	02/20/13	Mikel USA	1102 Dorene Ave	Replace roof & siding	\$ 32.00		02/25/13	9993	\$ 5,000.00	06/20/13
R12-13	02/25/13	Service One	1504 Stella Ave	Replace Water Heater	\$ 25.00		02/25/13	10001	\$ 780.00	03/25/13
R13-13	02/27/13	David's Electric	811 1/2 Locust	New Electric Service & Panel	\$ 50.00		03/01/13	10013	\$ 2,000.00	04/27/13
R14-13	02/27/13	Aksarben Heating & F	3200 N 11th St	CANCELED Replace Water Heater	\$ 25.00		03/01/13	10014	\$ 900.00	04/27/13

Commercial Building Permits

Total	\$ 207.00	\$ -	\$ 10,080.00
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2013 March

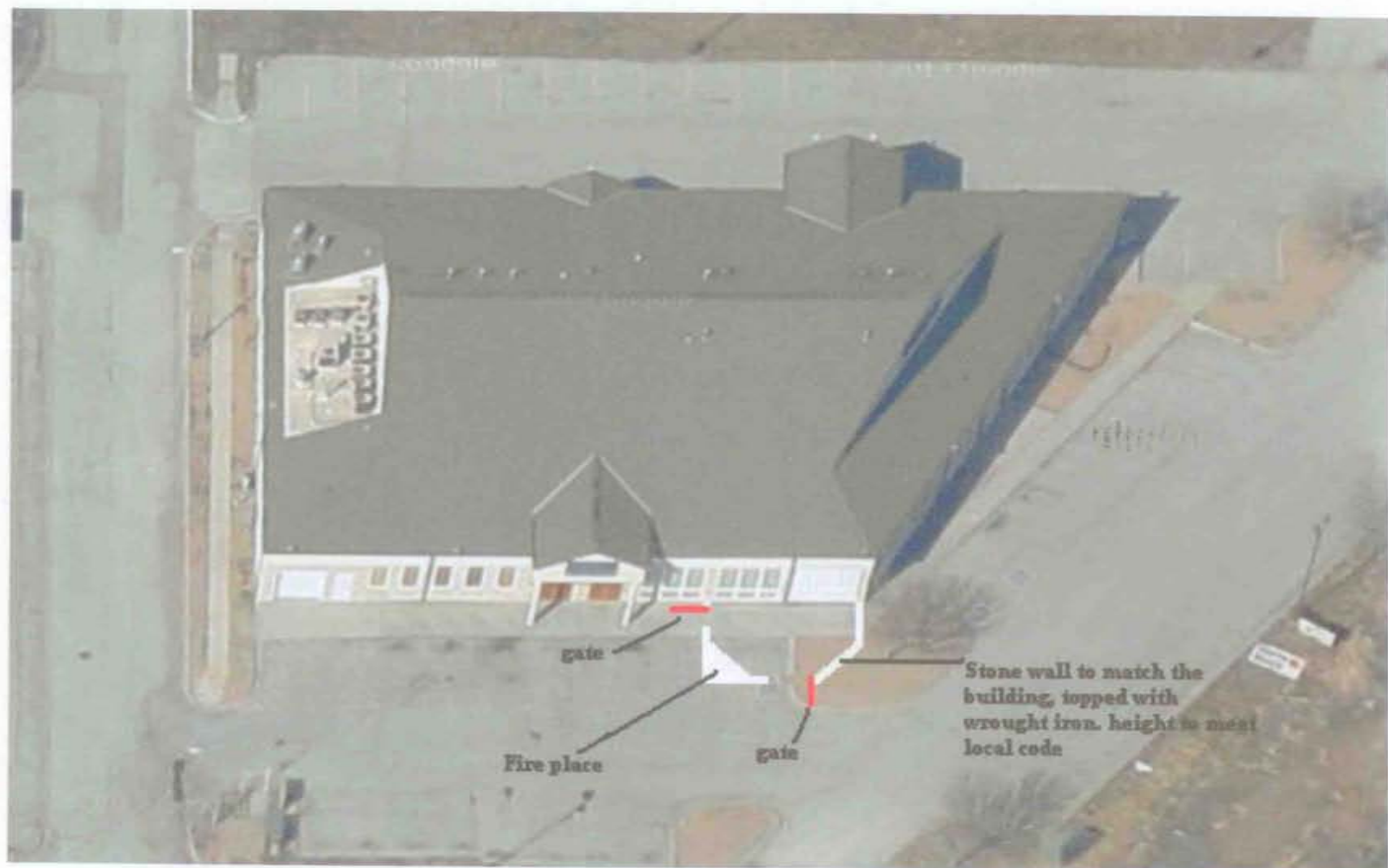
Residential Building Permits

Permit #	Date	Applicant	Address	Description	Permit Amount	Dirt Haul Deposit	Date Paid	Recpt. #	Value of Permit	Permit Exp. Date
R15-13	03/06/13	River City Heating & Coolin	1115 Silver Lane	Replace furnace & A/C	38.00		03/11/13	10058	5,796.00	06/06/13
R16-13	03/06/13	Service One	3200 N 11th	Replace water heater	25.00		03/11/13	10059	843.00	06/06/13
R17-13	03/06/13	Standard Heating & A/C	530 Coronado Circle	Replace furnace	28.50		03/11/13	10060	1,591.00	06/06/13
R18-13	03/06/13	Roto-Rooter	4105 N 17th		41.50		03/11/13	10063	3,200.00	06/06/13
R15-13	03/14/13	Gatchell Electric	4106 N 13th	Elect. Insp. / OPPD Fax	25.00		03/15/13	10118	100.00	04/14/13
R19-13	03/18/13	Areo Furnace & Air	460 Coronado	Replace Furnace	27.00		03/20/13	10137	1,600.00	05/18/13
R20-13	03/18/13	Burton Plumbing	4303 N 8th St	Replace Furnace	28.50		03/20/13	10141	3,485.00	05/18/13
R21-13	03/18/13	Burton Plumbing	3208 N 11th St	Replace water heater	25.00		03/20/13	10142	1,336.00	05/18/13
R22-13	03/19/13	Roto Rooter	4106 N 13th	Gas Line Preasuse/BHE Fa	26.50		03/26/13	10181	300.00	04/19/13
R23-13	03/26/13	Total Constuction Services	66 CLC	Replace Siding	13.50		03/25/13	10184	7,000.00	06/26/13
R24-13	03/27/13	TPC Corp	3902 N 13th	Renovation	288.25		04/02/13	10200	10,000.00	09/27/13

Commercial Building Permits

C1-13	03/22/13	Electric Company of Omah	1301 Locust	New service Panel	50.00		03/27/13	10193	1,500.00	04/22/13
C2-13	03/27/13	Signworks	210 Locust	New Sign	55.00		03/27/13	10201	3,075.00	06/27/13

Total 671.75 \$ - 39,826.00



# CITY OF CARTER LAKE

Building Inspector's Office

950 Locust Street

Carter Lake, Iowa 51510

Office (712) 847-0535 Fax (712) 347-5454

Date: 4/3/13

To: Planning Board

Re: E911 Addresses

CenturyLink asked for valid E911 addresses for three (3) CenturyLink Communication Sites so that OPPD can supply power to these sites. Also there are two (2) other sites that came to our attention.

1. In the 500 Block of Ave H, a CenturyLink Communications Site located on the north side of Ave H needs a valid E911 address for OPPD electric power to be installed.

**Proposed address to be 520 Ave H.**

2. On 9<sup>th</sup> Street a CenturyLink Communications Site located on City Property near the southwest corner of the Fire Station, needs a valid E911 address for OPPD electric power to be installed.

**Proposed address to be 2907 N 9<sup>th</sup> Street.**

3. On 9<sup>th</sup> Street a CenturyLink Communications Site located on the south side of the entrance to Lakeside Mobile Home Court, behind the wall needs a valid E911 address for OPPD electric power to be installed. **Proposed address to be 3508 N 9<sup>th</sup> Street.**

4. After researching Century Link Sites, Sapp Brothers Petroleum Inc. located at the southwest corner of 5<sup>th</sup> Street & Ave H did not show an address on Pottco and City Records shows an address of 500 Ave H. The property is located in the 400 Block on Ave. H but is fenced in property with access off of 5<sup>th</sup> Street side of 2400 Block. OPPD and Peoples Services have a billing address of 500 Ave H. There is an office building on the north side of the property with warehouse and office on the south end of the property. Apparently one (1) OPPD meter and one (1) water meter services both buildings. With PVS proposing new construction on the 500 Block, I suggest we correct the E911 address for Sapp Brothers. This will involve some inconvenience as Sapp Brothers will have to contact utility companies as well as contacting their suppliers, customers, etc. **Proposed address to be 2450 N 5<sup>th</sup> Street.**

5. Transpec Leasing Co. owns the property west of Sapp Brothers on the south side of Ave H, The main office is 2501 N 11<sup>th</sup> Omaha. The address behind the front office on the Iowa side is 102 and 108 Ave H. There is no address listed on Pottco or our city records for the property on the south side of Ave H for the 200 or 300 block property. This area is used for truck parking and a storage container area. There is electrical power to property, it is feed from 106 Ave H underground to a scale house for weighing trucks.

**Proposed address to be 201 Ave H**

## Barry Palmer

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**From:** Knapp, Robert [Robert.Knapp@CenturyLink.com]  
**Sent:** Wednesday, April 03, 2013 10:43 AM  
**To:** Barry Palmer  
**Subject:** Need E911 addresses  
**Attachments:** KMBT20020130403093540.pdf

Barry,

Hello, my name is Robert D. Knapp - I am an Engineer with CenturyLink Communications here in Omaha and I have the Carter Lake area.

I have attached 3 aerial snapshots for your review, I need to obtain power at each site from OPPD and that will require a valid E911 address. I was told you are the person who can assign said E911 address. The reason we will need power is - at each site we are adding fiber optic equipment and services to upgrade the internet upload and download speeds.

If you have any questions please let me know and I look forward to hearing back.

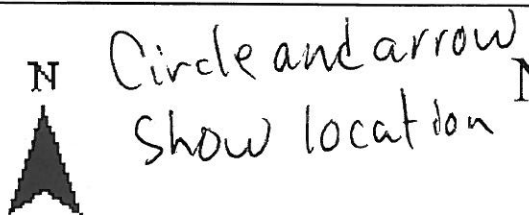
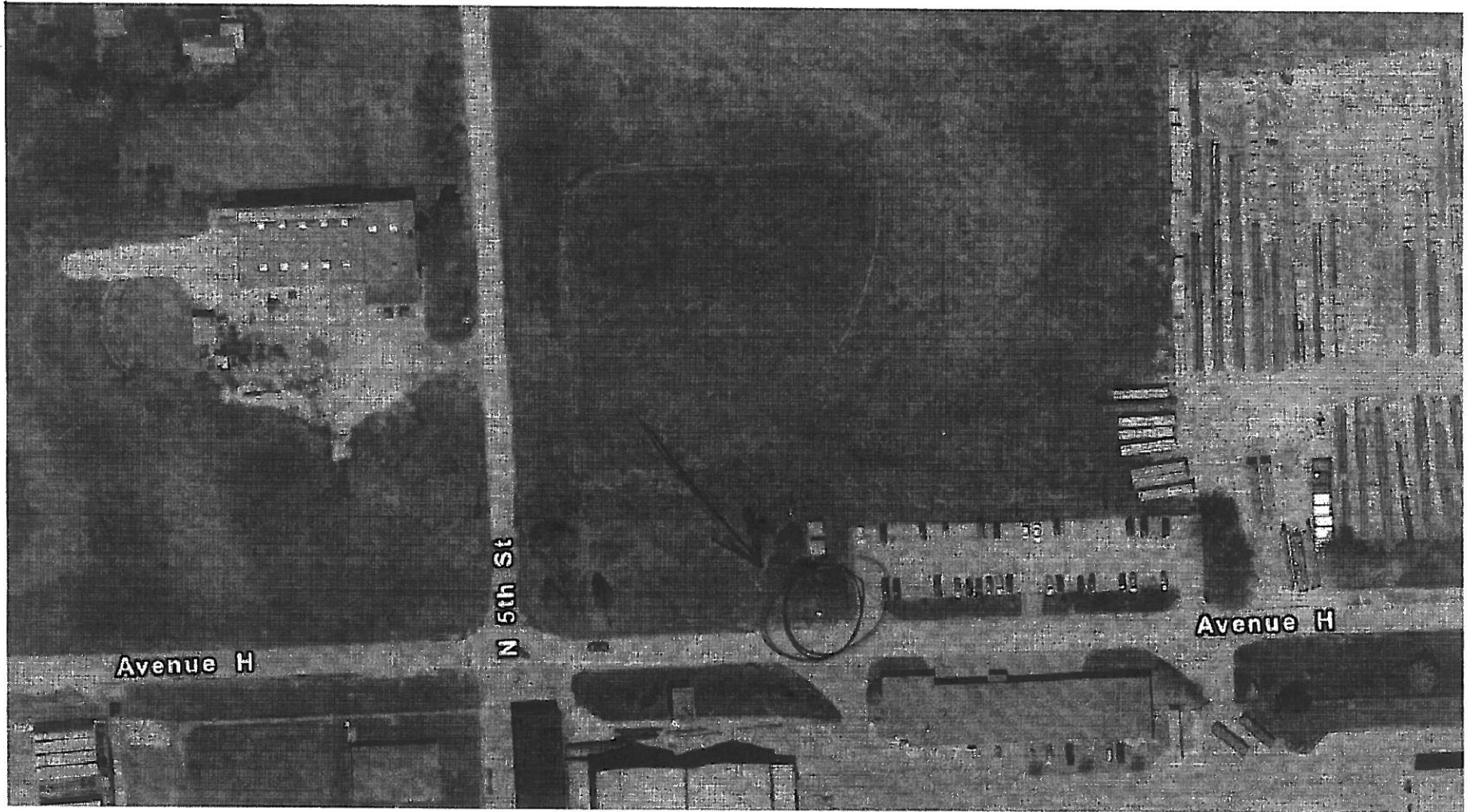
Thanks,

Robert D. Knapp  
Network/Engineer

Century Link  
7404 N. 78th St - Bldg A  
Omaha, NE 68122  
402-572-5824 office  
402-618-0502 cell



#1



Need valid E911 address please

Printed: Mar 27, 2013

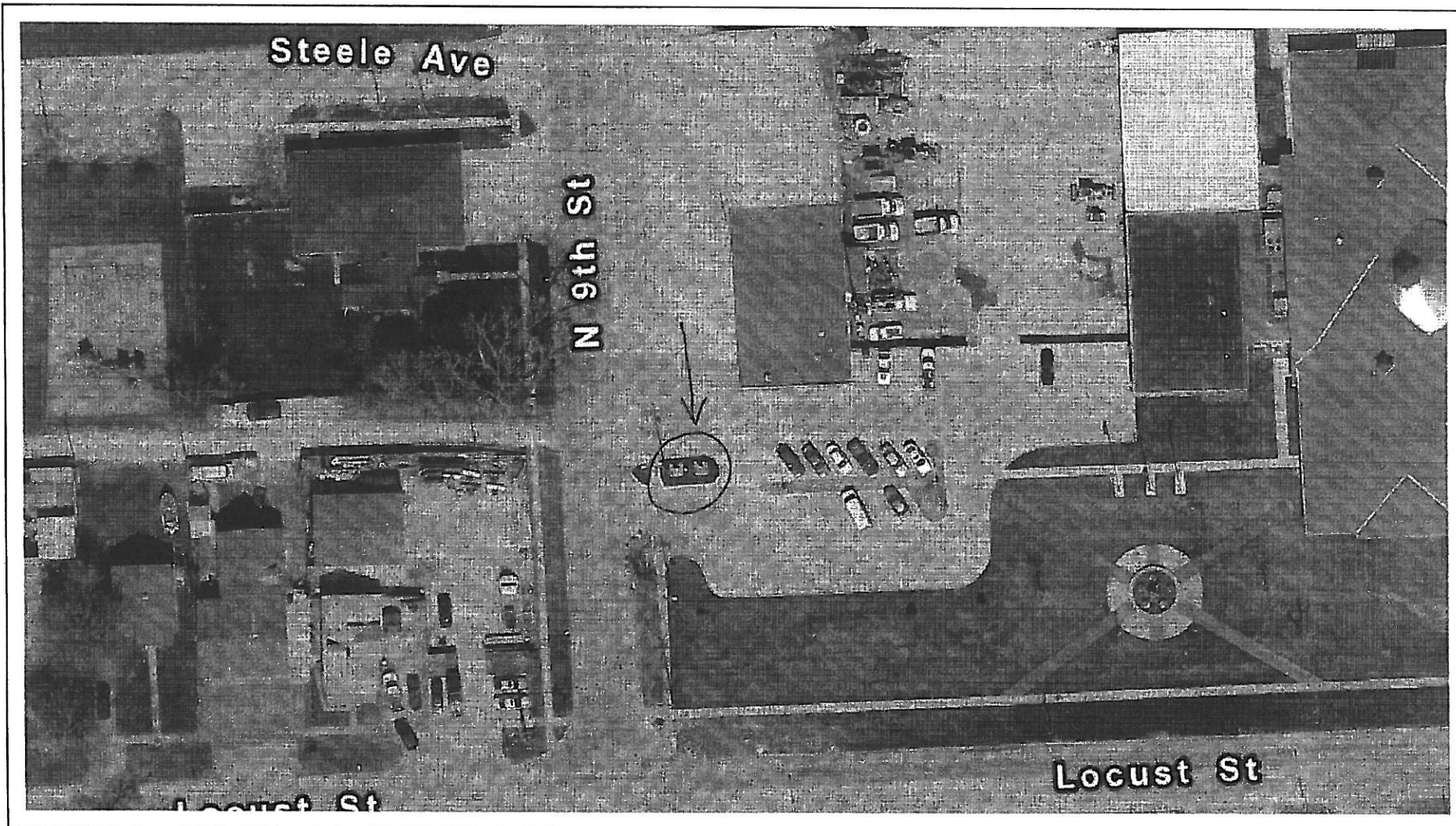


maps.dogis.org/dogis

520 AVE H

E. 411910  
CTL Job #

#2



Circle and arrow  
show location.

Need valid E911 address please

Printed: Mar 27, 2013



maps.dogis.org/dogis

2907 N 9<sup>th</sup> St

E. 411680  
CTL Job #



#3



Location is hard to see but there is a dark X with an arrow pointing to it.

Need valid E911 address please

Printed: Mar 27, 2013



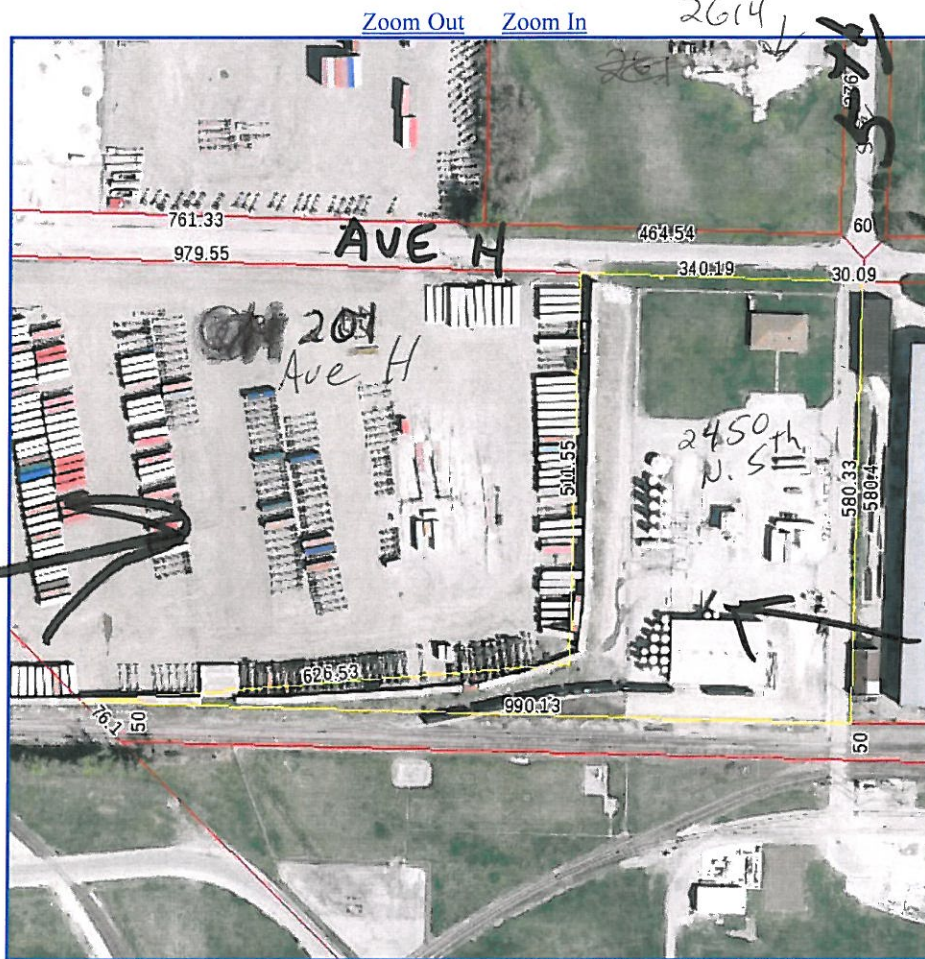
maps.dogis.org/dogis

3508 N 9th St

E. 411909-CTL Job#



SAPP BROS PETROLEUM INC, 2 08/24/2010



1200ft x 1200ft

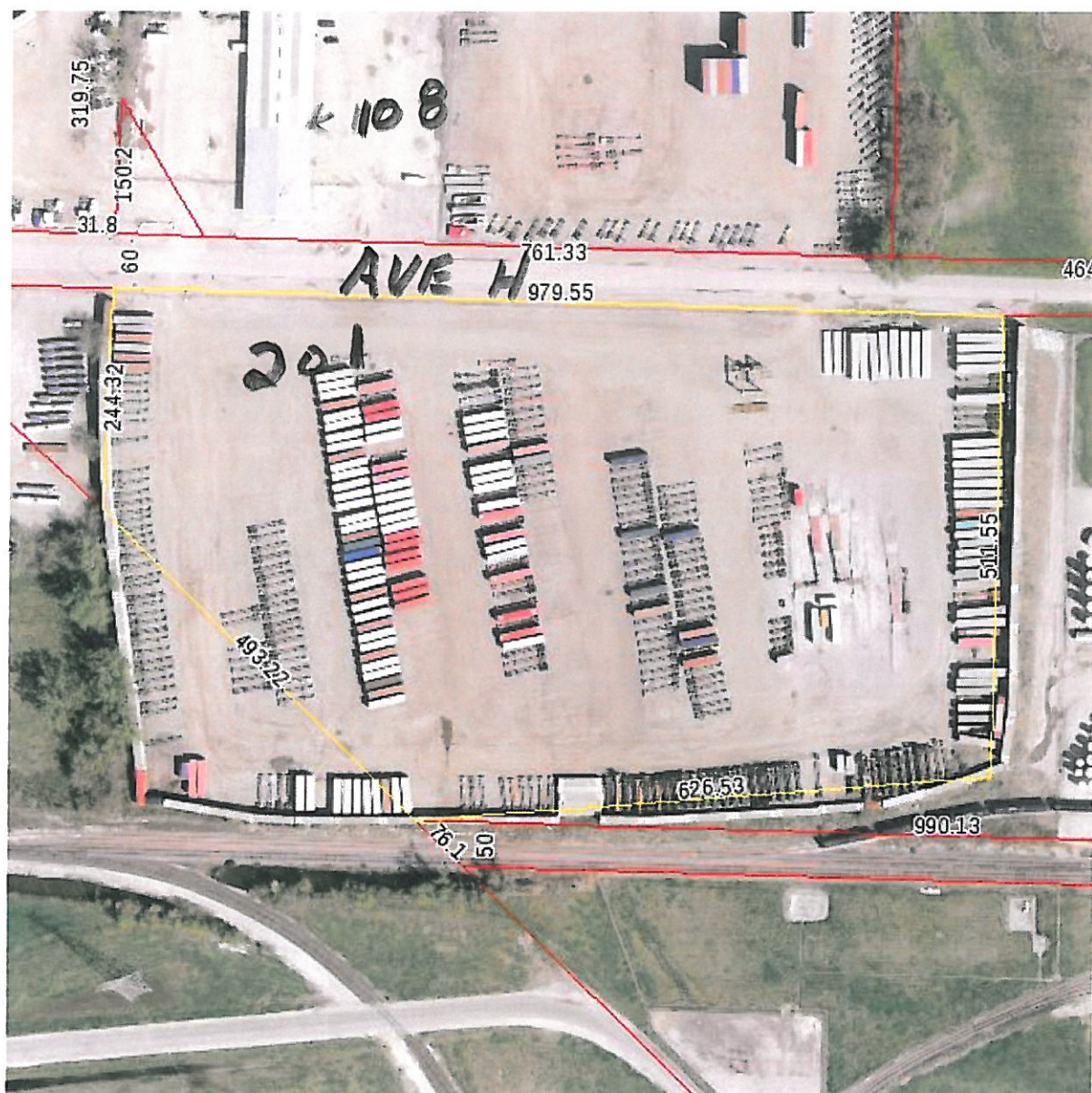
Click any parcel to go to its web page  
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#5



201 Ave H

ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE TO AMEND CHAPTER 136, OF THE CODE OF  
ORDINANCES OF THE CITY OF CARTER LAKE

BE IT ORDAINED BY THE CITY COUNCIL OF  
THE CITY OF CARTER LAKE, IOWA

Section 1. That Chapter 136, "Storm Water Control" of the Code of Ordinances of the City of Carter Lake, Iowa, is hereby repealed in its entirety and the following adopted in lieu thereof:

PURPOSE. To provide guidance as well as govern the handling and treatment of storm water within the boundaries of the City of Carter Lake, Iowa.

PERMITS. No development or construction project shall be permitted without the submittal and approval of a construction site runoff control plan and a post-development storm water management plan that is adequate to serve; or unless there has been a determination by the City of Carter Lake Planning Board, Building Inspector, and Maintenance Manager, or a duly authorized representative, that such plans are not necessary.

The City of Carter Lake Building Inspector and Maintenance Manager shall approve both the construction site runoff control plan and a post-development storm water management plan. In addition, the storm water plans shall also be provided to the City of Carter Lake Planning Board as part of the Commercial or Industrial project approval process.

CONSTRUCTION SITE RUN OFF CONTROL - Soil and Water Pollution Prevention Plan (SWPPP).

Comply with all current minimum mandatory requirements for SWPPPs promulgated by the Iowa Department of Natural Resources in connection with the issuance of a State NPDES General Permit No.2. Projects less than one (1) acre must consult with Building Inspection Office and comply with City guidelines.

The City of Carter Lake building inspector shall inspect the construction site run off control measures at least every seven (7) days for compliance, adequacy, effectiveness and condition. Deficiencies or failure to maintain the construction control measures may result in a "stop work order" until the deficiency or maintenance issue is resolved to the satisfaction of the inspector.

POST-DEVELOPMENT RUN OFF CONTROL - Storm Water Management Plan.

A. All areas within the proposed parcel(s) shall be developed to comply with Statewide Urban Design Standards (SUDAS) and shall manage water quality volume of 1.25 inches by infiltration processes according to the Iowa Stormwater Management Manual.

- B. The plan must be designed to prevent the post-development rate of runoff from the subdivision or site planned development from exceeding the predevelopment rate of runoff for a five-year to a 100 year, 24-hour storm as defined by the Iowa Stormwater Management Manual.
- C. Adequate overland relief with a proper easement established for storms larger than a 100 year storm as defined by the Iowa Stormwater Management Manual shall be provided.
- D. The design is to be completed and signed by a licensed engineer.

#### WATER QUALITY CRITERIA

- A. Post-development runoff shall be captured and treated by water quality Best Management Practices (BMP), as recognized by the SUDAS and the Iowa Stormwater Management Manual, to prevent or minimize water quality impacts from land development. The applicant shall use the below information to comply with this criterion:
  - 1. Structural and non-structural practices shall be designed to capture and treat the Water Quality Volume (WQv). The WQv shall be computed as specified in the Iowa Stormwater Management Manual.
  - 2. This criterion shall be met using practices from the Stormwater Technology section in the Iowa Stormwater Management Manual. BMPs or combinations of BMPs shall be selected that achieve the highest pollutant load reduction for the pollutants of concern.
- B. The design is to be completed and signed by a licensed engineer.

The developer/contractor shall provide an adequate means or method for the control of construction waste. The control measure must ensure that solid building materials, chemicals, concrete truck wash out and sanitary waste are contained and disposed of in an approved manner.

No construction, excavating, clearing, grubbing or other soil disturbing activity requiring a State of Iowa NPDES permit shall be allowed until a copy of the State permit is provided with the application for a City permit and the City approves the application.

If necessary the storm water plan provided to the City of Carter Lake shall incorporate a means to accommodate or redirect existing storm water that may be entering the development or project site from adjacent property(s) or streets. The City of Carter Lake Planning Board, Maintenance Manager and Building Inspector shall approve the accommodation for the storm water from adjacent areas.

The storm water plan for a development or project may not negatively impact an adjacent property or street.

The City of Carter Lake Building Inspector and/or City Maintenance Supervisor shall inspect the post-development run off control measures annually for compliance, adequacy, effectiveness and condition.



## PENALTIES

Any person violating any of the provisions of this chapter shall be guilty of a civil municipal infraction.

The City of Carter Lake at their discretion may perform maintenance on a storm water detention facility or swale such as to remove standing water, replace grass, mow, perform insect control and remove sediment. Costs of the maintenance will be billed back to the landowner. A 24-hour notice will be give to the landowner prior to the City performing the required maintenance.

SECTION 2. Repealer. All ordinances or parts of ordinances in conflict with the provisions of the ordinance are hereby repealed.

SECTION 3. Severability Clause. If any of the provisions of this Ordinance are for any reason declared illegal or void, the lawful provisions of this Ordinance which are severable from said unlawful provisions shall remain in full force and effect.

SECTION 4. Effective Date. This Ordinance shall be in full force and effect from and after its final passage and publication.

Attest:

PASSED  
AND \_\_\_\_\_, 2013  
APPROVED

\_\_\_\_\_  
DOREEN MOWERY, City Clerk

\_\_\_\_\_  
RUSSELL KRAMER, Mayor

The undersigned as City Clerk of Carter Lake, Iowa does hereby certify that on \_\_\_\_\_, 2013, I posted true and exact copies of the foregoing ordinance in four public places to-wit: City Hall, Carter Lake Hardware, Peoples National Bank and Owen Memorial Library all within the limits of the City of Carter Lake, Iowa.

\_\_\_\_\_  
DOREEN MOWERY, City Clerk

FIRST CONSIDERATION: \_\_\_\_\_  
SECOND CONSIDERATION: \_\_\_\_\_  
THIRD CONSIDERATION: \_\_\_\_\_



## DEFINITIONS.

Unless a provision explicitly states otherwise, the following terms and phrases, as used in this Article, shall have the meanings hereinafter designated.

Adequate / Adequacy means in compliance with original plan.

Best management practices (BMP) means schedules of activities, prohibitions of practices, maintenance procedures, and other management practices to prevent or reduce the pollution of the MS4 and waters of the United States. BMPs also include treatment requirements, operating procedures, and practices to control plant site runoff, spillage or leaks, sludge or waste disposal, or drainage from raw material storage.

City means the City of Carter Lake, Iowa.

Construction Site Runoff Control Plan refer to SWPPP.

Discharge means any addition or introduction of any pollutant, storm water, or any other substance whatsoever into the municipal separate storm sewer system (MS4) or into waters of the United States.

Environmental Protection Agency or EPA means the United States Environmental Protection Agency, or any duly authorized official of said agency.

National Pollutant Discharge Elimination System means the national program for issuing, modifying, revoking and reissuing, terminating, monitoring and enforcing permits, and imposing and enforcing pretreatment requirements, under sections 307, 402, 318, and 405 of the federal Clean Water Act.

NPDES means the National Pollutant Discharge Elimination System.

NPDES permit means a permit issued by EPA (or by the State under authority delegated pursuant to 33 USC § 1342(b)) that authorizes the discharge of pollutants to waters of the United States, whether the permit is applicable on an individual, group, or general area-wide basis.

Pollutant means dredged spoil; solid waste; incinerator residue; sewage; garbage; sewage sludge; filter backwash; munitions; chemical wastes; biological materials; toxic materials; radioactive materials; heat; wrecked or discarded equipment; rock; sand; cellar dirt; and industrial, municipal, recreational, and agricultural waste discharged into water or into the municipal separate storm sewer system.

State means the State of Iowa.

Storm water means any flow occurring during or following any form of natural

precipitation, and resulting from such precipitation, including snow melt.

Storm water discharge associated with industrial activity means the discharge from any conveyance which is used for collecting and conveying storm water and which is directly related to manufacturing, processing or raw materials storage areas at an industrial plant. The term does not include discharges from facilities or activities excluded from the NPDES program under 40 CFR part 122. For the categories of industries identified in paragraphs (i) through (x) of this definition the term includes, but is not limited to, storm water discharges from industrial plant yards; immediate access roads and rail lines used or traveled by carriers of raw materials, manufactured products, waste material, or by-products used or created by the facility; material handling sites; refuse sites; sites used for the application or disposal of process waste waters (as defined at 40 CFR part 401); sites used for the storage and maintenance of material handling equipment; sites used for residual treatment, storage, or disposal; shipping and receiving areas; manufacturing buildings; storage areas (including tank farms) for raw materials, and intermediate and finished products; and areas where industrial activity has taken place in the past and significant materials remain and are exposed to storm water. For the categories of industries identified in paragraph (xi) of this definition, the term includes only storm water discharges from all the areas (except access roads and rail lines) that are listed in the previous sentence where material handling equipment or activities, raw materials, intermediate products, final products, waste materials, by-products, or industrial machinery are exposed to storm water. For the purposes of this paragraph, material handling activities include the storage, loading and unloading, transportation, or conveyance of any raw material, intermediate product, finished product, by-product or waste product. The term excludes areas located on plant lands separate from the plant's industrial activities, such as office buildings and accompanying parking lots as long as the drainage from the excluded areas is not mixed with storm water drained from the above described areas. Industrial facilities (including industrial facilities that are Federally, State, or municipally owned or operated that meet the description of the facilities listed in this paragraphs (i)-(xi) of this definition) include those facilities designated under the provisions of 40 CFR §122.26(a)(1)(v). The following categories of facilities are considered to be engaging in "industrial activity" :

(vi)Facilities involved in the recycling of materials, including metal scrapyards, battery reclaimers, salvage yards, and automobile junkyards, including but limited to those classified as Standard Industrial Classification 5015 and 5093;

SUDAS means Statewide Urban Design and Specifications

Development and Construction Project including clearing, grading and excavation activities except: operations that result in the disturbance of less than one acre of total land area which is not part of a larger common plan of development or sale;

SWPPP means storm water pollution prevention plan.

Water in the state means ground-water, percolating or otherwise, lakes, bays, ponds, impounding reservoirs, springs, rivers, streams, creeks, wetlands, marshes, inlets, canals inside the territorial limits of the state, and all other bodies of surface water, natural or artificial, navigable or non-navigable, and including the bed and banks of all watercourses and bodies of surface water that are wholly or partially inside or bordering the state or inside the jurisdiction of the state.

merchandise of any kind upon any street or alley for the purpose of storage, exhibition, sale or offering same for sale, without permission of the Police Chief.

**175.07 WASHING VEHICLES.** It is unlawful for any person to use any public sidewalk, street or alley for the purpose of washing or cleaning any automobile, truck equipment, or any vehicle of any kind when such work is done for hire or as a business. This does not prevent any person from washing or cleaning his or her own vehicle or equipment when it is lawfully parked in the street or alley.

**175.08 BURNING PROHIBITED.** No person shall burn any trash, leaves, rubbish or other combustible material in any curb and gutter or on any paved or surfaced street or alley.

**175.09 EXCAVATIONS.** No person shall dig, excavate or in any manner disturb any street, parking or alley except in accordance with the following:

1. Permit Required. No excavation shall be commenced without first obtaining a permit therefor. A written application for such permit shall be filed with the City and shall contain the following:
  - A. An exact description of the property, by lot and street number, in front of or along which it is desired to excavate;
  - B. A statement of the purpose, for whom and by whom the excavation is to be made;
  - C. The person responsible for the refilling of said excavation and restoration of the street or alley surface; and
  - D. Date of commencement of the work and estimated completion date. Work shall be started within one week after the date of issuance of the permit.
  - E. Each application shall contain an agreement signed by the applicant, in which the applicant agrees to perform all work in a good and workmanlike manner and in accordance with the rules and specifications established by the City Maintenance Department and on file in the office of the Clerk.

If an emergency arises in which it becomes necessary to make an immediate excavation in order that the public safety be preserved, then, in that event, it shall not be necessary to secure a permit prior to making the excavation; provided, however, the permit shall be secured immediately upon termination of the emergency.

2. Public Convenience. Streets and alleys shall be opened in the manner which will cause the least inconvenience to the public and admit the uninterrupted passage of water along the gutter on the street. On main thoroughfares there shall at all times be sufficient traffic lanes open to permit a substantially normal traffic flow. Unless this can be accomplished, the work shall be performed only between the hours of 9:00 a.m. and 4:00 p.m. or