

Electrical Permits

Electrical Licensing and Inspection Program

STATE OF IOWA Electrical permits are required whenever new electrical equipment or systems are installed. Electrical permits are not required for any electrical installation that meets all four of the following criteria:

- 1. The installation is to be legally performed by a State of lowa licensed journeyman or master electrician or by a licensed apprentice electrician under the direct supervision of a licensed journeyman or master electrician.
- 2. The installation does not involve work within a new or existing switch board or panelboard.
- 3. The installation does not involve any electrical line-to-ground circuit of more than 30 amperes.
- 4. The installation does not involve any electrical line-to-ground circuit of more than 277 volts single phase,

Electrical permit is usually done by an electrical contractor performing the installation. There are some exceptions to <u>lowa Chapter 103</u> that allow the <u>Homeowner/Farmer</u> to perform the electrical installation but the other requirements for electrical permits and inspections still apply.

The application for electrical permit is usually done online at iowaelectrical.gov which uses a secured program to accept payment by credit card. This format is available 24 hours a day and the payment and submittal are instantaneous. For those without internet access or who prefer paper forms the Manual Permit Application can be filled out and submitted by mail with an accompanying check or money order. Naturally, this option is slowed by using the postal service. Contact your area electrical inspector using the Inspector Map and they can assist you with the Manual Permit form.



Manual Entry Form for Electrical Permit

State Fire Marshal Division Electrical Bureau 215 E 7th Street, Des Moines IA 50319 1-866-923-1082 Fax (515) 725-6151

For credit/debit card purchase go to iowaelectrical.gov

For purchase by check, money order, or cashier's check, fill out this form.

Fill out the following information to create your permit. Please keep copy for your records and send us the original.

- * <u>Refund of permit/inspection fees:</u> Request for refunds of unused permit/inspection fees should be sent to: State Fire Marshal Division/Electrical Bureau. Unless approved by the chief electrical inspector, refund requests for amounts of \$25 or less, or for fees that were paid more than one (1) year from the date of the purchase will not be refunded.
- **<u>Note:</u> Homeowner accounts are for homeowners who wish to perform electrical work on an existing home they both own and live in.
- ** NEW HOMES MUST BE WIRED BY A LICENSED ELECTRICAL CONTRACTOR. **

Are you a: Homeowner: Farmer: Contractor:	Your Mailing Address:
First Name:	
Last Name:	
Phone:	
E-Mail (If available):	
State Contractor Electrical License Number (If application Permit Information	ole):
Project Title:	
Project Address:	
City:	
Postal Code:	
County:	
Project Type: New Addition Renovation	Doesn't involve a structure
Utility Company Servicing Property:	
Utility Company Phone Number:	
Project Description:	

**First/Last Name	Project Title:	
Electrical Service Fees:		
For new services, changes of services, temporary services secondary services, the fees are as follows:	ees, additions, alterations, or repairs of	n either primary or
• Electrical Service(s) 0-100amp rated	x \$25.00	=
• Electrical Service(s) 101-200amp rated	x \$35.00	=
	x \$20.00	=
Branch Circuit and Feeders: **Minimum of 1 with	Electrical Service – 0 with no servi	ce**
Number of Branch Circuits or Feeders	x \$5.00 each	=
<u>Inspections Requested:</u> (Minimum of one with every	y permit)	
If you need help determining how many inspections you Electrical Inspector Supervisor. Call 1-866-923-1082 to		ontact your State
Number of Inspections Requested	x \$25.00	=
Field Irrigation Systems:		
If this project includes the installation of a Field Irrigation inspection cost per system is \$60.00	on System, please specify the quantit	y below. The
Number of Field Irrigation Systems	x \$60.00	=
TOTAL COST OF ELECTRICAL PERMIT: Electrical permit must be purchased by either Personal Make Payment to: Electrical Examining Board (EEB)		= No Cash).
Inspection Request Information:		
 Please fill out the following information so that we can Note, the inspector has 3 business days from the inspection. If you schedule an inspection further date requested if possible. The inspector will coinspection. 	e date of receipt of inspection request, cout then 3 days, the inspection will be	e performed on the
Contact Phone # (for scheduling, etc):	alternate phone #	
Notes to Inspector:		

10/29/15 Page 2 of 2