

**AGENDA - CITY OF CARTER LAKE
COUNCIL MEETING
CITY HALL – 950 LOCUST ST.
MONDAY, JANUARY 16, 2017 – 7:00 PM**

Pledge of Allegiance

City Council Agenda

- I.** Roll Call
- II.** Approval of the Agenda
 - A. Additions
 - B. Deletions
- III.** Consent Agenda
- IV.** New Business
 - A. Appointments
 - 1. Mayor Pro-Tem (1 year)
 - 2. City Attorney (1 year)
 - 3. Planning Board Member (5 year term)
 - B. Liquor License renewals
 - a. Kwik Shop – renewal
 - b. Improvement Club – renewal
 - C. Approve Salvage Yard Permits
 - a. Lakeside Auto Recyclers
 - b. City Motor Super Shop
- V.** Communications from the Public
 - a. Bill Dalheimer
- VI.** Communications from
 - 1. **Mayor Waltrip**
 - a. Parking on Reddick Street
 - b. Update on 5th Street from Avenue K to Silver Lane – Kenny Savage
 - 2. **Clerk Stender**
 - a. CDBG Grant Application for the relining sewers project
 - b. Budget Schedule
- VII. Resolutions and Ordinances**
 - 1. Set Public Hearing to Approve Redeveloper Agreement with Tighton Tools
 - 2. Approve Commercial Building Inspection Contract for JAS
 - 3. Approve Urban Renewal Report (aka TIF Report)
- VIII.** Comments from Mayor, Council and Public (3 Minutes)

Adjourn

CONSENT AGENDA - COUNCIL MEETING
CITY OF CARTER LAKE
MONDAY, JANUARY 16, 2017 – 7:00 P.M.

- A. City Council Minutes 12-19-16
- B. Planning Board Minutes 12-9-16
- C. Financial Reports – December
- D. Abstract of Claims for Approval – December
- E. OT Reports
- F. Department Supervisors Monthly Reports

The Pledge of Allegiance

Mayor Waltrip called the regular meeting to order at 7:00 PM.

- I. Roll Call: Present – Mayor Gerald Waltrip
Council members – Frank Corcoran, Pat Paterson, Ron Cumberledge, and Barb Melonis
Absent – Council member Mary Schomer
Also present – Attorney Mike O’Bradovich and Deputy City Clerk Lisa Ruehle
- II. Approval of the Agenda – Bill Dahlheimer wanted to be removed from the agenda. Attorney O’Bradovich wanted to remove the resolution approving the development agreement with Tighton Tools. Moved by council member Cumberledge seconded by council member Melonis to approve the agenda with the changes. Ayes: Unanimous.
- III. Consent agenda – Moved by council member Melonis seconded by council member Corcoran to approve the consent agenda as presented. Ayes: Unanimous.
- IV. New Business
 - A. Communications from the Public
 1. Bill Dahlheimer – Item removed from agenda.
- VI. Communications from
 1. Fire Department
 - a. Moved by council member Cumberledge seconded by council member Melonis to approve the newly elected officers for two years. Chief Eric Bentzinger, Assistant Chief Nick Walton, Trainer Misty Kuiper, Captain’s Jim Collins and Alan Kuiper, EMS Captain Diane Hite, Fire Lieutenant Akeem Banister, EMS Lieutenant Ashley DeShong. Ayes: Unanimous.
 2. Mayor Waltrip
 - a. Darin Whatcott from JAS Pacific Consulting. He explained the services they provide for municipal building and zoning codes. Some of the support services include building code inspections, plan reviews, permitting support, code enforcement, and full department administration. There was discussion of services the council might want. Council member Melonis would like to look at any other options available before making a decision. There are proposals from Midland Home Inspections and SWIPCO from the last council packet.
 - b. Update on 5th Street from Ave K to Silver Lane – Kenny Savage. The Mayor went to Pottawattamie County to check on the street and was given three maps. After looking at the maps he has concluded that there was never a street platted there. Attorney O’Bradovich stated that an easement is always an option for the property owners. The Mayor stated that the ground is leased by the golf course and they would have to agree to an easement.
 4. Council member Paterson
 - a. Evaluation of cell phone expenses. Council member Paterson would like to table this item since the City Clerk was not present.

- b. Council member Paterson would like to continue having two meetings a month. He likes the workshop with the department heads. Council member Corcoran would like to go back to one meeting a month. He feels we have cleaned up a lot of the issues we had. He recommended having a meeting with the department heads every quarter. Council member Melonis liked the availability of two meetings for citizens when they had a pressing item. But we have ended up with two very long meetings a month. She would also like one meeting a month, and encouraged the Mayor to continue meeting with the department heads. Council member Cumberledge would also like to go back to one meeting a month and meet with the departments quarterly.
5. Clerk Stender
 - a. Council member Paterson gave an update on the CDBG grant application. The City will receive the Federal money and MAPA will be handling the application.
 - b. The council has provided quotes for flood insurance. The council tabled until the next meeting.
 - c. Software installation update – this item was also tabled.

VII. Resolutions and Ordinances

1. Resolution to approve developer agreement – Tighton Tools. The resolution was removed from the agenda. Attorney O’Bradovich gave an update on the agreement and they should be ready by the next meeting.
2. The Council has not received the inspection reports for the salvage yards. Moved by council member Melonis seconded by council member Corcoran to table the resolutions without interruption to their businesses until the next meeting. Ayes: Unanimous.
3. Moved by council member Melonis seconded by council member Corcoran to approve the resolutions setting wages for Ronald Walker, Nicholas Walton, and Risa Putnam per union contract. Ayes: Unanimous.
4. Moved by council member Cumberledge seconded by council member Melonis to approve the resolutions approving new fire department members Todd Osterhout, Jennifer Walton, and Chris Vanderbeek. Ayes: Unanimous.

VIII. Comments

Mayor Waltrip stated that the Maintenance department has done a good job with the ice and they are short handed. He stated that this is the last meeting of the year and he appreciates the work the City Council does. There will be a lunch for the employees this Wednesday. He wished everyone a Merry Christmas and Happy New Year.

Barb Melonis thanked everyone for attending the meeting. She also stated that we need to take care of one another especially in this cold spell and over the holidays.

Ron Cumberledge thanked everyone for coming and wished everyone happy holidays. Council member Paterson also wished everyone happy holidays and thanked them for attending.

Council member Corcoran agreed with Melonis on taking care of others especially senior citizens. Merry Christmas and be safe.

City of Carter Lake
City Hall – 950 Locust St.
Proceedings: Regular City Council Meeting
Monday, December 19, 2016 – 7:00 PM

Attorney O’Bradovich stated that it has been a good year and quite a learning curve for all of us. He appreciates all the good work and efforts, and the support from the community. He wished everyone happy holidays.

Bob Wahl wanted to compliment the fire and police departments for their quick response to their fire alarm. They arrived within a couple of minutes.

IX. The deputy clerk and council member Melonis are not able to be present in the closed session. Attorney O’Bradovich will record the session and take minutes. Moved by council member Paterson seconded by council member Corcoran to go into closed session to discuss pending litigation. Ayes: Council members Corcoran, Paterson, and Cumberledge. Nay: Council member Melonis.

The meeting went into closed session at 8:32 PM.

Lisa Ruehle, Deputy City Clerk

Gerald Waltrip, Mayor

City of Carter Lake
City Hall – 950 Locust Street
Proceedings: Regular Planning Board Meeting
Monday, December 12, 2016 – 7:00 PM

The Planning Board Meeting was called to order at 7:00 PM by Vice Chairman Wahl.

Roll Call: Present: Ed Palandri, Kathy Dueling, Ray Pauly, Karen Fisher, and Jackie Wahl.
Absent: Jay Gundersen and Tim Podraza
Also present: Deputy City Clerk Lisa Ruehle

Approval of the Agenda – Moved by board member Pauly seconded by board member Fisher to approve the agenda as submitted. Ayes: Unanimous.

1. Consent Agenda – Moved by board member Pauly seconded by board member Palandri to approve the consent agenda without the Planning Board minutes from September 7th, the City Council minutes from July 18th, August 1st, September 19th, and November 7th, and the Board of Adjustment minutes from July 18th and September 27th. Ayes: Unanimous.
2. New Business
 - a. Grant Hooverstal was present to discuss expanding the parking at Lone Mountain Trucking. They have outgrown their current parking and would like to expand to the grass area next to the existing parking lot. They would also like to add a holding pond to accommodate the drainage. They need the parking for additional truck parking and for use by the front office building. Board member Palandri recommended that they go to the City Council to get their opinion on amending your development agreement. Moved by board member Palandri seconded by board member to support the proposed development plan and to send it on to the City Council for their consideration. The board recommends that a development agreement be prepared that would address the variances they would be asking for including impervious coverage, the maintenance on the detention cell, offsite parking for the adjacent property and if the lots are sold how this lot would be partitioned off. If they move forward with the project they would need to come back to the board for approval and a conditional use permit to specify how the parking lot will be used. Ayes: Unanimous.
 - b. Pole signs. Board member Palandri stated that according to our sign ordinance pole signs are prohibited. Abandoned signs and nonconforming signs are supposed to be replaced. But lately there have been a couple of signs that have been repurposed and that was not the intent of the ordinance when it was written. There was discussion of clarifying the ordinance and adding that pole signs be removed when a business closes or changes ownership. This item will be put on the next agenda.

Board member Palandri wanted to discuss the minutes that were pulled from the consent agenda. He would like the recording from the September 7th Planning Board meeting reviewed and wants the motion that was made reflected in the minutes. Part of the motion that was missing from the minutes was to get an opinion from the attorney as far as the zoning characteristics for that district. The minutes from September 12th has the heading of Planning and Zoning that needs to be corrected as just Planning Board. The minutes can be presented at the next meeting with any changes made for approval.

At the July 18th City Council meeting they discussed the carport at 1512 Murray Ave. He wants to thank the Council for doing the right thing and enforcing the ordinances we have in place. The August 1st minutes had a motion to amend chapter 131 of the building code to

limit the use of carports. He would like a copy of that ordinance. The September 19th minutes had discussion of the club area and the placement of a fence on City property. When the City installed sidewalks in the Club area they pushed all the encroachments back and he wants to thank the Council for being consistent with what was decided years ago. In the November 7th minutes there was a brief discussion of removing the raised median on Locust Street. The Board would like the Council to consider waiting until there is a planned development before removing the median. Drive locations and the removal could be discussed at that time.

The minutes from the Board of Adjustment's meeting on September 18th included the carport on Murray Ave. He would like to thank them for also doing the right thing with the carport.

Moved by board member Pauly seconded by board member Dueling to approve all the minutes pulled from the consent agenda with the changes. Ayes: Unanimous.

3. Old Business

- a. Lakeside Auto Recyclers – Shredder. There was no update at this time.
- b. Building Inspector. At the last council meeting it was mentioned that the building inspector was no longer here and Ron Rothmeyer was acting as the interim.

4. Comments

Board member Palandri would like a copy of the ordinance that was passed amending warehouses to place in the board's ordinance books. He thanked the Planning Board members for a good year, and thanked Jackie and Lisa for their support of the board this year. He looks forward to next year and wishes everyone a merry Christmas and happy new year. Board member Dueling wished everyone happy holidays. She thinks we have moved a long way with the board and hopefully they can get some clarification on a few things in the coming year. Board member Pauly wished everyone happy holidays. Board member Fisher wished everyone merry Christmas and happy new year. Board member Wahl thanked the board for helping her and wished everyone a nice holiday season.

Meeting adjourned at 8:02 PM.

ACCOUNTS PAYABLE ACTIVITY
CLAIMS REPORT

VENDOR NAME	INVOICE DESCRIPTION	INVOICE AMT	VENDOR TOTAL	CHECK#	CHECK DATE
ACCOUNTS PAYABLE CLAIMS					

GENERAL					
LIABILITIES					
AFSCME IOWA COUNCIL 61	UNION DUES		8.17	62411	12/07/16
CITY OF CARTER LAKE	SERVICE CHARGE	1.00		62523	12/21/16
CITY OF CARTER LAKE	SERVICE CHARGE	1.00	2.00	62523	12/21/16
CARTER LAKE PEACE OFFICERS	POLICE DUES	140.00		62521	12/21/16
CARTER LAKE PEACE OFFICERS	POLICE DUES	140.00	280.00	62521	12/21/16
COLONIAL INSURANCE CO	COLONIAL INS	105.95		62520	12/21/16
COLONIAL INSURANCE CO	COLONIAL INS	105.92	211.87	62520	12/21/16
FED/FICA TAXES	FED/FICA TAX	675.42		1321415	12/01/16
FED/FICA TAXES	FED/FICA TAX	8,381.48		1321427	12/07/16
FED/FICA TAXES	FED/FICA TAX	7,148.01	16,204.91	1321440	12/21/16
IPERS	IPERS	443.77		1321441	12/21/16
IPERS	IPERS	5,094.41		1321441	12/21/16
IPERS	IPERS	4,382.89	9,921.07	1321441	12/21/16
GIS BENEFITS	LIFE INSURANCE	186.48		1321457	12/21/16
GIS BENEFITS	LIFE INSURANCE	106.44	292.92	1321457	12/21/16
NEBR CHILD SUPPORT PAYMENT CNT	CHILD SUPPORT	36.01		1321428	12/07/16
NEBR CHILD SUPPORT PAYMENT CNT	CHILD SUPPORT	36.01	72.02	1321444	12/21/16
TREASURER, STATE OF IOWA	STATE TAXES	111.00		1321442	12/21/16
TREASURER, STATE OF IOWA	STATE TAXES	1,268.00		1321442	12/21/16
TREASURER, STATE OF IOWA	STATE TAX	1,065.50	2,444.50	1321442	12/21/16
WELLMARK BLUE CROSS AND	MEDICAL INS	3,015.35		62522	12/21/16
WELLMARK BLUE CROSS AND	MEDICAL INS	3,784.57	6,799.92	62522	12/21/16
			=====		
LIABILITIES			36,237.38		
POLICE					
BLACK HILLS ENERGY	UTILITIES		63.50	62414	12/07/16
CITY OF COUNCIL BLUFFS	VEHICLE REPAIRS/PD		1,365.68	62415	12/07/16
DATASERV CORPORATION	SOFTWARE		23.73	62448	12/07/16
FETT'S CITY SUPER SHOP	VEHICLE REPAIRS		165.39	62450	12/07/16
GALLS LLC	UNIFORMS/CHAMBERS		136.86	62492	12/07/16
GRAFIX SHOPPE	GRAPHICS - 13 FORD EXPLORER		100.50	62422	12/07/16
GREAT PLAINS UNIFORMS LLC	UNIFORMS/POLICE	179.50		62493	12/07/16
GREAT PLAINS UNIFORMS LLC	UNIFORMS/POLICE	21.50	201.00	62493	12/07/16
J P COOKE CO	PET TAGS		82.00	62426	12/07/16
CARD SERVICES	FUEL		42.24	62456	12/07/16
GIS BENEFITS	LIFE INS/Credit Dollen		7.50-	1321457	12/21/16
JON MEYER	LODGING FOR TRAINING		127.08	62429	12/07/16
NAPA AUTO PARTS	POLICE HEADLIGHT		21.98	62460	12/07/16
OMAHA POLICE FOUNDATION	Citizen's Patrol Banquet		70.00	62531	12/27/16
OPPD	UTILITIES	405.37		62433	12/07/16
OPPD	UTILITIES	392.56	797.93	62465	12/07/16
PAPILLION SANITATION	DUMPSTERS	44.11		62434	12/07/16
PAPILLION SANITATION	DUMPSTERS	22.49	66.60	62434	12/07/16
PCS MOBILE	POLICE MICS		172.00	62435	12/07/16

ACCOUNTS PAYABLE ACTIVITY

CLAIMS REPORT

12/01/2016 THRU 12/31/2016

VENDOR NAME	REFERENCE	INVOICE AMT	VENDOR TOTAL	CHECK#	CHECK DATE
PETTY CASH - POLICE	SHOP WITH A COP - HOLIDAY	4,500.00		62511	12/09/16
PETTY CASH - POLICE	Petty Cash - Shop with a Cop	300.00	4,800.00	62513	12/14/16
POS SUPPLY SOLUTIONS	Supplies/Police		371.08	62468	12/07/16
SPRINT	PHONES		118.33	62474	12/07/16
WEX BANK	FUEL		1,186.74	1321448	12/01/16
			=====		
	POLICE		9,905.14		
	FIRE				
BLACK HILLS ENERGY	UTILITIES		65.02	62414	12/07/16
DANKO EMERGENCY EQUIPMENT	VEHICLE REPAIRS-FIRE		3,039.53	62487	12/07/16
DATASERV CORPORATION	SOFTWARE		23.73	62448	12/07/16
FETT'S CITY SUPER SHOP	VEHICLE REPAIRS		727.05	62421	12/07/16
PHILLIP NEWTON	REIMBURSEMENT		88.50	62461	12/07/16
OPPD	UTILITIES	221.20		62433	12/07/16
OPPD	UTILITIES	266.57	487.77	62465	12/07/16
PAPILLION SANITATION	DUMPSTERS	44.11		62434	12/07/16
PAPILLION SANITATION	DUMPSTERS	22.53	66.64	62434	12/07/16
PETERBILT OF COUNCIL BLUFFS	FIRE TRUCK REPAIRS		913.19	62467	12/07/16
TRI-MUTUAL AID	ANNUAL DUES-FIRE DEPT		150.00	62477	12/07/16
WEX BANK	FUEL		63.20	1321448	12/01/16
			=====		
	FIRE		5,624.63		
	AMBULANCE				
EMERGENCY MEDICAL PRODUCTS	SUPPLIES/AMBULANCE		88.80	62449	12/07/16
JENNIE EDMUNDSON HOSPITAL	SUPPLIES/AMBULANCE		32.26	62454	12/07/16
PHILLIP NEWTON	TRAINING REIMBURSEMENT		510.83	62461	12/07/16
459-PRAXAIR DISTRIBUTION INC	SUPPLIE-AMBULANCE INV	12.14		62437	12/07/16
459-PRAXAIR DISTRIBUTION INC	SUPPLIE-AMBULANCE INV	21.82		62437	12/07/16
459-PRAXAIR DISTRIBUTION INC	SUPPLIE-AMBULANCE INV	26.14	60.10	62469	12/07/16
SPRINT	PHONES		55.04	62474	12/07/16
WEX BANK	FUEL		121.72	1321449	12/21/16
			=====		
	AMBULANCE		868.75		
	BUILDING INSPECTOR				
BLACK HILLS ENERGY	UTILITIES		3.74	62414	12/07/16
LAKE SIDE AUTO RECYCLERS	Refund/Bldg Permit C31-16		1,265.00	62540	12/28/16
OPPD	UTILITIES	23.85		62433	12/07/16
OPPD	UTILITIES	23.09	46.94	62465	12/07/16
SPRINT	PHONES		31.90	62474	12/07/16
WEX BANK	FUEL		48.53	1321448	12/01/16
			=====		
	BUILDING INSPECTOR		1,396.11		
	ANIMAL CONTROL				
DOLLAR GENERAL-MSC 410526	SUPPLIES ANIMAL CONTROL		38.90	62420	12/07/16
SPRINT	PHONES		48.71	62474	12/07/16

ACCOUNTS PAYABLE ACTIVITY

CLAIMS REPORT

12/01/2016 THRU 12/31/2016

VENDOR NAME	REFERENCE	INVOICE AMT	VENDOR TOTAL	CHECK#	CHECK DATE
	ANIMAL CONTROL	87.61			
	TRAFFIC				
OPPD	UTILITIES	124.72	62433	12/07/16	
OPPD	UTILITIES	124.72	249.44	62465	12/07/16
	TRAFFIC	249.44			
	LIBRARY				
SYNCB/AMAZON	BOOKS-LIBRARY	940.75	62444	12/07/16	
BISHOP BUSINESS	COPIER CONTRACT/LIBRARY	11.82	62413	12/07/16	
BLACK HILLS ENERGY	UTILITIES	31.47	62414	12/07/16	
COX BUSINESS SERVICES	TELEPHONE/INTERNET	73.04	62485	12/07/16	
DEMCO	Supplies/Library	208.69	62419	12/07/16	
MIDWEST FIRE PROTECTION, INC	ANNUAL INSPECTION	45.00	62431	12/07/16	
OPPD	UTILITIES	438.23	62433	12/07/16	
OPPD	UTILITIES	406.27	844.50	62465	12/07/16
PAPILLION SANITATION	DUMPSTERS	34.62	62434	12/07/16	
THE PENWORTHY COMPANY	BOOKS-LIBRARY	120.00	62436	12/07/16	
QUILL CORPORATION	SUPPLIES-LIBRARY	27.98	62471	12/07/16	
QUILL CORPORATION	SUPPLIES-LIBRARY	9.99	37.97	62471	12/07/16
TOSHIBA AMERICA BUSINESS SOLUT	COPIER/LIBRARY#90136249988	101.00	62476	12/07/16	
TOSHIBA AMERICA BUSINESS SOLUT	COPIER/LIBRARY#90136249988	101.00	202.00	62512	12/09/16
	LIBRARY	2,549.86			
	PARKS/RECREATION				
SAM'S CLUB	SUPPLIES-SWEET STREET HALLOWEE	1,753.34	62503	12/07/16	
	PARKS/RECREATION	1,753.34			
	SENIOR CENTER				
BLACK HILLS ENERGY	UTILITIES	176.57	62414	12/07/16	
COX BUSINESS SERVICES	TELEPHONE/INTERNET	87.17	62485	12/07/16	
CULLIGAN OF OMAHA	SUPPLIES-SEN CNTR 561860	20.35	62446	12/07/16	
CULLIGAN OF OMAHA	SUPPLIES-SEN CNTR 561860	39.35	59.70	62486	12/07/16
DOLLAR GENERAL-MSC 410526	SUPPLIES SENIOR CENTER	163.25	62420	12/07/16	
NAPA AUTO PARTS	SENIOR BUS WIPERS	55.24	62460	12/07/16	
OPPD	UTILITIES	333.25	62433	12/07/16	
OPPD	UTILITIES	294.05	627.30	62465	12/07/16
WEX BANK	FUEL	214.41	1321448	12/01/16	
	SENIOR CENTER	1,383.64			
	LEGISLATIVE				
DAILY NONPAREIL	PUBLICATIONS/ADMIN ACCT	220.35	62416	12/07/16	

ACCOUNTS PAYABLE ACTIVITY

CLAIMS REPORT

VENDOR NAME	REFERENCE	INVOICE AMT	VENDOR TOTAL	CHECK#	CHECK DATE
	LEGISLATIVE	=====	220.35		
	EXECUTIVE				
BLACK HILLS ENERGY	UTILITIES	3.74	62414	12/07/16	
THERESA HAWKINS	20 Year Anniversary	100.00	62541	12/28/16	
OPPD	UTILITIES	23.85	62433	12/07/16	
OPPD	UTILITIES	23.09	46.94	62465	12/07/16
GERALD WALTRIP	REIMB/PERSONAL CELL PHONE	50.00	62442	12/07/16	
		=====			
	EXECUTIVE	200.68			
	ADMINISTRATIVE				
AHLERS AND COONEY, P.C.	UPDATE AMENDMENT TO UR PLAN	1,046.12	62480	12/07/16	
ALL FLAGS, ETC.	FLAGS	1,431.94	62481	12/07/16	
BLACK HILLS ENERGY	UTILITIES	24.28	62414	12/07/16	
DATA TECHNOLOGIES, INC.	SOFTWARE-ANNUAL	4,725.99	62417	12/07/16	
DATA TECHNOLOGIES, INC.	ONSITE-BALANCING, MODIFICATION	2,253.42	62417	12/07/16	
DATA TECHNOLOGIES, INC.	W-2'S AND 1099'S	122.57	7,101.98	62447	12/07/16
DATASERV CORPORATION	SOFTWARE	70.70	62418	12/07/16	
DATASERV CORPORATION	SOFTWARE	23.73	94.43	62448	12/07/16
IPERS	IPERS/Late fee October	29.41	1321458	12/09/16	
J P COOKE CO	NOTORAY-JACKIE	34.50	62455	12/07/16	
MAHONEY FIRE SPRINKLER INC	ANNUAL INSPECTION	210.00	62428	12/07/16	
OMAHA DOOR & WINDOW CO.	REPAIR ENTRY DOOR AT CITY HALL	151.67	62463	12/07/16	
OPPD	UTILITIES	154.99	62433	12/07/16	
OPPD	UTILITIES	150.10	305.09	62465	12/07/16
PAPILLION SANITATION	DUMPSTERS	44.11	62434	12/07/16	
PAPILLION SANITATION	DUMPSTERS	22.49	66.60	62434	12/07/16
PETTY CASH	Petty Cash/Admin BOYSCLUB CK	26.75	62502	12/07/16	
PRESTO-X	CONTRACT	78.36	62470	12/07/16	
SCHROER & ASSOCIATES, PC	Audit Expense/Admin	5,500.00	62473	12/07/16	
SIMMERING-CORY, INC	AMENDMENT TO UR PLAN	3,105.00	62504	12/07/16	
TOSHIBA AMERICA BUSINESS SOLUT	COPIER/LIBRARY LATE FEE	35.00	62512	12/09/16	
		=====			
	ADMINISTRATIVE	19,241.13			
	CITY HALL				
BLACK HILLS ENERGY	UTILITIES	87.77	62414	12/07/16	
COX BUSINESS SERVICES	TELEPHONE/INTERNET	654.52	62485	12/07/16	
JOHNSON HARDWARE CO	REPAIR CITY HALL DOOR	18.40	62497	12/07/16	
OMAHA COMPOUND COMPANY	SUPPLIES	159.23	62501	12/07/16	
OPPD	UTILITIES	560.35	62433	12/07/16	
OPPD	UTILITIES	565.27	1,125.62	62465	12/07/16
TIM STEINSRING	CARPET CLEANING	350.00	62438	12/07/16	
		=====			
	CITY HALL	2,395.54			
	MISC				
AUXIANT	Insurance Admin Fee	150.00	1321451	12/01/16	

ACCOUNTS PAYABLE ACTIVITY

CLAIMS REPORT

12/01/2016 THRU 12/31/2016

VENDOR NAME	REFERENCE	INVOICE AMT	VENDOR TOTAL	CHECK#	CHECK DATE
HANEY SHOE STORE	SAFETY BOOTS	118.99	62494	12/07/16	
TRUENORTH	AD&D Insurance/Fire	57.00	62539	12/27/16	
		=====			
	MISC	325.99			
		=====			
	GENERAL	82,439.59			
	COMMUNITY CENTER				
	COMM CENTER CIP				
STETSON BUILDING PRODUCTS	EXPOXYN - PLAQUES ON MEM WALL	393.68	62439	12/07/16	
		=====			
	COMM CENTER CIP	393.68			
		=====			
	COMMUNITY CENTER	393.68			
	PARKS HOTEL/MOTEL				
	LIABILITIES				
COLONIAL INSURANCE CO	COLONIAL INS	41.14	62520	12/21/16	
COLONIAL INSURANCE CO	COLONIAL INS	36.02	77.16	62520	12/21/16
FED/FICA TAXES	FED/FICA TAX	877.35	1321427	12/07/16	
FED/FICA TAXES	FED/FICA TAX	859.69	1,737.04	1321440	12/21/16
IPERS	IPERS	575.81	1321441	12/21/16	
IPERS	IPERS	567.01	1,142.82	1321441	12/21/16
GIS BENEFITS	LIFE INSURANCE	13.54	1321457	12/21/16	
GIS BENEFITS	LIFE INSURANCE	13.12	26.66	1321457	12/21/16
TREASURER, STATE OF IOWA	STATE TAXES	154.99	1321442	12/21/16	
TREASURER, STATE OF IOWA	STATE TAX	154.70	309.69	1321442	12/21/16
WELLMARK BLUE CROSS AND	MEDICAL INS	512.94	62522	12/21/16	
WELLMARK BLUE CROSS AND	MEDICAL INS	547.66	1,060.60	62522	12/21/16
		=====			
	LIABILITIES	4,353.97			
	PARKS/RECREATION				
ACCURATE LAWN & IRRIGATION	SPRINKLER WINTERIZE	450.00	62443	12/07/16	
ACCURATE LAWN & IRRIGATION	SPRINKLER WINTERIZE	60.00	62443	12/07/16	
ACCURATE LAWN & IRRIGATION	SPRINKLER WINTERIZE	60.00	570.00	62443	12/07/16
BLACK HILLS ENERGY	UTILITIES		3.72	62414	12/07/16
COX BUSINESS SERVICES	TELEPHONE/INTERNET		104.94	62485	12/07/16
DATASERV CORPORATION	SOFTWARE		23.73	62448	12/07/16
J AND J SMALL ENGINE SERVICE	VEHICLE REPAIRS/PARKS		242.93	62453	12/07/16
LISA MCALPINE	Honorable Mention HolidayLight		25.00	62530	12/27/16
OPPD	UTILITIES	631.20	62433	12/07/16	
OPPD	UTILITIES	434.08	1,065.28	62465	12/07/16
PAPILLION SANITATION	DUMPSTERS	44.11	62434	12/07/16	
PAPILLION SANITATION	DUMPSTERS	22.49	66.60	62434	12/07/16
BILL PECK	Honorable Mention HolidayLight		25.00	62532	12/27/16
PETTY CASH	Petty Cash - Senior Movies	189.81	62514	12/14/16	

ACCOUNTS PAYABLE ACTIVITY

CLAIMS REPORT

12/01/2016 THRU 12/31/2016

VENDOR NAME	REFERENCE	INVOICE AMT	VENDOR TOTAL	CHECK#	CHECK DATE
PETTY CASH	Petty Cash - Senior Movies	216.60	406.41	62533	12/27/16
ZEKE SCHNITKER	1st Place Holiday Lights		100.00	62534	12/27/16
VICTOR SKINNER	2nd Place Holiday Lights		75.00	62535	12/27/16
SPRINT	PHONES		161.84	62474	12/07/16
UNITED SEEDS INC	GRASS SEED		72.50	62479	12/07/16
WEX BANK	FUEL		328.16	1321448	12/01/16
ROGER WILSON	Honorable Mention HolidayLight		25.00	62537	12/27/16
MELISSA ZWEERINK	3rd Place Holiday Lights		50.00	62538	12/27/16
		=====			
	PARKS/RECREATION		3,346.11		
		=====			
	PARKS HOTEL/MOTEL		7,700.08		
	LIBRARY RESERVE				
	LIBRARY				
QUILL CORPORATION	SUPPLIES-LIBRARY		260.29	62471	12/07/16
		=====			
	LIBRARY		260.29		
		=====			
	LIBRARY RESERVE		260.29		
	AMBULANCE FEES				
	AMBULANCE				
AMERIHEALTH CARITAS IOWA	Refund / Ambulance Fees		31.96	62528	12/21/16
EMS BILLING SERVICES, INC	REFUND/AMBULANCE	176.19		62489	12/07/16
EMS BILLING SERVICES, INC	BILLING/AMBULANCE INV 20163878	469.59	645.78	1321455	12/21/16
PALMETTO GBA - RAILROAD	Refund / Ambulance Fees		176.19	62529	12/21/16
		=====			
	AMBULANCE		853.93		
		=====			
	AMBULANCE FEES		853.93		
	FIRE DEPT FEES				
	FIRE				
FEH BILLING	BILLING/FIRE		48.60	62490	12/07/16
		=====			
	FIRE		48.60		
		=====			
	FIRE DEPT FEES		48.60		
	ROAD USE TAX				
	LIABILITIES				

ACCOUNTS PAYABLE ACTIVITY

CLAIMS REPORT

12/01/2016 THRU 12/31/2016

VENDOR NAME	REFERENCE	INVOICE AMT	VENDOR TOTAL	CHECK#	CHECK DATE
AFSCME IOWA COUNCIL 61	UNION DUES	37.24		62411	12/07/16
AFSCME IOWA COUNCIL 61	UNION DUES	37.24	74.48	62526	12/21/16
COLONIAL INSURANCE CO	COLONIAL INS	76.44		62520	12/21/16
COLONIAL INSURANCE CO	COLONIAL INS	81.56	158.00	62520	12/21/16
FED/FICA TAXES	FED/FICA TAX	1,430.50		1321427	12/07/16
FED/FICA TAXES	FED/FICA TAX	1,264.86	2,695.36	1321440	12/21/16
POTTAWATTAMIE COUNTY SHERIFF	GARNISHMENT2	287.01		62410	12/07/16
POTTAWATTAMIE COUNTY SHERIFF	GARNISHMENT2	288.45	575.46	62525	12/21/16
IPERS	IPERS	942.31		1321441	12/21/16
IPERS	IPERS	855.50	1,797.81	1321441	12/21/16
GIS BENEFITS	LIFE INSURANCE	18.86		1321457	12/21/16
GIS BENEFITS	LIFE INSURANCE	19.28	38.14	1321457	12/21/16
TREASURER, STATE OF IOWA	STATE TAXES	255.01		1321442	12/21/16
TREASURER, STATE OF IOWA	STATE TAX	235.30	490.31	1321442	12/21/16
WELLMARK BLUE CROSS AND	MEDICAL INS	1,101.24		62522	12/21/16
WELLMARK BLUE CROSS AND	MEDICAL INS	1,265.87	2,367.11	62522	12/21/16
			=====		
	LIABILITIES		8,196.67		
	ROAD USE				
AUXIANT	HEALTH INS/MAINT		30.00	1321454	12/13/16
BADGER BODY & TRUCK EQUIPMENT	Equip Repair/Maint		107.58	62482	12/07/16
BLACK HILLS ENERGY	UTILITIES		770.89	62414	12/07/16
BOBCAT OF OMAHA	EQUIP REPAIR/MAINT	67.25		62483	12/07/16
BOBCAT OF OMAHA	EQUIP REPAIR/MAINT	117.29	184.54	62483	12/07/16
DATASERV CORPORATION	SOFTWARE		23.73	62448	12/07/16
FETT'S CITY SUPER SHOP	VEHICLE REPAIRS	184.14		62491	12/07/16
FETT'S CITY SUPER SHOP	VEHICLE REPAIRS	79.90	264.04	62491	12/07/16
IA MUNICIPALITIES WORKERS COMP	WORKERS COMP PREMIUM		332.37	62424	12/07/16
INLAND TRUCK PARTS & SERVICE	VEHICLE REPAIR/MAINT		800.30	62496	12/07/16
IT'S GOT TO GO	HAUL AWAY/MAINT	320.00		62425	12/07/16
IT'S GOT TO GO	HAUL AWAY/MAINT	320.00		62452	12/07/16
IT'S GOT TO GO	HAUL AWAY/MAINT	1,000.00		62452	12/07/16
IT'S GOT TO GO	HAUL AWAY/MAINT	320.00	1,960.00	62452	12/07/16
LARRY HACKETT CONSTRUCTIN	CONCRETE WORK TO MOVE SIGN		1,175.00	62498	12/07/16
LOGAN CONTRACTORS SUPPLY	DRILL BITS-MAINT DEPT		54.90	62427	12/07/16
MCMULLEN FORD INC.	STARTER FOR DUMP TRUCK		323.60	62457	12/07/16
MICHAEL TODD & CO	LED STROBE LIGHT-TRUCK	120.00		62430	12/07/16
MICHAEL TODD & CO	SUPPLIES/MAINT	411.00	531.00	62458	12/07/16
MICKLIN LUMBER CO	GROUPS MAINTENANCE		2.97	62499	12/07/16
MIDWEST TIRE CO INC	2 SETS OF TIRES FOR TRUCKS		781.60	62459	12/07/16
NAPA AUTO PARTS	VEHICLE REPAIRS	666.32		62460	12/07/16
NAPA AUTO PARTS	VEHICLE REPAIRS	77.90		62460	12/07/16
NAPA AUTO PARTS	VEHICLE REPAIRS-WIPER BLADES	212.68		62460	12/07/16
NAPA AUTO PARTS	VEHICLE REPAIRS-POLICE	38.86		62460	12/07/16
NAPA AUTO PARTS	VEHICLE REPAIRS	21.54	1,017.30	62460	12/07/16
OMAHA COMPOUND COMPANY	SUPPLIES		133.47	62462	12/07/16
OMAHA DOOR & WINDOW CO.	REPAIRS TO DOORS IN SHOP		353.75	62463	12/07/16
OPPD	UTILITIES	263.25		62433	12/07/16
OPPD	UTILITIES	262.29	525.54	62465	12/07/16
PAPILLION SANITATION	DUMPSTERS	44.11		62434	12/07/16
PAPILLION SANITATION	DUMPSTERS	22.49	66.60	62434	12/07/16
PRESTO-X	CONTRACT		35.09	62470	12/07/16

ACCOUNTS PAYABLE ACTIVITY

CLAIMS REPORT

VENDOR NAME	REFERENCE	INVOICE AMT	VENDOR TOTAL	CHECK#	CHECK DATE
SPRINT	PHONES	170.51	62474	12/07/16	
TED'S MOWER SALES & SERVICE	CHAINSAW CHAINS	234.48	62440	12/07/16	
TED'S MOWER SALES & SERVICE	SUPPLIES/EQUIP REPAIRS	150.52	62440	12/07/16	
TED'S MOWER SALES & SERVICE	SUPPLIES/EQUIP REPAIRS	288.65	62475	12/07/16	
WEX BANK	FUEL	388.26	1321448	12/01/16	
WEX BANK	FUEL	499.09	1321449	12/21/16	
		=====			
	ROAD USE	11,205.78			
	STREET LIGHTS				
OPPD	UTILITIES	11,649.05	62433	12/07/16	
OPPD	UTILITIES	11,652.55	23,301.60	62465	12/07/16
		=====			
	STREET LIGHTS	23,301.60			
		=====			
	ROAD USE TAX	42,704.05			
	EMPLOYEE BENEFITS				
	POLICE				
AUXIANT	HEALTH INS/POLICE	796.18	1321453	12/06/16	
AUXIANT	HEALTH INS/POLICE	248.41	1,044.59	1321454	12/13/16
IA MUNICIPALITIES WORKERS COMP	WORKERS COMP PREMIUM		1,009.80	62424	12/07/16
		=====			
	POLICE	2,054.39			
	FIRE				
IA MUNICIPALITIES WORKERS COMP	WORKERS COMP PREMIUM	1,295.51	62424	12/07/16	
TRUENORTH	AD&D Insurance/Fire	292.60	62539	12/27/16	
		=====			
	FIRE	1,588.11			
	BUILDING INSPECTOR				
IA MUNICIPALITIES WORKERS COMP	WORKERS COMP PREMIUM	48.36	62424	12/07/16	
		=====			
	BUILDING INSPECTOR	48.36			
	ANIMAL CONTROL				
IA MUNICIPALITIES WORKERS COMP	WORKERS COMP PREMIUM	7.89	62424	12/07/16	
		=====			
	ANIMAL CONTROL	7.89			
	LIBRARY				
IA MUNICIPALITIES WORKERS COMP	WORKERS COMP PREMIUM	66.89	62424	12/07/16	

ACCOUNTS PAYABLE ACTIVITY

CLAIMS REPORT

VENDOR NAME	REFERENCE	INVOICE AMT	VENDOR TOTAL	CHECK#	CHECK DATE
	LIBRARY	=====	66.89		
	PARKS/RECREATION				
IA MUNICIPALITIES WORKERS COMP	WORKERS COMP PREMIUM	404.05	62424	12/07/16	
	PARKS/RECREATION	=====	404.05		
	SENIOR CENTER				
IA MUNICIPALITIES WORKERS COMP	WORKERS COMP PREMIUM	51.44	62424	12/07/16	
	SENIOR CENTER	=====	51.44		
	LEGISLATIVE				
IA MUNICIPALITIES WORKERS COMP	WORKERS COMP PREMIUM	2.74	62424	12/07/16	
	LEGISLATIVE	=====	2.74		
	ADMINISTRATIVE				
AUXIANT	HEALTH INS/ADMIN	30.00	1321453	12/06/16	
IA MUNICIPALITIES WORKERS COMP	WORKERS COMP PREMIUM	110.10	62424	12/07/16	
	ADMINISTRATIVE	=====	140.10		
	EMPLOYEE BENEFITS	=====	4,363.97		
	DEBT SERVICE				
	DEBT SERVICE				
BANKERS TRUST	2015A FireTruck Int#0185404688	7,000.00	1321450	12/01/16	
BANKERS TRUST	2015B CityHall Int #0185404696	49,531.25	1321450	12/01/16	
BANKERS TRUST	2010B LocustSt Int #0185378692	18,811.25	1321450	12/01/16	
BANKERS TRUST	2016-Refi2008B Int #0185409844	6,450.00	81,792.50	1321450	12/01/16
	DEBT SERVICE	=====	81,792.50		
	DEBT SERVICE	=====	81,792.50		
	WATER REVENUE				
	LIABILITIES				
AFSCME IOWA COUNCIL 61	UNION DUES	9.31	62411	12/07/16	
AFSCME IOWA COUNCIL 61	UNION DUES	9.31	18.62	62526	12/21/16
COLONIAL INSURANCE CO	COLONIAL INS	36.96		62520	12/21/16
COLONIAL INSURANCE CO	COLONIAL INS	35.81	72.77	62520	12/21/16
FED/FICA TAXES	FED/FICA TAX	109.48		1321415	12/01/16

ACCOUNTS PAYABLE ACTIVITY

CLAIMS REPORT

12/01/2016 THRU 12/31/2016

VENDOR NAME	REFERENCE	INVOICE AMT	VENDOR TOTAL	CHECK#	CHECK DATE
FED/FICA TAXES	FED/FICA TAX	298.80	1321427	12/07/16	
FED/FICA TAXES	FED/FICA TAX	292.03	700.31	1321440	12/21/16
IPERS	IPERS	77.23		1321441	12/21/16
IPERS	IPERS	177.29		1321441	12/21/16
IPERS	IPERS	175.60	430.12	1321441	12/21/16
GIS BENEFITS	LIFE INSURANCE	6.00		1321457	12/21/16
GIS BENEFITS	LIFE INSURANCE	5.69	11.69	1321457	12/21/16
TREASURER, STATE OF IOWA	STATE TAXES	4.00		1321442	12/21/16
TREASURER, STATE OF IOWA	STATE TAXES	47.30		1321442	12/21/16
TREASURER, STATE OF IOWA	STATE TAX	45.75	97.05	1321442	12/21/16
WELLMARK BLUE CROSS AND	MEDICAL INS	234.57		62522	12/21/16
WELLMARK BLUE CROSS AND	MEDICAL INS	254.70	489.27	62522	12/21/16
		=====			
	LIABILITIES		1,819.83		
	WATER				
TAMMY BEEZLEY	REFUND DEPOSIT/WATER	28.05	62505	12/08/16	
BOMGAARS	JUMP STARTER	80.75	62484	12/07/16	
DAVE CHILDS	REFUND CREDIT/WATER	124.71	62506	12/08/16	
ECHO GROUP INC	SUPPLIES	154.02	62488	12/07/16	
COURTNEY GREEN	REFUND DEPOSIT/WATER	.39	62507	12/08/16	
IOWA ONE CALL	LOCATES/WATER & SEWER	30.35	62451	12/07/16	
TREASURER, STATE OF IOWA	SALES TAX/WATER	3,367.68	1321456	12/21/16	
IA MUNICIPALITIES WORKERS COMP	WORKERS COMP PREMIUM	46.31	62424	12/07/16	
MICHELLE MCWILLIAMS	REFUND CREDIT/WATER	88.39	62508	12/08/16	
BRENNA MILLER	REFUND DEPOSIT/WATER	104.12	62509	12/08/16	
MUD	WATER ACCT 112000331048	15,766.84	62500	12/07/16	
PEOPLESERVICE, INC	BILLING/WATER	7,628.00	62466	12/07/16	
UTILITY EQUIPMENT CO	SUPPLIES-WATER INV.40051910	13,391.34	62441	12/07/16	
UTILITY EQUIPMENT CO	SUPPLIES-WATER INV.	29.07	13,420.41	62478	12/07/16
TERRY WELLS	REFUND DEPOSIT/WATER	89.05	62510	12/08/16	
WEX BANK	FUEL	70.40	1321449	12/21/16	
		=====			
	WATER		40,999.47		
	WATER REVENUE		42,819.30		
	SEWER REVENUE				
	LIABILITIES				
AFSCME IOWA COUNCIL 61	UNION DUES	9.31	62411	12/07/16	
AFSCME IOWA COUNCIL 61	UNION DUES	9.31	18.62	62526	12/21/16
COLONIAL INSURANCE CO	COLONIAL INS	34.71		62520	12/21/16
COLONIAL INSURANCE CO	COLONIAL INS	35.85	70.56	62520	12/21/16
FED/FICA TAXES	FED/FICA TAX	266.98		1321427	12/07/16
FED/FICA TAXES	FED/FICA TAX	292.09	559.07	1321440	12/21/16
IPERS	IPERS	161.18		1321441	12/21/16
IPERS	IPERS	175.66	336.84	1321441	12/21/16
GIS BENEFITS	LIFE INSURANCE	5.38		1321457	12/21/16
GIS BENEFITS	LIFE INSURANCE	5.69	11.07	1321457	12/21/16
TREASURER, STATE OF IOWA	STATE TAXES	42.70		1321442	12/21/16

ACCOUNTS PAYABLE ACTIVITY

CLAIMS REPORT

VENDOR NAME	REFERENCE	INVOICE AMT	VENDOR TOTAL	CHECK#	CHECK DATE
TREASURER, STATE OF IOWA	STATE TAX	45.75	88.45	1321442	12/21/16
WELLMARK BLUE CROSS AND	MEDICAL INS	220.55		62522	12/21/16
WELLMARK BLUE CROSS AND	MEDICAL INS	254.79	475.34	62522	12/21/16
			=====		
	LIABILITIES		1,559.95		
	SEWER				
BACKLUND PLUMBING	REPAIRS/SEWER/68916U		375.00	62412	12/07/16
BATTERIES PLUS #78	BATTERIES		189.27	62445	12/07/16
BOMGAARS	JUMP STARTER		80.74	62484	12/07/16
COX BUSINESS SERVICES	TELEPHONE/INTERNET		314.82	62485	12/07/16
ECHO GROUP INC	SUPPLIES	293.00		62488	12/07/16
ECHO GROUP INC	SUPPLIES	98.45	391.45	62488	12/07/16
IOWA ONE CALL	LOCATES/WATER & SEWER		30.35	62451	12/07/16
TREASURER, STATE OF IOWA	SALES TAX/WATER		416.96	1321456	12/21/16
IA MUNICIPALITIES WORKERS COMP	WORKERS COMP PREMIUM		54.54	62424	12/07/16
OPPD	UTILITIES	1,103.79		62433	12/07/16
OPPD	UTILITIES	1,190.40	2,294.19	62465	12/07/16
WEX BANK	FUEL		281.59	1321449	12/21/16
			=====		
	SEWER		4,428.91		
			=====		
	SEWER REVENUE		5,988.86		
	GARBAGE FEES				
	GARBAGE				
TREASURER, STATE OF IOWA	SALES TAX/WATER		.98	1321456	12/21/16
IOWA WASTE SYSTEMS, INC	LANDFILL FEE FOR TONAGE		2,844.15	62495	12/07/16
RED RIVER WASTE SOLUTIONS LP	GARBAGE CONTRACT		10,281.00	62472	12/07/16
			=====		
	GARBAGE		13,126.13		
			=====		
	GARBAGE FEES		13,126.13		
	STORM WATER FEES				
	STORM WATER				
OPPD	UTILITIES	560.32		62433	12/07/16
OPPD	UTILITIES	608.53	1,168.85	62465	12/07/16
			=====		
	STORM WATER		1,168.85		
			=====		
	STORM WATER FEES		1,168.85		
	VILLAGE POST OFFICE				
	VILLAGE POST OFFICE				

ACCOUNTS PAYABLE ACTIVITY
 CLAIMS REPORT

VENDOR NAME	REFERENCE	INVOICE AMT	VENDOR TOTAL	CHECK#	CHECK DATE
USPS - US POSTAL SERVICE	POSTAGE/POST OFFICE	2,272.50	1321452	12/05/16	
	VILLAGE POST OFFICE	2,272.50			
	VILLAGE POST OFFICE	2,272.50			
	TOTAL ACCOUNTS PAYABLE CHECKS	285,932.33			
PAYROLL CHECKS					
	001 GENERAL	3,033.39			
	600 WATER REVENUE	414.35			
	PAYROLL CHECKS ON 12/01/2016	3,447.74			
	001 GENERAL	22,284.61			
	004 PARKS HOTEL/MOTEL	2,823.03			
	110 ROAD USE TAX	4,261.36			
	600 WATER REVENUE	779.05			
	610 SEWER REVENUE	709.18			
	PAYROLL CHECKS ON 12/07/2016	30,857.23			
	001 GENERAL	18,625.70			
	004 PARKS HOTEL/MOTEL	2,716.54			
	110 ROAD USE TAX	3,740.75			
	600 WATER REVENUE	747.55			
	610 SEWER REVENUE	747.71			
	PAYROLL CHECKS ON 12/21/2016	26,578.25			
	TOTAL PAYROLL CHECKS	60,883.22			
**** PAID	TOTAL ****	346,815.55			
***** REPORT TOTAL *****		346,815.55			

ACCOUNTS PAYABLE ACTIVITY
CLAIMS DEPT SUMMARY

DEPT	DEPT NAME	INVOICE AMT	TOTAL	CHECK#	DATE
	LIABILITIES	52,167.80			
	POLICE	38,593.66			
	FIRE	9,618.93			
	AMBULANCE	1,722.68			
	BUILDING INSPECTOR	1,799.18			
	ANIMAL CONTROL	612.98			
	ROAD USE	19,207.89			
	STREET LIGHTS	23,301.60			
	TRAFFIC	249.44			
	LIBRARY	7,255.47			
	PARKS/RECREATION	11,043.07			
	COMM CENTER CIP	393.68			
	SENIOR CENTER	4,125.84			
	LEGISLATIVE	1,045.84			
	EXECUTIVE	1,067.13			
	ADMINISTRATIVE	24,375.93			
	CITY HALL	2,722.24			
	MISC	325.99			
	DEBT SERVICE	81,792.50			
	WATER	42,940.42			
	SEWER	5,885.80			
	GARBAGE	13,126.13			
	STORM WATER	1,168.85			
	VILLAGE POST OFFICE	2,272.50			

OVERTIME AND COMPTIME REPORT

December 18, 2016

<u>MAINTENANCE OVERTIME</u>		<u>HOURS</u>	<u>AMOUNTS</u>
RONNIE FISHER			
12/17/16	Sidewalks	4	\$ 80.04
MARK MURRAY			
12/10/16	Sidewalks	2.5	70.65
12/17/16	Sidewalks	4.5	127.17
		<u>7</u>	<u>\$ 197.82</u>
DAMIAN ROTHMEYER - 1/2 Water / 1/2 Sewer			
12/16/16	Salt streets	3	\$ 62.34
RANDY SMITH			
12/16/16	Salt streets	3	\$ 62.37
TOTAL MAINT OVERTIME:		17	\$ 402.57
<u>POLICE OVERTIME</u>		<u>HOURS</u>	<u>AMOUNTS</u>
GARY CHAMBERS			
12/14/16	Shop with a Cop	4	\$ 138.17
BROCK GENTILE			
12/14/16	Shop with a Cop	1.5	\$ 48.77
MATT OWENS			
12/14/16	Shop with a Cop	1.5	\$ 48.77
TOTAL POLICE OVERTIME:		7.3	\$ 235.70
<u>ADMIN OVERTIME:</u>		<u>HOURS</u>	<u>AMOUNTS</u>
LISA RUEHLE 1/2 Admin 1/4 Water 1/4 Sewer			
12/12/16	Planning Board Meeting	1.25	50.80
12/17/16	Financials, Planning Bd Minutes	4	162.56
TOTAL ADMIN OVERTIME:		5.25	\$ 213.36
TOTAL ALL OVERTIME:		29.50	\$ 851.63

<u>COMPTIME EARNED:</u>		<u>HOURS</u>
JOSH DRISCOLL		
12/14/16	Shop with a Cop	2 = 3
RYAN GONSIOR		
12/14/16	Shop with a Cop	4.5 = 6.75
TOTAL COMPTIME EARNED:		9.75 HRS

<u>COMPTIME USED:</u>		<u>HOURS</u>
BROCK GENTILE		
12/07/16		2
TOTAL COMPTIME USED:		2 HRS

<u>COMPTIME BALANCES:</u>		<u>HOURS</u>
GARY CHAMBERS		2.25
JOSH DRISCOLL		33
BROCK GENTILE		2.50
RYAN GONSIOR		28.50
RAY OHL		1.75
MATT OWENS		26.75
ADAM SWINARSKI		25.50
TOTAL COMP BALANCES:		120.25

OVERTIME AND COMPTIME REPORT

December 18, 2016

ADMIN HOURS EARNED

HOURS

SHAWN KANNEDY

12/16/16 Anniversary

80

TOTAL ADMIN HOURS EARNED: 80

ADMIN HOURS USED:

HOURS

SHAWN KANNEDY

12/07/16

8

12/08/16

8

12/09/16

8

12/16/16

8

TOTAL ADMIN HOURS USED: 32

ADMIN BALANCES:

HOURS

SHAWN KANNEDY

80

RON ROTHMEYER

26

TOTAL ADMIN BALANCES: 106

BUSINESS INSPECTION CHECKLIST

Business Name Lakeside Auto.
Contact person Mike Levell
Address 2813 n. 9th st.
Inspection Date 1-11-17 Type Annual

EXTERIOR

Street numbers visible ✓ Parking lot ok ✓
Outside of building ok ✓ Landscaping ok ✓
Parking lot lighting ✓

INTERIOR

EXIT signs working ✓ Emergency lighting ok ✓
Electrical outlets ok ✓ GFCI's in required areas ✓
No permanent use of extension cords ✓
Electrical panel accessible ✓ Electrical panel labeled ✓
Plumbing ok ✓ Mechanical ok ✓
Trip hazards ✓ Safety glass in req. areas ✓

CERTIFICATIONS

State food license current ✓ Liquor license current ✓
Other ✓

COMMENTS

Cars over fence height SE Corner. Moving them out in next week to make room for construction.
Addresses needed on gate & tire shop. Mike will do in next couple days.
Semis trailers outside fence. Council will ask if this is a issue.

INSPECTION:

Pass X Fail

Re-inspection dates

Inspector [Signature]

Date 01-11-17

BUSINESS INSPECTION CHECKLIST

Business Name City Motor
Contact person Gary FeH
Address 1103 Locust Str.
Inspection Date 01-11-17 Type Annual

EXTERIOR

Street numbers visible _____
Outside of building ok _____
Parking lot lighting _____
Parking lot ok _____
Landscaping ok _____

INTERIOR

EXIT signs working ☒ _____
Electrical outlets ok _____
No permanent use of extension cords _____
Electrical panel accessible _____
Plumbing ok _____
Trip hazards _____
Emergency lighting ok ☒ _____
GFCI's in required areas _____
Electrical panel labeled _____
Mechanical ok _____
Safety glass in req. areas _____

CERTIFICATIONS

State food license current _____
Other _____
Liquor license current _____

COMMENTS

Vehicles over fence height. Gary is trying to make room now.
Rear fence collapsed. Josh to get people fixing this to secure.
Rear South inside doors blocked. Moving today (clutter + oil tank)
Need guardrail at top of stairs. Josh will get done
Need 2 fire extinguishers along west wall. Josh will order.
Cars out front, we need access to building. Will move behind fence.

INSPECTION:

Pass ☒ Fail _____

Re-inspection dates go back in 2 weeks

Inspector [Signature] Date 1-11-17

CITY OF CARTER LAKE
APPLICATION FOR CITY COUNCIL AGENDA

Name: Bill Dahlheimer
Address: 7th Carter Lake Club
Carter Lake Iowa

Phone: 402-779-1750

Meeting Date Requested: Monday 16th.

Mail request to:
City Clerk
950 Locust Street
Carter Lake, IA 51510

Or Fax to: 712-347-5454

Or Email to:
Lisa.Ruehle@carterlake-ia.gov

Agenda Item Request (please give a detailed description of the request):

Storm Water Committee & Lake Front Erosion
*Free Material (U)

Please submit any supporting documents with this application.

City Council Meetings are held the third Monday of each month. The City Clerk must receive agenda requests by 12:00 PM on the Wednesday prior to the meeting.

Signature: W.G. Dahlheimer **Date:** 1.13.2017

For Office Use Only:

Date received in Clerk's office: _____

Received by: _____



* Spring 2006



* Spring 2016
(MARCH)



4 Aug 1st - 2016



Carter Lake Fire Department Monthly Report

Proudly Serving since 1956

Department Head: Chief Eric Bentzinger

Report done by: Coordinator Phillip Newton

Contact information: Station # 712-347-5900

Email: clfire@carterlake-ia.gov

**** ** Check us out on Facebook—Carter Lake Fire Department ******

Month: December 2016

Financial Performance: Savings, Expenditures, Also Report any opportunity to save the city dollars:

Continuous Issues: Report any projects out of the normal work day:

Employee and Organization Development: Meetings, Trainings, Community Events, Others attended:

1. Added extra trainings for gas safety for fire and City employees.

Pancake Breakfast: **Pancake Breakfast is February 5 th & March 5th at the fire station- 2907 N. 9 th Street**

12-6 Meetings:	6:30-Done	Officers 8 members, Mass 23 members, Smoke Eaters 21 members
12-3 Fire training:	9-noon	Truck and equipment checks 11 members
12-13 Fire training:	7-10pm	On Site visit training at Magellan Pipeline Farm 13 members
12-20 EMS training:	7-10pm	New software and Pt documentation 11 members

Special Trainings for Fire and City Employees

12-20 Northern natural gas safety class 13 members

12-21 Norther natural gas safety class for employees. 4 Police, 4 Maintenance, 3 Parks

Safety and Response Report: Please see safety minutes attached to email

Safety Committee: Next Meeting is November 2 nd - 13:00 at City Hall.

Total Calls for the month: 2016 - 384 Total Calls 2015 - total calls, 367 2014 - Total calls, 372

EMS calls: 33 in Dec

Fire/Other calls: 2 in Dec

Other: Additional Information for Mayor/Council and Citizens:

1. Starting in March, Pancake breakfast New Hours will be 07:30 till 12:00
2. We have 4 new members in the process of starting

Library Board Meeting
December 19, 2016 6:00 p.m.
Budget FY17/18

Attendees: Bonnie Freeman, Delbert Settles, Viki Hawkins, Patricia Midkiff, Tyke Darveaux, and Victor Skinner. Library Director, Theresa Hawkins. Absent: Kim Smith.

Bonnie called the meeting to order.

Budget: Worked on the FY 17/18.

Discussed personnel and wages.

Victor made the motion to promote Genevieve Hawkins to a salaried position Assistant Library Director with an annual salary of \$26,000.00 effective July 1, 2017 and eliminate janitorial services which will be done by Library staff. Delbert seconded. Motion passed.

Victor made the motion to increase Theresa Hawkins salary as Library Director to \$46,800.00 effective July 1, 2017. Delbert seconded. Motion passed.

Viki made the motion to adjourn and Patty seconded. Motion passed.

Submitted by:

Viki Hawkins, Secretary

December 20, 2016

December 2016

Maintenance Monthly Report:

Locates

Did Inspections

Work on salt spreaders

Work on trucks

Work on snow plows

Work on pump stations

Work on walls in police station

Upgrading dial systems in pump station

Work on shop

Salt roads and parking lots

Checked sewers

Work on sewer on Locust Street

Cut trees

Work on chain saws

Vincentini Plumbing

2308 S 16th St
Omaha, NE 68108

Phone: (402)342-5364
Fax: (402)342-4414
E-mail: info@vplumber.com

January 10, 2017

To: City of Carter Lake
950 Locust Street
Carter Lake, IA 51510

Attn: Ron Rothmeyer
Phone: (402) 658-6899
Email: Ron.Rothmeyer@carterlake-ia.gov

Re: Locust Street 8" Sewer Replacement

Complete site utilities per plans and specifications

Excavate connection point at east parking lot of Sgt. Peffers to obtain elevation of 8" sewer.

Excavate connection point at west edge of parking lot of auto sales lot.

Elevation and new fall of sewer between these points will be determined upon existing elevations.
Percentage of fall on new sewer will be as per existing elevations.

Remove and replace approximately 400' of 8" truss core sewer piping with new Sch26 PVC sewer piping.

Remove and replace existing manhole and connect to existing 8" sewer that serves the golf course and commercial building.

Remove existing manhole in place approximately 80 feet to the east of existing manhole.

Install new manhole at connection point on west side of Auto Sales lot.

New sewer will be laid with a minimum of 4" rock base.

Includes all excavation and backfill. Seed and mat upon completion.

SDR PVC piping to be used on sanitary sewer.

Exclusions:

Concrete replacement of required by others.


Boring or any excavation deeper than 8 foot.

Below trench dewatering is not included.

Sewer bypass pump by Carter Lake.

Utilities Material & Labor: \$81,675.00

Add 1% for Bond

A handwritten signature in cursive script that reads "John Vincentini".

John Vincentini
President

BACKLUND PLUMBING

City of Carter Lake
Attn Ron Rothmeyer

Locust Street 8" sewer Replacement

We hereby propose the following necessary materials and labor for the following job.

- ❖ We carry Workman's compensation and liability insurance.
- ❖ All workmanship is guaranteed for a period of one year after date of installation.
- ❖ Manufacturers warranty included only on items supplied by Backlund Plumbing.
- ❖ All workmanship is to be of the highest quality by our trained employees here at Backlund Plumbing.
- ❖ All work inside the city limits of Omaha will be done accordingly to the Omaha Plumbing Code rules and regulations.
- ❖ Inspections will be made by the residing plumbing code of the district.
- ❖ Digging in groundwater or contaminated soils will be subject to additional charges. These charges will be agreed upon before additional work is done.

SCOPE OF WORK:

- Excavate connection point at east parking lot of Sgt Pfeffers to obtain elevation of 8" sewer.
- Excavate connection point at west edge of parking lot of Auto sales lot.
- Elevation and new fall of sewer between these points will be determined upon existing elevations. Percentage of fall on new sewer will be as per existing elevations.
- Remove and replace approximately 400' of 8" truss core sewer piping with new Sch26 PVC sewer piping.
- Remove and replace existing manhole and connect to existing 8" sewer that serves the golf course and commercial building.
- Remove existing manhole in place approximately 80 feet to the east of existing manhole.
- Install new manhole at connection point on west side of Auto sales lot.
- New sewer will be laid with a minimum of 4" rock base.
- Includes all excavation and backfill. Seed and mat upon completion.

MATERIALS AND SERVICES INCLUDED:

- SDR PVC piping to be used on sanitary sewer.

EXCLUSIONS FROM BID:

- Concrete replacement if required by others.
- Bore or any excavation deeper than 8 foot.
- Below trench dewatering not included.
- Sewer by pass pump by Carter lake.

Thank you for allowing us to bid on your project. If you decide to accept this offer please sign and return by fax or mail. Any changes made to these specifications will be approved through written change orders.

Any questions please feel free to call us at 402-341-0450.

Or email us at

TOTAL QUOTE:

\$ 74,511.00

Chris Roseland

Customer Acceptance:

402-306-9221 Cell

St

Connect to existing 8"
Trusscore Piping

Locust St

Install new manhole
and connect to existing
8" to the north.

Install new manhole at
connection point to
existing 8" Trusscore
piping.



Arrest File Listing

DATE RANGE: 12/01/2016 to 12/31/2016
 AGENCY: IA0780400 - Carter Lake Police Department
 SORT ORDER: Arrest Date

Arrest No.	Arrest Date	Arrestee Name	Age	Race	Sex	Charge
16-005862	12/01/2016	Young, Jr., Gerald Thomas	47	W	M	1 - Public Intoxication
16-005863	12/01/2016	Mcneail, Leonard a 1st	40	B	M	1 - Assault-Domestic Simple
16-005915	12/05/2016	Danahy, Jarrod M	25	W	M	1 - Possess of Controlled Substance (Marijuana) 2 - Possession of Drug Paraphernalia 3 - Proof of security against liability (No Insurance) 4 - Driving while revoked 5 -
16-005922	12/06/2016	McKnight, William D	51	W	M	1 - Public Intoxication 2 - Trespass of Real Property
16-005936	12/07/2016	Peterson, Jr., Jack R	44	W	M	1 - Violation of a No Contact / Protection Order
16-005933	12/07/2016	Pass, Jamarus Leken	20	B	M	1 - Theft 5th Amount of \$200 or Less
16-005944	12/07/2016	Howell, Brian J	36	W	M	1 - Warrant Arrest 2 - Possess of Controlled Substance (Marijuana) 3 - Possession of Drug Paraphernalia
16-005933	12/07/2016	Cotton, D'Angelo Jame	19	B	M	1 - Theft 5th Amount of \$200 or Less
16-005985	12/10/2016	McWilliams, III, Richard Allen	31	W	M	1 - Trespass of Real Property
16-005989	12/11/2016	Richards, Krisha Dawn	20	W	F	1 - Minor in Possession of Alcohol (MIP)
16-005989	12/11/2016	Fitzsimmons, Tyler Steven	23	W	M	1 - Public Intoxication
16-006014	12/13/2016	Castellanos, Felicana N	26	B	F	1 - Public Intoxication
16-006027	12/14/2016	Delezene, Michael Lee	53	W	M	1 - Operating while Intoxicated (OWI) 1st 2 - Interference with Official Acts 3 - Possess of Controlled Substance (Marijuana) 4 - Improper Rear Lamps
16-006096	12/21/2016	Fennell, Chad Eric	40	W	M	1 - Attempted Burglary 3rd All other burglary
16-006121	12/23/2016	Martinez, Joseph	27	W	M	1 - Possess of Controlled Substance (Marijuana) 2 - Possession of Drug Paraphernalia 3 - Possess of Controlled Substance (Meth)
16-006141	12/24/2016	Harville, Joseph I	36	W	M	1 - Public Intoxication
16-006153	12/26/2016	Miranda, Juan Gabriel Jr.	19	W	M	1 - Possession of Drug Paraphernalia
16-006163	12/27/2016	Halac, Rachelle R	47	W	F	1 - Operating while Intoxicated (OWI) 1st 2 - Crim Mischief 5th Property value Less than \$200 3 - Leaving the scene of an accident 4 -
16-006173	12/28/2016	Shields, Nicholas John	35	W	M	1 - Possession of Drug Paraphernalia 2 -
16-006171	12/28/2016	Welch, Jeremy August	39	W	M	1 - Driving While Barred
16-006183	12/29/2016	Watson, Briana M	19	B	F	1 - Warrant Arrest

Total Arrests: 21

Incident Report Listing by Beat/District/Zone

DATE RANGE: 12/01/2016 to 12/31/2016
 AGENCY: IA0780400 - Carter Lake Police Department
 DETAIL / SUMMARY: Detail
 SORT ORDER: Beat Zone, Case Number

Case Number	Date / Time Occured		Location	Offense
CENTRAL			8	
16-005863	12/01/2016	21:53	Super 8 Motel, 3000 Arport Drive { Carter Lake IA 51510}	1 - Assault-Domestic Simple
16-005915	12/05/2016	19:48	2800 block of 9th Street { Carter Lake IA 51510}	1 - Possess of Controlled Substance (Marijuana) 2 - Possession of Drug Paraphernalia
16-005933	12/07/2016	1:45	1202 E Locust St { Carter Lake IA 51510}	1 - Theft 5th Amount of \$200 or Less
16-005944	12/07/2016	19:55	800 block of Avenue K { Carter Lake IA 51510}	1 - Warrant Arrest 2 - Possess of Controlled Substance (Marijuana) 3 - Possession of Drug Paraphernalia
16-005986	12/10/2016	20:50	1650 Locust Street, Casey's General Store { Carter Lake IA 51510}	1 - Theft 5th Amount of \$200 or Less
16-006142	12/25/2016	0:33	1202 Locust ST { Carter Lake IA 51510}	1 - Motor Vehicle Theft
16-006151	12/24/2016	8:42	3000 Airport Dr { Carter Lake IA 51510}	1 - Crim Mischief 4th Property value \$200 to \$500
16-006154	12/26/2016	16:40	1650 Locust Street { Carter Lake IA 51510}	1 - Theft 5th Amount of \$200 or Less
RIVERSIDE			2	
16-006057	12/19/2016		2210 Abbott Drive Holiday Inn Suits { Carter Lake IA 51510}	1 - Theft 5th Amount of \$200 or Less
16-006096	12/21/2016	21:25	Strong Box storage { Carter Lake IA 51510}	1 - Attempted Burglary 3rd All other burglary
SARATOGA			4	
16-005957	12/08/2016	23:50	1507 Willow Drive { Carter Lake IA 51510}	1 - Assault-Domestic Serious
16-006002	12/11/2016	22:15	1302 Cedar { Carter Lake IA 51510}	1 - Theft 5th Amount of \$200 or Less
16-006022	12/14/2016	10:55	1317 Dorene Blvd { Carter Lake IA 51510}	1 - Theft 3rd Between \$500 & \$1000
16-006027	12/14/2016	21:53	9th and Redick { Carter Lake IA 51510}	1 - Operating while Intoxicated (OWI) 1st 2 - Interference with Official Acts 3 - Possess of Controlled Substance (Marijuana) 4 - Improper Rear Lamps
LAKESIDE			1	
16-005884	12/03/2016	8:00	3510 N. 9th Street lot #270 { Carter Lake IA 51510}	1 - Burglary 3rd All other burglary not 1st or 2nd
NAKOMIS			8	
16-005890	12/03/2016	6:45	4325 N 14th Street { Carter Lake IA 51510}	1 - Motor Vehicle Theft
16-005971	12/09/2016	19:51	915 Cachelin Drive { Carter Lake IA 51510}	1 - Assault-Domestic Serious
16-005987	12/10/2016	20:10	1219 Cachelin Dr { Carter Lake IA 51510}	1 - Theft 4th Between \$200 & \$500
16-006109	12/22/2016	0:00	1306 Cachelin Drive { Carter Lake IA 51510}	1 - Crim Mischief 5th Property value Less than \$200
16-006121	12/23/2016	11:10	11th and Cachelin Dr. { Carter Lake IA 51510}	1 - Possess of Controlled Substance (Meth) 2 - Possess of Controlled Substance (Marijuana) 3 - Possession of Drug Paraphernalia
16-006153	12/26/2016	12:18	1200 Hiatt Street { Carter Lake IA 51510}	1 - Possession of Drug Paraphernalia
16-006173	12/28/2016	11:38	13th and Ave. Q { Carter Lake IA 51510}	1 - Possession of Drug Paraphernalia
17-000040	12/09/2016	16:27	911 Ave O { Carter Lake IA 51510}	1 - Theft 2nd Between \$1000 & \$10,000

Case Number	Date / Time Occured		Location	Offense	
CL CLUB					1
16-006216	12/30/2016	16:30	30 Carter Lake Club {} Carter Lake IA 51510}	1 - Theft 3rd	Between \$500 & \$1000
SANDPOINT					1
16-006090	12/20/2016	15:00	1008 Shoal Point Drive {} Carter Lake IA 51510}	1 - Vehicle Burglary	

TOTAL REPORTS = 25

Monthly Report for Dec. 2016

Meals served 420

Volunteer Hours Performed 56.5

Activity Reports Attached

Needs for Center- Light outside above front entry door.

Meetings—Site Council Meeting at Center was held on Dec 21st /Council meeting on Dec.5th/Connections meeting in Harlen Dec.7th /Meeting with Mayor Dec.13th.

Break down of meals= We served 420 meals in 21 days, 230 in house and 190 were homebound that avg. about 20 meals per. day.

DATE Dec. 20/60

MANAGER'S SIGNATURE *James L. Lee*

(OVER)

Date	Continuing Education Program/Topic	Program Length	# Persons Attending
12-19	C.C. Angels Care		
	Depression at Holidays	1.0	10
TOTAL HOURS		1.0	10

Date	Leisure Time Program/Topic	Program Length	# Persons Attending
12-12	Cards / Game	1.5	10
12-13	Cards	1.5	10
	Shopping	2.5	4
12-14	Cards / Craft	1.5	15
12-15	Cards	1.5	9
	Movie	2.5	16
12-16	Cards	1.5	12
	Bingo	1.5	9
12-19	Cards / C.C. room (Angels)	1.5	10
12-20	Cards	1.5	10
	See Christmas lights	2.0	7
TOTAL HOURS		19.0	112

