AGENDA
City of Carter Lake
Regular City Council Meeting
City Hall - 950 Locust St.
Monday, August 17, 2020 at 7:00 P.M.
I. Pledge Of Allegiance
II. Roll Call
III. Approval Of The Agenda
A. Additions
B. Deletions
IV. Consent Agenda
V. New Business
A. Approve liquor license for Shoreline
B. Approve liquor license for VFW
C. Approve liquor license for Spearmint Rhino Gentlemen Club
D. Communications From Public

1. Request from Tim Chullino - Vacate a portion of land along North $17^{\text {th }}$ Street a. Motion to set public hearing for September 21 p.m. at 7 p.m.
E. Communications From
2. Department Supervisors
3. Mayor Ron Cumberledge
4. Jackie Wahl
a. Elliott Zweerink - Plant Swap Stand at Neptune Circle park
5. City Clerk, Jackie Carl
a. Approve annual maintenance agreement with Rasmussen Mechanical - City Hall
VI. Ordinances and Resolutions
A. Resolution to approve "Request for Proposals" for architect firms to bid on community center design
VII. Comments Mayor, City Council And Public (3 Minutes)
VIII. Adjourn

## CONSENT AGENDA

1. City Council Minutes - July
2. Planning Board Minutes - August
3. Board of Adjustments - none
4. Abstract of Claims for Approval - July
5. Receipts for Approval - July
6. Overtime and Comp time reports - July
7. Financial Reports as submitted to the council - July - table for September

| From: | Phill Newton |
| :--- | :--- |
| Sent: | Thursday, August 13, $202012: 50$ PM |
| To: | Denise Teeple; Jackie Carl; Jackie Wahl; Jason Gundersen; Keebie Kessler; Lisa Ruehle; |
|  | Pat Paterson; Pat Paterson; ron cumberledge; Ronald Cumberledge |
| Subject: | Liquor Inspection/ Safety Min/ Fire Dept Report |
| Attachments: | Monthly Council Report Master.docx; Safety Minutes Master.pdf |

Liquor inspections were performed on VFW, Shoreline Golf Course and Spearmint Rhino Club over the last couple weeks and all are now in compliance. At this time I would recommend approval of their yearly liquor license renewal. Thanks for your time.

Phillip J. Newton
Fire Department \& Safety Coordinator

Carter Lake, Iowa Fire Department
950 Locust Street
Carter Lake, Iowa 51510
clfire@carterlake-ia.gov
Station \# 712-347-5900
Cell\# 402-657-8976

| From: | Chief Kannedy |
| :--- | :--- |
| Sent: | Thursday, August 13, 2020 3:47 PM |
| To: | Jackie Carl |
| Subject: | Re: LIQUOR LICENSE |

All 3 business have NO violations and NONE pending
Sent from my Verizon Smartphone
On Aug 13, 2020 2:13 PM, Jackie Carl < jackie.carl@carterlake-ia.gov> wrote:
Can you send one email to me that says the follow:
The Spearmint Rhino Club, VFW and Shoreline Golf Course have no violations to prohibit reissuing of their liquor licenses.

## Jackie Carl

City Clerk
City of Carter Lake | 950 Locust Street | Carter Lake, IA 51510
Tel (712) 847-0534 | Fax (712) 347-5454 |www.cityofcarterlake.com

## J.E. TERRY

\& ASSOCIATES
LAND SURVEYING

March 14, 2020
Timothy and Leta Chullino
1902 Lagoon Drive
Carter Lake, IA 51510
Dear Mr. and Mrs. Chullino,
Enclosed are copies of the retracement survey on your property in Block 23, Wavecrest Addition as requested. A copy will be recorded at the Pottawattamie County Recorder's Office. Use the red line proposed vacation plat and give to the city attorney and city council for their review.

Thank you for the work. Please call me if you have any questions at 712/323-3590.
For professional services please remit $\$ 750.00$.
Sincerely,


James E. Terry LS

Michael J. O'Bradovich, P.C.
402-551-8583
FAX 402-558-4624
7701 PACIFIC - SUITE 205 OMAHA, NE 68114

September 4, 2019

Timothy L. Chullino
Leta J. Chullino
1902 Lagoon Drive
Carter Lake, Iowa 51510
Dear Timothy and Leta:
A few months ago the City of Cater Lake vacated a portion of its right of way on North $17^{\text {h }}$ Street and agreed to deed certain parts of the property back to the adjacent property owners. Mr. and Mrs. Moraski and Mr. and Mrs. Hite paid for the survey necessary to transfer the City's interest in the property to them respectively. The City is willing to do the same for you as long as you pay for the survey. I would encourage you get this done because the City will not transfer the property by deed without a survey paid for by the property owner.

Please contact me if you have any questions.


Michael J. O'Bradovich
Attorney for the City of Carter Lake, Iowa
$\mathrm{MJO} / \mathrm{rm}$

Galled 9-30-19 w. wo was the surbeyry
Tom Terr

Retracement Survey
Part of Block 23, Wavecrest Addition Carter Lake,

Pottawattamie County, Iowa
Prepared by Land Surveyor:
James E. Terry LS 11702 J.E. Terry and Associates 21925 Greenview Road Council Bluffs, LA 51503 Tele. $712 / 323-3590$ Proprietor:

Tmothy L. and Leta J. Chulline 1902 Lagoon Drive Carter Lake, IA 51510


LEGEND

- prop.cor. Mon.fo. 5/8゙REBAR w/LAP5414 (UNLESSNOTED)
- PROP COR.MON.SET

5/8゙REBAR W/CAP 11702
P platdistanle
S SURVEYDISTANLE SURVEY POINT
2


My name is Elliott Zweerink and I am requesting permission to place a free plant swap stand at the Neptune Circle Park. This location it is across the street from my house so I can see and maintain the stand. I would like to place the stand in the mulched area near the bushes. (see photo) I have watched the park and chose this area because it gets a nice amount of light as well as some shade. The stand I built is five and a half foot tall by four foot wide. It will anchor into the ground with rebar secured through loops on the sides of the stand. This makes it easy to move or take down if necessary in the future.

The idea behind the plant swap stand is similar to the little lending library, you take a plant that interests you and leave a plant you are done with. There are similar stands (see photo) in other parts of the country and they are getting great reviews. I am excited for the opportunity to bring one to our neighborhood. These stands help build community by encouraging neighbors to exchange excess plants. The messages I will paint on the stand; plant love...grow peace, plant kindness...grow acceptance, plant hope...grow unity are examples of the joy and understanding I hope this plant stand can help bring to the people of Carter Lake.



REDUCE YOUR OPERATING COSTS
REGAIN CONTROL OF YOUR EQUIPMENT
MORE TIME TO FOCUS ON YOUR BUSINESS

## Prepared For:

Jackie Carl
City of Carter Lake
950 East Locust Street
Carter Lake, IA - 51510

## I M P ORTANT <br> CONTACTS

Jackie Carl,

At Rasmussen Mechanical Services, we are dedicated to understand your business and its goals. Through your support, we have built a maintenance agreement to provide your facility with safe, responsive, and cost efficient solutions.

This program gives you the power back to manage your business!

To the right, is your list of important contacts. Refer to the How I can help section to learn how each contact can be of service in the most responsive fashion.

I am personally thankful for the opportunity to be of service,

## Account Manager

## Name: Dave Bodenstedt

How I Can Help: I am your main point of contact. You can reach out to me whenever you would like. I can assist you in determining additional services, repairs, and customer support.
Phone: 402-679-3006
Email: dave.bodenstedt@rasmech.com
Dispatcher
Name: Josh Madsen
How I Can Help: I am your service dispatcher. I can help with service schedules, invoices, and work order history.
Phone: 712-323-0451
Email: josh.madsen@rasmech.com


# PROGRAM <br> OVERVIEW 

## Scope of Work

The scope of this Agreement includes Packaged Rooftop Unit, A/C Unit (split condenser), Split AHU/Fan Coil, Exhaust Fan/Ventilator, VAV / Fan Box, Water Heater, and Control System preventative maintenance coverage on all listed equipment in semi-annual visits and as listed per tasking sheets. Each visit includes heating and/or cooling preventative maintenance as seasonal conditions require. Work quoted shall be performed during normal business hours M-F 7-4

Visit one (spring) will consist of tasks related to Pre-Season Cooling start up / PM / Inspection on RTU's, A/C Unit, AHU, VAV's, Boilers, \& Pumps. During this trip, we will supply and install filters and clean coils, as well as change belts on RTU's. We will make client aware of equipment issues when performing our PM's, so they can be addressed internally or scheduled to be fixed on a T\&M basis.

Visit three (fall) will consist of tasks related to Pre-Season Heating start up / PM / Inspection on RTU's, Boilers, Unit Heater, \& Water Heater. During this trip, we will also supply and install filters. We will make client aware of equipment issues when performing our PM's, so they can be addressed internally or scheduled to be fixed on a T\&M basis.

## COVERED <br> EQUIPMENT

Below is the list of equipment covered under the Agreement Terms of this Proposal.

| NAME | TYPE | MFG NAME | MODEL | SERIAL |
| :---: | :---: | :---: | :---: | :---: |
| Boiler 1 | Boiler | L.E.S. Inc | VW-37 | 08F-4948 |
| Boiler 2 | Boiler | L.E.S. Inc | VW-37 | 08F-4949 |
| Burner1 | Burner | Power Flame | JR15A-10 | 080873161 |
| Burner2 | Burner | Power Flame | JR15A-10 | 080873160 |
| Circulation <br> Pump1 | Pump | Taco | 1919C1E1 6.39 | NA |
| Circulation | Pump | Taco | 1919C1E1 6.7 | Na3/00 |


| NAME | TYPE | MFG NAME | MODEL | SERIAL |
| :---: | :---: | :---: | :---: | :---: |
| VAV10 | Vav / Fan Powerd Box | Krueger | LMHS | - |
| VAV11 | Vav / Fan Powerd Box | Krueger | LMHS | - |
| VAV12 | Vav / Fan Powerd Box | Krueger | LMHS | - |
| VAV13 | Vav / Fan Powerd Box | Krueger | LMHS | - |
| VAV14 | Vav / Fan Powerd Box | Krueger | LMHS | - |
| VAV15 | Vav / Fan Powerd Box | Krueger | LMHS | - |
| VAV16 | Vav / Fan Powerd Box | Krueger | LMHS | - |
| VAV17 | Vav / Fan Powerd Box | Krueger | LMHS | - |
| VAV18 | Vav / Fan Powerd Box | Krueger | LMHS | - |
| VAV19 | Vav / Fan Powerd Box | Krueger | LMHS | - |
| VAV2 | Vav / Fan Powerd Box | Krueger | LMHS | - |
| VAV20 | Vav / Fan Powerd Box | Krueger | LMHS | - |
| VAV21 | Vav / Fan Powerd Box | Krueger | LMHS | - |
| VAV22 | Vav / Fan Powerd Box | Krueger | LMHS | - |
| VAV23 | Vav / Fan Powerd Box | Krueger | LMHS | - |
| VAV24 | Vav / Fan Powerd Box | Krueger | LMHS | - |
| VAV25 | Vav / Fan Powerd Box | Krueger | LMHS | - |


| NAME | TYPE | MFG NAME | MODEL | SERIAL |
| :---: | :---: | :---: | :---: | :---: |
| VAV26 | Vav / Fan Powerd Box | Krueger | LMHS | - |
| VAV27 | Vav / Fan Powerd Box | Krueger | LMHS | - |
| VAV28 | Vav / Fan Powerd Box | Krueger | LMHS | - |
| VAV29 | Vav / Fan Powerd Box | Krueger | LMHS | - |
| VAV3 | Vav / Fan Powerd Box | Krueger | LMHS | - |
| VAV4 | Vav / Fan Powerd Box | Krueger | LMHS | - |
| VAV5 | Vav / Fan Powerd Box | Krueger | LMHS | - |
| VAV6 | Vav / Fan Powerd Box | Krueger | LMHS | - |
| VAV7 | Vav / Fan Powerd Box | Krueger | LMHS | - |
| VAV8 | Vav / Fan Powerd Box | Krueger | LMHS | - |
| VAV9 | Vav / Fan Powerd Box | Krueger | LMHS | - |
| Water Heater1 | Hot Water Heater | State | GS675YRPDT 100 | 0839A006545 |

# MAINTENANCE <br> PROGRAM 

The following Maintenace Program will be applied to the Fan Coil Unit(s) listed equipment below.

## IT - Air Handler / <br> Fan Coil1

- Check contactors/starters (if applicable)
- change filters
- Record temperatures and pressures (if applicable)
- Check overall condition of unit
- Check and tighten electrical connections
- Check for deterioration of gaskets and seals
- Examine fan motor
- Check for proper fan operation
- Check for unusual noise and vibration
- Visually inspect for fluid leaks of coils and connecting piping
- Clean condensate pan and clear drain line
- Check condition of blower assembly


# MAINTENANCE PROGRAM 

The following Maintenace Program will be applied to the Boiler(s) listed equipment below.

## Boiler 1 <br> Boiler 2

- Check burner operation and safety controls
- Check gas safety switch
- Check draft fan and exhaust
- Check feed water operation
- Check condensate system operation
- Blow down down
- Check low water cutoff operation
- Check gas valve/operation for leaks
- Perform Combustion analysis
- Exercise shut-off valves (if possible)
- Check safety relief valve


# MAINTENANCE PROGRAM 

The following Maintenace Program will be applied to the Burner(s) listed equipment below.

## Burnerl <br> Burner2

- INCLUDED IN BOILER TASKING


# MAINTENANCE PROGRAM 

The following Maintenace Program will be applied to the Pump(s) listed equipment below.

## Circulation Circulation <br> Pumpl Pump2

- Lubricate pump and motor bearings per manufacturer's recommendations
- Inspect and clean strainers
- Verify gauges if present for accuracy
- Check motor operating conditions
- Inspect mechanical seal or packing as applicable
- Check suction and discharge pressures


# MAINTENANCE PROGRAM 

The following Maintenace Program will be applied to the Exhaust Fan(s) listed equipment below.

## Power Ventilator Power Ventilator EF1 EF2

- Check/clean fan assembly (spring)
- Lube motor bearings (spring)
- Check motor volts/amps (spring)
- Check contactors/relays, etc. (spring)
- Check fan operation (spring)
- Lube fan bearings (spring)
- Tighten all nuts/bolts/mounting hardware (spring)
- Check and tighten all electrical connections (spring)
- Lube/adjust associated dampers (spring)


# MAINTENANCE <br> PROGRAM 

The following Maintenace Program will be applied to the Hot Water Heater(s) listed equipment below.

## Water Heater1

- Check safety valve.
- Check gas pressure, gas regulator and gas valve.
- Check combustion room air intake system.
- Clean fire-side burner \& pilot as needed.
- Check ignition wiring and suggest replacement as needed
- Clean thermocouple and suggest replacment as needed
- Check temperature and safety controls including pilot and main gas safeties.
- Check pilot and main gas ignition and operation.
- Check contacts and connections on all controls and tighten as needed.
- Check pilot tubing and suggest replacement as needed
- Check electrodes and clean as needed.
- Check venting


## MAINTENANCE PROGRAM

The following Maintenace Program will be applied to the Rooftop Unit(s) listed equipment below.

## RTU1 (right) RTU2 (center) RTU3 (left)

- Measure volts/amps of compressors (spring)
- Check Condensate Overflow Switch (spring)
- Rotate the condenser fan(s) to ensure free movement (spring)
- Check compressor discharge pressures (each circuit) (spring)
- Check compressor subcool (each circuit) (spring)
- Check all safety controls (fall)
- Lube motors/bearings, where applicable (fall)
- Check for oil/refrigerant leaks (spring)
- Check and clean condensate pans (spring)
- Verify that all wire terminal connections are tight (semi-annual)
- Check all belts, where applicable
- Inspect burner assembly / clean (fall)
- Check ignition system for proper operation (fall)
- Check and clean pilot assembly (fall)
- Measure volts/amps of condenser fan motors (spring)
- Clean evaporator coil (spring)
- Check compressor suction pressures (each circuit) (spring)
- Check compressor superheat (each circuit) (spring)
- Check all safety controls (spring)
- Lube motors/bearings, where applicable (spring)
- Check and clean condenser coil (spring)
- Check fan wheels - clean, as required (spring)
- Change air filters (semi-annual)
- Generally inspect the unit for unusual conditions (semi-annual)
- Check fan sheave wear (semi-annual)
- Check combustion fan (fall)
- Inspect flue, draft diverter and clean air screen (fall)
- Change belts where applicable (spring)


# MAINTENANCE PROGRAM 

The following Maintenace Program will be applied to the Condenser(s) listed equipment below.

## IT - Split <br> Condenser 1

- Measure volts/amps of compressors
- Check compressor suction pressures
- Check compressor superheat
- Rotate the condenser fan(s) to ensure free movement
- Check and clean condenser coil
- Check for oil/refrigerant leaks
- Tighten all electrical
- Measure volts/amps of condenser fan motors
- Check compressor discharge pressures
- Check compressor subcool
- Check all safety controls
- Check cap tubes/piping for chafing
- Check and clean condensate pans
- Examine control panel


## MAINTENANCE PROGRAM

The following Maintenace Program will be applied to the Vav / Fan Powerd Box(s) listed equipment below.

| VAV1 | VAV10 | VAV11 | VAV12 |
| :--- | :--- | :--- | :--- |
| VAV13 | VAV14 | VAV15 | VAV16 |
| VAV17 | VAV18 | VAV19 | VAV2 |
| VAV20 | VAV21 | VAV22 | VAV23 |
| VAV24 | VAV25 | VAV26 | VAV27 |
| VAV28 | VAV29 | VAV3 | VAV4 |
| VAV5 | VAV6 | VAV7 | VAV8 |

VAV9

| - Actuate Dampers for Functionality | - Check Valves |
| :---: | :---: |
| - Check for Leaks | - Clean Drain |
| - Clean Strainers |  |

# MAINTENANCE <br> PROGRAM 

The following Maintenace Program will be applied to the Unit Heater(s) listed equipment below.

## Unit Heater 1

- Check Fan Motor Bearings and lubricate as needed
- Examine Burner Flame for proper appearance
- Inspect flue passages and flue box and clean as needed
- Check operation \& safety controls
- Examine the burners for any deposits or blockage and clean as needed
- Check all wiring for loose connections
- Check combustion air inducer and clean inducer wheel


# MAINTENANCE PROGRAM 

The following Maintenace Program will be applied to the Control System(s) listed equipment below.

## Control System1

- Remote monitor, adjust and tweak controls on an
- VAV control status annual basis
- Verify CFM's on control system


# PROGRAM <br> OVERVIEW 

## Agreement Terms

This Agreement is to commence on 2020-07-01 and continue for a term of 3 years. Contract is set to expire on 2023-06-30. Payments are to be made on Semi-Annual intervals. Seller's Terms and Conditions can be found at https://www.rasmech.com/terms.
*Please note, this agreement does not include any sales and/or use tax.

## Program Investment

Year One<br>FOUR THOUSAND, FOUR HUNDRED SEVENTY-TWO DOLLARS \$4,472.00<br>Year Two<br>FOUR THOUSAND, SIX HUNDRED SEVEN DOLLARS \$4,607.00<br>Year Three<br>FOUR THOUSAND, SEVEN HUNDRED FORTY-ONE DOLLARS . $4,741.00$

For Approval

Print Name
Signature for Approval

Date Accepted
Purchase Order \# (If applicable)

July 31, 2020

## City of Carter lake - Community Center Project Architectural Services - Request For Proposal

CBRE|MEGA has been retained by The City of Carter Lake as their Owner's Representative for a new Community Center project. Your firm is invited to submit a proposal for the Architectural Services associated with the design and construction of this project.
It is the intent of CBRE and the City of Carter Lake to select an Architect on the basis of your response to the enclosed Request for Proposal and subsequent interviews with selected firms. The interviews will allow your firm to present your team and credentials first hand to the selection committee.

Included in this Request for Proposal are the following documents:
Exhibit A - General Project Information
Exhibit B - Scope of Services, Architectural Services
Exhibit C - Bid Proposal Form Provided in Microsoft Excel; Return as Same
Exhibit D - Proposed Contract Form
Exhibit E - Insurance Requirements
Exhibit H - Site Options
Exhibit I - Schedule
Please review the enclosed information and forward an electronic copy of your Proposal to my attention at paul.cox@cbre.com no later than DATE. We respectfully request your proposal follow the guidelines as outlined in the enclosed documents. Should you have any questions regarding the Request for Proposal, please contact me at (402) $730-7970$ or paul.cox@cbre.com. All clarification requests to the RFP documents must be received via email to my attention by DATE Formal interviews may be scheduled after review of the proposals and on the dates noted in the RFP.

Sincerely,

Paul Cox
Sr. Project Manager
cc: City of Carter Lake

## Exhibit A - General Project Information

## Project Description:

The project size would be approximately $15,000 \mathrm{SF}+/$ - and include the following amenities within the facility: Full size gym with four rows of bleachers, fitness and recreation equipment, locker rooms, multipurpose room and service kitchen.

## Estimated Project Cost:

The total estimated project cost will not exceed $\$ 4,000,000$ and will be inclusive of site costs, demolition, professional services, construction, furnishings, furniture, equipment, technology. Construction costs for the project are being defined and refined, but are estimated to be between $\$ 3,000,000-\$ 3,500,000$. This construction cost is inclusive of all construction Direct Cost, Contractor's General Conditions and Fee, and Construction Contingencies. The selected Architectural firm will be required to design to the budget. City of Carter Lake will not accept revision fees for plans and/or specifications that do not meet the budget.

## Estimated Project Schedule:

Refer to attached Exhibit I - Preliminary Project Schedule

The Architect represents that, prior to submitting a response to this Request for Proposal; they have carefully reviewed the enclosed documents and the proposed scope of work. In addition, they are fully informed of the conditions under which the project is to be designed and work performed. It being hereby understood, and agreed, that no other considerations will be allowed subsequent to the Architect's response to this Request for Proposal by reason of error, or oversight, on the part of the Architect.

Architect's Proposal shall, at a minimum, comment and address the following issues within a maximum of 25 pages, excluding Exhibit D - Bid Proposal Form:

1. Brief overview of your firm's history, from the firm's inception through its current operations. Comment on key officers of the company including backgrounds and responsibilities, locations of other offices and the number of professionals employed, etc. Certification that your firm is licensed to perform work in the state of lowa.
2. Identify no more than 5 similar project experiences your firm and the team proposed for this project has completed in the last three (3) years. Provide general specifics of the project such as location, square footage, scope of work, services rendered, overall project, construction cost, date of the project and references for the project Client and Owner's Representative. Please include name, address and telephone number for all references.
3. Provide detailed resumes of the proposed individuals who will be assigned to the proposed project. Discuss percentage of time each individual will be assigned to the project.
4. Provide comments on the schedule enclosed and advise if your firm concurs with the proposed dates.
5. Provide information on who your proposed MEP, Structural and Civil partners would be for this project.
6. Acknowledge the acceptance of Exhibit C - Scope of Services enclosed in this Request for Proposal. If Architect takes exception to any of the services that are requested, identify exceptions and provide a detailed explanation.
7. Complete in full the enclosed Exhibit D - Bid Proposal Form.
8. Discuss any special services your firm can provide City of Carter Lake on this project.
9. Describe, and provide applicable pricing, for services that may be required under this contract as additional services but not requested under this RFP. In addition, discuss the method that your firm proposes for pricing and proceeding with additional services.
10. The proposed team is expected to be in place through the project duration. If a team member change is necessary during the project for any reason, the owner reserves the right to meet multiple candidates as a replacement.

The Architect's Proposal shall include, as a minimum, the following Scope of Services. The following scope items are intended to clarify, but not limit, the services proposed in response to this Request for Proposal:

## Programming / Conceptual Design

1. Development, documentation and presentation of two (2) design concepts to City of Carter Lake satisfaction based upon the desired site(s), image, budget, and schedule. The design concept shall be consistent with the established standards developed during Programming discussions.
2. Administration of program questionnaire with City of Carter Lake key personnel and a structured interview process to determine:
a. Staff Requirements
b. Facility Functions
c. Common Area Functions
d. Security Requirements
e. Design Intent
f. Interior Finish Intent
g. Storage, parking and special area requirements
h. Other important programming information as may be necessary to accurately reflect City of Carter Lake design program
3. Assist City of Carter Lake and CBRE in review of various building concept styles including benefits and challenges of various types and configurations.
4. Development of a space and use occupancy program.
5. Assist City of Carter Lake and CBRE with information and discussion relevant to the design, construction, furniture, and equipment budgeting process. Recommend material and design to minimize maintenance of the facility.

## Schematic Design

1. Provide scope documents for project budgeting including construction and furniture items.
2. Participation in weekly/bi-weekly team conference calls/meetings to track project process.
3. Necessary follow-up as required to complete schematic design phase, including design revisions based on feedback from City of Carter Lake and CBRE. City of Carter Lake must provide formal approval for Architect to proceed to Design Development.

## Design Development

1. Development, documentation, and presentation of a complete design and color palette for the project premises to City of Carter Lake satisfaction including all interior and exterior finish materials. A physical finish board will be required for interior and exterior materials.
2. Participation in weekly team conference calls/meetings to track project process.
3. Develop design development documentation, including scope documents with sufficient notations, specifications, and details to describe the improvements for accurate construction and budgeting, and Midland University approval.

## Furniture Specifications

1. Develop initial scope drawings for each unit style and administrative space.
2. Develop complete finish palette option.
3. Obtain budget pricing from furniture dealer for each worksetting.
4. Prepare complete set of specifications for competitive bidding to (3) manufactures or dealers.
5. Analyze bids; prepare bid comparison for review with City of Carter Lake and CBRE.
6. Coordinate furniture locations with Power \& Communication Plans.
7. Conduct and publish furniture "Punchlist" with client and furniture dealer, to ensure compliance with order.

## Construction Documents

1. Preparation of complete set of construction documents developed from a City of Carter Lake approved set of scope documents to be prepared on reproducible drawing.
2. The construction documents will be sufficient to allow for complete and accurate pricing and construction of the intended space. Documents shall be complete, thorough, and well coordinated between consultants, etc.
3. It is anticipated that separate design deliverables will be required to be provided as early packages in order to maintain the overall project schedule. Documents shall be issued in a timely manner to maintain schedule and will be incorporated into future design deliverables.

## Construction Administration

1. Review and approve required shop drawings, samples, product information as required to facilitate completion of the project. No review period shall take more than one (1) week for any single submission.
2. Visit and tour the project premises during construction to monitor the progress of the work. Verify locations of work as requested by City of Carter Lake or General Contractor. Generally, verify that the work is proceeding in accordance with the contract documents. Prepare periodic field reports as necessary. Confirm your firms proposed schedule for site visits and correlating fees.
3. Prepare and issue addenda requests for pricing, etc., as requested. Design fees are not to be charged for minor revisions to the plans.

## Exhibit B - Scope of Services

Architectural Services - RFP
4. Attend weekly construction conference calls and periodic meetings at the job site.
5. Conduct two (2) project reviews in order to prepare and issue to the General Contractor, an appropriate "punch-list" of items to be corrected before final payment by City of Carter Lake.
6. Prepare and issue Certificate(s) for Payment for City of Carter Lake certifying that, to the best of the firm's knowledge and information, the quality of the suppliers or vendors' work is in accordance with contract documents, and that such entities are entitled to payment by City of Carter Lake in the amounts certified.

Exhibit C- Bid Proposal Form
Architectural Services - RFP
City of Carter Lake - Community Center Project

Refer to attached Microsoft Excel Form and return in Microsoft Excel format.

## Exhibit D - Proposed Contract Form

Architectural Services - RFP
City of Carter Lake - Community Center Project
The Contract format for the City of Carter Lake project shall be a modified agreement of American Institute of Architects (AIA) Document B152, Standard Form of Agreement Between Owner \& Architect for Architectural Design Services, 2007 Edition.

All reimbursable expenses shall be invoiced at direct cost to City of Carter Lake and shall not exceed $5 \%$ of contracted fees.

Should City of Carter Lake elect to assign other consultant contracts to the Architect, invoices will be billed at direct cost to City of Carter Lake.

The Architect shall maintain liability insurance having the following minimum coverage and provisions:

1. Prior to commencement of any work or services, and prior to or concurrent with execution of a contract, Architect shall furnish City of Carter Lake with copy to CBRE, with:
a. Endorsements to Architect's liability insurance policies, naming City of Carter Lake and CBRE and all of their respective parents, subsidiaries, affiliates, agents, directors, officers and employees, as additional insureds,
b. Certificates of Insurance or copies of insurance policies indicating that the minimum insurance limits described below have been met,
c. Endorsements to Architect's liability insurance policies by which the insurance carriers agree to provide at least thirty (30) days' prior written notice of cancellation or any change in such policies.

All Architect's required insurance shall be placed with insurance companies rated at a minimum of $\mathrm{A}-\mathrm{VII}$, by Best's Key Rating Guide.
2. Architect's minimum insurance requirements shall include the following limits of coverage:

## Workers' Compensation

a. Workers compensation with statutory limits in accordance with the laws of the State or State(s) where Architect conducts business, including Voluntary Compensation and Broad Form All-States Endorsement.
b. Employer's Liability with limits of not less than:
i) \$1,000,000 each accident/injury, \$1,000,000 each employee/disease, and \$1,000,000 disease/policy limit, or
ii) current limit carried, whichever is greater.
c. Such policy shall include a waiver of subrogation in favor of City of Carter Lake, CBRE and all of their respective parents, subsidiaries, affiliates, agents, directors, officers and employees.

## Commercial General Liability: Occurrence Form Only ("Claims Made" is not acceptable)

a. Bodily Injury Liability and Property Damage Liability:
i) $\$ 1,000,000$ each occurrence for bodily injury and property damage, $\$ 2,000,000$ general aggregate, $\$ 2,000,000$ products and completed operations aggregate, or
ii) current limited carried, whichever is greater.
b. The commercial general liability insurance required must be occurrence form only ("claims made" is not acceptable) and must include Blanket Contractual Liability, Broad Form Liability, including Products/Completed Operations, Independent Contractors, Broad Form Property Damage, Personal Injury, Fellow Employee Exclusion deleted, "X"," C " and " U " Exclusions deleted, Incident Medical Malpractice and Host Liquor. If policy is subject to a "general aggregate", it must contain a per job or per location aggregate with respect to work for CBRE on behalf of City of Carter Lake.

Automobile Liability:
a. Bodily Injury Liability and Property Damage Liability in an amount not less than $\$ 1,000,000$ Combined Single Limit.
b. The insurance required must include Owned (Long Term Leased), Employer's Non-Owned and Hired Automobile Coverage.

Umbrella Liability:
a. Each occurrence:
i) \$5,000,000 general aggregate per location or per job, \$5,000,000 product/completed operations aggregate, or
ii) current limited carried, whichever is greater.

## Professional Liability Insurance:

Architect, and all sub-consultants, shall provide Professional Liability Insurance (Errors and Omissions) covering the effects of errors and omissions in the performance of the professional duties with a minimum limit of $\$ 2,000,000$ per claim and $\$ 5,000,000$ in the aggregate. Such professional liability insurance coverage shall be maintained throughout the project and for a period of not less than two years following the project final completion.

City of Carter Lake Community Center


This is a conceptual design. Which means the project could be rearranged or relocated before approval of the final design. The City Council and Steering Committee would work together to create the final design and the final approval would be made by the City Council.


The conceptual design calls for the Community Center to be attached to the north side of the library; the areas would consist of a full size gym with four rows of bleachers, locker rooms, fitness and rec rooms, multi-purpose room and a service kitchen.

The gym could be utilized for large community events and private party rentals; the multipurpose room could seat up to 72 people and would host senior center programming during the weekdays and be available for meetings and private rentals in the evenings and weekends.

This location allows the city to utilize the existing parking lots, move the Senior Center programing into a more appealing location and allow for the expansion of the Parks and Rec programing.


Meeting was called to order by Mayor Pro-Tem Jason Gundersen at 7:00 p.m. The meeting opened with the public hearing regarding the City of Carter Lake is seeking public input regarding the preparation of an application with the USDA Rural Development for Financial Assistance for repairs and improvements to the municipal sewer system. This hearing is to discuss the proposed project and to provide the opportunity for public comment. City Clerk explained that the loan funds would be used to finance the re-lining of the wastewater service lines and rehabilitation of manholes. The complete project will cost approximately $\$ 2.4$ million dollars to complete; the city was recently awarded a $\$ 600,000$ Community Development Block Grant. The anticipated loan terms for $\$ 1.8$ million would consist of an interest rate of $1.50 \%$ for up to 40 years. The Council agreed that the loan will most likely be 20-30 years based on future revenue and expense predictions. The project is expected to take place in 2021. The only question from citizen was is this going to impact current bills? At this time there is no need to increase billing rates, the current revenues will cover the loan payments. Kessler moved to close the hearing, seconded by Paterson; motion was approved unanimously.

The council rose for the pledge of allegiance. Mayor Pro Tem called the roll of the council, present: Jackie Wahl, Jason Gundersen, Pat Paterson, Denise Teeple, Keebie Kessler; and city attorney Mike O'Bradovich and city clerk Jackie Carl are present. The Mayor is absent tonight.

The Agenda was reviewed, upon motion duly made by Paterson, and seconded by Kessler, the agenda was approved; the motion was passed unanimously. Upon motion of Kessler, seconded by Wahl, the consent agenda was approve, motion was approved unanimously.

Paterson moved to approve waste hauler permit for Waste Management, seconded by Kessler; motion was approved unanimously.

Grant Anderson with MAPA presented information to approve procurement policies related to the administration and implementation of the City of Carter Lake's 2020 CDBG award for sewer improvements.

Gundersen moved to approve Certification of Compliance CDBG Procurement Standards; and agreement for MAPA to manage the grant on behalf of the City of Carter Lake, seconded by Paterson; motion was approved unanimously.

Communication from the public: Nate Bradburn request to close a portion of Hiatt Street for a block party, Gundersen moved to approve, seconded by Kessler; motion was approved unanimously.

Davide Skidler appeared on behalf of Carter Lake Improvement club request to close the street for the annual "Dog Days" party; Kessler moved to approve, seconded by Wahl; motion was approved unanimously.

Kelli Peck presented a short video concerning doggie waste stations; Kelli asked the council to consider installing stations along the path and around the parks. Kessler pointed out that the parks had some years ago but the waste bag supply kept disappearing within a few days and the stations were removed. Kessler will pass the idea onto the Parks Director and research some options. Kelli thanked the council and police officers for the excellent response at the parks. The beach has been less crowded and more enjoyable since the police officers have been in place over the weekends. It was pointed out that this is a short term solution to a long term problem and with Council will need to make plans for a more permanent solution.

Laurel Hamilton was present to express her dislike for the council's decision to continue with the mosquito spraying; she spoke with the contractor's employee who admitted that they have not applied larvaciding treatments in the city; Paterson agreed that if the contract states this treatment is to be applied than someone needs to look into why it they are not fulfilling the contract.

Gundersen moved to approve the contract with CBRE for Project Management for the Community Center Committee project seconded by Kessler; motion was approved unanimously.

Councilwoman Teeple presented discussions regarding page 30-31, EMPLOYEE EVALUATIONS, of the Employee Handbook; Employee Performance Improvement Plan tool; Employee Evaluation tool; Job Specification format; Application Form for City Board/Commission. After a very long heated conversation Teeple moved to approve the forms, seconded by Wahl; Roll Call: NO: Gundersen, Paterson, Kessler; YES: Teeple, Wahl. Motion failed to pass for lack of majority.

Gundersen moved to approve the third reading of amendment to the pool ordinance, seconded by Kessler. Roll Call: Teeple; Kessler, Gundersen, Teeple and Wahl approved; Paterson abstained from voting.

Gundersen moved waive the second reading of the ordinance to add no parking regulations on west side of 17th street from Redick to Willow Drive and the north side of Willow Drive from $17^{\text {th }}$ to $13^{\text {th }}$ Street, and proceed with the third reading; Paterson; the motion was passed unanimously.

Paterson moved to approve year end fiscal transfers as follows: $\$ 235,063$ from Local Option Sales Tax to Debt Service as proposed in the budget to cover the City Hall Project debt payments. $\$ 19,587.40$ from Urban Renewal \#1T to Urban Renewal \#5. TIF funds to be allocated to the Locust Street Project Debt. \$24,929.42 from Urban Renewal \#1NT to Urban Renewal \#5. TIF funds to be allocated to the Locust Street Project Debt. \$183,637.24 from Urban Renewal Project \#3 to Urban Renewal Project \#5. TIF funds to be allocated to the Locust Street Project Debt. $\$ 43,228.02$ from Urban Renewal Project \#4 to Urban Renewal Project \#5. TIF funds to be allocated to the Locust Street Project Debt. \$405,863 from Urban Renewal Project \#5 to Debt Service as proposed in the budget to cover the Locust Street Project debt payments. Gundersen seconded the motion; the motion was passed unanimously.

Wahl moved to approve the resolution for annual wage increases for the city employees to be effective July 1, 2020, Gundersen seconded the motion; Roll Call: NO: Teeple YES: Paterson, Kessler, Wahl, Gundersen; the motion was passed unanimously.

At 8:45 p.m. Gundersen moved to adjourn, seconded by Paterson; motion was approve unanimously.

Jackie Carl
Carter Lake City Clerk

Ron Cumberledge
Mayor

PLANNING BOARD MEETING
Monday, August 10, 2020 7:00 P.M.

The Planning Board meeting was called to order at 7:00 p.m. by Chairman Ed Palandri.
Roll Call: Present: Nate Bradburn, Ray Pauly, Kathy Dueling, Jay Gundersen and Ed Palandri; Absent: Tim Podraza, Scott Crowder. City Clerk Jackie Carl.

Bradburn moved to approve the agenda, seconded by Pauly; Unanimous approval.
Pauly moved to approve consent agenda items building permit listing and planning board minutes, seconded by Bradburn; Unanimous approval.

New Business:

James Moraski is asking for permission to split his parcel into two sections so his grand-daughter can build a house. Gundersen moved to approve the split, seconded by Dueling; unanimous approval.

With no further comments, Bradburn moved to adjourned seconded by Pauly at 7:15 p.m.

| INVOICE\# | VENDOR NAME | INVOICE DESCRIPTION | INVOICE AMT | VENDOR | TOTAL |
| :--- | :---: | :---: | :---: | :---: | :---: |
| CHECK |  |  |  |  |  |
| CHECK DATE |  |  |  |  |  |


|  | CENERAL |  |
| :---: | :---: | :---: |
|  | LIABILITIES |  |
| PR20200626 | CITY OF CaRTER lake | SERVICE CHARCE |
| PR20200710 | CITY OF CARTER LAKE | SERVICE CHARCE |
| PR20200626 | Carter lake peace officers | POLICE DUES |
| PR20200710 | CARTER LAKE PEACE OFFICERS | POLICE DUES |
| PR20200529 | COLONIAL INSURANCE CO | COLONIAL INS |
| PR20200612 | COLONIAL INSURANCE CO | COLONIAL INS |
| PR20200626 | COLONIAL INSURANCE CO | COLONIAL INS |
| PR20200710 | COLONIAL INSURANCE CO | COLONIAL INS |
| PR20200626 | DELTA DENTAL OF IOWA | DENTAL INS |
| PR20200710 | delta dental of Iowa | DENTAL INS |
| PR20200626 | FED/FICA TAXES | FED/FICA TAX |
| PR20200701 | FED/FICA TAXES | FED/FICA TAX |
| PR20200703 | FED/FICA TAXES | FED/FICA TAX |
| PR20200710 | FED/FICA TAXES | FED/FICA TAX |
| PR20200724 | FED/FICA TAXES | FED/FICA TAX |
| PR20200626 | IPERS | IPERS-PROTECTIV |
| PR20200701 | IPERS | IPERS |
| PR20200703 | IPERS | IPERS-PROTECTIV |
| PR20200710 | IPERS | IPERS-PROTECTIV |
| PR20200724 | IPERS | IPEES-PROTECTIV |
| PR20200626 | CIS BENEFITS | LIFE INSURANCE |
| PR20200710 | CIS BENEFITS | LIFE INSURANCE |
| PR20200626 | NEBR CHILD SUPPORT PAYMENT CNT | CHILD SUPPORT |
| PR20200710 | NEBR CHILD SUPPORT PAYMENT CNT | CHILD SUPPORT |
| PR20200724 | NEBR CHILD SUPPORT PAYMENT CNT | CHILD SUPPORT |
| PR20200626 | TREASURER, STATE OF IOWA | STATE TAXES |
| PR20200701 | TREASURER, STATE OF IOWA | STATE TAXES |
| PR20200703 | TREASURER, STATE OF IOWA | STATE TAXES |
| PR20200710 | TREASURER, STATE OF IOWA | STATE TAXES |
| PR20200724 | TREASURER, STATE OF IOWA | STATE TAX |
| PR20200626 | WELLMARK BLUE CROSS AND | MEDICAL INS |
| PR20200710 | WELLMARK BLUE CROSS AND | MEDICAL INS |

050 LIABILITIES TOTAL

## POLICE

072120
063020
015910375
224192
224362
224363
224364
224381
224412
224427
224442
21354
062620
267158430
062420
$8 / 20$

| AMERICAN NATIONAL BANK | POLICE TRAINING |
| :--- | :--- |
| BLACK HILLS ENERCY | UTILITIES |
| CALLS LLC | ALCO SENSOR/JOSH |
| CREAT PLAINS UNIFORMS LLC | UNIFORMS/POLICE |
| CREAT PLAINS UNIFORMS LLC | UNIFORMS/POLICE |
| CREAT PLAINS UNIFORMS LLC | UNIFORMS/POLICE |
| CREAT PLAINS UNIFORMS LLC | UNIFORMS/POLICE |
| CREAT PLAINS UNIFORMS LLC | UNIFORMS/POLICE/KANNEDY |
| CREAT PLAINS UNIFORMS LLC | UNIFORMS/POLICE |
| CREAT PLAINS UNIFORMS LLC | UNIFORMS/POLICE |
| CREAT PLAINS UNIFORMS LLC | UNIFORMS/POLICE ADAMSWINARSKI |
| JON JAY HUNTLEY JR | FIRE EXT INSPECTION |
| SHAWN M. KANNEDY | KANNEDY UNIF MAINT |
| KONICA MINOLTA BUSINESS | COPIER |
| LAKESIDE TIRE | Tire Repair |
| CIS BENEFITS | LIFE INSURANCE |


|  | 38.08 | 68076 | $7 / 10 / 20$ |
| ---: | ---: | ---: | ---: |
|  | 81.13 | 1322688 | $7 / 07 / 20$ |
|  | $1,165.50$ | 68067 | $7 / 10 / 20$ |
| 73.50 |  | 68147 | $7 / 31 / 20$ |
| 193.50 |  | 68147 | $7 / 31 / 20$ |
| 190.00 |  | 68147 | $7 / 31 / 20$ |
| 388.00 |  | 68147 | $7 / 31 / 20$ |
| 278.00 |  | 68068 | $7 / 10 / 20$ |
| 266.50 |  | 68147 | $7 / 31 / 20$ |
| 54.50 |  | 68147 | $7 / 31 / 20$ |
| 73.50 | $1,517.50$ | 68147 | $7 / 31 / 20$ |
|  | 205.00 | 68153 | $7 / 31 / 20$ |
|  | 140.12 | 68080 | $7 / 10 / 20$ |
|  | 47.75 | 68155 | $7 / 31 / 20$ |
|  | 388.00 | 68081 | $7 / 10 / 20$ |
|  | 28.00 | 1322708 | $7 / 17 / 20$ |


|  |  |  | VENDOR | INVOICE DESCRIPTION |
| :--- | :---: | :---: | :---: | :---: |
| INVOICE\# | INVOICE AMT | THECK |  |  |
| CHECK\# |  |  |  |  |


| $1937-966640$ | NAPA AUTO PARTS | VEHICLE REPAIRS |
| :--- | :--- | :--- |
| 101436579 | OFFICE DEPOT BUSINESS CREDIT | OFFICE SUPPLIES |
| 494467341002 | OFFICE DEPOT BUSINESS CREDIT | OFFICE SUPPLIES |
| 072120 | OPPD | UTILITIES |
| 070520 | MATTHEW OWENS | CLOTHING ALLOWANCE.OWENS MATT |
| 122920 | MATTHEW OWENS | K-9 UNIT |
| 070220 | MATT SEWING | UNIFORMS/BATTERIES 48 PCK |
| 9857309419 | VERIZON WIRELESS | PHONES/WIFI/IPADS |
| 9857348307 | VERIZON WIRELESS | PHONES/WIFI/IPADS |
| 66187164 | WEX BANK | FUEL |

110 POLICE TOTAL

063020
062620
2558
1924801026274
21355
267158430
072120
5627371
5627448
5628163
5647020
944556841
66187164

072720
2177807
2178727
051020
FOCS87848
97280039
97312122
9857309419
66187164
063020
072120
9857309419
172570
031620
15835406

031620
15835406

ANIMAL CONTROL
ARROW TOWING INC
PETTY CASH
PETTY CASH

| BUILDINC INSPECTOR |  |
| :--- | :--- |
| BLACK HILLS ENERCY | UTILITIES |
| OPPD | UTILITIES |
| VERIZON WIRELESS | PHONES/WIFI/IPADS |

170 BUILDING INSPECTOR TOTAL
FORD F-650
Petty Cash/Admin
Petty Cash/Admin/TIMWALTON

68161 7/31/20
68162 7/31/20
68087 7/10/20
1322725 7/15/20
68164 7/31/20
68164 7/31/20
68095 7/10/20
68100 7/10/20
68100 7/10/20
1322716 7/15/20

7,097.59

| 18.03 | 1322688 | $7 / 07 / 20$ |
| ---: | ---: | ---: |
| 71.07 | 68056 | $7 / 10 / 20$ |
| 164.97 | 68063 | $7 / 10 / 20$ |
| 15.60 | 68077 | $7 / 10 / 20$ |
| 391.00 | 68153 | $7 / 31 / 20$ |
| 3.99 | 68155 | $7 / 31 / 20$ |
| 440.34 | 1322725 | $7 / 15 / 20$ |
|  | 68090 | $7 / 10 / 20$ |
|  | 68090 | $7 / 10 / 20$ |
|  | 68090 | $7 / 10 / 20$ |
| 303.08 | 68090 | $7 / 10 / 20$ |
| 737.10 | 68167 | $7 / 31 / 20$ |
| 44.18 | 1322716 | $7 / 15 / 20$ |
| ------ |  |  |
| , 189.36 |  |  |


|  | 128.36 | 68139 | $7 / 31 / 20$ |
| ---: | ---: | ---: | ---: |
| 83.60 |  | 68065 | $7 / 10 / 20$ |
| 187.68 | 271.28 | 68065 | $7 / 10 / 20$ |
|  | 14.93 | 68154 | $7 / 31 / 20$ |
|  | 828.25 | 68158 | $7 / 31 / 20$ |
| 31.36 |  | 68092 | $7 / 10 / 20$ |
| 31.67 | 63.03 | 68092 | $7 / 10 / 20$ |
|  | 44.61 | 68100 | $7 / 10 / 20$ |
|  | 318.29 | 1322716 | $7 / 15 / 20$ |
|  | ---------1 |  |  |
|  | $1,668.75$ |  |  |

$1,668.75$
$\begin{array}{lll}4.77 & 1322688 & 7 / 07 / 20\end{array}$
$55.98 \quad 1322725 \quad 7 / 15 / 20$
$66.62 \quad 68100 \quad 7 / 10 / 20$
127.37
$200.00 \quad 68053 \quad 7 / 10 / 20$
$\begin{array}{llll}68.44 & & 68165 & 7 / 31 / 20 \\ 56.69 & 125.13 & 68091 & 7 / 10 / 20\end{array}$


| TNVOICE\# | VENDOR NAME | INVOICE DESCRTPTION | VENDOR |  |  | CHECK |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| INVOICE\# | VENDOR NAME | INVICE DESCRIPTION | INVOICE AMT |  |  | CHECK\# | DATE |
| 071520 | LAURA STESKAL | REFUND BBALL BROOKLYN R |  | 53.50 | 68202 | 7/15/20 |  |
| 071520 | STOKES, MARK | REFUND BBALL/BRAYDEN STOKES |  | 21.40 | 68203 | 7/15/20 |  |
| 071520 | THANKER ROCHELLE | REFUND BBALL MELEAH MIDDLETON |  | 53.50 | 68204 | 7/15/20 |  |
| 071520 | VANBIBBER, JILLIAN | REFUND BBALL/AJ VANBIBBER |  | 21.40 | 68205 | 7/15/20 |  |
| 071520 | VANDERVOT, KEVIN | REFUND BBALL/VANDERVORT DALTON |  | 21.40 | 68207 | 7/15/20 |  |
| 230402 | VOLLEYBALL USA.COM | BEACH VOLLEYBALLS |  | 214.10 | 68173 | 7/31/20 |  |
| 071520 | WATKINS, LISA | REF BASEBALL/WATKINS ALAUNA |  | 53.50 | 68208 | 7/15/20 |  |
|  | 430 | PARKS/RECREATION TOTAL |  | ,907.15 |  |  |  |
|  | SENIOR CENTER |  |  |  |  |  |  |
| 063020 | BLACK HILLS ENERCY | UTILITIES |  | 39.08 | 1322688 | 7/07/20 |  |
| 062520 | COX BUSINESS SERVICES | TELEPHONE/INTERNET |  | 53.60 | 1322722 | 7/15/20 |  |
| 063020 | CULLIGAN OF OMAHA | SUPPLIES-SEN CNTR 561860 |  | 9.63 | 68059 | 7/10/20 |  |
| 159240 | DATASERV CORPORATION | COMPUTER NETWORK |  | 30.00 | 68062 | 7/10/20 |  |
| 072120 | OPPD | UTILITIES |  | 228.03 | 1322725 | 7/15/20 |  |
| 072920 | PETTY CASH/LINDA TICE | SR CENTER SUPPLIES |  | 208.80 | 68166 | 7/31/20 |  |
| 66187164 | WEX BANK | FUEL |  | 27.08 | 1322716 | 7/15/20 |  |
|  | 499 | SENIOR CENTER TOTAL |  | 596.22 |  |  |  |
|  | LEGISLATIVE |  |  |  |  |  |  |
| 072120 | AMERICAN NATIONAL BANK | ZOOM |  | 32.08 | 68076 | 7/10/20 |  |
|  | 610 | LECISLATIVE TOTAL |  | 32.08 |  |  |  |
|  | EXECUTIVE |  |  |  |  |  |  |
| 063020 | BLACK HILLS ENERCY | UTILITIES |  | 4.77 | 1322688 | 7/07/20 |  |
| 072020 | CUMBERLEDGE, RON | PHONE REIMBURSEMENT | 50.00 |  | 68060 | 7/10/20 |  |
| 082020 | CUMBERLEDGE, RON | PHONE REIMBURSEMENT | 50.00 | 100.00 | 68144 | 7/31/20 |  |
| 072120 | OPPD | UTILITIES |  | 55.98 | 1322725 | 7/15/20 |  |
|  | 611 | EXECUTIVE TOTAL |  | 160.75 |  |  |  |
|  | ADMINISTRATIVE |  |  |  |  |  |  |
| 072120 | AMERICAN NATIONAL BANK | DOTCOV DOMAINS |  | 400.00 | 68076 | 7/10/20 |  |
| 063020 | BLACK HILLS ENERCY | UTILITIES |  | 31.02 | 1322688 | 7/07/20 |  |
| 7/20 | COLONIAL INSURANCE CO |  | 135.38- |  | 68105 | 7/10/20 |  |
| 8/20 | COLONIAL INSURANCE CO |  | 65.42- | 200.80- | 68125 | 7/27/20 |  |
| 8/20 | DELTA DENTAL OF IOWA | DENTAL INSURANCE |  | 6.80 | 1322709 | 7/17/20 |  |
| 072820 | IIMC | ANNUAL MEMBERSHIP-DCLERK |  | 170.00 | 68151 | 7/31/20 |  |
| 21357 | JON JAY HUNTLEY JR | FIRE EXT INSPECTION |  | 30.00 | 68153 | 7/31/20 |  |
| 267158430 | KONICA MINOLTA BUSINESS | COPIER |  | 67.06 | 68155 | 7/31/20 |  |
| 101436579 | OFFICE DEPOT BUSINESS CREDIT | OFFICE SUPPLIES | 290.87 |  | 68162 | 7/31/20 |  |
| 494400965001 | OFFICE DEPOT BUSINESS CREDIT | OFFICE SUPPLIES | 278.96 |  | 68087 | 7/10/20 |  |
| 494467341001 | OFFICE DEPOT BUSINESS CREDIT | OFFICE SUPPLIES | 38.99 | 608.82 | 68087 | 7/10/20 |  |
| 195007 | OMAHA COMPOUND COMPANY | SUPPLIES |  | 175.76 | 68163 | 7/31/20 |  |
| 072120 | OPPD | UTILITIES |  | 242.59 | 1322725 | 7/15/20 |  |
| 5627371 | PAPILLION SANITATION | DUMPSTERS | 15.40 |  | 68090 | 7/10/20 |  |
| 5627448 | PAPILLION SANITATION | DUMPSTERS | 9.56 |  | 68090 | 7/10/20 |  |
| 5628163 | PAPILLION SANITATION | DUMPSTERS | 16.32 |  | 68090 | 7/10/20 |  |
| 5647020 | PAPILLION SANITATION | DUMPSTERS | 59.75 | 101.03 | 68090 | 7/10/20 |  |
| 0035777 | PEOPLESERVICE, INC | BILLING/WATER |  | 941.43 | 68196 | 7/15/20 |  |
| SRV074045 | RASMUSSEN MECH. SVS | HVAC REPAIR | 2,600.00 |  | 68168 | 7/31/20 |  |


| INVOICE\# | VENDOR NAME | INVOICE DESCRIPTION | INVOICE AMT | VENDOR <br> TOTAL | CHECK <br> CHECK\# | DATE |
| :--- | :--- | :--- | :--- | :--- | :--- | :--- |


| 154711 | ABLE LOCKSMITHS | BLDC MAINT |
| :--- | :--- | :--- |
| 155051 | ABLE LOCKSMITHS | BLDC MAINT |
| 063020 | BLACK HILLS ENERCY | UTILITIES |
| 10188 | BUG-Z TERMITE/PEST CNTRL | PEST CONTROL |
| 1560010687 | COVERALL N. AMERICA, INC | CLEANING |
| 062520 | COX BUSINESS SERVICES | TELEPHONE/INTERNET |
| 159237 | DATASERV CORPORATION | COMPUTER NETWORK |
| 159238 | DATASERV CORPORATION | COMPUTER NETWORK |
| 159239 | DATASERV CORPORATION | COMPUTER NETWORK |
| 27905 | DATASERV CORPORATION | COMPUTER NETWORK |
| CB018642 | ELECTRONIC CONTRACTINC CO | ACCESSED FIRE ALARMS/CLEANED |
| 8252 | FITCH-PREMEAUX WINDOW CLEANING WINDOW CLEANING |  |
| 072120 | OPPD | UTILITIES |
| 16453 | WEBSITES TO IMPRESS | WEBSITE |

650 CITY HALL TOTAL
$\begin{array}{ll}\text { MISC } & \\ \text { AUXIANT } & \text { Insurance Admin Fee } \\ \text { SOUTHWEST IA PLANNING COUNCIL } & \text { ANNUAL DUES }\end{array}$
1/1/20
2007-43

PR20200612
PR20200626
PR20200710
PR20200626
PR20200710
PR20200626
PR20200710
PR20200724
PR20200626
PR20200710
PR20200724
PR20200626
PR20200710
PR20200626
PR20200710
PR20200724
PR20200626
PR20200710
699 MISC TOTAL

001 CENERAL TOTAL

620 ADMINISTRATIVE TOTAL
6,288.40

| 137.50 |  | 68075 | $7 / 10 / 20$ |
| ---: | ---: | ---: | ---: |
| 30.00 | 167.50 | 68132 | $7 / 31 / 20$ |
|  | 112.15 | 1322688 | $7 / 07 / 20$ |
|  | 107.00 | 68055 | $7 / 10 / 20$ |
|  | 561.75 | 68058 | $7 / 10 / 20$ |
|  | 672.86 | 1322722 | $7 / 15 / 20$ |
| 138.30 |  | 68062 | $7 / 10 / 20$ |
| $1,122.00$ |  | 68062 | $7 / 10 / 20$ |
| 159.00 |  | 68062 | $7 / 10 / 20$ |
| $7,554.13$ | $8,973.43$ | 68062 | $7 / 10 / 20$ |
|  | 250.00 | 68064 | $7 / 10 / 20$ |
|  | 350.00 | 68066 | $7 / 10 / 20$ |
|  | 877.04 | 1322725 | $7 / 15 / 20$ |
|  | 240.00 | 68103 | $7 / 10 / 20$ |
| ---------- |  |  |  |
|  | $12,311.73$ |  |  |


| 150.00 | 1322717 | $7 / 01 / 20$ |
| ---: | ---: | ---: |
| $2,460.25$ | 68097 | $7 / 10 / 20$ |
| ---------10.25 |  |  |
| $2,610.2$ |  |  |

121,079.79

| PARKS HOTEL/MOTEL |  |  |  |  |  |
| :--- | :--- | ---: | :--- | ---: | :--- |
| LIABILITIES |  |  |  |  |  |
| COLONIAL INSURANCE CO | COLONIAL INS | 80.93 |  | 68105 | $7 / 10 / 20$ |
| COLONIAL INSURANCE CO | COLONIAL INS | 80.93 |  | 68105 | $7 / 10 / 20$ |
| COLONIAL INSURANCE CO | COLONIAL INS | 80.93 |  | 68125 | $7 / 27 / 20$ |
| COLONIAL INSURANCE CO | COLONIAL INS | 80.93 | 323.72 | 68125 | $7 / 27 / 20$ |
| DELTA DENTAL OF IOWA | DENTAL INS | 62.40 |  | 1322709 | $7 / 17 / 20$ |
| DELTA DENTAL OF IOWA | DENTAL INS | 46.80 | 109.20 | 1322709 | $7 / 17 / 20$ |
| FED/FICA TAXES | FED/FICA TAX | $1,474.74$ |  | 1322689 | $7 / 02 / 20$ |
| FED/FICA TAXES | FED/FICA TAX | $1,372.73$ |  | 1322706 | $7 / 17 / 20$ |
| FED/FICA TAXES | FED/FICA TAX | $1,505.16$ | $4,352.63$ | 1322712 | $7 / 31 / 20$ |
| IPERS | IPERS | 816.40 |  | 1322713 | $7 / 31 / 20$ |
| IPERS | IPERS | 788.22 |  | 1322713 | $7 / 31 / 20$ |
| IPERS | IPERS | 1662.07 | $2,466.69$ | 1322713 | $7 / 31 / 20$ |
| CIS BENEFITS | 16.20 |  | 32.40 | 1322708 | $7 / 17 / 220$ |
| CIS BENEFITS | LIFE INSURANCE | 216.00 |  | 1322714 | $7 / 17 / 20$ |
| TREASURER, STATE OF IOWA | LIFE INSURANCE | 196.00 |  | 1322714 | $7 / 31 / 20$ |
| TREASURER, STATE OF IOWA | STATE TAXES | 219.00 | 631.00 | 1322714 | $7 / 31 / 20$ |
| TREASURER, STATE OF IOWA | STATE TAXES | 371.82 |  | 1322707 | $7 / 17 / 20$ |
| WELLMARK BLUE CROSS AND | MEDICAL INS | 371.81 | 743.63 | 1322707 | $7 / 17 / 20$ |


|  |  |  | VENDOR | CHENDOR NAME |
| :--- | :---: | :---: | :---: | :---: |
| INVOICE\# | INVOICE DESCRIPTION | INOICE AMT | TOTAL | CHECK\# DATE |



|  | ROAD USE TAX LIABILITIES |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| PR20200626 | FED/FICA TAXES | FED/FICA TAX | 382.07 |  | 1322689 | 7/02/20 |
| PR20200710 | FED/FICA TAXES | FED/FICA TAX | 382.07 |  | 1322706 | 7/17/20 |
| PR20200724 | FED/FICA TAXES | FED/FICA TAX | 412.56 | 1,176.70 | 1322712 | 7/31/20 |
| PR20200626 | IPERS | IPERS | 266.39 |  | 1322713 | 7/31/20 |
| PR20200710 | IPERS | IPERS | 266.39 |  | 1322713 | 7/31/20 |
| PR20200724 | IPERS | IPERS | 285.96 | 818.74 | 1322713 | 7/31/20 |


| INVOICE\# | VENDOR NAME | INVOICE DESCRIPTION | VENDOR |  |  | CHECK |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  |  |  | INVOICE A |  | TOTAL | CHECK\# | DATE |
| PR20200626 | GIS benefits | LIFE INSURANCE | 4.05 |  | 1322708 | 7/17/20 |  |
| PR20200710 | CIS BENEFITS | LIFE INSURANCE | 4.05 | 8.10 | 1322708 | 7/17/20 |  |
| PR20200626 | TREASURER, STATE OF IOWA | STATE TAXES | 73.50 |  | 1322714 | 7/31/20 |  |
| PR20200710 | TREASURER, STATE OF IOWA | STATE TAXES | 73.50 |  | 1322714 | 7/31/20 |  |
| PR20200724 | TREASURER, STATE OF IOWA | STATE TAX | 80.15 | 227.15 | 1322714 | 7/31/20 |  |
|  | 050 | LIABilities total |  | 2,230.69 |  |  |  |
|  | ROAD USE |  |  |  |  |  |  |
| 070120 | aETNA BEHAVIORAL HEALTH | EAP SERVICES |  | 4.20 | 68134 | 7/31/20 |  |
| 800086304 | BAUER BUILT TIRE | VEHICLE REPAIR/MAINT |  | 386.18 | 68138 | 7/31/20 |  |
| 063020 | BLACK HILLS ENERCY | UTILITIES |  | 20.03 | 1322688 | 7/07/20 |  |
| 022520 | CONTRACTOR SOLUTIONS |  | 162.16 |  | 68142 | 7/31/20 |  |
| 23292 | CONTRACTOR SOLUTIONS |  | 622.84 | 785.00 | 68142 | 7/31/20 |  |
| 90069 | DANIELSON TECH SUPPLY | MAINT/HOIST | 1,470.00 |  | 68145 | 7/31/20 |  |
| 90070 | DANIELSON TECH SUPPLY | HOIST | 4,850.00 | 6,320.00 | 68145 | 7/31/20 |  |
| INV6566 | IA MUNICIPALITIES WORKERS COMP | WORKERS COMP PREMIUM | 438.07 |  | 68073 | 7/10/20 |  |
| INV76058 | IA MUNICIPALITIES WORKERS COMP | WORKERS COMP PREMIUM | 1,022.20 | 1,460.27 | 68073 | 7/10/20 |  |
| 930768560 | LAWSON PRODUCTS | SUPPLIES/MAINTENANCE | 54.62 |  | 68082 | 7/10/20 |  |
| 9307691277 | LAWSON PRODUCTS | SUPPLIES/MAINTENANCE | 4.60 |  | 68082 | 7/10/20 |  |
| 9307698476 | LAWSON PRODUCTS | SUPPLIES/MAINTENANCE | 4.60 | 63.82 | 68157 | 7/31/20 |  |
| P50100 | LOCAN CONTRACTORS SUPPLY | ALERTBRK RED/VISION IMPAIRED |  | 234.60 | 68083 | 7/10/20 |  |
| 19749 | MENARDS | SUPPLIES |  | 54.32 | 68159 | 7/31/20 |  |
| 8/20 | CIS BENEFITS | LIFE INSURANCE |  | 10.80 | 1322708 | 7/17/20 |  |
| 1937-966640 | NAPA AUTO PARTS | VEHICLE REPAIRS | 14.98 |  | 68161 | 7/31/20 |  |
| 1937-966925 | NAPA AUTO PARTS | VEHICLE REPAIRS | 44.98 | 59.96 | 68161 | 7/31/20 |  |
| 194479 | OMAHA COMPOUND COMPANY | SUPPLIES | 275.04 |  | 68088 | 7/10/20 |  |
| 194479A | OMAHA COMPOUND COMPANY | SUPPLIES | 111.85 | 386.89 | 68088 | 7/10/20 |  |
| 072120 | OPPD | UTILITIES |  | 318.06 | 1322725 | 7/15/20 |  |
| 5627371 | PAPILLION SANITATION | DUMPSTERS | 46.20 |  | 68090 | 7/10/20 |  |
| 5627448 | PAPILLION SANITATION | DUMPSTERS | 28.71 |  | 68090 | 7/10/20 |  |
| 5628163 | PAPILLION SANITATION | DUMPSTERS | 48.92 |  | 68090 | 7/10/20 |  |
| 5647020 | PAPILLION SANITATION | DUMPSTERS | 179.25 | 303.08 | 68090 | 7/10/20 |  |
| 1599401 | READY MIXED CONCRETE CO. |  | 597.28 |  | 68093 | 7/10/20 |  |
| 162118 | READY MIXED CONCRETE CO. |  | 610.38 |  | 68169 | 7/31/20 |  |
| 164151 | READY MIXED CONCRETE CO. |  | 684.55 |  | 68169 | 7/31/20 |  |
| 166071 | READY MIXED CONCRETE CO. |  | 758.47 | 2,650.68 | 68169 | 7/31/20 |  |
| 3484 | TY'S OUTDOOR POWER INC | Chain Saw maint |  | 349.99 | 68170 | 7/31/20 |  |
| 9857309419 | VERIZON WIRELESS | PHONES/WIFI/IPADS |  | 244.35 | 68100 | 7/10/20 |  |
| 315 | WESTERN ENCINEERING |  |  | 37,212.80 | 68174 | 7/31/20 |  |
| 66187164 | WEX BANK | FUEL |  | 158.40 | 1322716 | 7/15/20 |  |
|  | 210 | ROAD USE TOTAL |  | 51,023.43 |  |  |  |
| 072120 | STREET LICHTS OPPD | UTILITIES |  | 10,147.20 | 1322725 | 7/15/20 |  |
|  | 230 | STREET LIGHTS TOTAL |  | 10,147.20 |  |  |  |
|  |  | ROAD USE TAX TOTAL |  | 63,401.32 |  |  |  |


| INVOICE\# | VENDOR NAME | INVOICE DESCRIPTION | INVOICE AMT | VENDOR | TOTAL |
| :--- | :---: | :---: | :---: | :---: | :---: |
| CHECK |  |  |  |  |  |
| CHECK\# DATE |  |  |  |  |  |


|  | EMPLOYEE BENEFITS POLICE |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 070120 | AETNA BEHAVIORAL HEALTH | EAP SERVICES |  | 50.40 | 68134 | 7/31/20 |
| 7/14/20 | AUXIANT | HEALTH INS/Police | 70.00 |  | 1322728 | 7/14/20 |
| 7/21/20 | AUXIANT | HEALTH INS/Police | 60.00 |  | 1322729 | 7/21/20 |
| 7/28/20 | AUXIANT | HEALTH INS/Police | 12.47 |  | 1322732 | 7/28/20 |
| 7/7/20 | AUXIANT | HEALTH INS/Police | 130.00 | 272.47 | 1322718 | 7/07/20 |
| INV656 | IA MUNICIPALITIES WORKERS COMP | WORKERS COMP PREMIUM | 1,344.82 |  | 68073 | 7/10/20 |
| IN76058 | IA MUNICIPALITIES WORKERS COMP | WORKERS COMP PREMIUM | 3,138.01 | 4,482.83 | 68073 | 7/10/20 |
|  | 110 | POLICE TOTAL |  | 4,805.70 |  |  |
|  | FIREAETNA BEhavioral health eap Services |  |  |  |  |  |
| 070120 |  |  |  | 4.20 | 68134 | 7/31/20 |
| INV656 | IA MUNICIPALITIES WORKERS COMP | WORKERS COMP PREMIUM | 1,697.01 |  | 68073 | 7/10/20 |
| IN76058 | IA MUNICIPALITIES WORKERS COMP WORKERS COMP PREMIUM |  | 3,959.82 | 5,656.83 | 68073 | 7/10/20 |
|  | 150 FIRE TOTAL |  |  | 5,661.03 |  |  |
| $\begin{aligned} & \text { INV6566 } \\ & \text { IN76058 } \end{aligned}$ | BUiLDINC INSPECTOR |  |  |  |  |  |
|  | IA MUNICIPALITIES WORKERS COMP | WORKERS COMP PREMIUM | 64.41 |  | 68073 | 7/10/20 |
|  | IA MUNICIPALITIES WORKERS COMP | WORKERS COMP PREMIUM | 150.29 | 214.70 | 68073 | 7/10/20 |
|  |  | BUILDING INSPECTOR TOTAL |  | 214.70 |  |  |
| $\begin{aligned} & \text { INV6566 } \\ & \text { INV6058 } \end{aligned}$ | ANIMAL CONTROL |  |  |  |  |  |
|  | IA MUNICIPALITIES WORKERS COMP | WORKERS COMP PREMIUM | 10.51 |  | 68073 | 7/10/20 |
|  | IA MUNICIPALITIES WORKERS COMP | WORKERS COMP PREMIUM | 24.52 | 35.03 | 68073 | 7/10/20 |
|  | 190 ANIMAL CONTROL TOTAL |  |  | 35.03 |  |  |
|  | LIBRARY |  |  |  |  |  |
| 070120 | AETNA BEHAVIORAL HEALTH | EAP SERVICES |  | 8.40 | 68134 | 7/31/20 |
| INV656 | IA MUNICIPALITIES WORKERS COMP | WORKERS COMP PREMIUM | 89.08 |  | 68073 | 7/10/20 |
| INV76058 | IA MUNICIPALITIES WORKERS COMP | WORKERS COMP PREMIUM | 207.85 | 296.93 | 68073 | 7/10/20 |
|  | 410 | LIBRARY TOTAL |  | 305.33 |  |  |
| 070120 <br> INV6566 <br> INV76058 <br> 8/20 | PARKS/RECREATIONAETNA BEHAVIORAL HEALTH EAP SERVICES |  |  |  |  |  |
|  |  |  |  | 12.60 | 68134 | 7/31/20 |
|  | IA MUNICIPALITIES WORKERS COMP | WORKERS COMP PREMIUM | 571.00 |  | 68073 | 7/10/20 |
|  | IA MUNICIPALITIES WORKERS COMP | WORKERS COMP PREMIUM | 1,332.38 | 1,903.38 | 68073 | 7/10/20 |
|  | GIS BENEFITS |  |  | 10.80- | 1322708 | 7/17/20 |
|  | 430 | PARKS/RECREATION TOTAL |  | 1,905.18 |  |  |
| $\begin{aligned} & \text { INV6566 } \\ & \text { INV76058 } \end{aligned}$ | SENIOR CENTER |  |  |  |  |  |
|  | IA MUNICIPALITIES WORKERS COMP WORKERS COMP PREMTUM |  | 68.52 |  | 68073 | 7/10/20 |
|  | IA MUNICIPALITIES WORKERS COMP | WORKERS COMP PREMIUM | 159.87 | 228.39 | 68073 | 7/10/20 |
|  | 499 | SENIOR CENTER TOTAL |  | 228.39 |  |  |


|  |  |  |  | VENDOR |  | CHECK |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| INVOICE\# | VENDOR NAME | INVOICE DESCRIPTION | INVOICE AMT | TOTAL | CHECK\# |  |


| INV656 INV76058 | Lecislative |  |
| :---: | :---: | :---: |
|  | IA MUNICIPALITIES WORKERS COMP WORKERS COMP PREMIUM |  |
|  | IA Municipalities workers | COMP WORKERS COMP PREMIUM |
|  |  | 610 LECISLATTVE TOTAL |
|  | ADMINISTRATIVE |  |
| 070120 | AETNA BEHAVIORAL HEALTH | EAP SERVICES |
| 7/14/20 | AUXIANT | HEALTH INS/Admin |
| INV6566 | IA MUNICIPALITIES WORKERS | COMP WORKERS COMP PREMIUM |
| INV76058 | IA MUNICIPALITIES WORKERS | COMP WORKERS COMP PREMIUM |

620 ADMINISTRATIVE TOTAL

112 EMPLOYEE BENEFITS TOTAL

| 3.65 |  | 68073 | $7 / 10 / 20$ |
| :--- | :--- | :--- | :--- |
| 8.53 | 12.18 | 68073 | $7 / 10 / 20$ |
|  | ---------18 |  |  |


|  | 12.60 | 68134 | $7 / 31 / 20$ |
| ---: | ---: | ---: | ---: |
|  | 30.00 | 1322728 | $7 / 14 / 20$ |
| 146.63 |  | 68073 | $7 / 10 / 20$ |
| 342.15 | 488.78 | 68073 | $7 / 10 / 20$ |
|  | $--\cdots------1$ |  |  |
|  | 531.38 |  |  |

$13,698.92$

PR20200529
PR20200612
PR20200626
PR20200710
PR20200626
PR20200710
PR20200626
PR20200710
PR20200724
PR20200626
PR20200710
PR20200724
PR20200626
PR20200710
PR20200626
PR20200710
PR20200724
PR20200626
PR20200710
070120
072120
071020
MISC00000424212
$8 / 20$
R-8627
072020
072820
223149
$6 / 20$
$6 / 20$
IN6566

| WATER REVENUE |  |
| :---: | :---: |
| LIABILITIES |  |
| COLONIAL INSURANCE CO | COLONIAL INS |
| COLONIAL INSURANCE CO | COLONIAL INS |
| COLONIAL INSURANCE CO | COLONIAL INS |
| COLONIAL INSURANCE CO | COLONIAL INS |
| delta dental of Iowa | DENTAL INS |
| DELTA DENTAL OF IOWA | DENTAL INS |
| FED/FICA TAXES | FED/FICA TAX |
| FED/FICA TAXES | FED/FICA TAX |
| FED/FICA TAXES | FED/FICA TAX |
| IPERS | IPERS |
| IPERS | IPERS |
| IPERS | IPERS |
| CIS BENEFITS | LIFE INSURANCE |
| GIS BENEEITS | LIFE INSURACE |
| TREASURER, STATE OF IOWA | STATE TAXES |
| TREASURER, STATE OF IOWA | STATE TAXES |
| TREASURER, STATE OF IOWA | STATE TAX |
| WELLMARK BLUE CROSS AND | MEDICAL INS |
| WELLMARK BLUE CROSS AND | MEDICAL INS |

050 LIABILITIES TOTAL
Water

| AETNA BEHAVIORAL HEALTH | EAP SERVICES |
| :--- | :--- |
| AERICAN NATTONAL BANK | WATER FOR APARTMENTS |
| COUNCIL BLUFFS WATER WORKS | WATER TESTINC |
| COUNCIL BLUFFS WATER WORKS | WATER TESTING |
| DELTA DENTAL OF IOWA | DENTAL INSURANCE |
| HEAYY INDUSTRIES |  |
| IA DEPT OF NATURAL RESOURCES | ANNUAL SUPPLY FEE-WATER |
| IA DEPT OF NATURAL RESOURCES | ANNUAL SUPPLY FEE-WATER |
| IOWA ONE CALL | LOCATES/WATER \& SEWER |
| TREASURER, STATE OF IOWA | SALES TAX/ADMIN FEE |
| TREASURER, STATE OF IOWA | WATER EXCSE TAX |
| IA MUNICIPALITIES WORKERS COMP WORKERS COMP PREMIUM |  |



PR20200529
PR20200612
PR20200626
PR20200710
PR20200626
PR20200710
PR20200724
PR20200626
PR20200710
PR20200724
PR20200626
PR20200710
PR20200626
PR20200710
PR20200724
PR20200626
PR20200710

SABELITTIES

| COLONIAL INSURANCE CO | COLONIAL INS |
| :---: | :---: |
| COLONIAL INSURANCE CO | COLONIAL INS |
| delta dental of IOwA | DENTAL INS |
| delta dental of Iowa | DENTAL INS |
| FED/FICA TAXES | FED/FICA TAX |
| FED/FICA TAXES | FED/FICA TAX |
| FED/FICA TAXES | FED/FICA TAX |
| IPERS | IPERS |
| IPERS | IPERS |
| IPERS | IPERS |
| CIS BENEFITS | LIFE INSURANCE |
| CIS BENEFITS | LIFE INSURANCE |
| TREASURER, STATE OF IOWA | STATE TAXES |
| TREASURER, STATE OF IOWA | STATE TAXES |
| TREASURER, STATE OF IOWA | STATE TAX |
| WELLMARK BLUE CROSS AND | MEDICAL INS |
| WELLMARK BLUE CROSS AND | MEDICAL INS |

050 LIABILITIES TOTAL

| SEWER |  |
| :---: | :---: |
| AETNA BEHAVIORAL HEALTH | EAP SERVICES |
| BACKLUND PLUMBING | REPAIRS/SEWER/ |
| BACKLUND PLUMBING | REPAIRS/SEWER/ |
| BACKLUND PLUMBING | REPAIRS/SEWER/ |
| BACKLUND PLUMBING | REPAIRS/SEWER/ |
| BACKLUND PLUMBING | REPAISS/SEWER/ |
| COX BUSINESS SERVICES | TELEPHONE/INTERNET |
| HEAVY INDUSTRIES | MAINT SUPPLY/ROCK |
| HEAVY INDUSTRIES | MAINT SUPPLY/ROCK |
| IOWA ONE CALL | LOCATES/WATER \& SEWER |
| TREASURER, STATE OF IOWA | SALES TAX/SENER |
| IA MUNICIPALITIES WORKERS COM | WORKERS COMP PREMIUM |
| IA MUNICIPALITIES WORKERS COMP | WORKERS COMP PREMIUM |
| JOHN DAY COMPANY | EQUIP REPAIR/MAINT |
| LAMP RYNEARSON \& ASSOCIATES | Engineer Fees |
| OPPD | UTILITIES |

11.16
11.16
31.23
15.60
542.08
312.43
348.51
418.78
200.04
221.42
10.81
5.40
93.11
43.00
50.00
598.39
179.44

35,697.72

|  | 68105 | $7 / 10 / 20$ |
| ---: | ---: | ---: |
| 22.32 | 68105 | $7 / 10 / 20$ |
|  | 1322709 | $7 / 17 / 20$ |
| 46.83 | 1322709 | $7 / 17 / 20$ |
|  | 1322689 | $7 / 02 / 20$ |
|  | 1322706 | $7 / 17 / 20$ |
| $1,203.02$ | 1322712 | $7 / 31 / 20$ |
|  | 1322713 | $7 / 31 / 20$ |
|  | 1322713 | $7 / 31 / 20$ |
| 840.24 | 1322713 | $7 / 31 / 20$ |
|  | 13222708 | $7 / 17 / 20$ |
| 16.21 | 13222708 | $7 / 71 / 20$ |
|  | 1322714 | $7 / 71 / 20$ |
|  | 1322714 | $7 / 31 / 20$ |
| 186.11 | 1322714 | $7 / 31 / 20$ |
|  | 1322707 | $7 / 17 / 20$ |
| 777.83 | 1322707 | $7 / 17 / 20$ |

3,092.56

|  | 4.20 | 68134 | $7 / 31 / 20$ |
| ---: | ---: | ---: | ---: |
| 750.00 |  | 68137 | $7 / 31 / 20$ |
| 750.00 |  | 68137 | $7 / 31 / 20$ |
| 288.90 |  | 68137 | $7 / 31 / 20$ |
| $3,940.00$ |  | 68137 | $7 / 31 / 20$ |
| $6,525.00$ | $12,253.90$ | 68137 | $7 / 31 / 20$ |
|  | 162.09 | 1322722 | $7 / 15 / 20$ |
| 58.74 |  | 68148 | $7 / 31 / 20$ |
| 299.87 | 358.61 | 68148 | $7 / 31 / 20$ |
|  | 15.40 | 68150 | $7 / 31 / 20$ |
|  | 367.58 | 13227344 | $7 / 31 / 20$ |
| 72.63 |  | 68073 | $7 / 10 / 20$ |
| 169.48 | 242.11 | 68073 | $7 / 10 / 20$ |
|  | 25.48 | 68079 | $7 / 10 / 20$ |
|  | $6,090.35$ | 68156 | $7 / 31 / 20$ |
|  | $2,527.12$ | 1322725 | $7 / 15 / 20$ |



7/27/20
7/7/20

Payroll Checks



AMOUNT

| 050 | LIABILITIES | $80,930.65$ |
| :--- | :--- | ---: |
| 110 | POLICE | $67,061.83$ |
| 150 | FIRE | $13,365.71$ |
| 160 | AMBULANCE | $2,794.50$ |
| 170 | BUILDINC INSPECTOR | $1,567.49$ |
| 190 | ANIMAL CONTROL | 629.54 |
| 210 | ROAD USE | $54,895.35$ |
| 230 | STREET LICHTS | $10,147.20$ |
| 240 | TRAFFIC | 125.11 |
| 351 | WEED CONTROL | 525.00 |
| 410 | LIBRARY | $9,433.11$ |
| 430 | PARKS/RECREATION | $51,679.63$ |
| 499 | SENIOR CENTER | $2,986.77$ |
| 610 | LECISLATIVE | 947.58 |
| 611 | EXECUTIVE | $1,034.75$ |
| 620 | ADMINISTRATIVE | $16,774.41$ |
| 650 | CITY HALL | $12,311.73$ |
| 699 | MISC | $2,610.25$ |
| 810 | WATER | $36,816.63$ |
| 815 | SEWER | $27,439.33$ |
| 840 | CARBACE | $2,968.67$ |
| 865 | STORM WATER | $1,452.64$ |
| 890 | VILLACE POST OFFICE | $1,112.55$ |
|  | ------------------------------------------- |  |
|  | TOTAL DEPARTMENTS | $399,610.43$ |


| ERROR MESSAGE | PAID THRU | \# EMP |
| :--- | :---: | :--- |
| PAYROLL NOT UPDATED: | $12 / 30 / 2009 ~$ | 8 CHECKS |

## CITY OF CARTER LAKE

## RECEIPTS

## JULY 2020

| GENERAL FUND | $66,565.96$ |
| :--- | ---: |
| LIBRARY RESERVE FUND | 13.80 |
| E OMAHA DD \#21 FUND | 0.14 |
| AMBULANCE FEES FUND | $3,072.47$ |
| POLICE RESERVE UNIT FUND | 75.00 |
| ROAD USE TAX FUND | $63,636.64$ |
| EMPLOYEE BENEFITS FUND | $7,560.29$ |
| LOCAL OPTION TAX FUND | $19,896.84$ |
| UR \#1T FUND | $32,885.06$ |
| UR \#1NT FUND | $41,853.71$ |
| UR \#5 FUND | $143,784.17$ |
| POLICE FORFEITURE FUND | 0.16 |
| DEBT SERVICE FUND | $15,365.64$ |
| WATER REVENUE FUND | $66,702.60$ |
| WATER DEPOSITS FUND | 904.46 |
| SEWER REVENUE FUND | $64,550.27$ |
| GARBAGE FEES FUND | $10,538.51$ |
| VILLAGE POST OFFICE FUND | 166.67 |
| TOTAL REVENUE BY FUND | $\mathbf{\$ 5 3 7 , 5 7 2 . 3 9}$ |


| MAINTENANCE OVERTIME |  | HOURS |  | OUNTS |
| :---: | :---: | :---: | :---: | :---: |
| BRIAN KRUG |  |  |  |  |
| 06/29/20 | Pump at retention pond on Ave J | 2 |  | 44.49 |
| 06/30/20 |  | 1/2 |  | 11.12 |
| 07/03/20 | Lone Mountain pump / 3 times |  |  | 133.47 |
|  |  | $81 / 2$ | \$ | 189.08 |
| BOB MCCLOUD |  |  |  |  |
| 07/02/20 |  | 1/4 |  | 6.00 |
| 07/06/20 | Call out | 2 |  | 48.00 |
| 07/09/20 |  | 1/4 |  | 6.00 |
| 07/10/20 |  | 1/4 |  | 6.00 |
|  |  | $23 / 4$ | \$ | 66.00 |
| RANDY SMITH |  |  |  |  |
| 07/02/20 | Call out | 2 |  | 49.92 |
| 07/06/20 | Call out | 2 |  | 49.92 |
| 07/07/20 |  | 1/4 |  | 6.24 |
|  |  | $41 / 4$ | \$ | 106.08 |
|  | TOTAL MAINT OVERTIME: | $151 / 2$ | \$ | 361.16 |
| POLICE OVERTIME |  | HOURS |  | OUNTS |
| GARY CHAMBERS |  |  |  |  |
| 06/27/20 | Late call | 1/4 |  | 10.92 |
| 07/01/20 |  | 1/4 |  | 11.35 |
| 07/03/20 | STEP | 6 |  | 272.43 |
| 07/03/20 | Parks | 3 |  | 136.22 |
|  |  | $91 / 2$ | \$ | 430.91 |
| NICK DARGY |  |  |  |  |
| 07/02/20 | Late call | 1/4 | \$ | 9.16 |
| JACOB HUSCROFT |  |  |  |  |
| 06/28/20 | Late call | 1 |  | 35.24 |
| 07/03/20 | Parks | 7 1/4 |  | 265.68 |
| 07/04/20 | STEP | 2 |  | 73.29 |
| 07/04/20 | Parks | $61 / 4$ |  | 229.03 |
| 07/07/20 | STEP | $21 / 4$ |  | 82.45 |
|  |  | 18 3/4 | \$ | 685.68 |
| MARCOS MARQUEZ |  |  |  |  |
| 07/03/20 | Worked holiday | 10 | \$ | 366.45 |
| MATT OWENS |  |  |  |  |
| 6/27 to 6/30 | 1/2 hr x 2 days / Dog Maintenance | 1 |  | 37.98 |
| 07/01/20 | Late call | 1/4 |  | 9.87 |
| 07/03/20 | Worked Holiday | 10 |  | 394.95 |
| 7/1 to 7/10 | 1/2 hr x 4 days / Dog Maintenance | 2 |  | 78.99 |
|  |  | 13 1/4 | \$ | 521.79 |
| ADAM SWINARSKI |  |  |  |  |
| 07/03/20 | Worked holiday | 10 |  | 394.95 |
| 07/03/20 | STEP | $41 / 2$ |  | 177.73 |
| 07/07/20 | STEP | 6 |  | 236.97 |
|  |  | 20 1/2 | \$ | 809.65 |
|  | TOTAL POLICE OVERTIME: | 72 1/4 | \$ | 2,823.65 |
| PARKS DEPT OVERTIME |  | HOURS |  | OUNTS |
| CHARLES BENNETT |  |  |  |  |
| 06/28/20 | Restrooms | 2 |  | 34.86 |
| 07/05/20 | Restrooms | 2 |  | 34.86 |
|  |  | 4 | \$ | 69.72 |
| RONNIE FISHER |  |  |  |  |
| 06/28/20 | Restrooms | 2 |  | 51.00 |
| 07/05/20 | Restrooms | 2 |  | 51.00 |
|  |  | 4 | \$ | 102.00 |
|  | TOTAL PARKS OVERTIME: | 8 | \$ | 171.72 |
| FIRE DEPT OVERTIME: |  | HOURS | AMOUNTS |  |
| PHILLIP NEWTON |  |  |  |  |
| 07/06/20 | Late call | 1/2 | \$ | 16.70 |
|  | TOTAL FIRE DEPT OVERTIME: | 1/2 | \$ | 16.70 |



| MAINTENANCE OVERTIME |  | HOURS | AMOUNTS |  |
| :---: | :---: | :---: | :---: | :---: |
| BRIAN KRUG |  |  |  |  |
| 07/10/20 | Backpay | 6 |  | 9.00 |
| 07/11/20 | 13th \& Ave K Pump | 2 |  | 47.49 |
| 07/13/20 |  | 1/2 |  | 11.87 |
| 07/21/20 | Ave P pump station | 2 |  | 47.49 |
| 07/22/20 | Ave P pump station | 2 |  | 47.49 |
| 07/23/20 | Lone Mountain pump | 2 |  | 47.49 |
|  |  | $141 / 2$ | \$ | 210.83 |
| BOB MCCLOUD |  |  |  |  |
| 07/10/20 | Backpay | $23 / 4$ |  | 4.13 |
| 07/18/20 | Pump | 12 1/2 |  | 318.75 |
| 07/19/20 | Pump | 4 |  | 102.00 |
| 07/21/20 | Pump | 2 |  | 51.00 |
|  |  | 21 1/4 | \$ | 475.88 |
| RANDY SMITH |  |  |  |  |
| 07/10/20 | Backpay | $41 / 4$ |  | 6.38 |
| 07/20/20 | 13th and Ave K pump station | 2 |  | 52.92 |
| 07/21/20 | 13th and Ave K pump station | 2 |  | 52.92 |
|  |  | 8 1/4 | \$ | 112.22 |
|  | TOTAL MAINT OVERTIME: | 44 | \$ | 798.92 |
| POLICE OVERTIME |  | HOURS |  | UNTS |
| GARY CHAMBERS |  |  |  |  |
| 07/11/20 | Parks | $11 / 4$ |  | 56.76 |
| 07/23/20 | Cover shift | 4 |  | 181.62 |
|  |  | $51 / 4$ | \$ | 238.38 |
| NICK DARGY |  |  |  |  |
| 07/15/20 | Late call | 1/4 | \$ | 9.16 |
| JACOB HUSCROFT |  |  |  |  |
| 07/15/20 | Reports and evidence | 1/2 | \$ | 18.32 |
| MATT OWENS |  |  |  |  |
| 7/11 to 7/24 | 1/2 hr x 6 days / Dog Maintenance | 3 | \$ | 118.49 |
| ADAM SWINARSKI |  |  |  |  |
| 07/12/20 | Parks | $51 / 4$ | \$ | 207.35 |
|  | TOTAL POLICE OVERTIME: | 14 1/4 | \$ | 591.70 |
| PARKS DEPT OVERTIME |  | HOURS |  | UNTS |
| CHARLES BENNETT |  |  |  |  |
| 07/10/20 | Backpay | 2 |  | 3.00 |
| 07/12/20 | Restrooms | 2 |  | 37.86 |
| 07/19/20 | Restrooms | 2 |  | 37.86 |
|  |  | 6 | \$ | 78.72 |
| RONNIE FISHER |  |  |  |  |
| 07/10/20 | Backpay | 2 |  | 3.00 |
| 07/12/20 | Restrooms | 2 |  | 54.00 |
| 07/19/20 | Restrooms | 2 |  | 54.00 |
|  |  | 6 | \$ | 111.00 |
|  | TOTAL PARKS OVERTIME: | 12 | \$ | 189.72 |
| FIRE DEPT OVERTIME: |  | HOURS | AMOUNTS |  |
| PHILLIP NEWTON |  |  |  |  |
| 07/10/20 | Backpay | 1/2 | \$ | 0.67 |
|  | TOTAL FIRE DEPT OVERTIME: | 1/2 | \$ | 0.67 |
| ADMIN OVERTIME: |  | HOURS | AMOUNTS |  |
| LAURI WILHITE |  |  |  |  |
| 07/10/20 | Backpay | 1/2 |  | 0.75 |
|  | TOTAL ADMIN OVERTIME: | 1/2 | \$ | 0.75 |
|  | TOTAL ALL O | 71 1/4 | \$ | ,581.75 |

## OVERTIME AND COMPTIME REPORT

July 24, 2020

| COMPTIME EARNED: |  | OT HOURS | COMP HRS |
| :---: | :---: | :---: | :---: |
| MARCOS MARQUEZ |  |  |  |
| 07/12/20 Parks |  | 5 | $71 / 2$ |
| 07/17/20 |  | 1/2 | 3/4 |
|  |  | $51 / 2$ | $81 / 4$ |
| LAURI WILHITE |  |  |  |
| 07/14/20 |  | 3/4 | $11 / 8$ |
| 07/23/20 |  | 1/4 | 3/8 |
|  |  | 1 | $11 / 2$ |
|  | TOTAL COMPTIME EARNED: | $61 / 2$ | 93/4 |
| COMPTIME USED: |  | HOURS |  |
| GARY CHAMBERS |  |  |  |
| 07/14/20 |  | 3 |  |
| NICK DARGY |  |  |  |
| 07/20/20 |  | 1 |  |
| JOSH DRISCOLL |  |  |  |
| 07/20/20 |  | 2 |  |
| MATT OWENS |  |  |  |
| 07/23/20 |  | 10 |  |
| MATTHEW SEWING |  |  |  |
| 07/12/20 |  | 10 |  |
| 07/22/20 |  | 1 |  |
| 07/24/20 |  | 2 |  |
|  |  | 13 |  |
| ADAM SWINARSKI |  |  |  |
| 07/14/20 |  | 3/4 |  |
| 07/22/20 |  | $31 / 2$ |  |
|  |  | $41 / 4$ |  |
|  | TOTAL COMPTIME USED: | $331 / 4$ |  |
| COMPTIME BALANCES: |  | HOURS |  |
| GARY CHAMBERS |  | 11 |  |
| NICK DARGY |  | 70 |  |
| JOSH DRISCOLL |  | $351 / 2$ |  |
| RYAN GONSIOR |  | 30 |  |
| JACOB HUSCROFT |  | 74 |  |
| MARCOS MARQUEZ |  | 21 |  |
| MATT OWENS |  | 39 |  |
| MATTHEW SEWING |  | 20 |  |
| ADAM SWINARSKI |  | $53 / 4$ |  |
| LAURI WILHITE |  | 2 |  |
|  | TOTAL COMP BALANCES: | 308 1/4 |  |

ADMIN BALANCES:
SHAWN KANNEDY

## HOURS

80

## CODE ENFORCEMENT LOG

| ADDRESS | COMPLAINT | VERB/LETTER | COMPLETED | ABATED | CITED | COURT | EXTENTION | Condeming Step |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 1117 Lindwood | House decaying (applied for permit) | LEM |  | 12/4/2019 | 7/8/2020 | 8/18/2020 |  |  |
| 87 CLC | Unsafe abandond Building | LEM | Fined \$750 | 4/12/2019 | 10/1/2019 | 2/4/2020 | 8/11/2020 | X |
| ****122 CLC | Unsafe abandond Building | LEM | Fined \$750 | 4/12/2019 | 9/30/2019 | 2/4/2020 | 8/11/2020 | X |
| 13th Locust | Omaha Tribe - fallen trees | Mayor |  | 11/20/2019 | 5/4/2020 | 6/30/2020 | Aug/Sept |  |
| 1402 Mayper | Building material |  |  | 12/18/2019 | 8/12/2020 |  |  |  |
|  | Waiting for permit to enforce new code |  |  |  |  |  |  |  |
|  | per city att. |  |  |  |  |  |  |  |
| 1309 Silverlane | App, junk, junk cars, trash, weeds |  |  | 8/13/2020 |  |  |  |  |
| 1313 Silverlane | weeds \& trees in fence, trailer, trash \& junk |  |  | 8/13/2020 |  |  |  |  |
| 1317 Silverlane | Mattress, trash \& weeds by garage |  |  | 8/13/2020 |  |  |  |  |
| 1314 Silverlane | Weeds \& trees in fence junk in pavilion | 8/13/2020 |  |  |  |  |  |  |
| 1310 Silverlane | Weeds \& trees in fence trailer in backyard | 8/13/2020 |  |  |  |  |  |  |
| 3902 N. 13th | Junk and trash in yard | 8/13/2020 |  |  |  |  |  |  |
| 1022 Hiatt | Trash \& broke down vehilces in yard |  |  | 8/13/2020 |  |  |  |  |
| 1202 Janbrook | Junk on back slab | 8/13/2020 |  |  |  |  |  |  |
| 503 Ave K | Entire yard in disarray |  |  | 8/13/2020 |  |  |  |  |
|  |  |  |  |  |  |  |  |  |
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| RED : | REPEAT OFFENDERS |  |  |  |  |  |  |  |


| GREEN: | COMPLETED |  |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| ADDRESS | PROBLEM | VERB/LETTER | COMPLETED | ABATED | CITED | COURT | EXTENTION | FINISHED |
| 4421 N 6th | Tall grass, down tree branches \& Trailers | 10/29/2019 | 11/4/2019 | NA | NA | NA |  | X |
| 4001 N 11th | Bushes Obstructing view | 10/29/2019 | 11/4/2019 | NA | NA | NA |  | X |
| 1410 Mayper | Trees and Branches on property | 10/29/2019 | 11/5/2019 | NA | NA | NA |  | X |
| 1302 Cedar | Washer \& Dryers in lot next to resdence | 10/29/2019 | 10/30/2019 | NA | NA | NA |  | X |
| 134 CLC | Junk around house improper fence | 10/29/2019 | 11/4/2019 | NA | NA | NA |  | X |
| 4316 N 9th | Trailer and trash in driveway \& car in back | 11/20/2019 | 12/11/2019 | NA | NA | NA |  | X |
| 503 Ave K | Junk in yard - Electrical faulty | LEM |  | 9/9/2019 | 9/27/2019 | 11/13/2019 |  | X |
| 1401 Lindwood | Boat, Trailer \& trash | 12/9/2019 | 12/20/2019 | NA | NA | NA |  | X |
| 1517 Cachelin | Carport | 11/13/2019 | 11/16/2019 | NA | NA | NA |  | X |
| 3030 N 5th | Carport - Salvage yard? | 12/11/2019 | 12/20/2019 | NA | NA | NA |  | X |
| 4102 N 7th | Mattress and trash in yard |  | 12/12/2019 | 12/11/2019 | NA | NA |  | X |
| 1525 Ave P | Commercial Vehicle - no permit | 1/22/2020 | X |  |  |  |  | X |
| 1217 Willow Dr | Junk vehicles | Parking Ticket | X | 2/6/2020 |  |  |  | X |
| 1217 Dorene | Car, Furniture \& trash HCU 195 IA | 1/22/2020 |  | 2/13/2020 |  |  |  | X |
| 4102 N 7th | Trailer with trash |  | 3/28/2020 | 3/27/2020 |  |  |  | x |
| 1405 Neptune | Truck \& trash | 1/22/2020 |  | 2/13/2020 |  |  |  | X |
| 1504 Hiatt | Trash in yard, garbage cans | 1/31/2020 |  | 2/13/2020 |  |  |  | X |
| 1022 Hiatt | Trash in yard/ spoke w/owner sub possible moving out in a week he will clean 2/12/2020 | 12/11/2019 | 3/2/2020 | 1/23/2020 |  |  | 3/1/2020 | X |
| 4425 N 7th | Conatiners \& Sand | LEM | X | 11/5/2019 | 7/8/2020 | 8/4/2020 |  | X |
| 4427 N 8th | **Bequette - 14 cars purchaed 10/28/2019 | 12/20 Council | Find \$250 | 12/18/2019 | 1/24/2020 | 2/4/2020 | 8/11/2020 | X | Carter Lake Iowa Police Department

CFS Monthly Report $\quad$ Printed on July 1, 2020

## Codes With Descriptions

| 911-911 HANGUP CALL | 2 | 2 |
| :---: | :---: | :---: |
| ADMIN - ADMINISTRATIVE ASSIGNMENT | 4 | 4 |
| ALAA - AUDIBLE ALARM | 1 | 1 |
| ALAB - BUSINESS ALARM | 5 | 5 |
| ANIMAL - ANIMAL COMPLAINT | 5 | 5 |
| APANIC - HOLD UP, PANIC, DURESS, SILENT ALARM | 2 | 2 |
| ARES - RESIDENTIAL OR HOME ALARM | 1 | 1 |
| ASLE - ASSIST LAW ENFORCEMENT; FWATER - WATER RESCUE | 1 | 1 |
| ASSA - ASSAULT | 3 | 3 |
| BDC - BROADCAST | 4 | 4 |
| BURG - BURGLARY | 5 | 5 |
| CIVIL - CIVIL PAPERS, CIVIL SITUATION, KEEP THE PEACE | 1 | 1 |
| CLEAR - CLEAR THE LOT | 2 | 2 |
| CLOC - CHECK LOCATION | 37 | 37 |
| COMPLAINT - COMPLAINT REPORT | 10 | 10 |
| CRIM - CRIMINAL MISCHIEF OR VANDALISM | 2 | 2 |
| CWEL - CHECK THE WELFARE | 27 | 27 |
| DIST - DISturbance | 22 | 22 |
| DIST - DISTURBANCE; E21-HEMORRHAGE/LACERATIONS | 1 | 1 |
| DIST - DISTURBANCE; EMED - MEDICAL EMERGENCY | 1 | 1 |
| E10-CHEST PAIN/CHEST DISCOMFORT (NON-TRAUMATIC); ASFD - ASSIST FIRE DEPARTMENT | 1 | 1 |
| E17-FALLS; ASFD - ASSIST FIRE DEPARTMENT | 4 | 4 |
| E29U - UNKNOWN INJURY TRAFFIC ACCIDENT; PU - ACCIDENT WITH UNKNOWN INJURY | 1 | 1 |
| E32-UNKNOWN PROBLEM (PERSON DOWN); ASFD - ASSIST FIRE DEPARTMENT | 1 | 1 |
| E6-BREATHING PROBLEMS; ASFD - ASSIST FIRE DEPARTMENT | 2 | 2 |
| EMED - MEDICAL EMERGENCY; ASFD - ASSIST FIRE DEPARTMENT | 1 | 1 |
| FAFDS - AUTOMATIC FIRE DETECTION SIGNAL; ASFD - ASSIST FIRE DEPARTMENT | 2 | 2 |
| FOBURN - OPEN BURN (FIRE RESPONSE); ASFD - ASSIST FIRE DEPARTMENT | 1 | 1 |
| FOLL - FOLLOW UP | 4 | 4 |
| FOUND - FOUND PROPERTY | 4 | 4 |
| FPOLE - POLE FIRE; ASFD - ASSIST FIRE DEPARTMENT | 1 | 1 |
| FRAUD - FRAUD OR FORGERY | 2 | 2 |
| FRES - RESIDENTIAL FIRE; ASFD - ASSIST FIRE DEPARTMENT | 1 | 1 |
| FSPILL - MINOR FLUID SPILL; ASFD - ASSIST FIRE DEPARTMENT | 1 | 1 |
| FWKS - FIREWORKS | 17 | 17 |
| HARR - HARASSMENT | 4 | 4 |
| INTO - INTOXICATED SUBJECT | 1 | 1 |
| JUV - JUVENILE PROBLEMS | 3 | 3 |
| MJUV - MISSING JUVENILE | 3 | 3 |


| MOTA - MOTORIST ASSIST | 4 | 4 |
| :--- | ---: | ---: | ---: |
| NEIG - NEIGHBORHOOD PROBLEMS | 1 | 1 |
| NOIS - NOISE COMPLAINTS | 7 | 7 |
| OPEN - OPEN DOOR | 5 | 5 |
| PARKING - PARKING PROBLEMS, CONTINUOUSLY PARKED VEHICLE | 6 | 6 |
| PDHR - PROPERTY DAMAGE HIT AND RUN | 2 | 2 |
| PD - PROPERTY DAMAGE ACCIDENT | 4 | 4 |
| PIHR - PERSONAL INJURY HIT AND RUN | 1 | 1 |
| REST - PROTECTIVE OR RESTRAINING ORDER VIOLATION | 1 | 1 |
| SEXU - SEXUAL ASSAULT | 1 | 1 |
| SHOTF - SHOTS FIRED | 2 | 2 |
| STNV - STOLEN VEHICLE | 2 | 2 |
| SUSP - SUSPICIOUS ACTIVITY | 41 | 41 |
| THEFT - THEFT | 5 | 5 |
| THREAT - THREATS | 3 | 3 |
| TRAFFIC - TRAFFIC STOP | 157 | 157 |
| TRAFP - TRAFFIC PROBLEM | 2 | 2 |
| TRESPASS - TRESPASSING | 12 | 12 |
| VICE - DRUGS, PROSTITUTION, VICE ASSIGNMENT | 1 | 1 |
| WANTED - WANTED PERSON | 4 | 4 |
| Totals | 451 | 451 |

## Carter Lake Iowa Police Department

CLPD Monthly Arrest Report

| Case Number | Charges | Arrest Date |
| :--- | :--- | :--- |
| CL20-000399 | Possession of Cannabidiol, 1st Off | $06 / 18 / 20$ |
| CL20-000393 | Possess Drug Paraphernalia; | $06 / 16 / 20$ |
| CL20-000375 | Criminal Mischief 4th -- Damage | $06 / 07 / 20$ |
| CL20-000418 | Assault Causing Bod Inj or Ment | $06 / 27 / 20$ |
| CL20-000372 | OPERATING WHILE | $06 / 06 / 20$ |
| CL20-000420 | DRIVING WHILE BARRED - | $06 / 27 / 20$ |
| CL20-000416 | GENERAL PURPOSE REPORT | $06 / 26 / 20$ |
| CL20-000396 | DRIVING WHILE BARRED - | $06 / 17 / 20$ |
| CL20-000391 | Public Intoxication; Disorderly | $06 / 14 / 20$ |
| CL20-000390 | Public Intoxication; Disorderly | $06 / 13 / 20$ |
| CL20-000390 | Public Intoxication | $06 / 13 / 20$ |
| CL20-000390 | Public Intoxication; Disorderly | $06 / 13 / 20$ |
| CL20-000390 | OPERATING WHILE | $06 / 13 / 20$ |


| Last, First Name | Address |
| :--- | :--- |
| TADLOCK, BRANDON | 3200 N 9TH STREET, |
| HANSEN, MADISON | 3510 N 9TH STREET, |
| AMOUZOU, | 3400 N 9TH STREET, |
| DOGGETT, CAMERON |  |
| GREENHAGEN, | 200 BLOCK OF |
| LOPEZ, PETE | 900 LOCUST STREET, |
| COOK, MITCHEL | 1309 AVE P, CARTER |
| BOWER, RONALD | 100 BLOCK OF |
| BARNES, BENJAMIN | 1699 WILLOW DR, |
| WILLIAMS, GEOVANY | 1699 WILLOW DR, |
| MUNGUIA, | 1699 WILLOW DR, |
| STUBBLEFIELD, | 700 BLOCK LOCUST |
| MURILLO, SABIER |  |


| Case Number | Charges | Arrest Date | Last, First Name |
| :--- | :--- | :--- | :--- |
| CL20-000368 | Interfere w/ Official Acts, \$0 | $06 / 04 / 20$ | WILLIAMS, BRITTANY |
| CL20-000408 | Urinating in Public; Interfere w/ | $06 / 22 / 20$ | SANCHEZ, |
| CL20-000376 | HOLD FOR OTHER IOWA | $06 / 08 / 20$ | HOSCHAR, DONALD |
| CL20-000414 | Public Intoxication - Second Offense | $06 / 26 / 20$ | SCHUHS, KELLY |
| CL20-000387 | Detonating (Shooting) Fireworks | $06 / 12 / 20$ | STOKES, MARK JR |
| CL20-000368 | Disorderly Conduct -- Fighting | $06 / 04 / 20$ | CROWDER, |
| CL20-000421 | Harassment 2nd Deg -- Threaten | $06 / 29 / 20$ | AMOS, BRANDON |
| CL20-000388 | Conspire w/ Intent to Deliver Marij | $06 / 12 / 20$ | BONDS, LATONYA |
| CL20-000385 | GENERAL PURPOSE REPORT | $06 / 10 / 20$ | WALLACE, TIFFANY |

## Total Records: 25

## Senior Center Monthly Report for July 2020

## Meals served 607

Volunteer Hours Performed 0
Activity Reports Attached
Needs for Center-
Meetings-

Break down of meals= We served 607 meals in the month of July all homebound. The Center is reopening on August $3^{\text {rd }}$ part time for socializing purposes only, there will be crafts and games on Mondays and Thursdays from 9:30 to 11:30 and bingo on Wednesdays and Fridays 12:30 to 2:30. There will be homebound deliveries only. Connections has not as of now set a date to reopen the food program in the centers. They will be revaluating after Labor Day weekend. I have been doing wellness calls twice a week. About 72 or so calls a week to check on people, this is the last week for this due to the fact we are now delivering on a daily basis again. If anyone needs anything pleases do not hesitate to call me.

Thank you, Linda Tice
My Cell \# 402-813-2461

# Carter Lake Fire Department Monthly Report 

Proudly Serving since 1956

# Department Head: Chief Eric Bentzinger Report done by: Coordinator Phillip Newton 

Contact information: Station \# 712-347-5900
Email: clfire@carterlake-ia.gov
*** Check us out on Facebook—Carter Lake Fire \& Rescue ****
Month: July

## Continuous Issues/Budget: NA

Employee and Organization Development:
Pancake Breakfast: Pancake Breakfast is October 4th, 2020 at the Fire Station
Monthly Meetings: 6:30-Done Officers: 9 members, Mass: 18 members, Smoke Eaters, 17 members
Fire training: $\quad 9$-noon $\quad$ Pumping, hose and appliances 4 members
Fire training: $\quad 7-10 \mathrm{pm} \quad$ Pumping, hose and appliances 10 members

Safety Minutes: Please see safety minutes attached to email
Safety Committee: Next Safety Meeting is August 12-13:00 at City Hall.

Total Calls for the month: 2018-494 Total Calls 2017 - 484 Total Calls 2016 - Total calls, 378 2019-443 Total calls
EMS (ambulance): 34
Fire/Other calls: 9

## Other: Additional Information for Mayor, City Council \& Citizens:

1. Looking for In Town Volunteers, Call Phill at station number listed above
2. New Breakfast schedule. Public breakfasts will now be 3 times a year. Breakfasts will be in February, May \& October. We will also continue to do the breakfast in July for pancakes in the park. This will be held only in the park and only for the attendees of the church service.

## CARTER LAKE SAFETY MEETING LOG

| Meeting Date: 8-12-2020 |  |
| :---: | :---: |
| Members Present: |  |
| Phillip Newton - Coordinator | Phillip Newton |
| 712-347-5900 Fire Station | Genivive Hawkins |
| clfire@carterlake-ia.gov | Adam Swinarski |

## Discussion Topics:

Reviewed the last minutes we had
New training on line site- will start in January
Covid-19 issues
Review of minutes
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Old Business (Review previous minutes and follow-up on assignments)

During normal business hours, please let Phill know about incidents happening.

Reviewed safety manual, no changes. On Hold till January

Review of Accidents (Include date of injury, details of accident, and corrective action taken or needed):
Safety Committee finally reviewed Randy S. incident from 4-22-20. All other reviews with staff and IMWCA were taken care of immediately after incident. All reports were filed.
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*** TRAINING \& NOTES ***

Safety Thought of the Month, " SAFETY IS A CHOICE U MAKE "
***Employee or Public vital sign checks, call Phillip 712-347-5900

All Departments: Next Online training will be starting on Jan 1st, 2021
URL for training site: Training website is http://firstnetcampus.com/firstnet/campus/loginall/logon.htm

New Business (Assignments, hazards identified, etc.):

Everyone should be receiving information on the new training site. Open up the url on the email and follow the directions. If you have any problems or issues, please let me know. New trainings wont start till January 2021

Please continue following CDC guidelines for Covid-19. Clean daily and disinfect as required for your department. Protect yourself at all times. We have a great supply of everything right now. If you need anything please let me know asap. I know different departments have different protocols and procedures so use them to. Any questions, just ask.
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Next Meeting Date: $\quad$ 9-2-2020 City Hall @ 1:00 pm

## SAFETY ACTION PLAN

| Assignment Number Maintenace | Assignment |
| :---: | :---: |
| Person Responsible |  |
| Estimated Completion Date |  |
| Completion Date |  |
| Assignment Number Parks and Recreation | Assignment |
| Person Responsible |  |
| Estimated Completion Date |  |
| Completion Date |  |
| Assignment Number | Assignment |
| Person Responsible |  |
| Estimated Completion Date |  |
| Completion Date |  |
| Assignment Number | Assignment |
| Person Responsible |  |
| Estimated Completion Date |  |
| Completion Date |  |
| Assignment Number | Assignment |
| Person Responsible |  |
| Estimated Completion Date |  |
| Completion Date |  |

# Library Board Meeting <br> Brooks-Fennell Multi-Purpose Room <br> July 27, 2020 <br> 2:00 p.m. 

Attendees: Bonnie Freeman,Viki Hawkins, Jo Chullino, Donna Callender and Delbert Settles. Library Director Theresa Hawkins. Absent: Patti Midkiff and Tyke Darveaux.

Bonnie called the meeting to order.
Minutes: Jo made the motion to accept the minutes of the June 24, 2020 meeting. Donna seconded. Motion passed.
Financial Report: No June Report from City.
Action on Bills: Viki made the motion to approve the bills. Delbert seconded. Motion passed.
Librarian' Report: Viki made the motion to accept the report. Delbert seconded. Motion passed. June Circulation Magazine/Newspaper Circulation 33
Reference Questions 12
WIFI Usage 63
Computer Usage 95
Tech Help 17
Notary 5
New Cards Adult - 2
Patron Count 452
Circulation 483
Fontenelle Forest Pass 3
Lauritzen Garden Pass 3
Revenue
Photo Copies \$26.90
Computer Print-outs \$35.00
Fax
$\$ 20.00$
Donation
\$13.80
There were 26 children participating in the Summer Reading Program Grab and Go that ran for 6 weeks from June 17 to July 22, 2020. Every Wednesday participants would pick-up a bag filled with work sheets, craft ideas and a prize. Three participants were Council Bluffs residents and five were from Omaha. The final program the participants received either Hailey the Unicorn or Blaze the Dragon from Noah's Ark Animal Workshop to take home and stuff. Total number of books checked out for SRP - 277. Total number of work sheets completed -68. Total number of craft projects completed - 8. Book Club to start again on Monday, October 5, 2020 at 11:30 am. It will be bring your own sack lunch and beverage. Emails and letters will go out to current Book Club patrons and there will be a notice in the October Carter Lake newsletter and on the library website and Facebook page. Still watching state recommendations and guidelines.

## Unfinished Business: None

New Business:
Board Elections - Bonnie made the motion to elect Patti Midkiff as President. Viki seconded. Motion passed.
Viki made the motion to elect Bonnie as Vice President. Jo seconded. Motion passed.
Bonnie made the motion to elect Viki as Secretary. Jo seconded. Motion passed.
Viki made the motion to elect Donna and Delbert to review and sign off on library bills. Bonnie seconded. Motion passed.

Viki made the motion to adjourn. Bonnie seconded. Meeting adjourned 2:40 p.m.

Submitted
Viki Hawkins, Secretary
July 28, 2020

