#### **AGENDA**

#### **City of Carter Lake**

### **Regular City Council Meeting**

### City Hall - 950 Locust St.

### Monday, August 17, 2020 AT 7:00 P.M.

- I. Pledge Of Allegiance
- II. Roll Call
- III. Approval Of The Agenda
  - A. Additions
  - B. Deletions
- IV. Consent Agenda
- V. New Business
  - A. Approve liquor license for Shoreline
  - B. Approve liquor license for VFW
  - C. Approve liquor license for Spearmint Rhino Gentlemen Club
  - D. Communications From Public
    - 1. Request from Tim Chullino Vacate a portion of land along North 17<sup>th</sup> Street
      - a. Motion to set public hearing for September 21 p.m. at 7 p.m.
  - E. Communications From
    - 1. Department Supervisors
    - 2. Mayor Ron Cumberledge
    - 3. Jackie Wahl
      - a. Elliott Zweerink Plant Swap Stand at Neptune Circle park
    - 4. City Clerk, Jackie Carl
      - a. Approve annual maintenance agreement with Rasmussen Mechanical City Hall
- VI. Ordinances and Resolutions
  - A. Resolution to approve "Request for Proposals" for architect firms to bid on community center design
- VII. Comments Mayor, City Council And Public (3 Minutes)
- VIII. Adjourn

#### **CONSENT AGENDA**

- 1. City Council Minutes July
- 2. Planning Board Minutes August
- 3. Board of Adjustments none
- 4. Abstract of Claims for Approval July
- 5. Receipts for Approval July
- 6. Overtime and Comp time reports July
- 7. Financial Reports as submitted to the council July table for September

### **Jackie Carl**

From: Phill Newton

Sent: Thursday, August 13, 2020 12:50 PM

To: Denise Teeple; Jackie Carl; Jackie Wahl; Jason Gundersen; Keebie Kessler; Lisa Ruehle;

Pat Paterson; Pat Paterson; ron cumberledge; Ronald Cumberledge

**Subject:** Liquor Inspection/ Safety Min/ Fire Dept Report

Attachments: Monthly Council Report Master.docx; Safety Minutes Master.pdf

Liquor inspections were performed on VFW, Shoreline Golf Course and Spearmint Rhino Club over the last couple weeks and all are now in compliance. At this time I would recommend approval of their yearly liquor license renewal. Thanks for your time.

Phillip J. Newton Fire Department & Safety Coordinator

Carter Lake, Iowa Fire Department 950 Locust Street Carter Lake, Iowa 51510 clfire@carterlake-ia.gov Station # 712-347-5900 Cell# 402-657-8976

### **Jackie Carl**

From: Chief Kannedy

Sent: Thursday, August 13, 2020 3:47 PM

**To:** Jackie Carl

**Subject:** Re: LIQUOR LICENSE

All 3 business have NO violations and NONE pending

Sent from my Verizon Smartphone

On Aug 13, 2020 2:13 PM, Jackie Carl < jackie.carl@carterlake-ia.gov> wrote:

Can you send one email to me that says the follow:

The Spearmint Rhino Club, VFW and Shoreline Golf Course have no violations to prohibit reissuing of their liquor licenses.

### Jackie Carl

City Clerk

City of Carter Lake | 950 Locust Street | Carter Lake, IA 51510 Tel (712) 847-0534 | Fax (712) 347-5454 | www.cityofcarterlake.com

### J.E. TERRY & ASSOCIATES

LAND SURVEYING

March 14, 2020

Timothy and Leta Chullino 1902 Lagoon Drive Carter Lake, IA 51510

Dear Mr. and Mrs. Chullino,

Enclosed are copies of the retracement survey on your property in Block 23, Wavecrest Addition as requested. A copy will be recorded at the Pottawattamie County Recorder's Office. Use the red line proposed vacation plat and give to the city attorney and city council for their review.

Thank you for the work. Please call me if you have any questions at 712/323-3590.

For professional services please remit \$750.00.

Sincerely,

James E. Terry LS



THE LAW OFFICE

MICHAEL J. O'BRADOVICH, P.C.

402-551-8583

FAX 402-558-4624

7701 PACIFIC - SUITE 205 OMAHA, NE 68114

September 4, 2019

Timothy L. Chullino Leta J. Chullino 1902 Lagoon Drive Carter Lake, Iowa 51510

Dear Timothy and Leta:

A few months ago the City of Cater Lake vacated a portion of its right of way on North 17th Street and agreed to deed certain parts of the property back to the adjacent property owners. Mr. and Mrs. Moraski and Mr. and Mrs. Hite paid for the survey necessary to transfer the City's interest in the property to them respectively. The City is willing to do the same for you as long as you pay for the survey. I would encourage you get this done because the City will not transfer the property by deed without a survey paid for by the property owner.

Please contact me if you have any questions.

Very truly yours.

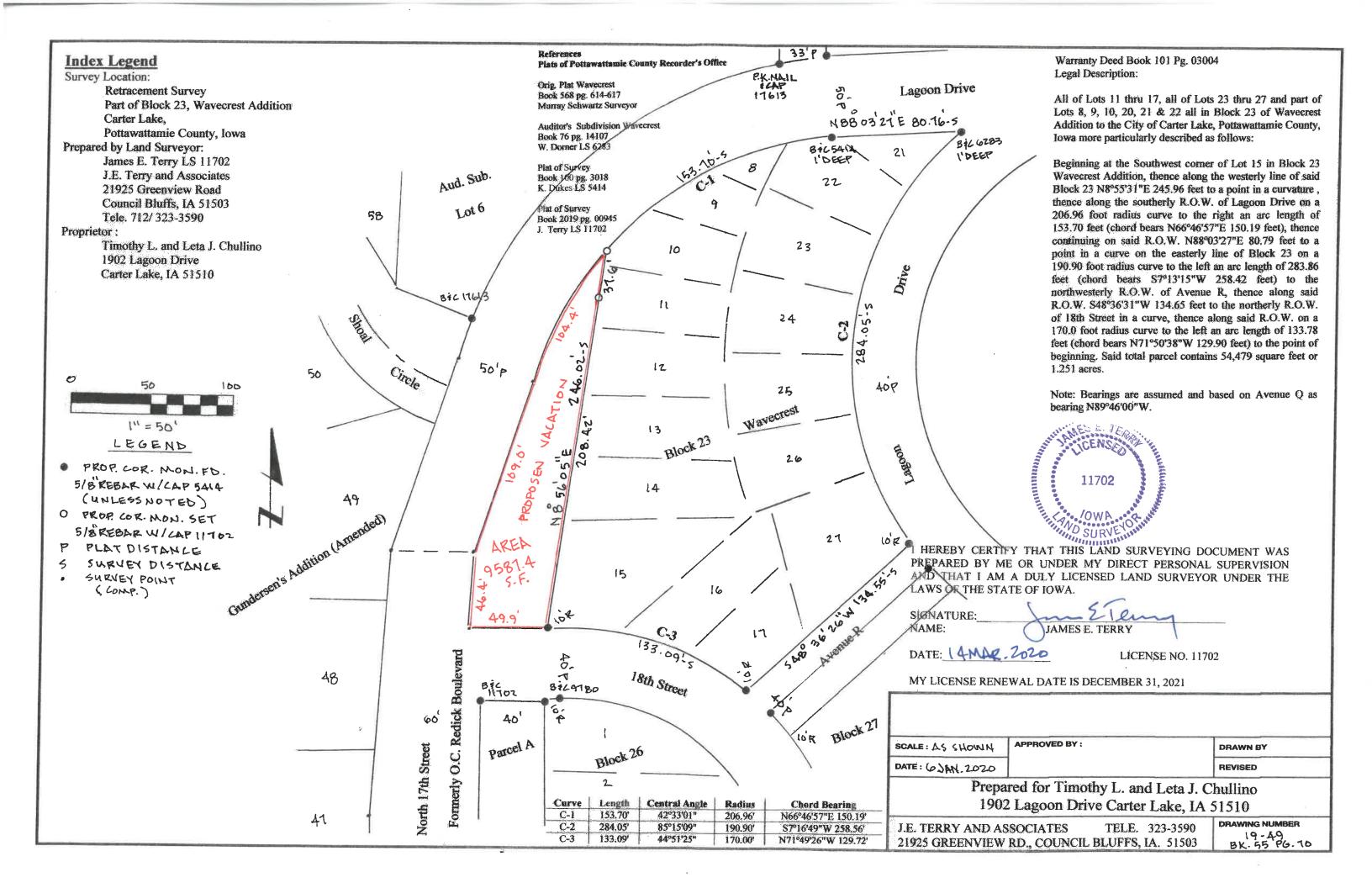
Michael J. O Bradovich

Attorney for the City of Carter Lake, Iowa

MJO/rm

dalled 9-30-19 who was the Surveyor

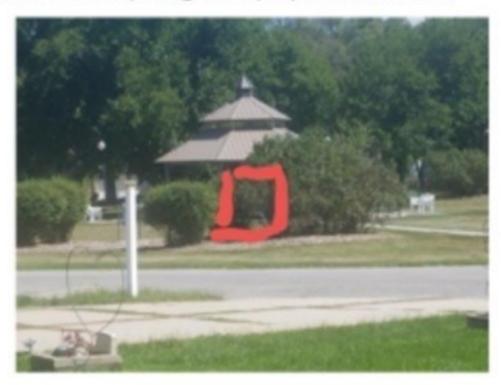
Jan Terry

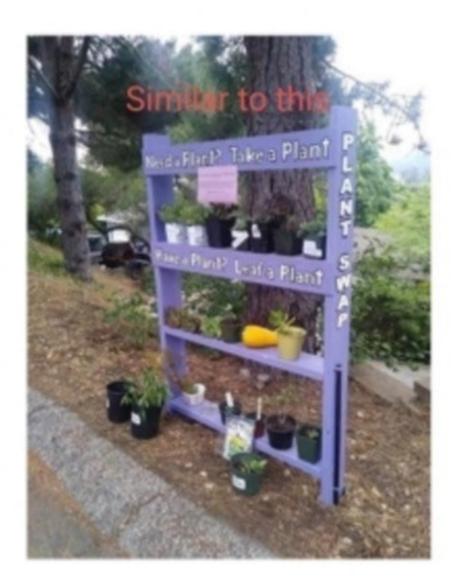


My name is Elliott Zweerink and I am requesting permission to place a free plant swap stand at the Neptune Circle Park. This location it is across the street from my house so I can see and maintain the stand. I would like to place the stand in the mulched area near the bushes. (see photo) I have watched the park and chose this area because it gets a nice amount of light as well as some shade. The stand I built is five and a half foot tall by four foot wide. It will anchor into the ground with rebar secured through loops on the sides of the stand. This makes it easy to move or take down if necessary in the future.

The idea behind the plant swap stand is similar to the little lending library, you take a plant that interests you and leave a plant you are done with. There are similar stands (see photo) in other parts of the country and they are getting great reviews. I am excited for the opportunity to bring one to our neighborhood. These stands help build community by encouraging neighbors to exchange excess plants. The messages I will paint on the stand; plant love...grow peace, plant kindness...grow acceptance, plant hope...grow unity are examples of the joy and understanding I hope this plant stand can help bring to the people of Carter Lake.









**REDUCE YOUR OPERATING COSTS** 

**REGAIN CONTROL OF YOUR EQUIPMENT** 

**MORE TIME TO FOCUS ON YOUR BUSINESS** 

### **Prepared For:**

Jackie Carl City of Carter Lake 950 East Locust Street Carter Lake, IA - 51510

### IMPORTANT CONTACTS

Jackie Carl,

At Rasmussen Mechanical Services, we are dedicated to understand your business and its goals. Through your support, we have built a maintenance agreement to provide your facility with safe, responsive, and cost efficient solutions.

This program gives you the power back to manage your business!

To the right, is your list of important contacts. Refer to the How I can help section to learn how each contact can be of service in the most responsive fashion.

I am personally thankful for the opportunity to be of service,

Dave Bodenstedt

#### **Account Manager**

Name: Dave Bodenstedt

**How I Can Help:** I am your main point of contact. You can reach out to me whenever you would like. I can assist you in determining additional services, repairs, and customer

support.

Phone: 402-679-3006

**Email:** dave.bodenstedt@rasmech.com

Dispatcher

Name: Josh Madsen

How I Can Help: I am your service

dispatcher. I can help with service schedules,

invoices, and work order history.

Phone: 712-323-0451

**Email:** josh.madsen@rasmech.com



### PROGRAM OVERVIEW

### **Scope of Work**

The scope of this Agreement includes Packaged Rooftop Unit, A/C Unit (split condenser), Split AHU/Fan Coil, Exhaust Fan/Ventilator, VAV / Fan Box, Water Heater, and Control System preventative maintenance coverage on all listed equipment in semi-annual visits and as listed per tasking sheets. Each visit includes heating and/or cooling preventative maintenance as seasonal conditions require. Work quoted shall be performed during normal business hours M-F 7-4

**Visit one (spring)** will consist of tasks related to Pre-Season Cooling start up / PM / Inspection on RTU's, A/C Unit, AHU, VAV's, Boilers, & Pumps. During this trip, we will supply and install filters and clean coils, as well as change belts on RTU's. We will make client aware of equipment issues when performing our PM's, so they can be addressed internally or scheduled to be fixed on a T&M basis.

**Visit three (fall)** will consist of tasks related to Pre-Season Heating start up / PM / Inspection on RTU's, Boilers, Unit Heater, & Water Heater. During this trip, we will also supply and install filters. We will make client aware of equipment issues when performing our PM's, so they can be addressed internally or scheduled to be fixed on a T&M basis.

# COVERED EQUIPMENT

Below is the list of equipment covered under the Agreement Terms of this Proposal.

NAME	ТҮРЕ	MFG NAME	MODEL	SERIAL
Boiler 1	Boiler	L.E.S. Inc	VW-37	08F-4948
Boiler 2	Boiler	L.E.S. Inc	VW-37	08F-4949
Burner1	Burner	Power Flame	JR15A-10	080873161
Burner2	Burner	Power Flame	JR15A-10	080873160
Circulation Pump1	Pump	Taco	1919C1E1 6.39 1211	NA
Circulation Pump2	Pump	Taco	1919C1E1 6.7 03/00	NA
Control System1	Control System	Honeywell	Spider	-
IT - Air Handler / Fan Coil1	Fan Coil Unit	TBD	AHP36C2AH21A	A0E8895502
IT - Split Condenser 1	Condenser	York	H1RD036S25B	W0F8015775
Power Ventilator EF1	Exhaust Fan	Penn Barry	SX115RC	J08FZ30510
Power Ventilator EF2	Exhaust Fan	Penn Barry	SX115RC	J08FZ30511
RTU1 (right)	Rooftop Unit	York	DH078N15S2BA D4B	N0F8020056
RTU2 (center)	Rooftop Unit	York	DJ180N32B2BAD 2E	N0F8019422
RTU3 (left)	Rooftop Unit	York	DH120N20P2BA D3D	N0F8020063
Unit Heater 1	Unit Heater	Modine	HS-33	-
VAV1	Vav / Fan Powerd Box	Krueger	LMHS	-

NAME	ТҮРЕ	MFG NAME	MODEL	SERIAL
VAV10	Vav / Fan Powerd Box	Krueger	LMHS	-
VAV11	Vav / Fan Powerd Box	Krueger	LMHS	-
VAV12	Vav / Fan Powerd Box	Krueger	LMHS	-
VAV13	Vav / Fan Powerd Box	Krueger	LMHS	-
VAV14	Vav / Fan Powerd Box	Krueger	LMHS	-
VAV15	Vav / Fan Powerd Box	Krueger	LMHS	-
VAV16	Vav / Fan Powerd Box	Krueger	LMHS	-
VAV17	Vav / Fan Powerd Box	Krueger	LMHS	-
VAV18	Vav / Fan Powerd Box	Krueger	LMHS	-
VAV19	Vav / Fan Powerd Box	Krueger	LMHS	-
VAV2	Vav / Fan Powerd Box	Krueger	LMHS	-
VAV20	Vav / Fan Powerd Box	Krueger	LMHS	-
VAV21	Vav / Fan Powerd Box	Krueger	LMHS	-
VAV22	Vav / Fan Powerd Box	Krueger	LMHS	-
VAV23	Vav / Fan Powerd Box	Krueger	LMHS	-
VAV24	Vav / Fan Powerd Box	Krueger	LMHS	-
VAV25	Vav / Fan Powerd Box	Krueger	LMHS	-

NAME	ТҮРЕ	MFG NAME	MODEL	SERIAL
VAV26	Vav / Fan Powerd Box	Krueger	LMHS	-
VAV27	Vav / Fan Powerd Box	Krueger	LMHS	-
VAV28	Vav / Fan Powerd Box	Krueger	LMHS	-
VAV29	Vav / Fan Powerd Box	Krueger	LMHS	-
VAV3	Vav / Fan Powerd Box	Krueger	LMHS	-
VAV4	Vav / Fan Powerd Box	Krueger	LMHS	-
VAV5	Vav / Fan Powerd Box	Krueger	LMHS	-
VAV6	Vav / Fan Powerd Box	Krueger	LMHS	-
VAV7	Vav / Fan Powerd Box	Krueger	LMHS	-
VAV8	Vav / Fan Powerd Box	Krueger	LMHS	-
VAV9	Vav / Fan Powerd Box	Krueger	LMHS	-
Water Heater1	Hot Water Heater	State	GS675YRPDT 100	0839A006545

The following Maintenace Program will be applied to the Fan Coil Unit(s) listed equipment below.

# IT - Air Handler / Fan Coil1

- Check contactors/starters (if applicable)
  - change filters
- Record temperatures and pressures (if applicable)
  - Check overall condition of unit
  - Check and tighten electrical connections
  - Check for deterioration of gaskets and seals

- Examine fan motor
- Check for proper fan operation
- Check for unusual noise and vibration
- Visually inspect for fluid leaks of coils and connecting piping
  - Clean condensate pan and clear drain line
    - · Check condition of blower assembly

The following Maintenace Program will be applied to the Boiler(s) listed equipment below.

### Boiler 1 Boiler 2

- Check burner operation and safety controls
  - Check gas safety switch
  - Check draft fan and exhaust
  - Check feed water operation
  - Check condensate system operation
    - Blow down down

- Check low water cutoff operation
- Check gas valve/operation for leaks
  - Perform Combustion analysis
- Exercise shut-off valves (if possible)
  - Check safety relief valve

The following Maintenace Program will be applied to the Burner(s) listed equipment below.

Burner1 Burner2

• INCLUDED IN BOILER TASKING

The following Maintenace Program will be applied to the Pump(s) listed equipment below.

Circulation	
Pump1	F

Circulation Pump2

- Lubricate pump and motor bearings per manufacturer's recommendations
  - Inspect and clean strainers
  - Verify gauges if present for accuracy

- Check motor operating conditions
- Inspect mechanical seal or packing as applicable
  - Check suction and discharge pressures

The following Maintenace Program will be applied to the Exhaust Fan(s) listed equipment below.

Power Ventilator Power Ventilator EF1 EF2

- Check/clean fan assembly (spring)
  - Lube motor bearings (spring)
- Check motor volts/amps (spring)
- Check contactors/relays, etc. (spring)
  - Check fan operation (spring)

- Lube fan bearings (spring)
- Tighten all nuts/bolts/mounting hardware (spring)
- Check and tighten all electrical connections (spring)
  - Lube/adjust associated dampers (spring)

The following Maintenace Program will be applied to the Hot Water Heater(s) listed equipment below.

#### Water Heater1

- Check safety valve.
- Check gas pressure, gas regulator and gas valve.
  - Check combustion room air intake system.
  - Clean fire-side burner & pilot as needed.
- Check ignition wiring and suggest replacement as needed
- Clean thermocouple and suggest replacment as needed

- Check temperature and safety controls including pilot and main gas safeties.
  - Check pilot and main gas ignition and operation.
- Check contacts and connections on all controls and tighten as needed.
  - Check pilot tubing and suggest replacement as needed
    - Check electrodes and clean as needed.
      - · Check venting

The following Maintenace Program will be applied to the Rooftop Unit(s) listed equipment below.

RTU1 (right)	RTU2 (center)	RTU3 (left)
<ul> <li>Measure volts/amps</li> </ul>	s of compressors (spring)	<ul> <li>Measure volts/amps of condenser fan motors (spring)</li> </ul>
<ul> <li>Check Condensate</li> </ul>	Overflow Switch (spring)	<ul> <li>Clean evaporator coil (spring)</li> </ul>
• Rotate the condenser fan(s) to ensure free movement (spring)		Check compressor suction pressures (each circuit)     (spring)
Check compressor discharge pressures (each circuit)		Check compressor superheat (each circuit) (spring)
Check compressor subcool (each circuit) (spring)		<ul> <li>Check all safety controls (spring)</li> </ul>
<ul> <li>Check all safety controls (fall)</li> </ul>		• Lube motors/bearings, where applicable (spring)
• Lube motors/bearings, where applicable (fall)		<ul> <li>Check and clean condenser coil (spring)</li> </ul>
<ul> <li>Check for oil/refrigerant leaks (spring)</li> </ul>		• Check fan wheels - clean, as required (spring)
• Check and clean condensate pans (spring)		<ul> <li>Change air filters (semi-annual)</li> </ul>
•	minal connections are tight i-annual)	<ul> <li>Generally inspect the unit for unusual conditions (semi-annual)</li> </ul>
• Check all belt	s, where applicable	<ul> <li>Check fan sheave wear (semi-annual)</li> </ul>
• Inspect burner assembly / clean (fall)		<ul> <li>Check combustion fan (fall)</li> </ul>
• Check ignition system for proper operation (fall)		• Inspect flue, draft diverter and clean air screen (fall)
Check and clear	n pilot assembly (fall)	Change belts where applicable (spring)

The following Maintenace Program will be applied to the Condenser(s) listed equipment below.

### IT - Split Condenser 1

- Measure volts/amps of compressors
- Check compressor suction pressures
  - Check compressor superheat
- Rotate the condenser fan(s) to ensure free movement
  - Check and clean condenser coil
  - Check for oil/refrigerant leaks
    - Tighten all electrical

- Measure volts/amps of condenser fan motors
  - Check compressor discharge pressures
    - Check compressor subcool
    - Check all safety controls
    - Check cap tubes/piping for chafing
    - Check and clean condensate pans
      - Examine control panel

The following Maintenace Program will be applied to the Vav / Fan Powerd Box(s) listed equipment below.

VAV1	VAV10	VAV11	VAV12
VAV13	VAV14	VAV15	VAV16
VAV17	VAV18	VAV19	VAV2
VAV20	VAV21	VAV22	VAV23
VAV24	VAV25	VAV26	VAV27
VAV28	VAV29	VAV3	VAV4
VAV5	VAV6	VAV7	VAV8
VAV9			

<sup>•</sup> Actuate Dampers for Functionality

- Check for Leaks
- Clean Strainers

<sup>•</sup> Check Valves

<sup>•</sup> Clean Drain

The following Maintenace Program will be applied to the Unit Heater(s) listed equipment below.

### **Unit Heater 1**

- Check Fan Motor Bearings and lubricate as needed
  - Examine Burner Flame for proper appearance
- Inspect flue passages and flue box and clean as needed
  - Check operation & safety controls
- Examine the burners for any deposits or blockage and clean as needed
  - Check all wiring for loose connections
- Check combustion air inducer and clean inducer wheel

The following Maintenace Program will be applied to the Control System(s) listed equipment below.

### **Control System1**

- Remote monitor, adjust and tweak controls on an annual basis
  - Verify CFM's on control system

VAV control status

# PROGRAM OVERVIEW

### **Agreement Terms**

This Agreement is to commence on 2020-07-01 and continue for a term of 3 years. Contract is set to expire on 2023-06-30. Payments are to be made on Semi-Annual intervals. Seller's Terms and Conditions can be found at <a href="https://www.rasmech.com/terms">https://www.rasmech.com/terms</a>.

\*Please note, this agreement does not include any sales and/or use tax.

Program	<b>Investmen</b>	t
---------	------------------	---

Year One FOUR THOUSAND, FOUR HUNDRED SEVENTY-TWO DOLLARS\$4,472.00			
Year Two FOUR THOUSAND, SIX HUNDRED SEVEN DO	OLLARS\$4,607.00		
Year Three FOUR THOUSAND, SEVEN HUNDRED FORTY-ONE DOLLARS\$4,741.00			
For Approval			
Print Name	Signature for Approval		
Date Accepted	Purchase Order # (If applicable)		



July 31, 2020

### <u>CITY OF CARTER LAKE – COMMUNITY CENTER PROJECT</u> ARCHITECTURAL SERVICES – REQUEST FOR PROPOSAL

CBRE | MEGA has been retained by The City of Carter Lake as their Owner's Representative for a new Community Center project. Your firm is invited to submit a proposal for the Architectural Services associated with the design and construction of this project.

It is the intent of CBRE and the City of Carter Lake to select an Architect on the basis of your response to the enclosed Request for Proposal and subsequent interviews with selected firms. The interviews will allow your firm to present your team and credentials first hand to the selection committee.

Included in this Request for Proposal are the following documents:

Exhibit A – General Project Information

Exhibit B – Scope of Services, Architectural Services

Exhibit C – Bid Proposal Form Provided in Microsoft Excel; Return as Same

Exhibit D – Proposed Contract Form

Exhibit E – Insurance Requirements

Exhibit H – Site Options

Exhibit I - Schedule

Please review the enclosed information and forward an electronic copy of your Proposal to my attention at paul.cox@cbre.com no later than DATE. We respectfully request your proposal follow the guidelines as outlined in the enclosed documents. Should you have any questions regarding the Request for Proposal, please contact me at (402) 730-7970 or paul.cox@cbre.com. All clarification requests to the RFP documents must be received via email to my attention by DATE Formal interviews may be scheduled after review of the proposals and on the dates noted in the RFP.

Sincerely,

Paul Cox Sr. Project Manager

cc: City of Carter Lake



### Exhibit A – General Project Information

Architectural Services - RFP

City of Carter Lake - Community Center Project

### **Project Description:**

The project size would be approximately 15,000 SF +/- and include the following amenities within the facility: Full size gym with four rows of bleachers, fitness and recreation equipment, locker rooms, multipurpose room and service kitchen.

#### **Estimated Project Cost:**

The total estimated project cost will not exceed \$4,000,000 and will be inclusive of site costs, demolition, professional services, construction, furnishings, furniture, equipment, technology. Construction costs for the project are being defined and refined, but are estimated to be between \$3,000,000 - \$3,500,000. This construction cost is inclusive of all construction Direct Cost, Contractor's General Conditions and Fee, and Construction Contingencies. The selected Architectural firm will be required to design to the budget. City of Carter Lake will not accept revision fees for plans and/or specifications that do not meet the budget.

#### **Estimated Project Schedule:**

Refer to attached Exhibit I – Preliminary Project Schedule

Page 2 of 10 07/31/20



City of Carter Lake - Community Center Project

The Architect represents that, prior to submitting a response to this Request for Proposal; they have carefully reviewed the enclosed documents and the proposed scope of work. In addition, they are fully informed of the conditions under which the project is to be designed and work performed. It being hereby understood, and agreed, that no other considerations will be allowed subsequent to the Architect's response to this Request for Proposal by reason of error, or oversight, on the part of the Architect.

Architect's Proposal shall, at a minimum, comment and address the following issues within a maximum of 25 pages, excluding Exhibit D - Bid Proposal Form:

- 1. Brief overview of your firm's history, from the firm's inception through its current operations. Comment on key officers of the company including backgrounds and responsibilities, locations of other offices and the number of professionals employed, etc. Certification that your firm is licensed to perform work in the state of lowa.
- 2. Identify <u>no more than 5</u> similar project experiences your firm and the team proposed for this project has completed in the last three (3) years. Provide general specifics of the project such as location, square footage, scope of work, services rendered, overall project, construction cost, date of the project and references for the project Client and Owner's Representative. Please include name, address and telephone number for all references.
- 3. Provide detailed resumes of the proposed individuals who will be assigned to the proposed project. Discuss percentage of time each individual will be assigned to the project.
- 4. Provide comments on the schedule enclosed and advise if your firm concurs with the proposed dates.
- 5. Provide information on who your proposed MEP, Structural and Civil partners would be for this project.
- 6. Acknowledge the acceptance of Exhibit C Scope of Services enclosed in this Request for Proposal. If Architect takes exception to any of the services that are requested, identify exceptions and provide a detailed explanation.
- 7. Complete in full the enclosed Exhibit D Bid Proposal Form.
- 8. Discuss any special services your firm can provide City of Carter Lake on this project.
- 9. Describe, and provide applicable pricing, for services that may be required under this contract as additional services but not requested under this RFP. In addition, discuss the method that your firm proposes for pricing and proceeding with additional services.
- 10. The proposed team is expected to be in place through the project duration. If a team member change is necessary during the project for any reason, the owner reserves the right to meet multiple candidates as a replacement.

The Architect's Proposal shall include, as a minimum, the following Scope of Services. The following scope items are intended to clarify, but not limit, the services proposed in response to this Request for Proposal:

Page 3 of 10 07/31/20



City of Carter Lake - Community Center Project

### Programming / Conceptual Design

- 1. Development, documentation and presentation of two (2) design concepts to City of Carter Lake satisfaction based upon the desired site(s), image, budget, and schedule. The design concept shall be consistent with the established standards developed during Programming discussions.
- 2. Administration of program questionnaire with City of Carter Lake key personnel and a structured interview process to determine:
  - a. Staff Requirements
  - b. Facility Functions
  - c. Common Area Functions
  - d. Security Requirements
  - e. Design Intent
  - f. Interior Finish Intent
  - g. Storage, parking and special area requirements
  - h. Other important programming information as may be necessary to accurately reflect City of Carter Lake design program
- 3. Assist City of Carter Lake and CBRE in review of various building concept styles including benefits and challenges of various types and configurations.
- 4. Development of a space and use occupancy program.
- 5. Assist City of Carter Lake and CBRE with information and discussion relevant to the design, construction, furniture, and equipment budgeting process. Recommend material and design to minimize maintenance of the facility.

#### Schematic Design

- 1. Provide scope documents for project budgeting including construction and furniture items.
- 2. Participation in weekly/bi-weekly team conference calls/meetings to track project process.
- 3. Necessary follow-up as required to complete schematic design phase, including design revisions based on feedback from City of Carter Lake and CBRE. City of Carter Lake must provide formal approval for Architect to proceed to Design Development.

#### Design Development

- 1. Development, documentation, and presentation of a complete design and color palette for the project premises to City of Carter Lake satisfaction including all interior and exterior finish materials. A physical finish board will be required for interior and exterior materials.
- 2. Participation in weekly team conference calls/meetings to track project process.

Page 4 of 10 07/31/20



City of Carter Lake - Community Center Project

3. Develop design development documentation, including scope documents with sufficient notations, specifications, and details to describe the improvements for accurate construction and budgeting, and Midland University approval.

#### Furniture Specifications

- 1. Develop initial scope drawings for each unit style and administrative space.
- 2. Develop complete finish palette option.
- 3. Obtain budget pricing from furniture dealer for each worksetting.
- 4. Prepare complete set of specifications for competitive bidding to (3) manufactures or dealers.
- 5. Analyze bids; prepare bid comparison for review with City of Carter Lake and CBRE.
- 6. Coordinate furniture locations with Power & Communication Plans.
- 7. Conduct and publish furniture "Punchlist" with client and furniture dealer, to ensure compliance with order.

#### Construction Documents

- 1. Preparation of complete set of construction documents developed from a City of Carter Lake approved set of scope documents to be prepared on reproducible drawing.
- 2. The construction documents will be sufficient to allow for complete and accurate pricing and construction of the intended space. Documents shall be complete, thorough, and well coordinated between consultants, etc.
- 3. It is anticipated that separate design deliverables will be required to be provided as early packages in order to maintain the overall project schedule. Documents shall be issued in a timely manner to maintain schedule and will be incorporated into future design deliverables.

#### Construction Administration

- 1. Review and approve required shop drawings, samples, product information as required to facilitate completion of the project. No review period shall take more than one (1) week for any single submission.
- 2. Visit and tour the project premises during construction to monitor the progress of the work. Verify locations of work as requested by City of Carter Lake or General Contractor. Generally, verify that the work is proceeding in accordance with the contract documents. Prepare periodic field reports as necessary. Confirm your firms proposed schedule for site visits and correlating fees.
- 3. Prepare and issue addenda requests for pricing, etc., as requested. Design fees are not to be charged for minor revisions to the plans.

Page 5 of 10 07/31/20





City of Carter Lake - Community Center Project

- 4. Attend weekly construction conference calls and periodic meetings at the job site.
- 5. Conduct two (2) project reviews in order to prepare and issue to the General Contractor, an appropriate "punch-list" of items to be corrected before final payment by City of Carter Lake.
- 6. Prepare and issue Certificate(s) for Payment for City of Carter Lake certifying that, to the best of the firm's knowledge and information, the quality of the suppliers or vendors' work is in accordance with contract documents, and that such entities are entitled to payment by City of Carter Lake in the amounts certified.

Page 6 of 10 07/31/20





City of Carter Lake – Community Center Project

Refer to attached Microsoft Excel Form and return in Microsoft Excel format.

Page 7 of 10 07/31/20



### Exhibit D – Proposed Contract Form

Architectural Services – RFP

City of Carter Lake - Community Center Project

The Contract format for the City of Carter Lake project shall be a modified agreement of American Institute of Architects (AIA) Document B152, Standard Form of Agreement Between Owner & Architect for Architectural Design Services, 2007 Edition.

All reimbursable expenses shall be invoiced at direct cost to City of Carter Lake and shall not exceed 5% of contracted fees.

Should City of Carter Lake elect to assign other consultant contracts to the Architect, invoices will be billed at direct cost to City of Carter Lake.

Page 8 of 10 07/31/20



City of Carter Lake - Community Center Project

The Architect shall maintain liability insurance having the following minimum coverage and provisions:

- 1. Prior to commencement of any work or services, and prior to or concurrent with execution of a contract, Architect shall furnish City of Carter Lake with copy to CBRE, with:
  - a. Endorsements to Architect's liability insurance policies, naming City of Carter Lake and CBRE and all of their respective parents, subsidiaries, affiliates, agents, directors, officers and employees, as additional insureds,
  - b. Certificates of Insurance or copies of insurance policies indicating that the minimum insurance limits described below have been met,
  - c. Endorsements to Architect's liability insurance policies by which the insurance carriers agree to provide at least thirty (30) days' prior written notice of cancellation or any change in such policies.

All Architect's required insurance shall be placed with insurance companies rated at a minimum of A-VII, by Best's Key Rating Guide.

2. Architect's minimum insurance requirements shall include the following limits of coverage:

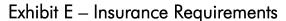
#### Workers' Compensation

- a. Workers compensation with statutory limits in accordance with the laws of the State or State(s) where Architect conducts business, including Voluntary Compensation and Broad Form All-States Endorsement.
- b. Employer's Liability with limits of not less than:
  - i) \$1,000,000 each accident/injury, \$1,000,000 each employee/disease, and \$1,000,000 disease/policy limit, or
  - ii) current limit carried, whichever is greater.
- c. Such policy shall include a waiver of subrogation in favor of City of Carter Lake, CBRE and all of their respective parents, subsidiaries, affiliates, agents, directors, officers and employees.

### Commercial General Liability: Occurrence Form Only ("Claims Made" is not acceptable)

- a. Bodily Injury Liability and Property Damage Liability:
  - i) \$1,000,000 each occurrence for bodily injury and property damage, \$2,000,000 general aggregate, \$2,000,000 products and completed operations aggregate, or
  - ii) current limited carried, whichever is greater.
- b. The commercial general liability insurance required must be occurrence form only ("claims made" is not acceptable) and must include Blanket Contractual Liability, Broad Form Liability, including Products/Completed Operations, Independent Contractors, Broad Form Property Damage, Personal Injury, Fellow Employee Exclusion deleted, "X","C" and "U" Exclusions deleted, Incident Medical Malpractice and Host Liquor. If policy is subject to a "general aggregate", it must contain a per job or per location aggregate with respect to work for CBRE on behalf of City of Carter Lake.

Page 9 of 10 07/31/20





City of Carter Lake - Community Center Project

### **Automobile Liability:**

- a. Bodily Injury Liability and Property Damage Liability in an amount not less than \$1,000,000 Combined Single Limit.
- b. The insurance required must include Owned (Long Term Leased), Employer's Non-Owned and Hired Automobile Coverage.

### Umbrella Liability:

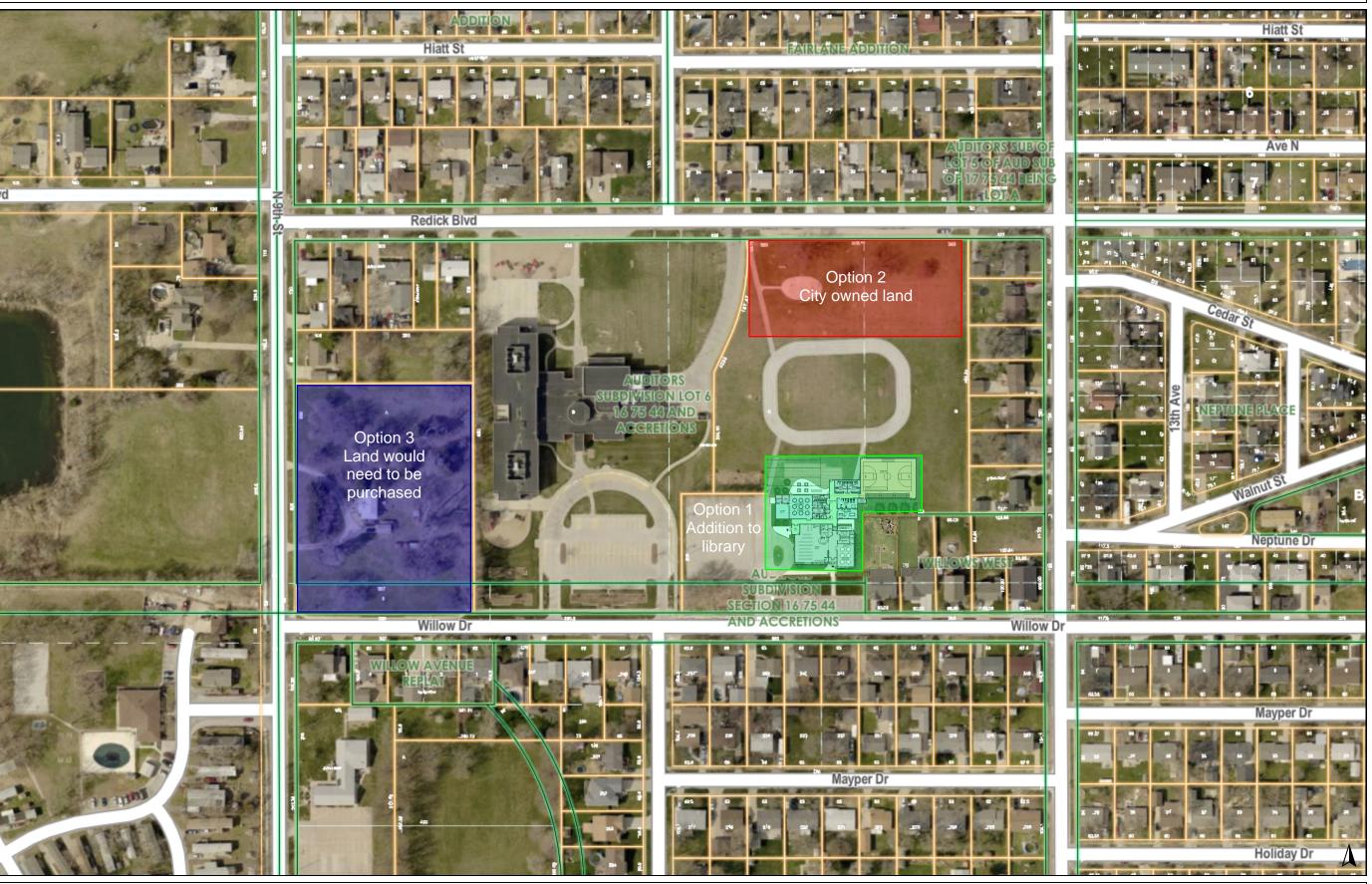
- a. Each occurrence:
  - i) \$5,000,000 general aggregate per location or per job, \$5,000,000 product/completed operations aggregate, or
  - ii) current limited carried, whichever is greater.

#### Professional Liability Insurance:

Architect, and all sub-consultants, shall provide Professional Liability Insurance (Errors and Omissions) covering the effects of errors and omissions in the performance of the professional duties with a minimum limit of \$2,000,000 per claim and \$5,000,000 in the aggregate. Such professional liability insurance coverage shall be maintained throughout the project and for a period of not less than two years following the project final completion.

Page 10 of 10 07/31/20

# City of Carter Lake Community Center



### Legend

2020

Red: Band\_1 Green: Band\_2

Blue: Band\_3

World Imagery (Map Service) World Imagery

Low Resolution 15m Imagery

High Resolution 60cm Imagery

High Resolution 30cm Imagery

Citations

60cm Resolution Metadata

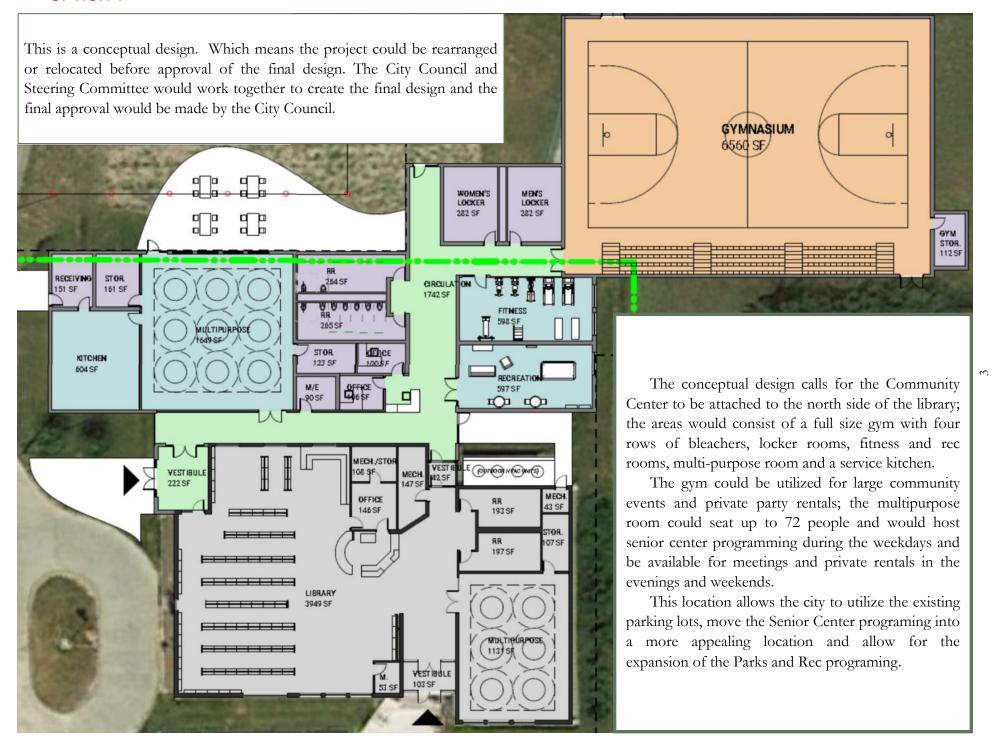
Pottawattamie County GIS 223 S 6th St. Council Bluffs, IA 51501 (712) 328-4885 gis@pottcounty-ia.gov

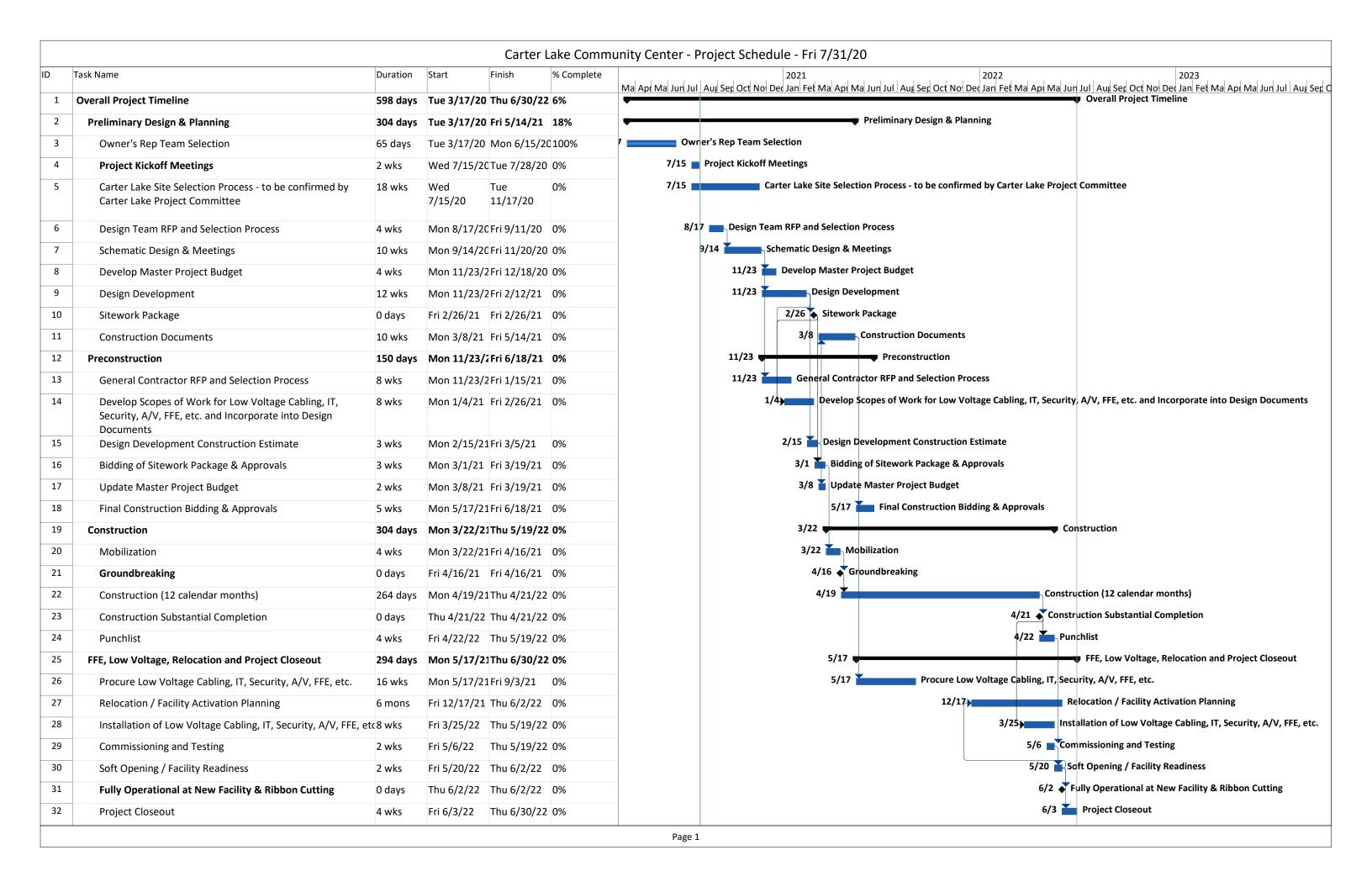
https://gis.pottcounty-ia.gov 7/21/202

2568

150

Users of Pottawattamie County (The County) GIS data agree that he/she will at all times indemnify and hold The County and its officers, employees, and agents harmless from any damages, claims, lawsuits, costs, or liability arising from any act, omission, or commission with respect to the release and use of information in this Agreement and any of the terms thereof. The County makes no claim as to the accuracy of the spatial data and its associated data tables and assumes no responsibility for their positional or content accuracy. The County makes no claim as to the ability of the spatial data to fulfill the Contracting Organization's application requirements. In providing data (or access to data), The County assumes no obligation to assist in the use of the data, or in the development, use, or maintenance of any applications applied to the data. In no event shall The County be liable for any direct, indirect, incidental, consequential or special damages that may result from the use of the GIS data.





# CARTER LAKE CITY COUNCIL MEETING MONDAY, JULY 20, 2020

Meeting was called to order by Mayor Pro-Tem Jason Gundersen at 7:00 p.m. The meeting opened with the public hearing regarding the City of Carter Lake is seeking public input regarding the preparation of an application with the USDA Rural Development for Financial Assistance for repairs and improvements to the municipal sewer system. This hearing is to discuss the proposed project and to provide the opportunity for public comment. City Clerk explained that the loan funds would be used to finance the re-lining of the wastewater service lines and rehabilitation of manholes. The complete project will cost approximately \$2.4 million dollars to complete; the city was recently awarded a \$600,000 Community Development Block Grant. The anticipated loan terms for \$1.8 million would consist of an interest rate of 1.50% for up to 40 years. The Council agreed that the loan will most likely be 20-30 years based on future revenue and expense predictions. The project is expected to take place in 2021. The only question from citizen was is this going to impact current bills? At this time there is no need to increase billing rates, the current revenues will cover the loan payments. Kessler moved to close the hearing, seconded by Paterson; motion was approved unanimously.

The council rose for the pledge of allegiance. Mayor Pro Tem called the roll of the council, present: Jackie Wahl, Jason Gundersen, Pat Paterson, Denise Teeple, Keebie Kessler; and city attorney Mike O'Bradovich and city clerk Jackie Carl are present. The Mayor is absent tonight.

The Agenda was reviewed, upon motion duly made by Paterson, and seconded by Kessler, the agenda was approved; the motion was passed unanimously. Upon motion of Kessler, seconded by Wahl, the consent agenda was approve, motion was approved unanimously.

Paterson moved to approve waste hauler permit for Waste Management, seconded by Kessler; motion was approved unanimously.

Grant Anderson with MAPA presented information to approve procurement policies related to the administration and implementation of the City of Carter Lake's 2020 CDBG award for sewer improvements.

Gundersen moved to approve Certification of Compliance CDBG Procurement Standards; and agreement for MAPA to manage the grant on behalf of the City of Carter Lake, seconded by Paterson; motion was approved unanimously.

Communication from the public: Nate Bradburn request to close a portion of Hiatt Street for a block party, Gundersen moved to approve, seconded by Kessler; motion was approved unanimously.

Davide Skidler appeared on behalf of Carter Lake Improvement club request to close the street for the annual "Dog Days" party; Kessler moved to approve, seconded by Wahl; motion was approved unanimously.

Kelli Peck presented a short video concerning doggie waste stations; Kelli asked the council to consider installing stations along the path and around the parks. Kessler pointed out that the parks had some years ago but the waste bag supply kept disappearing within a few days and the stations were removed. Kessler will pass the idea onto the Parks Director and research some options. Kelli thanked the council and police officers for the excellent response at the parks. The beach has been less crowded and more enjoyable since the police officers have been in place over the weekends. It was pointed out that this is a short term solution to a long term problem and with Council will need to make plans for a more permanent solution.

Laurel Hamilton was present to express her dislike for the council's decision to continue with the mosquito spraying; she spoke with the contractor's employee who admitted that they have not applied larvaciding treatments in the city; Paterson agreed that if the contract states this treatment is to be applied than someone needs to look into why it they are not fulfilling the contract.

Gundersen moved to approve the contract with CBRE for Project Management for the Community Center Committee project seconded by Kessler; motion was approved unanimously.

Councilwoman Teeple presented discussions regarding page 30-31, EMPLOYEE EVALUATIONS, of the Employee Handbook; Employee Performance Improvement Plan tool; Employee Evaluation tool; Job Specification format; Application Form for City Board/Commission. After a very long heated conversation Teeple moved to approve the forms, seconded by Wahl; Roll Call: NO: Gundersen, Paterson, Kessler; YES: Teeple, Wahl. Motion failed to pass for lack of majority.

Gundersen moved to approve the third reading of amendment to the pool ordinance, seconded by Kessler. Roll Call: Teeple; Kessler, Gundersen, Teeple and Wahl approved; Paterson abstained from voting.

Gundersen moved waive the second reading of the ordinance to add no parking regulations on west side of 17th street from Redick to Willow Drive and the north side of Willow Drive from 17<sup>th</sup> to 13<sup>th</sup> Street, and proceed with the third reading; Paterson; the motion was passed unanimously.

Paterson moved to approve year end fiscal transfers as follows: \$235,063 from Local Option Sales Tax to Debt Service as proposed in the budget to cover the City Hall Project debt payments. \$19,587.40 from Urban Renewal #1T to Urban Renewal #5. TIF funds to be allocated to the Locust Street Project Debt. \$24,929.42 from Urban Renewal #1NT to Urban Renewal #5. TIF funds to be allocated to the Locust Street Project Debt. \$183,637.24 from Urban Renewal Project #3 to Urban Renewal Project #5. TIF funds to be allocated to the Locust Street Project Debt. \$43,228.02 from Urban Renewal Project #4 to Urban Renewal Project #5. TIF funds to be allocated to the Locust Street Project Debt. \$405,863 from Urban Renewal Project #5 to Debt Service as proposed in the budget to cover the Locust Street Project debt payments. Gundersen seconded the motion; the motion was passed unanimously.

Wahl moved to approve the resolution for annual wage increases for the city employees to be effective July 1, 2020, Gundersen seconded the motion; Roll Call: NO: Teeple YES: Paterson, Kessler, Wahl, Gundersen; the motion was passed unanimously.

At 8:45 p.m. Gundersen moved to adjourn, seconded by Paterson; motion was approve unanimously.

Jackie Carl Carter Lake City Clerk Ron Cumberledge Mayor PLANNING BOARD MEETING Monday, August 10, 2020 7:00 P.M.

The Planning Board meeting was called to order at 7:00 p.m. by Chairman Ed Palandri. Roll Call: Present: Nate Bradburn, Ray Pauly, Kathy Dueling, Jay Gundersen and Ed Palandri; Absent: Tim Podraza, Scott Crowder. City Clerk Jackie Carl.

Bradburn moved to approve the agenda, seconded by Pauly; Unanimous approval.

Pauly moved to approve consent agenda items building permit listing and planning board minutes, seconded by Bradburn; Unanimous approval.

### **New Business:**

James Moraski is asking for permission to split his parcel into two sections so his grand-daughter can build a house. Gundersen moved to approve the split, seconded by Dueling; unanimous approval.

Vith no further comments, Bradburn moved to adjourned seconded by Pauly at 7:15 p.m.								
Ed Palandri, Chairman	Jackie Carl, City Clerk							

CLAIMS REPORT Vendor Checks: 7/01/2020-7/31/2020 Page 1 Payroll Checks: 7/01/2020-7/31/2020

INVOICE#	VENDOR NAME	INVOICE DESCRIPTION	INVOICE /		VENDOR Total	CHECK#	CHECK Date
	GENERAL						
DD20200626	LIABILITIES CITY OF CARTER LAKE	SERVICE CHARGE	1 00		60121	7/21/20	
PR20200626 PR20200710	CITY OF CARTER LAKE	SERVICE CHARGE	1.00 1.00	2.00		7/31/20 7/31/20	
PR20200710	CARTER LAKE PEACE OFFICERS	POLICE DUES	160.00	2.00		7/17/20	
PR20200710	CARTER LAKE PEACE OFFICERS	POLICE DUES	160.00	320.00		7/17/20	
PR20200529	COLONIAL INSURANCE CO	COLONIAL INS	250.85	320.00		7/10/20	
PR20200612	COLONIAL INSURANCE CO	COLONIAL INS	250.83			7/10/20	
PR20200626	COLONIAL INSURANCE CO	COLONIAL INS	250.86			7/27/20	
PR20200710	COLONIAL INSURANCE CO	COLONIAL INS	180.42	932.96		7/27/20	
PR20200626	DELTA DENTAL OF IOWA	DENTAL INS	255.42			7/17/20	
PR20200710	DELTA DENTAL OF IOWA	DENTAL INS	248.62	504.04	1322709	7/17/20	
PR20200626	FED/FICA TAXES	FED/FICA TAX	8,071.73		1322689	7/02/20	
PR20200701	FED/FICA TAXES	FED/FICA TAX	333.70		1322683	7/01/20	
PR20200703	FED/FICA TAXES	FED/FICA TAX	235.68			7/10/20	
PR20200710	FED/FICA TAXES	FED/FICA TAX	9,435.75			7/17/20	
PR20200724	FED/FICA TAXES	FED/FICA TAX	9,504.04	27,580.90		7/31/20	
PR20200626	IPERS	IPERS-PROTECTIV	5,469.94			7/31/20	
PR20200701	IPERS	IPERS	31.46			7/31/20	
PR20200703	IPERS	IPERS-PROTECTIV	81.70			7/31/20	
PR20200710	IPERS	IPERS-PROTECTIV	5,968.73	17 524 70		7/31/20	
PR20200724	IPERS	IPERS-PROTECTIV	5,972.87	17,524.70		7/31/20	
PR20200626	GIS BENEFITS	LIFE INSURANCE	123.60	247 10		7/17/20	
PR20200710 PR20200626	GIS BENEFITS NEBR CHILD SUPPORT PAYMENT CNT	LIFE INSURANCE	123.59 36.01	247.19		7/17/20 7/02/20	
PR20200020 PR20200710	NEBR CHILD SUPPORT PAYMENT CNT		36.01			7/02/20	
PR20200710	NEBR CHILD SUPPORT PAYMENT CNT		36.01	108.03		7/31/20	
PR20200626	TREASURER, STATE OF IOWA	STATE TAXES	1,356.50	100.03		7/31/20	
PR20200701	TREASURER, STATE OF IOWA	STATE TAXES	17.00			7/31/20	
PR20200703	TREASURER, STATE OF IOWA	STATE TAXES	30.00			7/31/20	
PR20200710	TREASURER, STATE OF IOWA	STATE TAXES	1,539.50			7/31/20	
PR20200724	TREASURER, STATE OF IOWA	STATE TAX	1,562.85	4,505.85		7/31/20	
PR20200626	WELLMARK BLUE CROSS AND	MEDICAL INS	4,336.70	•		7/17/20	
PR20200710	WELLMARK BLUE CROSS AND	MEDICAL INS	4,336.63	8,673.33	1322707	7/17/20	
	050	LIABILITIES TOTAL		60,399.00			
	POLICE						
072120	AMERICAN NATIONAL BANK	POLICE TRAINING		38.08	68076	7/10/20	
063020	BLACK HILLS ENERGY	UTILITIES		81.13		7/07/20	
015910375	GALLS LLC	ALCO SENSOR/JOSH		1,165.50		7/10/20	
224192	GREAT PLAINS UNIFORMS LLC	UNIFORMS/POLICE	73.50	_,		7/31/20	
224362	GREAT PLAINS UNIFORMS LLC	UNIFORMS/POLICE	193.50			7/31/20	
224363	GREAT PLAINS UNIFORMS LLC	UNIFORMS/POLICE	190.00		68147	7/31/20	
224364	GREAT PLAINS UNIFORMS LLC	UNIFORMS/POLICE	388.00			7/31/20	
224381	GREAT PLAINS UNIFORMS LLC	UNIFORMS/POLICE/KANNEDY	278.00		68068	7/10/20	
224412	GREAT PLAINS UNIFORMS LLC	UNIFORMS/POLICE	266.50		68147	7/31/20	
224427	GREAT PLAINS UNIFORMS LLC	UNIFORMS/POLICE	54.50			7/31/20	
224442	GREAT PLAINS UNIFORMS LLC	UNIFORMS/POLICE ADAMSWINARSKI	73.50	1,517.50		7/31/20	
21354	JON JAY HUNTLEY JR	FIRE EXT INSPECTION		205.00		7/31/20	
062620	SHAWN M. KANNEDY	KANNEDY UNIF MAINT		140.12		7/10/20	
267158430	KONICA MINOLTA BUSINESS	COPIER		47.75		7/31/20	
062420	LAKESIDE TIRE	Tire Repair		388.00		7/10/20	
8/20	GIS BENEFITS	LIFE INSURANCE		28.00	1322/08	7/17/20	

Page

INVOICE#	VENDOR NAME	INVOICE DESCRIPTION	INVOICE AMT	VENI To	DOR Tal	CHECK#	CHECK Date
1937-966640 101436579	NAPA AUTO PARTS OFFICE DEPOT BUSINESS CREDIT	VEHICLE REPAIRS OFFICE SUPPLIES	248.26	93.47		7/31/20 7/31/20	
494467341002	OFFICE DEPOT BUSINESS CREDIT	OFFICE SUPPLIES	79.98	328.24	68087	7/10/20	
072120 070520	OPPD MATTHEW OWENS	UTILITIES CLOTHING ALLOWANCE.OWENS MATT	91.46	634.45 1		7/15/20 7/31/20	
122920	MATTHEW OWENS	K-9 UNIT	31.19	122.65		7/31/20	
070220	MATT SEWING	UNIFORMS/BATTERIES 48 PCK	400.00	111.30		7/10/20	
9857309419 9857348307	VERIZON WIRELESS VERIZON WIRELESS	PHONES/WIFI/IPADS PHONES/WIFI/IPADS	188.38 280.07	468.45		7/10/20 7/10/20	
66187164	WEX BANK	FUEL		1,727.95 1			
	110	POLICE TOTAL		7,097.59			
	FIRE						
063020	BLACK HILLS ENERGY	UTILITIES				7/07/20	
062620 2558	CARROT-TOP INDUSTRIES DONS PIONEER UNIFORMS	FLAGS UNIFORMS/FIRE NEWTON PHIL		71.07 164.97		7/10/20 7/10/20	
1924801026274	INTERSTATE ALL BATTERY CENTER	UNIFORMS/FIRE NEWTON FILE		15.60		7/10/20	
21355	JON JAY HUNTLEY JR	FIRE EXT INSPECTION		391.00	68153	7/31/20	
267158430	KONICA MINOLTA BUSINESS	COPIER		3.99		7/31/20	
072120 5627371	OPPD PAPILLION SANITATION	UTILITIES DUMPSTERS	46.20	440.34 1		7/15/20 7/10/20	
5627448	PAPILLION SANITATION PAPILLION SANITATION	DUMPSTERS	28.71			7/10/20	
5628163	PAPILLION SANITATION	DUMPSTERS	48.92			7/10/20	
5647020	PAPILLION SANITATION	DUMPSTERS	179.25	303.08		7/10/20	
944556841	PHILIPS HEALTHCARE	Equip Repair/Fire/ALS MONITOR FUEL		737.10		7/31/20 7/15/20	
66187164	WEX BANK	FUEL			322/10	7/13/20	
	150	FIRE TOTAL	,	2,189.36			
	AMBULANCE						
072720	JACKIE CARL	REIMBURSMENT	02.60	128.36		7/31/20	
2177807 2178727	EMERGENCY MEDICAL PRODUCTS EMERGENCY MEDICAL PRODUCTS	SUPPLIES/AMBULANCE SUPPLIES/AMBULANCE	83.60 187.68	271.28		7/10/20 7/10/20	
051020	JENNIE EDMUNDSON HOSPITAL	SUPPLIES/AMBULANCE	107.00	14.93		7/31/20	
F0CS87848	MCMULLEN FORD INC.	TRUCK REPAIR		828.25		7/31/20	
97280039	459-PRAXAIR DISTRIBUTION INC	SUPPLIES-AMBULANCE	31.36			7/10/20	
97312122 9857309419	459-PRAXAIR DISTRIBUTION INC VERIZON WIRELESS	SUPPLIES-AMBULANCE	31.67	63.03 44.61		7/10/20	
66187164	WEX BANK	PHONES/WIFI/IPADS FUEL				7/10/20 7/15/20	
	160	AMBULANCE TOTAL		1,668.75			
	BUILDING INSPECTOR						
063020	BLACK HILLS ENERGY	UTILITIES				7/07/20	
072120	OPPD	UTILITIES  PHONES (MITTI (TRADS				7/15/20	
9857309419	VERIZON WIRELESS	PHONES/WIFI/IPADS		66.62	08100	7/10/20	
	170	BUILDING INSPECTOR TOTAL		127.37			
172570	ANIMAL CONTROL	TODD T CTO		200 00	60052	7 /10 /20	
172570 031620	ARROW TOWING INC PETTY CASH	FORD F-650 Petty Cash/Admin	68.44	200.00		7/10/20 7/31/20	
15835406	PETTY CASH	Petty Cash/Admin/TIMWALTON	56.69	125.13		7/10/20	
						•	

Page

INVOICE#	VENDOR NAME	INVOICE DESCRIPTION	INVOICE AM		VENDOR Total	CHECK#	CHECK Date
9857309419	VERIZON WIRELESS	PHONES/WIFI/IPADS		26.61	68100	7/10/20	
	190	ANIMAL CONTROL TOTAL		351.74	•		
	TRAFFIC						
072120	OPPD	UTILITIES		125.11	1322725	7/15/20	
	240	TRAFFIC TOTAL		125.11			
070120	WEED CONTROL	LIFED ADATEMENTS		F2F 00	C000C	7 /10 /20	
070120	MCWILLIAMS, TIMOTHY	WEED ABATEMENTS		525.00	68086	7/10/20	
	351	WEED CONTROL TOTAL		525.00			
675787648433 8 9 063020 062520 070820 061720	LIBRARY SYNCB/AMAZON ANDRE'S PRO CLEAN ANDRE'S PRO CLEAN BLACK HILLS ENERGY COX BUSINESS SERVICES COX BUSINESS SERVICES DAILY NONPAREIL	SUPPLIES-LIBRARY  UTILITIES TELEPHONE/INTERNET TELEPHONE/INTERNET PUBLICATIONS/ADMIN ACCT	400.00 300.00 96.00 63.31	159.31 319.80	68052 68136 1322688 1322722 68143 68061	7/15/20 7/31/20 7/10/20	
27310158 816780 072120 071920	GREAT AMERICAN FINANCIAL SERV MICROMARKETING OPPD SOUTHERN LIVING BOOKS	LIBRARY COPIER BOOKS UTILITIES Books/Library Acct 136578622		39.99	1322725 68096	7/31/20	
	410	LIBRARY TOTAL		2,689.29			
071520 071520	PARKS/RECREATION ANSON, DAVE BANIK BRENDA BEMMAN, KRISTOPHER KANDI BRITTAIN CLARK, SCOTTY DRIGGERS, LINDSEY DROVER, JARED FLOTT, MICHELLE HOLLENBACH, KENDRA HUMPHREY TRISHA KANNEDY, BLAIR LINCOLD, ANGELA CHEYENNE MIDDLETON MORASKI, RANELLE MYRE, PATINA NIELSEN, SHAYA OUTDOOR RECREATION PRODUCTS PETERS, BOBBY PROVOST, MICHELE PSOA REED, BEN RUSSELL, KIRSTEN SAM'S CLUB HANNA SIEH	REFUND BBALL ALEXIS ANSON REFUND BBALL/KATANA BANIK REFUND PARK/REC BASEBALL REFUND BBALL EMYLE BRITTAIN REFUND BBALL KAYLEE BOTHWELL REFUND BBALL/KARLI DRIGGERS REFUND/BBALL LILLY FINLEY REFUND BBALL/WEIDEMAN, DAYLEE REFUND BBALL/KENDRA HOLLENBACH REFUND BBALL/ELIZ HUMPHREY REFUND BBALL/AVA KANNEDY REFUND BBALL/AVA KANNEDY REFUND BBALL/GREYSON MORASKI REFUND BBALL/GREYSON MORASKI REFUND BBALL ALAYNA MYRE REFUND BBALL ROBINSON BRIKO SPLASHPAD UMPIRE FEES REFUND BBALL PROVOST JAMIE UMPIRE PAYMENTS REFUND BBALL JAKLYN RUSSELL SUPPLIES REFUND/BBALL /MARSHALL SIEH		53.50 53.50 53.50 53.50 53.50 53.50 21.40 21.40 53.50 21.40 21.40 53.50 21.40 21.778.00 240.00 21.40 477.00 53.50 53.50	68179 68181 68182 68183 68184 68185 68186 68187 68188 68190 68191 68192 68193 68194 68195 68175 68114 68197 68115 68199 68200 68094	7/15/20 7/15/20	

Page

INVOICE#	VENDOR NAME	INVOICE DESCRIPTION	INVOICE /		/ENDOR Total	CHECK#	CHECK Date
071520 071520 071520 071520 071520 230402 071520	LAURA STESKAL STOKES, MARK THANKER ROCHELLE VANBIBBER, JILLIAN VANDERVOT, KEVIN VOLLEYBALL USA.COM WATKINS, LISA	REFUND BBALL BROOKLYN R REFUND BBALL/BRAYDEN STOKES REFUND BBALL MELEAH MIDDLETON REFUND BBALL/AJ VANBIBBER REFUND BBALL/VANDERVORT DALTON BEACH VOLLEYBALLS REF BASEBALL/WATKINS ALAUNA		53.50 21.40 53.50 21.40 21.40 214.10 53.50	68203 68204 68205 68207 68173	7/15/20 7/15/20 7/15/20 7/15/20 7/15/20 7/31/20 7/15/20	
	430	PARKS/RECREATION TOTAL		23,907.15			
063020 062520 063020 159240 072120 072920 66187164	SENIOR CENTER BLACK HILLS ENERGY COX BUSINESS SERVICES CULLIGAN OF OMAHA DATASERV CORPORATION OPPD PETTY CASH/LINDA TICE WEX BANK	UTILITIES TELEPHONE/INTERNET SUPPLIES-SEN CNTR 561860 COMPUTER NETWORK UTILITIES SR CENTER SUPPLIES FUEL		53.60 9.63 30.00 228.03 208.80	68062 1322725	7/15/20 7/10/20 7/10/20 7/15/20 7/31/20	
	499	SENIOR CENTER TOTAL		596.22			
072120	LEGISLATIVE AMERICAN NATIONAL BANK	Z00M		32.08	68076	7/10/20	
	610	LEGISLATIVE TOTAL		32.08			
063020 072020 082020 072120	EXECUTIVE BLACK HILLS ENERGY CUMBERLEDGE, RON CUMBERLEDGE, RON OPPD	UTILITIES PHONE REIMBURSEMENT PHONE REIMBURSEMENT UTILITIES  EXECUTIVE TOTAL	50.00 50.00	100.00		7/10/20 7/31/20	
	ADMINISTRATIVE	EXECUTIVE TOTAL		100.73			
072120 063020 7/20 8/20 8/20 072820 21357 267158430 101436579 494400965001 494467341001	AMERICAN NATIONAL BANK BLACK HILLS ENERGY COLONIAL INSURANCE CO COLONIAL INSURANCE CO DELTA DENTAL OF IOWA IIMC JON JAY HUNTLEY JR KONICA MINOLTA BUSINESS OFFICE DEPOT BUSINESS CREDIT OFFICE DEPOT BUSINESS CREDIT OFFICE DEPOT BUSINESS CREDIT OFFICE DEPOT BUSINESS CREDIT	DOTGOV DOMAINS UTILITIES  DENTAL INSURANCE ANNUAL MEMBERSHIP-DCLERK FIRE EXT INSPECTION COPIER OFFICE SUPPLIES OFFICE SUPPLIES OFFICE SUPPLIES	135.38- 65.42- 290.87 278.96 38.99	400.00 31.02 200.80- 6.80 170.00 30.00 67.06	1322688 68105 68125 1322709 68151 68153 68155 68162 68087 68087	7/10/20 7/07/20 7/10/20 7/27/20 7/17/20 7/31/20 7/31/20 7/31/20 7/10/20 7/10/20	
195007 072120 5627371 5627448 5628163 5647020 0035777 SRV074045	OMAHA COMPOUND COMPANY OPPD PAPILLION SANITATION PAPILLION SANITATION PAPILLION SANITATION PAPILLION SANITATION PAPILLION SANITATION PEOPLESERVICE, INC RASMUSSEN MECH. SVS	SUPPLIES UTILITIES DUMPSTERS DUMPSTERS DUMPSTERS DUMPSTERS DUMPSTERS BILLING/WATER HVAC REPAIR	15.40 9.56 16.32 59.75 2,600.00	175.76 242.59 101.03 941.43	1322725 68090 68090 68090 68090 68196	7/31/20 7/15/20 7/10/20 7/10/20 7/10/20 7/10/20 7/15/20 7/31/20	

Page

INVOICE#	VENDOR NAME	INVOICE DESCRIPTION	INVOICE AMT	VENDOR Total	CHECK#	CHECK Date
SRV074667 SRV174745 070220	RASMUSSEN MECH. SVS RASMUSSEN MECH. SVS SAM'S CLUB	HVAC REPAIR SUPPLIES	•	7.71 68168	7/31/20 7/31/20 7/10/20	
	620	ADMINISTRATIVE TOTAL	6,2	88.40		
154711 155051 063020 10188 1560010687 062520 159237 159238 159239 27905 CB018642 8252 072120 16453	CITY HALL  ABLE LOCKSMITHS  ABLE LOCKSMITHS  BLACK HILLS ENERGY  BUG-Z TERMITE/PEST CNTRL  COVERALL N. AMERICA, INC  COX BUSINESS SERVICES  DATASERV CORPORATION  DATASERV CORPORATION  DATASERV CORPORATION  DATASERV CORPORATION  ELECTRONIC CONTRACTING CO  FITCH-PREMEAUX WINDOW CLEANING  OPPD  WEBSITES TO IMPRESS	BLDG MAINT BLDG MAINT UTILITIES PEST CONTROL CLEANING TELEPHONE/INTERNET COMPUTER NETWORK COMPUTER NETWORK COMPUTER NETWORK COMPUTER NETWORK ACCESSED FIRE ALARMS/CLEANED WINDOW CLEANING UTILITIES WEBSITE	138.30 1,122.00 159.00 7,554.13 8,99	67.50     68132       68.2.15     1322688       17.00     68055       61.75     68058       62.86     1322722       68062     68062       68.062     68062       60.00     68064       60.00     68066       67.04     1322725	7/10/20 7/31/20 7/07/20 7/10/20 7/10/20 7/10/20 7/10/20 7/10/20 7/10/20 7/10/20 7/10/20 7/10/20 7/10/20 7/10/20 7/10/20 7/10/20 7/10/20	
	650	CITY HALL TOTAL	12,3	1.73		
7/1/20 2007-43	MISC AUXIANT SOUTHWEST IA PLANNING COUNCIL 699	Insurance Admin Fee ANNUAL DUES MISC TOTAL	2,4	0.25	7/01/20 7/10/20	
	001	GENERAL TOTAL	121,0	9.79		
PR20200529 PR20200612 PR20200626 PR20200710 PR20200626 PR20200710 PR20200626 PR20200710 PR20200724 PR20200724 PR20200724 PR20200726 PR20200710 PR20200726 PR20200710 PR20200727 PR20200626 PR20200710 PR20200724 PR20200626 PR20200710 PR20200724 PR20200710	PARKS HOTEL/MOTEL LIABILITIES COLONIAL INSURANCE CO COLONIAL INSURANCE CO COLONIAL INSURANCE CO COLONIAL INSURANCE CO DELTA DENTAL OF IOWA DELTA DENTAL OF IOWA FED/FICA TAXES FED/FICA TAXES FED/FICA TAXES IPERS IPERS IPERS IPERS IPERS GIS BENEFITS GIS BENEFITS TREASURER, STATE OF IOWA TREASURER, STATE OF IOWA WELLMARK BLUE CROSS AND WELLMARK BLUE CROSS AND	COLONIAL INS COLONIAL INS COLONIAL INS COLONIAL INS DENTAL INS DENTAL INS DENTAL INS FED/FICA TAX FED/FICA TAX FED/FICA TAX IPERS IPERS IPERS IPERS IPERS LIFE INSURANCE LIFE INSURANCE STATE TAXES STATE TAXES STATE TAX MEDICAL INS MEDICAL INS	62.40 46.80 10 1,474.74 1,372.73 1,505.16 4,31 816.40 788.22 862.07 2,40 16.20 16.20 216.00 196.00 219.00 61 371.82	68105 68125 1322709 19.20 1322709 1322689 1322712 1322713 1322713 1322713 1322713 1322714 1322714 1322714 1322714 1322714 1322714 1322714 1322714 1322714	7/10/20 7/10/20 7/27/20 7/27/20 7/17/20 7/17/20 7/17/20 7/31/20 7/31/20 7/31/20 7/31/20 7/31/20 7/31/20 7/31/20 7/17/20 7/31/20 7/31/20 7/31/20 7/31/20 7/31/20 7/31/20 7/31/20 7/31/20 7/31/20 7/31/20 7/31/20 7/31/20	

CLAIMS REPORT Vendor Checks: 7/01/2020-7/31/2020 Page 6 Payroll Checks: 7/01/2020-7/31/2020

INVOICE#	VENDOR NAME	INVOICE DESCRIPTION	INVOICE	AMT	VENDOR Total	CHECK#	CHECK Date
	050	D LIABILITIES TOTAL		8,659.27			
	PARKS/RECREATION						
154925	ABLE LOCKSMITHS	BLDG MAINT		157.50	68132	7/31/20	
12037	ACCURATE LAWN & IRRIGATION	POLY SLIP FIX/SERVICE CALL	91.01			7/31/20	
12052	ACCURATE LAWN & IRRIGATION	SPLASH PAD REPAIR	80.00	171.01		7/31/20	
063020	BLACK HILLS ENERGY	UTILITIES		4.77		7/07/20	
0015583	COMMERCIAL REC SPECIALIST	SPLASH PAD		83.85		7/31/20	
062520	COX BUSINESS SERVICES	TELEPHONE/INTERNET		53.92		7/15/20	
8/20	DELTA DENTAL OF IOWA	DENTAL INSURANCE	0 407 74	15.60		7/17/20	
P002787	FIVESTAR HOBBIES	KAWASAKI MOWER	8,487.71	0 633 00		7/31/20	
P002836	FIVESTAR HOBBIES	FILTER FOR NEW MOWER	145.09	8,632.80		7/31/20	
333393	J & J SMALL ENGINE	REPAIR/PARKS	176.00	453.55		7/10/20	
335539	J & J SMALL ENGINE	LG MOWER REPAIR	276.55	452.55		7/31/20	
21356 23914	JON JAY HUNTLEY JR LOVELAND GRASS PAD	FIRE EXT INSPECTION	153.72	38.00		7/31/20	
824843	LOVELAND GRASS PAD		673.75	827.47		7/10/20 7/10/20	
39982	MANUEL TIRE SHOP	Tire Repair	0/3./3	5.00		7/10/20	
19619	MENARDS	SUPPLIES	86.66	J.00		7/31/20	
19825	MENARDS	SUPPLIES	24.12	110.78		7/31/20	
072120	OPPD	UTILITIES	27.12	748.06		7/15/20	
5627371	PAPILLION SANITATION	DUMPSTERS	46.20	7 10100		7/10/20	
5627448	PAPILLION SANITATION	DUMPSTERS	28.71			7/10/20	
5628163	PAPILLION SANITATION	DUMPSTERS	48.92			7/10/20	
5647020	PAPILLION SANITATION	DUMPSTERS	179.25	303.08		7/10/20	
9857309419	VERIZON WIRELESS	PHONES/WIFI/IPADS		71.22	68100	7/10/20	
910306	WALLACE SIGNS	PARK SIGNS		120.00	68101	7/10/20	
0004381-4862-9	WASTE MANAGEMENT	GARBAGE		89.89	68102	7/10/20	
66187164	WEX BANK	FUEL		552.43	1322716	7/15/20	
	430	PARKS/RECREATION TOTAL	·	12,437.93	. <del>-</del>		
	004	4 PARKS HOTEL/MOTEL TOTAL		21,097.20	_		
	AMBULANCE FEES						
. (20. (20.	AMBULANCE	PTI TUG (MIRIN MICE			400000	= /p - /= -	
4/30/20 INV5304	QUICK MED CLAIMS QUICK MED CLAIMS	BILLING/AMBULANCE BILLING/AMBULANCE	839.29 286.46	1,125.75		7/21/20 7/15/20	
1111 ) 304	QUICK PILD CLAIPS	·	200.40	1,123.73	- 1322720	1/13/20	
	160	O AMBULANCE TOTAL		1,125.75	i		
	010	O AMBULANCE FEES TOTAL		1,125.75	. <u>-</u> ;		
	ROAD USE TAX						
	LIABILITIES						
PR20200626	FED/FICA TAXES	FED/FICA TAX	382.07		1322689	7/02/20	
PR20200710	FED/FICA TAXES	FED/FICA TAX	382.07			7/17/20	
PR20200724	FED/FICA TAXES	FED/FICA TAX	412.56	1,176.70		7/31/20	
PR20200626	IPERS	IPERS	266.39	_,_,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,		7/31/20	
PR20200710	IPERS	IPERS	266.39			7/31/20	
PR20200724	IPERS	IPERS	285.96	818.74		7/31/20	

CLAIMS REPORT Vendor Checks: 7/01/2020-7/31/2020 Page Payroll Checks: 7/01/2020-7/31/2020

INVOICE#	VENDOR NAME		INVOICE DESCRIPTION	INVOICE		VENDOR Total	CHECK#	CHECK Date
PR20200626 PR20200710 PR20200626 PR20200710 PR20200724			LIFE INSURANCE LIFE INSURANCE STATE TAXES STATE TAXES STATE TAX	4.05 4.05 73.50 73.50 80.15	8.10 227.15	1322714	7/17/20 7/31/20 7/31/20	
FR20200724	TREASURER, STATE OF TOWA		STATE TAX	00.13		. 1322714	1/31/20	
		050	LIABILITIES TOTAL		2,230.69			
070120 800086304 063020 022520 23292 90069 90070 INV6566 INV76058 9307685604 9307691277 9307698476 P50100 19749 8/20 1937-966640 1937-966925 194479 194479A 072120 5627371 5627448 5628163 5647020 1599401 162118 164151 166071 3484	ROAD USE AETNA BEHAVIORAL HEALTH BAUER BUILT TIRE BLACK HILLS ENERGY CONTRACTOR SOLUTIONS CONTRACTOR SOLUTIONS DANIELSON TECH SUPPLY DANIELSON TECH SUPPLY IA MUNICIPALITIES WORKERS IA MUNICIPALITIES WORKERS LAWSON PRODUCTS LAWSON PRODUCTS LAWSON PRODUCTS LAWSON PRODUCTS LOGAN CONTRACTORS SUPPLY MENARDS GIS BENEFITS NAPA AUTO PARTS NAPA AUTO PARTS OMAHA COMPOUND COMPANY OPPD PAPILLION SANITATION PAPILLION SANITATION PAPILLION SANITATION PAPILLION SANITATION PAPILLION SANITATION PAPILLION SANITATION READY MIXED CONCRETE CO. READY MIXED CONCRETE CO. READY MIXED CONCRETE CO. TY'S OUTDOOR POWER INC			162.16 622.84 1,470.00 4,850.00 438.07 1,022.20 54.62 4.60 4.60  14.98 275.04 111.85  46.20 28.71 48.92 179.25 597.28 610.38 684.55 758.47	4.20 386.18 20.03 785.00 6,320.00 1,460.27 63.82 234.60 54.32 10.80 59.96 386.89 318.06 303.08	68138 1322688 68142 68142 68145 68073 68073 68082 68082 68157 68083 68159 1322708 68161 68161 68088 68088 1322725 68090 68090 68090 68090 68090 68090 68169 68169 68169	7/31/20 7/31/20 7/31/20 7/31/20 7/31/20 7/31/20 7/31/20 7/31/20 7/10/20 7/10/20 7/10/20 7/31/20 7/31/20 7/31/20 7/31/20 7/10/20 7/10/20 7/10/20 7/10/20 7/10/20 7/10/20 7/10/20 7/10/20 7/10/20 7/10/20 7/10/20 7/10/20 7/10/20 7/31/20 7/31/20 7/31/20 7/31/20 7/31/20 7/31/20 7/31/20 7/31/20 7/31/20 7/31/20	
9857309419	VERIZON WIRELESS		PHONES/WIFI/IPADS		244.35	68100	7/10/20	
315 66187164	WESTERN ENGINEERING WEX BANK		FUEL		37,212.80 158.40		7/31/20 7/15/20	
		210	ROAD USE TOTAL		51,023.43	•		
072120	STREET LIGHTS OPPD		UTILITIES		10,147.20	1322725	7/15/20	
		230	STREET LIGHTS TOTAL		10,147.20			
		110	ROAD USE TAX TOTAL		63,401.32	•		

CLAIMS REPORT Page 8
Vendor Checks: 7/01/2020- 7/31/2020 Payroll Checks: 7/01/2020- 7/31/2020

INVOICE#	VENDOR NAME	INVOICE DESCRIPTION	INVOICE AMT	VENDOR Total	CHECK CHECK# DATE
070120	EMPLOYEE BENEFITS POLICE AETNA BEHAVIORAL HEALTH	EAP SERVICES	50	.40 68134	7/31/20
7/14/20 7/21/20 7/28/20	AUXIANT AUXIANT AUXIANT	HEALTH INS/Police HEALTH INS/Police HEALTH INS/Police	70.00 60.00 12.47	1322729 1322732	7/14/20 7/21/20 7/28/20
7/7/20 INV6566 INV76058	AUXIANT IA MUNICIPALITIES WORKERS	HEALTH INS/Police COMP WORKERS COMP PREMIUM COMP WORKERS COMP PREMIUM	130.00 272 1,344.82	.47 1322718 68073	7/07/20 7/10/20 7/10/20
		110 POLICE TOTAL	4,805		
070120 INV6566	FIRE AETNA BEHAVIORAL HEALTH TA MUNTCTPALTTTES WORKERS	EAP SERVICES COMP WORKERS COMP PREMIUM	4 1,697.01		7/31/20 7/10/20
INV76058		COMP WORKERS COMP PREMIUM			7/10/20
	BUILDING INSPECTOR	150 FIRE TOTAL	5,661	.03	
INV6566 INV76058	IA MUNICIPALITIES WORKERS	COMP WORKERS COMP PREMIUM COMP WORKERS COMP PREMIUM	64.41 150.29 214		7/10/20 7/10/20
		170 BUILDING INSPECTOR TOTAL	214	.70	
INV6566 INV76058	ANIMAL CONTROL IA MUNICIPALITIES WORKERS IA MUNICIPALITIES WORKERS	COMP WORKERS COMP PREMIUM COMP WORKERS COMP PREMIUM	10.51 24.52 35		7/10/20 7/10/20
		190 ANIMAL CONTROL TOTAL	35	.03	
070120 INV6566 INV76058		EAP SERVICES COMP WORKERS COMP PREMIUM COMP WORKERS COMP PREMIUM	89.08 207.85 296	68073	7/31/20 7/10/20 7/10/20
		410 LIBRARY TOTAL	305	.33	
070120 INV6566 INV76058 8/20		EAP SERVICES COMP WORKERS COMP PREMIUM COMP WORKERS COMP PREMIUM	571.00 1,332.38 1,903	68073	7/31/20 7/10/20 7/10/20 7/17/20
		430 PARKS/RECREATION TOTAL	1,905	.18	
INV6566 INV76058		COMP WORKERS COMP PREMIUM COMP WORKERS COMP PREMIUM	68.52 159.87 228		7/10/20 7/10/20
		499 SENIOR CENTER TOTAL	228	.39	

INV6566

VENDOR CHECK VENDOR NAME INVOICE DESCRIPTION INVOICE AMT INVOICE# TOTAL. CHECK# DATE LEGISLATIVE 3.65 68073 7/10/20 8.53 12.18 68073 7/10/20 INV6566 IA MUNICIPALITIES WORKERS COMP WORKERS COMP PREMIUM IA MUNICIPALITIES WORKERS COMP WORKERS COMP PREMIUM

610 LEGISLATIVE TOTAL INV76058 -----12.18 ADMINISTRATIVE
AETNA BEHAVIORAL HEALTH EAP SERVICES 12.60 68134 7/31/20
AUXIANT HEALTH INS/Admin 30.00 1322728 7/14/20
IA MUNICIPALITIES WORKERS COMP WORKERS COMP PREMIUM 146.63 68073 7/10/20
IA MUNICIPALITIES WORKERS COMP WORKERS COMP PREMIUM 342.15 488.78 68073 7/10/20

620 ADMINISTRATIVE TOTAL 531.38 ADMINISTRATIVE 070120 7/14/20 INV6566 INV76058 112 EMPLOYEE BENEFITS TOTAL 13,698.92 WATER REVENUE LIABILITIES
COLONIAL INSURANCE CO COLONIAL INS 56.68 68105 7/10/20
COLONIAL INSURANCE CO COLONIAL INS 56.67 68105 7/10/20
COLONIAL INSURANCE CO COLONIAL INS 56.67 68105 7/10/20
COLONIAL INSURANCE CO COLONIAL INS 67.83 68125 7/27/20
COLONIAL INSURANCE CO COLONIAL INS 67.83 249.01 68125 7/27/20
DELTA DENTAL OF IOWA DENTAL INS 38.97 1322709 7/17/20
DELTA DENTAL OF IOWA DENTAL INS 38.97 1322709 7/17/20
DELTA DENTAL OF IOWA DENTAL INS 36.92 75.89 1322709 7/17/20
FED/FICA TAXES FED/FICA TAX 559.45 1322689 7/02/20
FED/FICA TAXES FED/FICA TAX 797.20 1322706 7/17/20
FED/FICA TAXES FED/FICA TAX 986.81 2,343.46 1322712 7/31/20
IPERS IPERS 397.62 1322713 7/31/20
IPERS IPERS 691.63 1,707.88 1322713 7/31/20
IPERS IPERS 691.63 1,707.88 1322713 7/31/20
IPERS IPERS 691.63 1,707.88 1322713 7/31/20
GIS BENEFITS LIFE INSURANCE 11.37 1322708 7/17/20
GIS BENEFITS LIFE INSURANCE 11.37 1322708 7/17/20
TREASURER, STATE OF IOWA STATE TAXES 86.89 1322714 7/31/20
TREASURER, STATE OF IOWA STATE TAXES 86.89 1322714 7/31/20
TREASURER, STATE OF IOWA STATE TAXES 86.89 1322714 7/31/20
TREASURER, STATE OF IOWA STATE TAXES 140.00 1322714 7/31/20
WELLMARK BLUE CROSS AND MEDICAL INS 660.46 1322707 7/17/20
WELLMARK BLUE CROSS AND MEDICAL INS 1,079.39 1,739.85 1322707 7/17/20 LIABILITIES PR20200529 PR20200612 PR20200626 PR20200710 PR20200626 PR20200710 PR20200626 PR20200710 PR20200724 PR20200626 PR20200710 PR20200724 PR20200626 PR20200710 PR20200626 PR20200710 PR20200724 PR20200626 PR20200710 050 LIABILITIES TOTAL 6,549.13 

 WATER
 AETNA BEHAVIORAL HEALTH
 EAP SERVICES
 8.40
 68134
 7/31/20

 AMERICAN NATIONAL BANK
 WATER FOR APARTMENTS
 74.85
 68076
 7/10/20

 COUNCIL BLUFFS WATER WORKS
 WATER TESTING
 100.00
 68140
 7/31/20

 COUNCIL BLUFFS WATER WORKS
 WATER TESTING
 100.00
 200.00
 68057
 7/10/20

 DELTA DENTAL OF IOWA
 DENTAL INSURANCE
 48.88
 1322709
 7/17/20

 HEAVY INDUSTRIES
 277.44
 68069
 7/10/20

 IA DEPT OF NATURAL RESOURCES
 ANNUAL SUPPLY FEE-WATER
 432.26
 68070
 7/10/20

 IA DEPT OF NATURAL RESOURCES
 ANNUAL SUPPLY FEE-WATER
 1,250.00
 1,682.26
 68149
 7/31/20

 IOWA ONE CALL
 LOCATES/WATER & SEWER
 15.40
 68150
 7/31/20

 TREASURER, STATE OF IOWA
 SALES TAX/ADMIN FEE
 347.30
 1322734
 7/31/20

 TREASURER, STATE OF IOWA
 WATER EXCISE TAX
 1,818.00
 1322733
 7/31/20

 IA MUNICIPALITIES WORKERS COMP WORKERS COMP PREMIUM
 61.67
 68073
 7/10/20

 WATER 070120 072120 071020 MISC00000424212 8/20 R-8627 072020 223149 6/20 6/20

Page 10

INVOICE#	VENDOR NAME	INVOICE DESCRIPTION	INVOICE AMT	VENDOR Total	CHECK#	CHECK Date
INV76058 103533 070920 1937-967411 1937-967731 0035777 0000Y505W4260	IA MUNICIPALITIES WORKERS COMMENARDS MUD NAPA AUTO PARTS NAPA AUTO PARTS PEOPLESERVICE, INC UPS	SUPPLIES WATER ACCT 112000331048 VEHICLE REPAIRS VEHICLE REPAIRS BILLING/WATER POSTAGE	16,66 21.48 11.97 7,55	95.23 68159 93.97 1322723 68161 83.45 68161 96.00 68196 68171	7/10/20 7/31/20 7/15/20 7/31/20 7/31/20 7/15/20 7/31/20	
0000Y505W4270 0000Y505W4300	UPS UPS 810	POSTAGE POSTAGE WATER TOTAL	193.85 4.10 20  29,1	01.84 68171	7/31/20 7/31/20	
	600	WATER REVENUE TOTAL	35,6	 07.72		
PR20200529 PR20200612 PR20200626 PR20200710 PR20200626 PR20200710 PR20200724 PR20200710 PR20200724 PR20200724 PR20200724 PR20200724 PR20200724 PR20200720 PR20200710 PR20200720 PR20200710 PR20200710 PR20200724 PR20200710	SEWER REVENUE LIABILITIES COLONIAL INSURANCE CO COLONIAL INSURANCE CO DELTA DENTAL OF IOWA DELTA DENTAL OF IOWA FED/FICA TAXES FED/FICA TAXES FED/FICA TAXES IPERS IPERS IPERS GIS BENEFITS GIS BENEFITS TREASURER, STATE OF IOWA TREASURER, STATE OF IOWA TREASURER, STATE OF IOWA WELLMARK BLUE CROSS AND WELLMARK BLUE CROSS AND	COLONIAL INS COLONIAL INS DENTAL INS DENTAL INS FED/FICA TAX FED/FICA TAX FED/FICA TAX IPERS IPERS IPERS LIFE INSURANCE LIFE INSURANCE STATE TAXES STATE TAXES STATE TAX MEDICAL INS MEDICAL INS	31.23 15.60 542.08 312.43 348.51 418.78 200.04 221.42 10.81 5.40 93.11 43.00 50.00 10 598.39 179.44	22.32 68105 1322709 16.83 1322709 1322689 1322706 03.02 1322712 1322713 1322713 1322713 1322708 1322708 1322714 1322714 1322714	7/10/20 7/10/20 7/17/20 7/17/20 7/02/20 7/17/20 7/31/20 7/31/20 7/31/20 7/17/20 7/31/20 7/31/20 7/31/20 7/31/20 7/31/20 7/31/20 7/17/20	
070120 118925 118926 119352 520088 520092 062520 R-8919 R-8942 223149 6/20 INV6566 INV76058 1597045-00 0118183.01-0000017 072120	SEWER AETNA BEHAVIORAL HEALTH BACKLUND PLUMBING BACKLUND PLUMBING BACKLUND PLUMBING BACKLUND PLUMBING COX BUSINESS SERVICES HEAVY INDUSTRIES HEAVY INDUSTRIES IOWA ONE CALL TREASURER, STATE OF IOWA IA MUNICIPALITIES WORKERS COMI JOHN DAY COMPANY LAMP RYNEARSON & ASSOCIATES OPPD		58.74 299.87 31 31 72.63 169.48 24	68137 68137 68137 68137 68137 63.90 68137 62.09 1322722 68148 68.61 68148 15.40 68150 67.58 1322734 68073 42.11 68073 90.35 68156	7/31/20 7/31/20 7/31/20 7/31/20 7/31/20 7/31/20 7/31/20 7/31/20 7/31/20 7/31/20 7/10/20 7/10/20 7/10/20 7/31/20	

CLAIMS REPORT Vendor Checks: 7/01/2020-7/31/2020 Page 11 Payroll Checks: 7/01/2020-7/31/2020

INVOICE#	VENDOR NAME		INVOICE DESCRIPTION	INVOICE		VENDOR Total	CHECK CHECK# DATE
8/20 66187164	WELLMARK BLUE CROSS AND WEX BANK		Health Insurance FUEL			1322716	
		815	SEWER TOTAL	•	23,487.67	-	
		610	SEWER REVENUE TOTAL		26,580.23	-	
	GARBAGE FEES GARBAGE						
5/20 238	TREASURER, STATE OF IOWA IA WASTE SERVICES LLC		SALES TAX/GARBAGE LANDFILL TONAGE		1.12 2,967.55	1322734 68071	7/31/20 7/10/20
		840	GARBAGE TOTAL		2,968.67		
		670	GARBAGE FEES TOTAL	•	2,968.67	-	
40057812-00 8789 8794 8797	STORM WATER FEES STORM WATER UTILITY EQUIPMENT CO URBAN UTILITIES INC URBAN UTILITIES INC URBAN UTILITIES INC		SUPPLIES-WATER INV. REPAIRS/STORM WATER REPAIRS/STORM WATER REPAIRS/STORM WATER	170.00 170.00 242.50	870.14 582.50	68099 68172	7/10/20 7/10/20 7/31/20 7/31/20
		865	STORM WATER TOTAL	•	1,452.64	-	
		740	STORM WATER FEES TOTAL		1,452.64	-	
7/27/20 7/7/20	VILLAGE POST OFFICE VILLAGE POST OFFICE USPS - US POSTAL SERVICE USPS - US POSTAL SERVICE		POSTAGE/POST OFFICE POSTAGE/POST OFFICE	1,101.80 10.75	1,112.55		7/28/20 7/07/20
		890	VILLAGE POST OFFICE TOTAL	•	1,112.55	-	
		760	VILLAGE POST OFFICE TOTAL		1,112.55	-	
			Accounts Payable Total	=	288,214.79	=	
	Payroll Checks						
		001	GENERAL		1,777.32		
			Total Paid On: 7/01/20	•	1,777.32	-	
		001 004 110 600	ROAD USE TAX		24,093.80 4,529.94 1,261.01 1,649.69		

Page 12

Payroll Checks: 7/01/2020-7/31/2020

\_\_\_\_\_

111,395.64

399,610.43

INVOICE#	VENDOR NAME		INVOICE DESCRIPTION	INVOICE AMT	VENDOR Total	CHECK Date
		610	SEWER REVENUE	1,989.91		
			Total Paid On: 7/02/20	33,524.35	-	
		001	GENERAL	1,148.47		
			Total Paid On: 7/10/20	1,148.47	-	
		001 004 110 600 610	GENERAL PARKS HOTEL/MOTEL ROAD USE TAX WATER REVENUE SEWER REVENUE	27,123.82 4,254.58 1,261.01 2,726.45 933.53		
			Total Paid On: 7/17/20	36,299.39	-	
		001 004 110 600 610	GENERAL PARKS HOTEL/MOTEL ROAD USE TAX WATER REVENUE SEWER REVENUE	28,331.24 4,644.85 1,349.90 3,291.90 1,028.22		
			Total Paid On: 7/31/20	38,646.11	-	

Total Payroll Paid

Report Total

## CLAIMS REPORT CLAIMS DEPT SUMMARY

Page 13

Payroll Checks: 7/01/2020- 7/31/2020

D	EPT NAME	AMOUNT
050 110 150 160 170 190 210 230 240 351 410 430 499 610 611 620 650 699 810 815	LIABILITIES POLICE FIRE AMBULANCE BUILDING INSPECTOR ANIMAL CONTROL ROAD USE STREET LIGHTS TRAFFIC WEED CONTROL LIBRARY PARKS/RECREATION SENIOR CENTER LEGISLATIVE EXECUTIVE ADMINISTRATIVE CITY HALL MISC WATER SEWER GARBAGE STORM WATER	80,930.65 67,061.83 13,365.71 2,794.50 1,567.49 629.54 54,895.35 10,147.20 125.11 525.00 9,433.11 51,679.63 2,986.77 947.58 1,034.75 16,774.41 12,311.73 2,610.25 36,816.63 27,439.33 2,968.67 1,452.64
890	VILLAGE POST OFFICETOTAL DEPARTMENTS	1,112.55  399,610.43
		•

## CLAIMS REPORT WARNING REPORT

Page 14
Payroll Checks: 7/01/2020-7/31/2020

ERROR MESSAGE PAID THRU # EMP

PAYROLL NOT UPDATED: 12/30/2009 8 CHECKS

## CITY OF CARTER LAKE RECEIPTS JULY 2020

GENERAL FUND	66,565.96
	•
LIBRARY RESERVE FUND	13.80
E OMAHA DD #21 FUND	0.14
AMBULANCE FEES FUND	3,072.47
POLICE RESERVE UNIT FUND	75.00
ROAD USE TAX FUND	63,636.64
EMPLOYEE BENEFITS FUND	7,560.29
LOCAL OPTION TAX FUND	19,896.84
UR #1T FUND	32,885.06
UR #1NT FUND	41,853.71
UR #5 FUND	143,784.17
POLICE FORFEITURE FUND	0.16
DEBT SERVICE FUND	15,365.64
WATER REVENUE FUND	66,702.60
WATER DEPOSITS FUND	904.46
SEWER REVENUE FUND	64,550.27
GARBAGE FEES FUND	10,538.51
VILLAGE POST OFFICE FUND	166.67
TOTAL REVENUE BY FUND	\$ 537,572.39

## OVERTIME AND COMPTIME REPORT July 10, 2020

MAINTENANCE BRIAN KRUG	OVERTIME	<u>HOURS</u>	<u>A</u>	<u>MOUNTS</u>
06/29/20	Pump at retention pond on Ave J	2		44.49
06/30/20		1/2		11.12
07/03/20	Lone Mountain pump / 3 times	6		133.47
		8 1/2	\$	189.08
BOB MCCLOUD				
07/02/20		1/4		6.00
07/06/20	Call out	2		48.00
07/09/20		1/4		6.00
07/10/20		1/4 2 3/4	\$	6.00
RANDY SMITH		2 3/4	Φ	00.00
07/02/20	Call out	2		49.92
07/06/20	Call out	2		49.92
07/07/20	Can Car	1/4		6.24
		4 1/4	\$	106.08
	TOTAL MAINT OVERTIME:	15 1/2	\$	361.16
POLICE OVERTI	ME	HOURS	A	MOUNTS
GARY CHAMBERS	<del></del>			
06/27/20	Late call	1/4		10.92
07/01/20		1/4		11.35
07/03/20	STEP	6		272.43
07/03/20	Parks	3		136.22
NICK DARGY		9 1/2	\$	430.91
07/02/20	Late call	1/4	\$	9.16
JACOB HUSCROF	т			
06/28/20	Late call	1		35.24
07/03/20	Parks	7 1/4		265.68
07/04/20	STEP	2		73.29
07/04/20	Parks	6 1/4		229.03
07/07/20	STEP	2 1/4 18 3/4	\$	82.45 685.68
MARCOS MARQU	EZ		·	
07/03/20	Worked holiday	10	\$	366.45
MATT OWENS				
6/27 to 6/30	1/2 hr x 2 days / Dog Maintenance	1		37.98
07/01/20	Late call	1/4		9.87
07/03/20	Worked Holiday	10		394.95
7/1 to 7/10	1/2 hr x 4 days / Dog Maintenance	2 13 1/4	\$	78.99 521.79
ADAM SWINARSK	]	13 1/4	φ	321.79
07/03/20	Worked holiday	10		394.95
07/03/20	STEP	4 1/2		177.73
07/07/20	STEP	6		236.97
		20 1/2	\$	809.65
	TOTAL POLICE OVERTIME:	72 1/4	\$	2,823.65
PARKS DEPT O	<u>VERTIME</u>	<b>HOURS</b>	<u>A</u> l	MOUNTS
CHARLES BENNE				
06/28/20	Restrooms	2		34.86
07/05/20	Restrooms	2		34.86
RONNIE FISHER		4	\$	69.72
06/28/20	Restrooms	2		51.00
07/05/20	Restrooms	2		51.00
		4	\$	102.00
	TOTAL PARKS OVERTIME:	8	\$	171.72
FIRE DEPT OVE		<u>HOURS</u>	<u>A</u> l	MOUNTS
PHILLIP NEWTON			_	
07/06/20	Late call	1/2	\$	16.70
	TOTAL FIRE DEPT OVERTIME:	1/2	\$	16.70

## OVERTIME AND COMPTIME REPORT July 10, 2020

ADMIN OVERTIM LAURI WILHITE 07/02/20	<u>E:</u>		HOURS	<b>AMOUNTS</b> 12.00
	TOTAL ADMIN	OVERTIME:	1/2	\$ 12.00
		TOTAL ALL OVERTIME:	96 3/4	\$ 3,385.24
COMPTIME EARN	IED:		OT HOURS	COMP HRS
GARY CHAMBERS 07/03/20	Holiday hours		8	8
JOSH DRISCOLL 07/03/20	Holiday hours		8	8
RYAN GONSIOR 07/03/20	Holiday hours		8	8
MARCOS MARQUE 07/03/20 07/08/20	Z Holiday hours		8 1 9	8 1 1/2 9 1/2
MATTHEW SEWING 07/06/20	Eate call		1/2	3/4
07/03/20	Holiday hours		8 8 1/2	8 8 3/4
ADAM SWINARSKI 07/03/20	Holiday hours		8	8
01700/20	-	TAL COMPTIME EARNED:	49 1/2	50 1/4
COMPTIME USED GARY CHAMBERS 06/29/20	<u>):</u>		<u>HOURS</u> 3/4	
JOSH DRISCOLL 07/01/20 07/08/20			2 3/4 2 3/4	
MARCOS MARQUEZ 07/01/20	Z		10	
ADAM SWINARSKI 07/04/20			3/4	
LAURI WILHITE 07/07/20 07/09/20			1/2 2	
			2 1/2	
		TOTAL COMPTIME USED:	16 3/4	
COMPTIME BALA GARY CHAMBERS NICK DARGY JOSH DRISCOLL RYAN GONSIOR JACOB HUSCROFT MARCOS MARQUE MATT OWENS MATTHEW SEWING ADAM SWINARSKI LAURI WILHITE	Z	TOTAL COMP BALANCES:	HOURS  14  71  37 1/2  30  74  12 3/4  49  33  10  1/2  331 3/4	

ADMIN BALANCES: SHAWN KANNEDY HOURS 80

## OVERTIME AND COMPTIME REPORT July 24, 2020

MAINTENANCE O	<u>VERTIME</u>	<u>HOURS</u>	AM	OUNTS
07/10/20	Backpay	6		0.00
				9.00
07/11/20	13th & Ave K Pump	2		47.49
07/13/20		1/2		11.87
07/21/20	Ave P pump station	2		47.49
07/22/20	Ave P pump station	2		47.49
07/23/20	Lone Mountain pump	2		47.49
	• •	14 1/2	\$	210.83
BOB MCCLOUD			*	
07/10/20	Paaknay	2 3/4		112
	Backpay			4.13
07/18/20	Pump	12 1/2		318.75
07/19/20	Pump	4		102.00
07/21/20	Pump	2		51.00
		21 1/4	\$	475.88
RANDY SMITH				
07/10/20	Backpay	4 1/4		6.38
		2		
07/20/20	13th and Ave K pump station			52.92
07/21/20	13th and Ave K pump station	2		52.92
		8 1/4	\$	112.22
	TOTAL MAINT OVERTIME:	44	\$	798.92
POLICE OVERTIM	<u>IE</u>	<u>HOURS</u>	<u>AM</u>	<u>OUNTS</u>
GARY CHAMBERS				
07/11/20	Parks	1 1/4		56.76
07/23/20	Cover shift	4		181.62
01/20/20	COVER STITE	5 1/4	\$	238.38
NICK DARGY		0 1/4	Ψ	200.00
	1-1	4/4	Φ.	0.40
07/15/20	Late call	1/4	\$	9.16
JACOB HUSCROFT				
07/15/20	Paparta and avidance	1/2	\$	18.32
07/13/20	Reports and evidence	1/2	Φ	10.32
MATT OWENS				
7/11 to 7/24	1/2 hr x 6 days / Dog Maintenance	3	\$	118.49
1/11 10 1/24	1/2 III X 0 days / Dog Maintenance	3	φ	110.49
ADAM SWINARSKI				
07/12/20	Parks	5 1/4	\$	207.35
01712/20	Tanto	0 17 1	Ψ	207.00
	TOTAL POLICE OVERTIME:	14 1/4	\$	591.70
			*	
<b>PARKS DEPT OVI</b>	FRTIMF	HOURS	AM	OUNTS
CHARLES BENNET		HOOKO	7 (1)	001110
-		0		0.00
07/10/20	Backpay	2		3.00
07/12/20	Restrooms	2		37.86
07/19/20	Restrooms	2		37.86
		6	\$	78.72
RONNIE FISHER		-	•	_
07/10/20	Backpay	2		3.00
07/12/20	Restrooms	2		54.00
07/19/20	Restrooms	2		54.00
		6	\$	111.00
	TOTAL DADICO OVERTIME	40	•	400.70
	TOTAL PARKS OVERTIME:	12	\$	189.72
FIRE DEPT OVER	TIMF:	<b>HOURS</b>	ΔM	<b>OUNTS</b>
PHILLIP NEWTON			<u>- 1111</u>	
	Dealman	4 /0	Φ.	0.07
07/10/20	Backpay	1/2	\$	0.67
	TOTAL FIRE DEPT OVERTIME:	1/2	\$	0.67
	_			
ADMIN OVERTIM LAURI WILHITE	<u>E:</u>	<u>HOURS</u>	<u>AM</u>	<u>OUNTS</u>
	Pooknov	1/0		0.75
07/10/20	Backpay	1/2		0.75
	TOTAL ADMIN OVERTIME:	1/2	\$	0.75
		.,_	Ψ	5.75
	TOTAL ALL SUPPLIES	74.44		4 504 =5
	TOTAL ALL OVERTIME:	71 1/4	\$	1,581.75
		·		

## OVERTIME AND COMPTIME REPORT July 24, 2020

COMPTIME EARNED: MARCOS MARQUEZ		OT HOURS	COMP HRS
07/12/20 Parks 07/17/20		5 1/2 5 1/2	7 1/2 3/4 8 1/4
LAURI WILHITE 07/14/20 07/23/20		3/4 1/4	1 1/8 3/8
	TOTAL COMPTIME EARNED:	1 6 1/2	1 1/2 9 3/4
COMPTIME USED: GARY CHAMBERS 07/14/20		HOURS 3	
07/14/20 NICK DARGY 07/20/20		1	
JOSH DRISCOLL 07/20/20		2	
MATT OWENS 07/23/20		10	
MATTHEW SEWING 07/12/20 07/22/20 07/24/20		10 1 2	
ADAM SWINARSKI 07/14/20		13	
07/14/20		3 1/2 4 1/4	
	TOTAL COMPTIME USED:	33 1/4	
COMPTIME BALANCES: GARY CHAMBERS		HOURS 11	
NICK DARGY JOSH DRISCOLL RYAN GONSIOR		70 35 1/2 30	
JACOB HUSCROFT MARCOS MARQUEZ MATT OWENS		74 21 39	
MATTHEW SEWING ADAM SWINARSKI LAURI WILHITE		20 5 3/4 2	
LAONI WILIII L	TOTAL COMP BALANCES:	308 1/4	
ADMIN BALANCES: SHAWN KANNEDY		HOURS 80	

## CODE ENFORCEMENT LOG

ADDRESS	COMPLAINT	VERB/LETTER	COMPLETED	ABATED	CITED	COURT	EXTENTION	Condeming Step
1117 Lindwood	House decaying (applied for permit)	LEM		12/4/2019	7/8/2020	8/18/2020	EXTENTION	Condenning Step
87 CLC	Unsafe abandond Building	LEM	Fined \$750	4/12/2019	10/1/2019	2/4/2020	8/11/2020	
****122 CLC	Unsafe abandond Building	LEM	Fined \$750	4/12/2019	9/30/2019	2/4/2020		X
13th Locust	Omaha Tribe - fallen trees	Mayor	7 med \$750	11/20/2019	5/4/2020	6/30/2020	8/11/2020	X
1402 Mayper	Building material	Military Programme 1848		12/18/2019	8/12/2020	0/30/2020	Aug/Sept	
	Waiting for permit to enforce new code			12/10/2013	8/12/2020			
	per city att.	SETT NOTES						
1309 Silverlane	App, junk, junk cars, trash, weeds			8/13/2020				
1313 Silverlane	weeds & trees in fence, trailer, trash & junk		RE-1 196	8/13/2020				ST 100 100 100 100 100 100 100 100 100 10
1317 Silverlane	Mattress, trash & weeds by garage			8/13/2020			100	
1314 Silverlane	Weeds & trees in fence junk in pavilion	8/13/2020		0/13/2020				
1310 Silverlane	Weeds & trees in fence trailer in backyard	8/13/2020						
3902 N. 13th	Junk and trash in yard	8/13/2020	THE PARTY					
1022 Hiatt	Trash & broke down vehilces in yard	-, -, -, -, -, -, -, -, -, -, -, -, -, -		8/13/2020		E 1195 E 4		
1202 Janbrook	Junk on back slab	8/13/2020	TRUEVIEW EVE	0/13/2020	The same of		THE STATE OF THE S	
503 Ave K	Entire yard in disarray	0, 20, 2020		8/13/2020		n 8 _ = 1		
			A TURNEY	0/15/2020				Secritor Secretary
		THE PERSON NAMED IN				(I = 3) (A = 4)		
			CHECK DESCRIPTION			100		
12 12 12 12 12		ment is are no						
	A SHOP OF SHORE SHOP IN SHOP IN SHOP	TO A STATE OF THE PARTY OF THE		RECEIPTED TO				
								THE PARTY OF THE
				X DECEMBER OF THE PARTY OF THE	1-7-5-0			
RED:	REPEAT OFFENDERS							

GREEN:	COMPLETED							
ADDRESS	PROBLEM	VERB/LETTER	COMPLETED	ABATED	CITED	COURT	EXTENTION	FINISHED
4421 N 6th	Tall grass, down tree branches & Trailers	10/29/2019	11/4/2019	NA	NA	NA NA	EXILITION	X
4001 N 11th	Bushes Obstructing view	10/29/2019	11/4/2019	NA	NA	NA		X
1410 Mayper	Trees and Branches on property	10/29/2019	11/5/2019	NA	NA	NA		X
1302 Cedar	Washer & Dryers in lot next to resdence	10/29/2019	10/30/2019	NA	NA	NA		X
134 CLC	Junk around house improper fence	10/29/2019	11/4/2019	NA	NA	NA		X
4316 N 9th	Trailer and trash in driveway & car in back	11/20/2019	12/11/2019	NA	NA	NA		X
503 Ave K	Junk in yard - Electrical faulty	LEM		9/9/2019	9/27/2019	11/13/2019		X
1401 Lindwood	Boat, Trailer & trash	12/9/2019	12/20/2019	NA	NA	NA		X
1517 Cachelin	Carport	11/13/2019	11/16/2019	NA	NA	NA		X
3030 N 5th	Carport - Salvage yard?	12/11/2019	12/20/2019	NA	NA	NA		X
4102 N 7th	Mattress and trash in yard		12/12/2019	12/11/2019	NA	NA		X
1525 Ave P	Commercial Vehicle - no permit	1/22/2020	X					X
1217 Willow Dr	Junk vehicles	Parking Ticket	Х	2/6/2020				X
1217 Dorene	Car, Furniture & trash HCU 195 IA	1/22/2020		2/13/2020				X
4102 N 7th	Trailer with trash		3/28/2020	3/27/2020				X
1405 Neptune	Truck & trash	1/22/2020		2/13/2020				X
1504 Hiatt	Trash in yard, garbage cans	1/31/2020		2/13/2020				X
1022 Hiatt	Trash in yard/ spoke w/owner sub possible	12/11/2019	3/2/2020	1/23/2020			3/1/2020	X
	moving out in a week he will clean 2/12/2020							
4425 N 7th	Conatiners & Sand	LEM	Х	11/5/2019	7/8/2020	8/4/2020		X
4427 N 8th	**Bequette - 14 cars purchaed 10/28/2019	12/20 Council	Find \$250	12/18/2019	1/24/2020	2/4/2020	8/11/2020	X

# Carter Lake

## Carter Lake Iowa Police Department

950 E Locust St, Carter Lake, IA 51510

Phone (712) 347-5920 Fax (712) 347-6486

Printed on July 1, 2020

**CFS Monthly Report** 

Codes With Descriptions		Totals
911 - 911 HANGUP CALL	2	2
ADMIN - ADMINISTRATIVE ASSIGNMENT	4	4
ALAA - AUDIBLE ALARM	1	1
ALAB - BUSINESS ALARM	5	5
ANIMAL - ANIMAL COMPLAINT	5	5
APANIC - HOLD UP, PANIC, DURESS, SILENT ALARM	2	2
ARES - RESIDENTIAL OR HOME ALARM	1	1
ASLE - ASSIST LAW ENFORCEMENT; FWATER - WATER RESCUE	1	1
ASSA - ASSAULT	3	3
BDC - BROADCAST	4	4
BURG - BURGLARY	5	5
CIVIL - CIVIL PAPERS, CIVIL SITUATION, KEEP THE PEACE	1	1
CLEAR - CLEAR THE LOT	2	2
CLOC - CHECK LOCATION	37	37
COMPLAINT - COMPLAINT REPORT	10	10
CRIM - CRIMINAL MISCHIEF OR VANDALISM	2	2
CWEL - CHECK THE WELFARE	27	27
DIST - DISTURBANCE	22	22
DIST - DISTURBANCE; E21 - HEMORRHAGE/LACERATIONS	1	1
DIST - DISTURBANCE; EMED - MEDICAL EMERGENCY	1	1
E10 - CHEST PAIN/CHEST DISCOMFORT (NON-TRAUMATIC); ASFD - ASSIST FIRE DEPARTMENT	1	1
E17 - FALLS; ASFD - ASSIST FIRE DEPARTMENT	4	4
E29U - UNKNOWN INJURY TRAFFIC ACCIDENT; PU - ACCIDENT WITH UNKNOWN INJURY	1	1
E32 - UNKNOWN PROBLEM (PERSON DOWN); ASFD - ASSIST FIRE DEPARTMENT	1	1
E6 - BREATHING PROBLEMS; ASFD - ASSIST FIRE DEPARTMENT	2	2
EMED - MEDICAL EMERGENCY; ASFD - ASSIST FIRE DEPARTMENT	1	1
FAFDS - AUTOMATIC FIRE DETECTION SIGNAL; ASFD - ASSIST FIRE DEPARTMENT	2	2
FOBURN - OPEN BURN (FIRE RESPONSE); ASFD - ASSIST FIRE DEPARTMENT	1	1
FOLL - FOLLOW UP	4	4
FOUND - FOUND PROPERTY	4	4
FPOLE - POLE FIRE; ASFD - ASSIST FIRE DEPARTMENT	1	1
FRAUD - FRAUD OR FORGERY	2	2
FRES - RESIDENTIAL FIRE; ASFD - ASSIST FIRE DEPARTMENT	1	1
FSPILL - MINOR FLUID SPILL; ASFD - ASSIST FIRE DEPARTMENT	1	1
FWKS - FIREWORKS	17	17
HARR - HARASSMENT	4	4
INTO - INTOXICATED SUBJECT	1	1
JUV - JUVENILE PROBLEMS	3	3
MJUV - MISSING JUVENILE	3	3

## **Codes With Descriptions**

Codes With Descriptions		Totals
MOTA - MOTORIST ASSIST	4	4
NEIG - NEIGHBORHOOD PROBLEMS	1	1
NOIS - NOISE COMPLAINTS	7	7
OPEN - OPEN DOOR	5	5
PARKING - PARKING PROBLEMS, CONTINUOUSLY PARKED VEHICLE	6	6
PDHR - PROPERTY DAMAGE HIT AND RUN	2	2
PD - PROPERTY DAMAGE ACCIDENT	4	4
PIHR - PERSONAL INJURY HIT AND RUN	1	1
REST - PROTECTIVE OR RESTRAINING ORDER VIOLATION	1	1
SEXU - SEXUAL ASSAULT	1	1
SHOTF - SHOTS FIRED	2	2
STNV - STOLEN VEHICLE	2	2
SUSP - SUSPICIOUS ACTIVITY	41	41
THEFT - THEFT	5	5
THREAT - THREATS	3	3
TRAFFIC - TRAFFIC STOP	157	157
TRAFP - TRAFFIC PROBLEM	2	2
TRESPASS - TRESPASSING	12	12
VICE - DRUGS, PROSTITUTION, VICE ASSIGNMENT	1	1
WANTED - WANTED PERSON	4	4
Totals	451	451





**CLPD Monthly Arrest Report** 

950 E Locust St, Carter Lake, IA 51510

Phone (712) 347-5920 Fax (712) 347-6486

Printed on July 9, 2020

Case Number	Charges	Arrest Date	Last, First Name	Address
CL20-000399	Possession of Cannabidiol, 1st Off	06/18/20	TADLOCK, BRANDON	3200 N 9TH STREET,
CL20-000393	Possess Drug Paraphernalia;	06/16/20	HANSEN, MADISON	3510 N 9TH STREET,
CL20-000375	Possess Drug Paraphernalia;	06/07/20	AMOUZOU,	3400 N 9TH STREET,
CL20-000418	Criminal Mischief 4th Damage	06/27/20	DOGGETT, CAMERON	
CL20-000372	Assault Causing Bod Inj or Ment	06/06/20	GREENHAGEN,	
CL20-000420	OPERATING WHILE	06/27/20	LOPEZ, PETE	200 BLOCK OF
CL20-000416	DRIVING WHILE BARRED -	06/26/20	COOK, MITCHEL	900 LOCUST STREET,
CL20-000396	GENERAL PURPOSE REPORT	06/17/20	BOWER, RONALD	1309 AVE P, CARTER
CL20-000391	DRIVING WHILE BARRED -	06/14/20	BARNES, BENJAMIN	100 BLOCK OF
CL20-000390	Public Intoxication; Disorderly	06/13/20	WILLIAMS, GEOVANY	1699 WILLOW DR,
CL20-000390	Public Intoxication; Disorderly	06/13/20	MUNGUIA,	1699 WILLOW DR,
CL20-000390	Public Intoxication	06/13/20	STUBBLEFIELD,	1699 WILLOW DR,
CL20-000390	Public Intoxication; Disorderly	06/13/20	MURILLO, SABIER	1699 WILLOW DR,
CL20-000379	OPERATING WHILE	06/09/20	VANDERPOOL, TEVIN	700 BLOCK LOCUST

Made by **ZUERCHER** Page 1 of 2

Case Number	Charges	Arrest Date	Last, First Name	Address
CL20-000368	Interfere w/ Official Acts, \$0	06/04/20	WILLIAMS, BRITTANY	17TH AND WALKER,
CL20-000408	Urinating in Public; Interfere w/	06/22/20	SANCHEZ,	3510 N 9TH STREET
CL20-000376	HOLD FOR OTHER IOWA	06/08/20	HOSCHAR, DONALD	900 AVE Q, CARTER
CL20-000414	Public Intoxication - Second Offense	06/26/20	SCHUHS, KELLY	1600 LOCUST STREET,
CL20-000387	Detonating (Shooting) Fireworks	06/12/20	STOKES, MARK JR	161 CARTER LAKE
CL20-000368	Disorderly Conduct Fighting	06/04/20	CROWDER,	17TH AND WALKER,
CL20-000421	Harassment 2nd Deg Threaten	06/29/20	AMOS, BRANDON	3000 AIRPORT RD,
CL20-000388	Conspire w/ Intent to Deliver Marij	06/12/20	BONDS, LATONYA	2900 N 9TH ST,
CL20-000385	GENERAL PURPOSE REPORT	06/10/20	WALLACE, TIFFANY	900 AVE K, CARTER
CL20-000293	Stalking Violation of Court Order	06/16/20	KOMOR, APRIL	
CL20-000374	Criminal Mischief 3rd Damage	06/07/20	AHUMADA, JOSE	1116 E LOCUST ST,

**Total Records: 25** 

Made by **ZUERCHER** Page 2 of 2

## Senior Center Monthly Report for July 2020

Meals served 607

Volunteer Hours Performed 0

Activity Reports Attached

Needs for Center
Meetings—

Break down of meals= We served 607 meals in the month of July all homebound. The Center is reopening on August 3<sup>rd</sup> part time for socializing purposes only, there will be crafts and games on Mondays and Thursdays from 9:30 to 11:30 and bingo on Wednesdays and Fridays 12:30 to 2:30. There will be homebound deliveries only. **Connections has not as of now set a date to reopen the food program in the centers. They will be revaluating after Labor Day weekend.** I have been doing wellness calls twice a week. About 72 or so calls a week to check on people, this is the last week for this due to the fact we are now delivering on a daily basis again. If anyone needs anything pleases do not hesitate to call me.

Thank you, Linda Tice

My Cell # 402-813-2461

## **Carter Lake Fire Department Monthly Report**

## **Proudly Serving since 1956**

Department Head: Chief Eric Bentzinger Report done by: Coordinator Phillip Newton

Contact information: Station # 712-347-5900 Email: clfire@carterlake-ia.gov

\*\*\* Check us out on Facebook—Carter Lake Fire & Rescue \*\*\*\*

Month: July

**Continuous Issues/Budget: NA** 

### **Employee and Organization Development:**

Pancake Breakfast: Pancake Breakfast is October 4th, 2020 at the Fire Station

Monthly Meetings: 6:30-Done Officers: 9 members, Mass: 18 members, Smoke Eaters, 17 members

Fire training: 9-noon Pumping, hose and appliances 4 members
Fire training: 7-10pm Pumping, hose and appliances 10 members

Safety Minutes: Please see safety minutes attached to email

Safety Committee: Next Safety Meeting is August 12 - 13:00 at City Hall.

Total Calls for the month: 2018 – 494 Total Calls 2017 – 484 Total Calls 2016 - Total calls, 378

2019 - 443 Total calls

EMS (ambulance): 34 Fire/Other calls: 9

### Other: Additional Information for Mayor, City Council & Citizens:

- 1. Looking for In Town Volunteers, Call Phill at station number listed above
- 2. New Breakfast schedule. Public breakfasts will now be 3 times a year. Breakfasts will be in February, May & October. We will also continue to do the breakfast in July for pancakes in the park. This will be held only in the park and only for the attendees of the church service.

## CARTER LAKE SAFETY MEETING LOG

Meeting Date:	Location:
Members Present:	
Discussion Topics:	
Old Business (Review previous minutes and follow-	up on assignments)

Review of Accidents (Include date of injury, details of accident, and corrective action taken or needed):		
New Business (Assignments, hazards identified, etc.):		
Next Meeting Date:		

## SAFETY ACTION PLAN

Assignment Number	Assignment
Person Responsible	
Estimated Completion Date	
Completion Date	
Assignment Number	Assignment
Person Responsible	
Estimated Completion Date	
Completion Date	
Assignment Number	Assignment
Person Responsible	
Estimated Completion Date	
Completion Date	
Assignment Number	Assignment
Person Responsible	
Estimated Completion Date	
Completion Date	
Assignment Number	Assignment
Person Responsible	
Estimated Completion Date	
Completion Date	

## Library Board Meeting Brooks-Fennell Multi-Purpose Room July 27, 2020 2:00 p.m.

Attendees: Bonnie Freeman, Viki Hawkins, Jo Chullino, Donna Callender and Delbert Settles. Library Director Theresa Hawkins. Absent: Patti Midkiff and Tyke Darveaux.

Bonnie called the meeting to order.

Minutes: Jo made the motion to accept the minutes of the June 24, 2020 meeting. Donna seconded. Motion passed.

Financial Report: No June Report from City.

Action on Bills: Viki made the motion to approve the bills. Delbert seconded. Motion passed.

Librarian' Report: Viki made the motion to accept the report. Delbert seconded. Motion passed.

June Circulation

Magazine/Newspaper Circulation 33 Reference Questions 12 WIFI Usage 63 Computer Usage 95 Tech Help 17 5 Notary **New Cards** Adult - 2 Patron Count 452 483 Circulation Fontenelle Forest Pass 3 3 Lauritzen Garden Pass

Revenue

Photo Copies \$26.90 Computer Print-outs \$35.00 Fax \$20.00 Donation \$13.80

There were 26 children participating in the Summer Reading Program Grab and Go that ran for 6 weeks from June 17 to July 22, 2020. Every Wednesday participants would pick-up a bag filled with work sheets, craft ideas and a prize. Three participants were Council Bluffs residents and five were from Omaha. The final program the participants received either Hailey the Unicorn or Blaze the Dragon from Noah's Ark Animal Workshop to take home and stuff. Total number of books checked out for SRP – 277. Total number of work sheets completed – 68. Total number of craft projects completed – 8. Book Club to start again on Monday, October 5, 2020 at 11:30 am. It will be bring your own sack lunch and beverage. E-mails and letters will go out to current Book Club patrons and there will be a notice in the October Carter Lake newsletter and on the library website and Facebook page. Still watching state recommendations and guidelines.

Unfinished Business: None

### New Business:

Board Elections – Bonnie made the motion to elect Patti Midkiff as President. Viki seconded. Motion passed.

Viki made the motion to elect Bonnie as Vice President. Jo seconded. Motion passed.

Bonnie made the motion to elect Viki as Secretary. Jo seconded. Motion passed.

Viki made the motion to elect Donna and Delbert to review and sign off on library bills. Bonnie seconded. Motion passed.

Viki made the motion to adjourn. Bonnie seconded. Meeting adjourned 2:40 p.m.

Submitted Viki Hawkins, Secretary July 28, 2020