

AGENDA
CITY OF CARTER LAKE
REGULAR CITY COUNCIL MEETING
CITY HALL – 950 LOCUST ST.
MONDAY, JULY 21, 2014 – 7:00 PM

Pledge of Allegiance

Regular City Council Meeting

- I. Roll Call
- II. Approval of the Agenda
 - A. Additions
 - B. Deletions
- III. Consent Agenda
- IV. New Business
 - A. Communications from the Public
 - 1. Ulette Bonner – storm water drainage
 - 2. Cheryl Bowman – request street vacation
 - 3. R. J. Brown – use of Omaha Humane Society
 - 4. Elmer Branson - conditions around and near Dollar General
 - 5. Sharon Paterson – city business
 - 6. Approve renewal of Cigarette and Tobacco permits – Improvement Club, Carter Lake Mini Mart, Dollar General, Jump Start, Kwik Shop, Sarie's Lounge, Shoreline Golf, LLC.
 - 7. Improvement Club – request for Dog Days celebration
 - B. Communications from the Departments
 - 1. Library – Budget amendment for FYE 6-30-15
 - 2. Animal Control – proposed ordinance changes
 - 3. Fire Department Update & Application
 - 4. Planning Board Update
 - 5. Building Inspector Update
 - a. Request approval to proceed with demolition of condemned house
 - b. Update on Boys and Girls Club improvements
 - 6. Storm Water Committee Update
 - 7. Mayor Waltrip
 - a. Appointment to Board of Adjustments
 - b. Bill concerning building inspector
 - c. Lake update
 - 8. City Clerk
 - a. Bill from Dennis Rochford
 - b. Open bids and dispose of Ford Crown Vic
 - c. Election and bond issue for fire truck, equipment and building updates
 - d. Locust Street – proposed close out of project (the council may go into closed session to discuss this issue)

- V. Resolutions
 - A. Authorizing tax abatement for 3010 Nakoma Lane
 - B. Authorizing tax abatement for 3012 Nakoma Lane
 - C. Authorizing agreement for credit card program with Kwik Shop
 - D. Resolution authorizing signatures for permanent right of way acquisitions and temporary construction easements related to the Owen Industries expansion project.
- VI. Comments
 - Mayor
 - City Council
 - Public (3 minutes)
- VII. Adjourn

07-18-14
dm

It is anticipated that the council may go into to closed session pursuant to Chapter 21.5 of the Code of Iowa to discuss strategy with counsel in the proposed close out on the Locust Street project which is in litigation or where litigation is imminent.

CONSENT AGENDA
REGULAR CITY COUNCIL MEETING
CITY OF CARTER LAKE
MONDAY, JULY 21, 2014 - 7:00 P.M.

- A. City Council Minutes
 - 1. June 10, 2014 – Special City Council Worksession
 - 2. June 16, 2014 – Regular City Council Meeting
- B. Planning Board Minutes
 - 1. June 9, 2014
 - 2. June 12, 2014
 - 3. June 30, 2014
- C. Board of Adjustments Minutes – June 23, 2014
- D. Library Board Minutes
 - 1. May 19, 2014
 - 2. June 16, 2014
 - 3. June 30, 2014
- E. Safety Committee Minutes
 - 1. June 11, 2014
 - 2. July 2, 2014
- F. Building Permits – June 2014
- G. Abstract of Claims for Approval
- H. Receipts for Approval
 - 1. February 2014
 - 2. March 2014
 - 3. April 2014
- I. Delinquent utility report as of July 15, 2014
- J. Overtime and Comp time reports
 - 1. June 22, 2014
 - 2. July 6, 2014
- K. Wage Resolutions
 - 1. Jordan Smith
 - 2. Fred Vogt
 - 3. Michaela Clemens 6-23-14
 - 4. Michaela Clemens 7-1-14
 - 5. Heather Rothmeyer 6-23-14
 - 6. Heather Rothmeyer 7-1-14
 - 7. Phill Newton
 - 8. Ron Rothmeyer
- L. Department Head Reports
 - 1. Senior Center – June 2014
 - 2. Fire Department – June 2014
 - 3. Police Department/Animal Control – No report submitted
 - 4. City Clerk/Administration – June 2014
 - 5. Library – No report submitted
 - 6. Resource Center – No report submitted
 - 7. Maintenance – No report submitted
 - 8. Parks Department – No report submitted
 - 9. Building Inspector – No report submitted
- M. Calendar of events – City Hall/Parks thru Aug. 30, 2014 (as of July 17th – 2:00 PM)

City of Carter Lake
City Hall – 950 Locust St.
Work Session City Council Meeting
Proceedings: Tuesday, June 10, 2014 –5:30 PM

Mayor Gerald Waltrip called the work session to order at 5:30 PM.

Roll Call: Present – Council members Barb Melonis, Ron Cumberledge and Barb Hawkins. Council members Dave Huey and Ed Aldmeyer arrived late.
Also present –City Clerk Doreen Mowery

1. Fire Department Coordinator, Phill Newton reviewed the Fire Department equipment requests with the council members present. The department's highest priority is a new pumper truck. They have looked at three companies and have received estimates of \$440,000 to \$520,000. The department also has needs for radios and equipment, computers, air packs, fill station, RIT pack, and a thermal imager. In addition to their equipment needs, the department has submitted a request for an addition to their building. The addition would be used to house out of town volunteers over night. It would also be used as additional storage. The department would also like to get new doors and door openers for the existing building. The truck that the department wants to replace is a 1984 pumper. It does not meet current NFPA guidelines and it cannot pass pump tests and the pump cannot be rebuilt. The cab is designed to hold two people and there are not additional safety restraints. The truck is a safety concern and the department does not use it as a first line truck any longer. The department is also requesting funds to replace an 11 year old thermal imaging camera. The technology has changed substantially in the past 11 years. They have proposed submitteing a grant to purchase the camera with Iowa West funds. The Mayor stated that new technology takes us backward. The building that the department is proposing is 125' x 60'. A 75' x 60' section of the building would be used the maintenance department. The section allocated for the fire department would have a day room and three to four bedrooms, along with gear racks and storage space. Phill stated that currently about 1/3 of the department does not live in Carter Lake. Jerry Bell believes that eventually we will be contracting with the City of Omaha because we will not be able to staff a volunteer department. The Mayor is in favor of purchasing the fire truck, however he is not in favor of the building. He feels the money would be better spent on paving 9th Street. Council member Cumberledge thinks the department could free up some room in the existing station if they get rid of the third truck and remodel to add on sleeping quarters. John Wallace would like to know how much the bond issue will raise taxes. This information will not be available until the council determines what will be purchased, the approximate cost, and the terms of the bond issue. Council member Melonis is in favor of the truck. She feels it is necessary for public safety. Mayor Waltrip would like to consider getting rid of the water rescue team and the related equipment. Council member Cumberledge felt that the department would be able to free up an entire bay if the water rescue team was dissolved. Council member Aldmeyer stated he would be in favor of purchasing the truck, equipment, and current facility improvements. Phill said he would be happy to get prices on a 50' x 60' building for fire department use. There were some concerns expressed over the structural stability of the current facility. The Mayor said he would find an architect to look at the current structure.

City of Carter Lake
City Hall – 950 Locust St.
Work Session City Council Meeting
Proceedings: Tuesday, June 10, 2014 –5:30 PM

2. The Mayor would like to pave 9th Street from Locust to Ave. J while they are paving 9th Street from Ave. J to Ave. H. He will talk to the contractor to see if he can get a good price to complete 9th St. from Locust to Ave. J.

This special city council work session was adjourned at 7:36 PM.

Doreen Mowery, City Clerk

Gerald Waltrip, Mayor

City of Carter Lake
City Hall – 950 Locust St.
Proceedings: Monday, June 16, 2014
Regular City Council Meeting – 7:00 PM

The Pledge of Allegiance

Mayor Gerald Waltrip called the meeting to order at 7:00 PM.

- I. Roll Call: Present – Mayor Gerald Waltrip
Council members Ed Aldmeyer, Barb Hawkins, Dave Huey, Ron Cumberledge and Barb Melonis.
Also present – City Attorney Joe Thornton and City Clerk Doreen Mowery
- II. Approval of the Agenda – Council member Aldmeyer requested that the Storm Water Update be removed from the agenda. Moved by council member Melonis seconded by council member Cumberledge to approve the agenda with the deletion. Ayes: Unanimous.
- III. Consent agenda – Moved by council member Aldmeyer seconded by council member Hawkins to approve the consent agenda as presented. Council member Cumberledge asked why all of the department heads did not submit a monthly report. Council member Hawkins responded that she had requested the reports but they are not mandatory. Ayes: Aldmeyer, Hawkins, Huey, Melonis. Nays: Cumberledge.
- IV. New Business
 - A. Communications from the Public
 1. T J and Dianna Hite were present to request a variance to Section 2801 of the Land Development ordinances. They have purchased a piece of property with a garage and would like to be able to keep and maintain the property to be used for additional storage. The current code requires that a garage or shed cannot be built on property that does not have a home on the property. The Mayor has requested that the building inspector and attorney enforce the current ordinances. When a property owner sells the property any non-conforming uses must be discontinued. The Mayor stated that the Hites have done some remodeling on the garage after they received the letter regarding non-conformance. The Hites were referred to the Board of Adjustments to get a variance to Section 2801 of the Land Development ordinances. The Mayor stated the owners have three alternatives; tear the building down or move it, build a house, or sale the property to an adjoining property owner. The Mayor is going to enforce the rules. Ms. Hite stated that the prior owners had it for 9 years and used it in the same manner. Council member Huey spoke in favor of the Hites being able to use the property. Ms. Hite stated that there are other properties that are not being maintained and look much worse than their garage. The Mayor explained that if the City does not agree with the Board of Adjustments decision, then they will go to court and he is in favor of stopping their use of the garage. The Mayor requested that the council take a position on this issue. The council does not have the authority to take action on something that needs to go to the Board of Adjustments. Council member Melonis made a motion to table this issue. The motion was withdrawn.

2. Terry Christensen informed the council that the property he owns across from City Hall, on Mabrey Lane is for sale. He wanted to know if the council would be interested in purchasing it for the City. If he does not sale the property in the near future he will be tearing down the building and removing the putt putt golf course. Council member Hawkins said they would have to know what the asking price is and then they would have to see if there was money in the budget.
 3. Moved by council member Cumberledge seconded by council member Aldmeyer to approve the application for a solid waste collector permit. Ayes: Unanimous.
 4. Roger Wilson spoke to the council regarding the proposed potted tree/shrub project on the former school property. There is an issue with getting water to the area. The project would be educational and benefit the entire community with trees and plants. The Kiwanis have been working on this for the past four years. He would like the city to consider providing mulch, water and possibly a \$1,000 grant. John Nabity stated that the proposal uses an area about 2000 square feet. He explained how a pot in pot area is constructed. They will include trees, shrubs, perennials and ornamental grasses. There is an issue with finding a water source for the soakers and sprinklers for the area. The Kiwanis have enough funding and gifts in kind to get the project going. There are scout groups, kids at the school, and garden clubs that will assist with maintenance of the project. The Mayor stated he thought they should be able to tap into the sprinkler system at the library to set up a separate zone for watering the proposed pot in pot project. The plants and trees will ultimately be used to beautify the community and educate the children. There is a proposal for an asphalt walking track on the same piece of property but the pot project will not interfere with the track. The Attorney stated they would need an easement from the City to use the property. The Parks Department will be using the plants once they are grown. Council member Aldmeyer suggested that the Mayor meet with Kiwanis representatives and the Park Director. Bill Dahlheimer suggested that they use a coupling to hook into the water at the library.
- B. Communications from the Departments
1. There were two new applications for the Volunteer Fire Department. Moved by council member Cumberledge seconded by council member Melonis to approve the applications. Ayes: Aldmeyer, Hawkins, Cumberledge, Melonis. Abstain: Huey.
Dexter Johnson is the new Senior Van driver. He has volunteered to replace the previous employee on the Safety Committee. Moved by council member Aldmeyer seconded by council member Cumberledge to approve Dexter Johnson's appointment to the Safety Committee. Ayes: Aldmeyer, Hawkins, Cumberledge, Melonis. Abstain: Huey.
Phill sent an email to the council requesting permission to move forward with a special election for a bond issue to purchase a new fire truck and the equipment that will be needed. The department no longer wants to pursue an addition to the

building for storage and sleeping quarters. The Mayor has also requested that the council consider eliminating the water rescue team. He feels that if they get rid of water rescue there would be room for storage and sleeping quarters. Council member Hawkins stated she is not in favor of getting rid of the water rescue. She also commented that the department will be purchasing a pumper truck not an aerial. Council member Melonis explained the necessity of the new truck. Our current pumper is very old and does not pass State inspections. Council member Melonis also went on record in support of keeping the water rescue team. Council member Aldmeyer questioned if we want to put the purchase of a fire truck out to the public for a vote. Moved by council member Aldmeyer seconded by council member Hawkins to move forward with this request and get this issue on the November ballot and to instruct the clerk to get legal counsel, bond counsel, and the financial consultant involved. Ayes: Aldmeyer, Hawkins, Melonis. Nays: Cumberledge. Abstain: Huey. Council member Cumberledge can't support the project until he knows the terms and the rates as well as the cost. Ray Pauly suggested that the Fire Department get information out to the public regarding why the truck is needed.

2. Ray Pauly reported that the Planning Board worked on the new ordinance for Planned Industrial district that will be used specifically for Fleetpark LLC. There will be a public hearing on the ordinance on June 30, 2014 at 7:00 PM. Fleetpark LLC is aware that the process will not be completed by their July 1 deadline. The Attorney stated he has visited with Mr. Hoovestel regarding the timing of the ordinance. He is also working on a proposed development agreement with Fleetpark LLC. Council member Melonis thanked the board for working on this project.

3. The Storm Water Committee update was deleted from the agenda.

4. Mayor Waltrip

a. The fire truck was discussed earlier.

b. The Mayor reported that the raise for the new position at the Library is under consideration by the Union. The Mayor has mailed paperwork to the Union for their consideration. Mary Schomer and Kim Smith presented the council with a timeline of the events regarding the new position. She also provided the council with copies of the old and the new job descriptions. Mary is now doing programming for all ages, not just the children. She is also in charge of scheduling of the multi-purpose room.

c. The City has solicited and received bids for cobblestones that were in storage in the maintenance yard. The cobblestones were sold for \$3,600. The Mayor told everyone that submitted a bid that they could bid with the understanding that the funds would go to the Library. The Attorney stated that the issue is that when there is a selling of city property it is up to the council to decide where the funds are used. Moved by council member Cumberledge seconded by council member Huey to allocate the funds to the Library. Ayes: Unanimous. Council member Aldmeyer asked if council member Cumberledge wanted some of the funds for the advertisement of the

city that he had discussed at the last meeting. Council member Cumberledge stated that he did not, not at this time. The Library thanked the council and assured them the money would be used wisely.

d. The Mayor stated he vetoed an action from the last meeting. He stated he understands the Mayor's veto power. Mayor Waltrip is not in favor of some of the fire department issues and how they are going to be handled. He also had the Attorney review the conflict of interest with a fire department member voting on fire issues.

e. The Mayor stated that he is not in favor of paying overtime to one of the individuals that has a letter of understanding, therefore he would not authorize that individual's paycheck. He does not think that overtime can get paid if the individual has a letter of understanding. He stated that if an employee does a good job then they should be allowed to keep the job. He stated he is not going to sign the paycheck. The Attorney stated that the issue is the Fair Labor Standards Act, not if they have a contract. Council member Huey stated that you have to pay overtime to hourly employees if they have earned it. This employee was not allowed to be in the union and that is why there is a letter of understanding. If an employee is entitled to overtime then they will get paid overtime. Overtime was approved by the council on the consent agenda. Council member Hawkins stated the employee was paid and they will continue to pay her the wages she earns. Council member Cumberledge stated the Mayor should schedule the employee so she doesn't have overtime. The clerk stated that the employee will be required to have overtime periodically. The council agreed that the overtime would be paid if it is needed.

5. Council member Huey explained that he had previously misunderstood his ability to vote on fire department issues. He apologized for the misunderstandings and stated he will comply and avoid any future conflicts
6. Council member Aldmeyer
 - a. Council member Aldmeyer believes we need a water rescue, but he does not want to get in too deep with scuba diving. Moved by council member Aldmeyer seconded by council member Cumberledge to respectfully decline the donation of the jet ski for water rescue and return it to the donor. Ayes: Aldmeyer, Cumberledge. Nays: Hawkins, Melonis. Abstain: Huey. The Attorney stated since there was not a motion to accept the jet ski, the jet ski has not been accepted so it needs to be returned.
 - b. Council member Hawkins moved to carryover the matching funds for an Iowa West grant for fire department equipment. Motion was seconded by council member Aldmeyer. The funding will go toward the purchase of a camera. Ayes: Aldmeyer, Hawkins, Cumberledge, Melonis. Abstain: Huey. This item will come off the equipment list for the bond issue.
7. City Clerk

City of Carter Lake

City Hall – 950 Locust St.

Proceedings: Monday, June 16, 2014

Regular City Council Meeting – 7:00 PM

- a. Moved by council member Aldmeyer seconded by council member Huey to approve 275 as the new average number of mobile homes for utility billing purposes. Ayes: Unanimous.
- b. The Clerk advised the Mayor and Council that she is working with the claims adjuster for potential claims from the recent hail storm on both vehicles and buildings.
- c. Overtime for the deputy clerk was discussed earlier on the agenda.
- d. There is an older Crown Victoria vehicle that the City no longer needs. Moved by council member Cumberledge seconded by council member Aldmeyer to get scale price and then request bids with a minimum bid of scale price. Ayes: Unanimous.
- e. There is a business tax credit available to most of the Carter Lake businesses. Moved by council member Aldmeyer seconded by council member Hawkins to instruct the clerk to send letters to the businesses advising them of the tax credit. Ayes: Aldmeyer, Hawkins, Huey, Melonis. Abstain: Cumberledge.
- f. The clerk advised the council that the marquee has not been operational since the operating system was updated on our computers. She is looking for a solution, but in the meantime we are unable to load any new information onto the marquee.
- g. The clerk advised the public that since joining IMWCA three years ago our workman's compensation premiums have gone down from \$199,595 to \$57,874. Much of the thanks goes to the Safety Coordinator, Phill Newton and all of the committee members and employees.

V. Ordinances.

- A. Moved by council member Hawkins seconded by council member Huey to approve an ordinance amending Chapter 92 – Water Rates on the third consideration. Ayes: Hawkins, Huey and Melonis. Nays: Cumberledge and Aldmeyer.
- B. Moved by council member Melonis seconded by council member Huey to adopt an ordinance amending Chapter 99 – Sewer Service Charges on the third consideration. Ayes: Hawkins, Huey, Melonis, and Aldmeyer. Nays: Cumberledge.
- C. Moved by council member Cumberledge seconded by council member Huey to adopt an ordinance amending Chapter 110 – Storm Water Utility on the third consideration. Ayes: Unanimous.

VI. Resolutions

- A. Moved by council member Aldmeyer seconded by council member Hawkins to approve a resolution entering into a construction contract with L G Rolloff for \$1,334,485.31 and naming the clerk and the mayor as Authorized Representatives for this contract. Ayes: Unanimous.

City of Carter Lake

City Hall – 950 Locust St.

Proceedings: Monday, June 16, 2014

Regular City Council Meeting – 7:00 PM

- B. Moved by council member Melonis seconded by council member Hawkins to adopt a resolution approving liens on unpaid utility bills. Ayes: Unanimous.
- C. Moved by council member Hawkins seconded by council member Cumberledge to approve a resolution authorizing liens for unpaid snow removal bills. Ayes: Unanimous.
- D. Moved by council member Melonis seconded by council member Hawkins to approve a lien writing off uncollectible weed and snow removal bills. Ayes: Unanimous.
- E. Moved by council member Hawkins seconded by council member Huey to adopt a resolution approving writing off uncollectible utility bills. Ayes: Unanimous.
- F. Moved by council member Huey seconded by council member Aldmeyer to adopt a resolution setting wages effective July 1, 2014. Ayes: Aldmeyer, Hawkins, Huey, Melonis. Nays: Cumberledge.
- G. Moved by council member Hawkins seconded by council member Aldmeyer to approve Fund Balance transfers for FYE 6-30-14. Ayes: Unanimous.

VII. Comments

Barb Melonis thanked everyone for coming to the meeting. She invited everyone to the July 12th Prayers and Pancakes in the park.

Ron Cumberledge stated that he understands you need to borrow for the truck, but he is not in favor of borrowing for the rest of the small ticket items.

Council member Huey told everyone to be safe over the 4th of July.

Council member Aldmeyer thanked the safety committee for all of their work that resulted in a substantial savings in premiums. He suggested that homeowners contact their insurance company because many homes sustained hail damage to their roofs and gutters during the recent storm.

The clerk stated that she was not opposed to the library or them receiving the money from the sale of the cobblestones. The council has to take action if the funds are going to be used anywhere other than the general fund and any time property is disposed of it needs council approval.

John Jungers is a partner in Strong Box Mini Storage on the south side of Ave. H. He has concerns over the storm water issues south of Ave. H. In 2011 they received a tremendous amount of support from Mayor Kramer's office and the maintenance crews. During the recent storm Ron Rothmeyer was on site watching the storm water situation. He is concerned about the storm water from improvements at PVS and Fleetpark. He would like to be kept up to date on what the Storm Water Committee is doing. The Mayor has received all of the storm water information for the area south of Ave. H that is on file in the clerk's office. He has asked Omaha if they would be open to using the Grace Street pump station for storm water. The PVS project has been engineered to handle their storm water runoff. Fleetpark is working with HGM to address any storm water runoff issues they may have with their project. Mr. Jungers stated it takes a major rain event to cause issues. He pays a substantial amount of taxes and he would like to get services in return.

City of Carter Lake

City Hall – 950 Locust St.

Proceedings: Monday, June 16, 2014

Regular City Council Meeting – 7:00 PM

Mary Jo Pinkerton stated that the harvester is in the lake but it is not being used and she wanted to know why. She would like to be able to use the lake. The Mayor stated that when they first put the harvester in the water they could run it. Ron is currently on vacation and the maintenance crews are trying to get other things done from the recent storm. Mrs. Pinkerton also wanted to know if they have sprayed anywhere on the lake. The Mayor stated that Iowa has sprayed, but they do not have much money left for spraying. He does not believe the harvester is going to solve the problems with the lake. The Mayor has talked to the Governor twice about lake issues. He wants to work with the director of the DNR because he has said they can solve the problem. \$7 million has been spent on the lake by Iowa and Nebraska. The Governor, Director of DNR, and the DNR Attorney told the Mayor they would get rid of the buoys. Mrs. Pinkerton stated that the pump has not been running. The Mayor stated that it has been running for three weeks. The Mayor stated that the problem is that the DNR and the DEQ need to step up.

Bill Dahlheimer congratulated the Library on receiving the \$3,600 from the sale of cobblestone. He feels the cobblestone could have been used by the City for several different projects. Mr. Dahlheimer will be addressing the council in the future regarding 13th and Ave. Q. That area used to be an old bus stop and he would like to see it dressed up in the future.

This regular city council meeting was adjourned at 9:28 PM.

Doreen Mowery, City Clerk

Gerald Waltrip, Mayor

City of Carter Lake
City Hall – 950 Locust Street
Proceedings: Regular Planning Board Meeting
Monday, June 9, 2014 – 7:00 PM

Meeting called to order by Chairman Ray Pauly at 7:02 PM.

Roll Call: Present: Karen Fisher, Ed Palandri, Michelle Schaffer, Ray Pauly and Jackie Wahl.
Absent: Tim Podraza and Jay Gundersen
Also present: City Attorney Joe Thornton and Deputy City Clerk Lisa Ruehle.

Approval of the Agenda – Moved by board member Palandri seconded by board member Schaffer to approve the agenda as presented. Ayes: Unanimous.

1. Consent Agenda - Moved by board member Palandri seconded by board member Fisher to approve the consent agenda as presented. Ayes: Unanimous.

2. New Business

a. At the last meeting the board requested that PVS present their project for board review. The building permit has already been issued. Board member Palandri stated that the board normally reviews the plans to check architectural features to see if they meet performance criteria and compliance with landscaping and storm water ordinances. Mike McIntosh from Lamp Rynearson presented copies of the project to the board. There is a t shaped building of approximately 190,000 square feet. The building inspector has reviewed the proposed landscaping which includes trees around the entire site and a six foot black chain link vinyl fence around the site. The two entrances will have an automatic gate with key readers for the drivers. They are looking at making a grand entrance area where it looks like you are entering a campus when you approach the site. On the west side of the project there will be parking stalls for 15 semis. On the south side there will be 150 employee parking stalls with the potential to expand to the east. Storm water will be caught in a storm sewer pipe and taken to a detention pond along the north side of the project. The detention pond was designed to meet the city's current storm water ordinances. There is an outlet control feature to keep the property from overwhelming the storm water pump at 5th and Ave. H. 5th St., 9th St. and Ave. J will be improved as part of the public improvements. There is a new rail that crosses Ave. H and leads to the east side of the new building. 9th Street, 5th Street and Ave. J are all going to be completely removed and widened. The streets will be similar to what 5th Street looks like north of Ave. J. There will be green areas throughout the project. The detention cell is the length of the project on the north side of the project at Ave. J. Board member Schaffer stated that the project looks well thought out. Board member Palandri asked is the building meets the lot coverage requirements. Mr. McIntosh stated that the design meets the site coverage guidelines. Ave. H will be vacated once the project is completed. There will be site lighting on the private property. The property is being raised and the building will be about 1 foot higher than Ave. H. The streets will be curbed. There will not be any berms to act as screening. The trees and fence will be used as screening features. There will be sidewalks on both sides of the streets that are being improved. The streets and sidewalks will meet ADA requirements. The areas that are turf will be native grasses without irrigation. Board member Palandri believes the landscaping ordinances require irrigation of turf areas. The Attorney does not recall the landscaping requirements being waved in the development agreement. Board member Palandri stated that the council waved the irrigation requirements at the school. He wanted to know how the detention cell would be maintained. Mr. McIntosh stated that the detention cell was designed to fill up and then there is an outlet structure to allow it to drain

within 24 to 48 hours. There have been ongoing discussions with the city to potentially assist with the maintenance of the pond. The overhead lighting will be for the truck parking areas. An electrical engineer has reviewed the plans to assure compliance with the current code. Board member Palandri asked questions about lighting pollution. Mr. McIntosh will follow up with that issue. He also stated that as far as he knows, the plans do not require any exceptions to the current ordinances. Board member Palandri wanted to know if the building meets the architectural points required in the code. Jason Heins with Schemmer and Asso. was present to answer question on the building design. It is 190,000 square feet, metal/steel structure with some brick in the office area. The roof is a flat roof with a small amount of slope. Board member Schaffer had questions about the metal and how much would be viewable from Abbott Drive and if it is a pole building. Mr. Hein stated that the building was designed to meet the current energy codes. It was also designed to match the existing building. Board member Palandri would like to make sure that the performance standards have been met. The performance standards are set out in section 14.03 and the supplemental design standards are in section 23.05. Attorney Thornton suggested that the architect review and make sure they have complied with section 23.05 and the performance points in section 14.03. Board member Schaffer thinks the drawings look good, but she would like to make sure the issues board member Palandri brought up are addressed. Board member Palandri stated that if there were any exceptions to the ordinances then the council would have to issue variances if they chose to support it with exceptions to the ordinances. He is in support of the project. The Attorney suggested that Barry address these issues with the board and the PVS team. Board member Pauly would also like some clarification on both of the issues that board member Palandri brought up. John Sunderman, President of Owen Industries stated that they are open to ideas to enhance the project. This will be a corporate campus and they are very proud of the project. Moved by board member Palandri seconded by board member Schaffer to table approval of this project until the board receives a report from the building inspector regarding compliance with sections 14.03 and 23.05 of the Land Development Ordinances. Ayes: Unanimous.

b. The board reviewed the Planned Industrial Zoning District Ordinance that the attorney had submitted. He also provided them with a process to move this forward to adopt the ordinance and change the zoning for the Fleetpark project. The first step would be for the board to set a date for a public hearing on the proposed ordinance changes. Then it would go to the council for their consideration of the ordinance. Board member Wahl wanted clarification on the number of lots involved with this request. There are a total of four lots in this project. Fleetpark, LLC has proposed that the front lot would remain zoned B-P, and the other three lots would be Planned Industrial. Once the ordinance is adopted, then the specific applicant would apply to have the zoning on the property changed to P-I. The property owner would have to submit a development plan for review and approval after the ordinance is adopted. Board member Palandri questioned how the property owner to the south felt about the proposed changes. The Attorney also made some changes to the matrix for the P-I zoning. Board member Palandri requested a special meeting to go over the proposed ordinance. The Attorney requested that the board set a date for the public hearing. Board member Palandri believes the board will support a change to allow the business to set up in Carter Lake. Realtor, John Jerkovich stated that the owner has a right to an extension on a property in Council Bluffs, pending the outcome of the zoning ordinance and development plan for the property in Carter Lake. The business owner has a state development package that is valid in

both Council Bluffs and Carter Lake. Attorney Thornton will work towards a development agreement for this project. The board scheduled a special meeting to review the ordinance for Thursday, June 12, 2014 at 7:00 PM. Board member Palandri questioned if the developer would consider paying lot number 3 to the north of the building instead of to the south as it was originally proposed. Mr. Jerkovich said they would look at the request but it would depend on how much parking is needed and how the storm drainage will be handled. HGM is working on the site development plan to include storm water drainage. Hannah Hoovestall stated that there may be some displays on the east side of the building and they would be more hidden from Abbott Drive. Parking of the tractors can be covered in the development agreement. Board member Pauly would like to see some green space at the cul-de-sac. The Attorney stated that the board should make a list of what they would like to cover in the development agreement. Board member Palandri would like the potential side development plan as soon as possible for the board's review.

d. There was no Storm Water Committee Update at this time.

3. There was no Old Business to discuss at this time.
4. There will be a special meeting on Thursday, June 12, 2014 at 7:00 PM to review the proposed Planned Industrial ordinance.
5. Board member Pauly will present at the council meeting.
6. Comments:

Board member Wahl is glad to see it all coming together to make this work.

Board member Palandri would like the board to look at the ordinance regarding detention cells, in the future. He also complimented the fire department on their hard work and successful fireworks display.

Lisa will discuss with Barry the need for a report for the board on the two sections of the code that were discussed this evening.

Meeting adjourned at 8:19 PM.

Lisa Ruehle, Deputy City Clerk

Ray Pauly, Chairman

City of Carter Lake
City Hall – 950 Locust Street
Proceedings: Special Planning Board Meeting
Thursday, June 12, 2014 – 7:00 PM

Meeting called to order by Chairman Ray Pauly at 7:00 PM.

Roll Call: Present: Ed Palandri, Jay Gundersen, Ray Pauly, Jackie Wahl, Michelle Schaffer and Karen Fisher
Absent: Tim Podraza
Also present: City Clerk Doreen Mowery

1. Chairman Pauly opened the floor to anyone who wanted to discuss the proposed zoning ordinance changes to include a Planned Industrial District. Board member Palandri has reviewed the ordinance and has several suggested changes. He appreciates the draft that Attorney Thornton provided. The board reviewed several proposed changes throughout the document. They also reviewed the matrixes as they pertain to the P-I zoning and identified the types of activities they would allow in the district. The clerk will make the proposed changes and return it to the board for their review. She will also forward the proposed ordinance to the council for their review and consideration.
2. The board set a public hearing on the proposed ordinance for Monday, June 30, 2014 at 7:00 PM.

Wayne Hoovestel was present and discussed the parcels of his property that he would like to have rezoned. He has identified one of the buildings that would be excluded from zoning changes. It would remain in the B-P (Business Park) district.

The board would like to welcome Mr. Hoovestel and his family to the community and thanked them for showing an interest in bringing their business to Carter Lake.

Meeting adjourned at 8:32 PM.

Doreen Mowery, City Clerk

Ray Pauly, Chairman

City of Carter Lake
City Hall – 950 Locust Street
Proceedings: Public Hearing and Special Planning Board Meeting
Monday, June 30, 2014 – 7:00 PM

Public Hearing

The Public Hearing was called to order by Chairman Ray Pauly at 7:05 PM.

Roll Call: Present: Ed Palandri, Jay Gundersen, Ray Pauly, Michelle Schaffer and Karen Fisher
Absent: Tim Podraza and Jackie Wahl
Also present: City Attorney Joe Thornton and City Clerk Doreen Mowery

There were no public comments made at this time. The clerk has not received any written or oral comments regarding the proposed adoption of an ordinance to amend the Unified Land Development Ordinances to include a new section entitled P-I – Planned Industrial District to add a new zoning classification. The Attorney reported that the owner of Fleetpark offered to be at the meeting and is available by cell phone. Moved by board member Pauly seconded by board member Gundersen to close the public hearing. Ayes: Unanimous.

Special Meeting

1. Moved by board member Gundersen seconded by board member Fisher to approve the Planned Industrial District ordinance as written. Ayes: Unanimous. The Attorney reviewed the proposed changes to the matrixes.
2. Moved by board member Gundersen seconded by board member Schaffer to recommend to the council that they adopt the Planned Industrial District ordinance as written. Ayes: Unanimous.

Mayor Waltrip stated that he appreciates the time and hours the board has spent on all projects, but especially the time spent on this project.

Meeting adjourned at 7:10 PM.

Doreen Mowery, City Clerk

Ray Pauly, Chairman

Proceedings: Board of Adjustments Meeting
Monday, June 23, 2014 - 7:00 PM

Hardy Brown called the meeting to order at 7:00 P.M.

Roll Call: Present: Hardy Brown, Paul Christensen, and Kitty Buchanan
Absent: Bill Blankenship
Also present: City Clerk Doreen Mowery

Michelle McWilliams has resigned from the board.

Moved by board member Christensen seconded by board member Brown to approve the agenda as presented. Ayes: Unanimous.

Moved by board member Brown seconded by board member Christensen to approve and place on file the minutes from March 10 and April 14, 2014. Ayes: Unanimous.

1. Rene Kincaid of 4328 N. 11th Street was present to request a variance to add an addition to the back of her home. The house is located on a corner lot. Board member Christensen stated that the orientation of the home is in question. If it faces Ave. Q then the variance that is needed is only one foot for the rear addition to the home. The addition would be 12' from the existing garage. Moved by board member Christensen seconded by board member Buchanan to grant a one foot variance to the side yard setback requirements on the west side of the home at 4328 N. 11th St. Ayes: Unanimous.
2. Board member Christensen stated that he had not received plans on the request for 1015 Shoal Point Dr. A letter in support of the project was submitted from Elizabeth Campbell in favor of the project. This home is in a HOA. The existing deck on the lakeside portion of the home would be expanded. The request is for a 1 ½ foot variance on the lake side of the property. Moved by board member Christensen to approve a variance of 18" on the back curvature of the replacement deck overhang. Ayes: Unanimous.

The board of adjustments meeting was adjourned at 7:29 PM.

Hardy Brown, Chairman

LIBRARY BOARD WORKSHOP
CARTER LAKE PUBLIC LIBRARY

May 19, 2014

6:00 PM

Members present: Bonnie Freeman, Kim Smith, Delbert Settles, Viki Hawkins, Julie McKillip, Bob Wahl, Victor Skinner and Program Coordinator, Mary Schomer.

Library Board President, Bonnie Freeman, updated the Library Board Trustees on the correspondence between the Union Representative Julie Dake-Abel about the new job description for Program Coordinator, Mary Schomer, and her wages. Also discussed were e-mails, letters, library and city council minutes, and the Library Boards administrative role.

Adjourn at 6:55 p.m.

Viki Hawkins, Secretary

May 19, 2014

LIBRARY BOARD WORKSHOP
CARTER LAKE PUBLIC LIBRARY

June 16, 2014

6:00 PM

Members present: Bonnie Freeman, Kim Smith, Delbert Settles, Viki Hawkins, Julie McKillip, Bob Wahl, and Program Coordinator, Mary Schomer. Absent Victor Skinner.

Program Coordinator, Mary Schomer discussed that she had a talk with Mayor Waltrip regarding e-mails for the old job description of Children's Librarian. Mary has written a time line of events as she thought there was some confusion on how this all started. Mary would like to read the timeline at the City Council meeting. The Library Board had discussion on what Mary will present and read at the meeting.

Adjourn at 6:45 p.m.

Viki Hawkins, Secretary
June 16, 2014

Library Board Meeting
Carter Lake Public Library
June 30, 2014

Attendees: Bonnie Freeman, Delbert Settles, Viki Hawkins, Julie McKillip, Bob Wahl, Kim Smith, and Library Director, Theresa Hawkins.

Absent: Victor Skinner

Bonnie called the meeting to order.

Minutes: Julie made the motion to accept the minutes. Kim seconded. Motion passed.

Financial Report: Viki made the motion to accept the January, February and March financial reports with the discrepancies. Julie seconded. Motion passed.

Action on Bills: Delbert made the motion to accept the bills. Viki seconded. Motion passed.

Librarian's Report:

- A. Circulation Statistics for April & May
April – 1,390 items checked out. – Door Count – 1,213
May – 1,434 items checked out. – Door Count - 1,052
- B. Magician Jeff Quinn gave a performance on Wednesday, May 14, 2014 at 11:00 a.m. which was the final program until fall for the pre-school story time class, daycare outreach providers and Ms. Irwin's kindergarten class. 43 children – 15 adults attending.
- C. The Library Summer Reading Program will start June 1, 2014 and end July 31, 2014. All ages are included in the "Everybody Reads Summer Program. Every book, magazine and audio checked out during June and July will be counted.
- D. Genevieve has started taking a Tech Focus class that is offered quarterly through the State of Iowa and I had a CE class on May 20, 2014 – Iowa Publications Online.
- E. Facebook posts reached 870 in April and 1,203 in May. The most liked and commented on post was on May 14, 2014 for the Magician Jeff Quinn performance with 159 likes.
- F. Enrich Iowa and Open Access reports are due July 30, 2014. The legislature passed a \$50,000 increase to Enrich Iowa funding for FY15.
- G. I will be taking an online CE class on Thursday, July 17, 2014 – What's New from the American Library Association.

Old Business:

Program Coordinator – The Library Board feels there should be no further action is necessary at this time.

The Board wants to know what guidelines they need to follow to pursue the raises that the Board budgets for Library employees.

New Business:

Designate use for Library Donation Money:

- A. Rain Garden – pea gravel and buffalo grass.
- B. Window & Carpet Cleaning
- C. Plaques for benches being donated to the Library by Sun Valley Landscaping. Library will donate the benches to the City of Carter Lake to be placed where they deem necessary.
- D. The remaining donation money will be put into the BLD/GRDS line item.

Library Budget Line Item Amendment FY 14-15:

Amend budget for Internet – Telephone/Internet \$2141.00.

Kim made the motion to add a line item in the 2015/2016 Library Budget for Rain Garden. Delbert seconded. Motion passed.

Transfer remaining FY 2013/14 money into the Library CIP.

Viki made the motion to transfer any remaining money into the CIP. Julie seconded. Motion passed.

Kim made the motion to adjourn. Delbert seconded.

Viki made the motion to adjourn. Delbert seconded. Motion passed.

Viki Hawkins, Secretary

July 2, 2014

Meeting Date: _____ Location: _____

Members Present:

Discussion Topics:

[illegible]

Old Business (Review previous minutes and follow-up on assignments)

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SAFETY ACTION PLAN

Assignment Number	Assignment
Person Responsible	
Estimated Completion Date	
Completion Date	
Assignment Number	Assignment
Person Responsible	
Estimated Completion Date	
Completion Date	
Assignment Number	Assignment
Person Responsible	
Estimated Completion Date	
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Assignment Number	Assignment
Person Responsible	
Estimated Completion Date	
Completion Date	

Meeting Date: _____ Location: _____

Location: _____

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SAFETY ACTION PLAN

Assignment Number	Assignment
Person Responsible	
Estimated Completion Date	
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Completion Date	
Assignment Number	Assignment
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Completion Date	
Assignment Number	Assignment
Person Responsible	
Estimated Completion Date	
Completion Date	
Assignment Number	Assignment
Person Responsible	
Estimated Completion Date	
Completion Date	

2014 June
Residential Building Permits

Permit #	Date	Applicant	Applicant Phone	Address	Property Owner	Owner Phone	Description	Permit Amount	Date Paid	Recpt. #	Value of Permit	Permit Exp. Date
R66-14	6/2/2014	Drew Evers	402-680-5144	3906 N 11th	Drew Evers	402-680-5144	Renovate unfinished structu	\$ 636.00	6/4/2014	12476	\$ 30,000.00	12/2/2014
R67-14	06/04/14	Kevin Steward	631-707-6565	4330 N 8th St	Kevin Steward	631-707-6565	Side walk & dr concrete	\$ 23.00	6/4/2014	12492	\$ 1,500.00	9/1/2014
R68-14	6/10/2014	ServiceOne	402-597-2178	3705 N 9th St	Thomas Warner	712-347-6090	Replace Furnace & A/C	\$ 43.50	6/10/2014	12516	\$ 9,341.00	9/10/2014
R69-14	6/11/2014	Elite Exteriors	402-330-2863	4428 N 8th St	Kitty Buchanan	712-242-5035	Install Windows w/wrap	\$ 13.50	6/16/2014	12546	\$ 1,719.00	9/11/2014
R70-14	6/12/2014	Joesph Anderson	712-347-6749	1219 Cachelin	Joeseoph Anderson	712-347-6749	New Electrical Service/Panel	\$ 75.00	6/16/2014	12547	\$ 2,000.00	3/12/2014
R71-14	6/16/2014	Joe Waldren/Laurie C	402-714-7337/40	WaveCrest Add	Joe Waldren/Laurie C	402-714-7337/40	Dirt Haul Permit	\$ 25.00	6/16/2014	12559	\$ 4,000.00	12/16/2014
R72-14	6/17/2014	Kolhof & Sons	712-828-0442	816 Wood Ave	Sue Cudd		Replace roof & siding	\$ 32.00	6/18/2014	12567	\$ 4,800.00	9/17/2014
R73-14	6/17/2014	Ron Trumble	402-515-4408	3715 N 13th	Ron Trumble	402-515-4408	Patio Door & Deck	\$ 48.00	6/18/2014	12566	\$ 2,500.00	10/17/2014
R74-14	6/17/2014	Tim Padroza	712-347-5310	1005 Willow Dr	Tim Padroza	712-347-5310	Fence	\$ 15.00	6/18/2014	12565	\$ 4,500.00	9/17/2014
R75-14	6/19/2014	Emerald Roofing	402-330-0999	1202 Mayper	Dean Putnam	402-208-2641	Reroof	\$ 18.50	6/23/2014	12570	\$ 7,000.00	9/19/2014
R76-14	6/19/2014	TPC Const	402-208-7904	1523 Stella Ave	Doc Martin		Reroof	\$ 18.50	6/23/2014	12568	\$ 8,000.00	9/19/2014
R77-14	6/19/2014	TPC Const	402-208-7904	1524 Stella Ave	Mike Fitzpatrick		Reroof	\$ 18.50	6/23/2014	12569	\$ 8,000.00	9/19/2014
R78-14	6/23/2014	Jose Arriaga	712-587-1239	1429 Dorene Blvd	Jose Arriaga	712-587-1239	Replace roof & siding	\$ 42.00	6/23/2014	12573	\$ 8,000.00	9/23/2014
R79-14	6/23/2014	ACM Heating/Cooling	402-301-1695	1402 Dorene Hinson	Denise Hinson		Replace Roof	\$ 18.50	6/24/2014	12610	\$ 7,200.00	9/23/2014
R80-14	6/24/2014	Madsky Roofing Sha	720-400-2302	1109 Lindwood	Donald/Diane Janda	712-347-6260	Replace Roof	\$ 18.50	6/24/2014	12607	\$ 8,318.85	9/24/2014
R81-14	6/24/2014	Madsky Roofing Sha	720-400-2302	621 Ave Q	Karen /Tim Dean	402-208-4485	Replace Roof	\$ 18.50	6/24/2014	12608	\$ 17,993.31	9/24/2014
R82-14	6/24/2014	Madsky Roofing Sha	720-400-2302	1310 Dorene Blvd	Gary/ Sherry Standley	712-347-6810	Replace Roof	\$ 18.50	6/24/2014	12609	\$ 6,870.52	9/24/2014
R83-14	6/24/2014	Pyramid Roofing	402-502-9300	1301 Mayper	Nancy Thompson	402-709-7308	Replace Roof	\$ 18.50	6/25/2014	12620	\$ 7,000.00	9/24/2014
R84-14	6/25/2014	B&G Enterprises	402-515-7565	1309 Ave P	Barbara Bower	402-514-7579	Replace Roof	\$ 18.50	6/25/2014	12617	\$ 2,000.00	9/25/2014
R85-14	6/25/2014	Katrena Flanagan	712-314-3900	1214 Redick Blvd	Katrena Flanagan	712-314-3900	Replace Roof	\$ 18.50	6/27/2014	12625	\$ 6,000.00	9/25/2014
R86-14	6/26/2014	Madsky Roofing Sha	720-400-2302	1509 Ave Q	John/Michelle Bott	712-347-2188	Replace Roof	\$ 18.50	6/27/2014	12627	\$ 6,842.00	9/26/2014
R87-14	6/26/2014	Emerald Roofing	402-330-0999	3406 N 11th	Larry Curny	712-347-6372	Replace Roof	\$ 18.50	6/27/2014	12626	\$ 10,000.00	9/26/2014
R88-14	6/30/2014	Mary Bott	712-347-5059	1013 Silver Lane	Mary Bott	712-347-5059	Replace Roof	\$ 18.50	7/2/2014	12665	\$ 5,000.00	9/30/2014
R89-14	6/30/2014	Helen Thomas	712-847-5237	917 Hiatt St	Helen Thomas	712-256-0555	Replace Roof	\$ 18.50	7/2/2014	12661	\$ 5,500.00	9/30/2014

Commercial

C10-14	6/4/2014	TSI Mechanical	402-342-4972	4101 N 17th St	Boys & Girls Club		Capital Facilities Charge	\$ 3,336.00	6/6/2014	12496	\$ 3,336.00	3/25/2015
C11-14	6/10/2014	TSI Mechanical	402-342-4972	4101 N 17th St	Boys & Girls Club		Plumbing Permit	\$ 3,559.50	6/10/2014	12517	\$ 15,000.00	3/25/2015
C12-14	6/10/2014	Aksarben Heating, A/	402-331-1233	2449 N 13th St	Spearmint Rhino	712-847-0179	Replace Unit over Kitchen	\$ 201.50	6/10/2014	12515	\$ 8,500.00	9/10/2014
C13-14	6/24/2014	AirTouch Cellular (Ve	206-747-4900	2509 N 9th St	Lawrence & Jeanette F	712-347-6550	Replace Antennas	\$ 53.50	6/24/2014	12611	\$ 15,000.00	12/24/2014

03.24.14 6/17/2014 THRU 7/21/2014 ACCOUNTS PAYABLE ACTIVITY CLAIMS REPORT

VENDOR NAME	REFERENCE		VENDOR TOTAL	CHECK#	CHECK DATE	

ACCOUNTS PAYABLE CLAIMS						

GENERAL						
LIABILITIES						
AFSCME IOWA COUNCIL 61	UNION DUES	10.10		57847	6/25/14	
AFSCME IOWA COUNCIL 61	UNION DUES	8.88	18.98	57953	7/09/14	
CITY OF CARTER LAKE	SERVICE CHARGE	2.00		57845	6/25/14	
CITY OF CARTER LAKE	MISC	200.00	202.00	57952	7/09/14	
CARTER LAKE PEACE OFFICERS	POLICE DUES		240.00	57844	6/25/14	
COLONIAL INSURANCE CO	COL INS PRETAX		236.75	57841	6/25/14	
DELTA DENTAL OF IOWA	DENTAL INS		514.64	57846	6/25/14	
FED/FICA TAXES	FED/FICA TAX	8,982.77		1320891	6/25/14	
FED/FICA TAXES	FED/FICA TAX	653.07		1320895	7/01/14	
FED/FICA TAXES	FED/FICA TAX	10,442.77		1320896	7/09/14	
FED/FICA TAXES	FED/FICA TAX	183.00	20,261.61	1320899	7/15/14	
IPERS	IPERS - POLICE		11,852.09	1320892	6/25/14	
NEBR CHILD SUPPORT PAYMENT CNT	CHILD SUPPORT	36.01		1320894	6/25/14	
NEBR CHILD SUPPORT PAYMENT CNT	CHILD SUPPORT	36.01	72.02	1320897	7/09/14	
TREASURER, STATE OF IOWA	STATE TAX		3,070.09	1320893	6/25/14	
TRUENORTH COMPANIES	MEDICAL INS		7,322.77	57843	6/25/14	
			=====			
LIABILITIES			43,790.95			
POLICE						
ALAMAR UNIFORMS	Uniforms/Police	Inv #452821	449.93	57969	7/21/14	
BLACK HILLS ENERGY	Utilities/Maint	7038 8375 25	21.72	57828	6/23/14	
BROWNELLS, INC	Police		4.02	57858	6/30/14	
CITY OF COUNCIL BLUFFS	Vehicle Repairs/Police		530.21	57980	7/21/14	
CARTER LAKE MINI MART	Fuel Maintenance		937.27	57861	6/30/14	
DONS PIONEER UNIFORMS	Uniforms/Police	Inv #60167	71.10	57864	6/30/14	
GREAT PLAINS UNIFORMS LLC	Uniforms/Police - Owens	432.98		57867	6/30/14	
GREAT PLAINS UNIFORMS LLC	Uniforms/Police	Inv #383735	178.00	610.98	57913	7/01/14
KONICA MINOLTA BUSINESS	Copier/Police	Inv #229515474	277.43	57915	7/01/14	
KWIK SHOP INC	Fuel Police		2,063.33	57878	6/30/14	
LAW ENFORCEMENT SYSTEMS, INC	Supplies/Police	Inv #184011	340.00	57880	6/30/14	
HARLENE M WILSON	Tire Repair - Maint	39.00		57881	6/30/14	
HARLENE M WILSON	Tire Repair/Police	Inv#593972	20.00	59.00	57999	7/21/14
NEXTEL COMMUNICATIONS	Phones/Maintenance		131.06	57886	6/30/14	
OFFICE DEPOT	Office Supplies/Admin		13.79	57917	7/01/14	
OFFICE OF VEHICLE SERVICES	Salvage Inspections/Police		100.00	57888	6/30/14	
OPPD	Utilities/St Lights		541.81	58009	7/21/14	
PAPILLION SANITATION	Dumpster/Fire	Inv #4021876	52.48	57925	7/07/14	
PETTY CASH	Petty Cash - Fuel/Fire		70.44	57954	7/10/14	
RURAL METRO	Training/Police	CPR Class	55.00	57955	7/10/14	
WRIST-BAND.COM	Supplies/Police	#AW100326500	208.89	57957	7/11/14	
			=====			
POLICE			6,538.46			
FIRE						

VENDOR NAME	REFERENCE	VENDOR		CHECK	
		TOTAL	CHECK#	DATE	
ALEGENT CREIGHTON HEALTH	Physicals/Fire Dept #00110549	620.00	57970	7/21/14	
BLACK HILLS ENERGY	Utilities/Maint 7038 8375 25	38.07	57828	6/23/14	
FETT'S CITY SUPER SHOP	Vehicle Repairs/Fire #11497	459.65	57909	7/01/14	
FETT'S CITY SUPER SHOP	Vehicle Repairs/Fire Inv#11563	485.03	57981	7/21/14	
CARTER LAKE MINI MART	Fuel Maintenance	278.25	57861	6/30/14	
DATASERV CORPORATION	Anti-Virus Fees/Library #13817	22.50	57984	7/21/14	
EXCEL PLUMBING HEATING & AIR	Repairs/Fire Dept Inv #1742	273.00	57987	7/21/14	
KWIK SHOP INC	Fuel Fire	104.37	57878	6/30/14	
OPPD	Utilities/St Lights	340.54	58009	7/21/14	
PAPILLION SANITATION	Dumpster/Fire Inv #4021876	96.53	57925	7/07/14	
PETTY CASH	Petty Cash - Fuel/Fire	95.91	57954	7/10/14	
PRESTO-X	Contract/Admin Inv #30371935	36.05	57921	7/01/14	
		=====			
	FIRE	2,849.90			
	AMBULANCE				
CD, LLC	Training/Ambulance #62414B	15.00	57979	7/21/14	
NEXTEL COMMUNICATIONS	Phones/Maintenance	77.85	57886	6/30/14	
		=====			
	AMBULANCE	92.85			
	BUILDING INSPECTOR				
BLACK HILLS ENERGY	Utilities/Maint 7038 8375 25	1.28	57828	6/23/14	
FETT'S CITY SUPER SHOP	Vehicle Repairs/Seniors 11491	93.24	57860	6/30/14	
NEXTEL COMMUNICATIONS	Phones/Maintenance	51.22	57886	6/30/14	
OPPD	Utilities/St Lights	31.87	58009	7/21/14	
PETTY CASH	Petty Cash - Recording/BldgIns	27.00	57965	7/15/14	
		=====			
	BUILDING INSPECTOR	204.61			
	ANIMAL CONTROL				
DOLLAR GENERAL-MSC 410526	Supplies/MovieDay 1000307622	3.95	57911	7/01/14	
KWIK SHOP INC	Fuel Animal Cont	163.71	57878	6/30/14	
NEBRASKA HUMANE SOCIETY	Contract/Animal Control	532.00	57916	7/01/14	
NEBRASKA HUMANE SOCIETY	Contract/Animal Control	602.00	58005	7/21/14	
NEXTEL COMMUNICATIONS	Phones/Maintenance	56.42	57886	6/30/14	
		=====			
	ANIMAL CONTROL	1,358.08			
	TRAFFIC				
OPPD	Utilities/St Lights	117.46	58009	7/21/14	
		=====			
	TRAFFIC	117.46			
	WEED CONTROL				
TIMOTHY H EVERS	Weed Abatements	350.00	57865	6/30/14	

03.24.14 6/17/2014 THRU 7/21/2014 ACCOUNTS PAYABLE ACTIVITY
CLAIMS REPORT

VENDOR NAME	REFERENCE		VENDOR TOTAL	CHECK#	CHECK DATE
=====					
	WEED CONTROL		350.00		
LIBRARY					
AMAZON	Supplies/Library	400.07		57854	6/30/14
AMAZON	DVDs/Library	243.28	643.35	57972	7/21/14
BLACK HILLS ENERGY	Utilities/Maint 7038 8375 25		32.02	57828	6/23/14
COX BUSINESS SERVICES	Phones/Internet sewer	72.61		57863	6/30/14
COX BUSINESS SERVICES	Internet/Library	576.00	648.61	57964	7/15/14
DATASERV CORPORATION	Anti-Virus Fees/Library #13817		37.50	57984	7/21/14
DEMCO	Periodicals/Library #5197133		499.28	57985	7/21/14
OPPD	Utilities/St Lights		610.82	58009	7/21/14
OVERDRIVE INC	Wilbor Fees/Library #1415530		640.65	58011	7/21/14
PAPILLION SANITATION	Dumpster/Fire Inv #4021876		30.00	57925	7/07/14
PENWORTHY	Books/Library Inv #563835		133.72	58013	7/21/14
QUILL CORPORATION	Supplies/Library Inv #4126180		434.75	58015	7/21/14
TOSHIBA AMERICA BUSINESS SOLUT	Copier/Library ID #90136249988		101.00	57924	7/01/14
=====					
	LIBRARY		3,811.70		
PARKS/RECREATION					
DAVID W COBERLY SR	Uniforms/Parks Inv #3400		953.00	57830	6/23/14
HY-VEE ACCOUNTS RECEIVABLE	Concessions 5602336300		84.00	57871	6/30/14
IA-NE INVITATIONAL	Tournament Fees/Parks		650.00	57873	6/30/14
MIDWEST SPORTING GOODS INC	Baseballs/Parks Inv #32505		292.80	58002	7/21/14
MIDWEST TROPHY & AWARDS	Parks/trophies		970.00	57883	6/30/14
ANNA OSTERMEYER	Refund Ball Fees/Parks		105.60	57849	6/25/14
PEPSI-COLA	Concessions Inv #28190970		204.15	57892	6/30/14
PETTY CASH	Petty Cash - Movies/Seniors 200.00			57850	6/25/14
PETTY CASH	Petty Cash - Gate #2/Parks 200.00			57926	7/07/14
PETTY CASH	Petty Cash - Umpire Fees/Parks 1,440.00		1,840.00	57956	7/11/14
SAM'S CLUB	Supplies/Parks Concessions		1,991.06	58017	7/21/14
SAM'S CLUB	Refund Park Rental Fee		25.00	57897	6/30/14
=====					
	PARKS/RECREATION		7,115.61		
RESOURCE CENTER					
ALADDIN SCREEN PRINTING	Summer splash shirts		248.82	57853	6/30/14
ALEGENT CREIGHTON HEALTH	Physicals/Fire Dept #00110549		85.00	57970	7/21/14
MICHELLE BADALUCCO	Mileage/Resource Center		29.32	57975	7/21/14
MICHAELA CLEMENS	Mileage/Resource Center		8.29	57862	6/30/14
COX BUSINESS SERVICES	Phones/Internet City Hall		173.34	57910	7/01/14
DOLLAR GENERAL-MSD 410526	Supplies/MovieDay 1000307622		13.00	57911	7/01/14
FIRST STUDENT	Bus/Summer Fun Trip #160256		540.00	57988	7/21/14
FUNDWAYS/TOPS	RC - Festival		2,041.96	57866	6/30/14
HY-VEE ACCOUNTS RECEIVABLE	Supplies/YouthGrps 5604836711		67.77	57870	6/30/14
NEBRASKA FURNITURE MART	Resource Center - refrig.		394.99	57885	6/30/14
OFFICE MAX	Supplies/Resource Center		528.91	57889	6/30/14
OH-K FAST PRINT	Newsletters/Envelopes #45063		1,509.82	58007	7/21/14
ORIENTAL TRADING COMPANY	Supplies/Summer Fun 664526679		92.49	58010	7/21/14
KELLIE F. PARKER	Newsletter Contract		722.40	58012	7/21/14

03.24.14 6/17/2014 THRU 7/21/2014 ACCOUNTS PAYABLE ACTIVITY
CLAIMS REPORT

VENDOR NAME	REFERENCE	VENDOR		CHECK	
		TOTAL	CHECK#	DATE	
RICHARD PATTON	Summer Fun Program/Music	100.00	57831	6/23/14	
PETTY CASH	Petty Cash - Movies/Summer Fun	433.40	57834	6/23/14	
PETTY CASH	Petty Cash - Summer Fun	138.98	57966	7/15/14	
PETTY CASH	Petty Cash - Summer Fun	374.00	57968	7/16/14	
SAM'S CLUB	Supplies/Youth Groups	125.52	57895	6/30/14	
THE BALLOON BRIGADE	Summer Fun Program	225.00	57900	6/30/14	
TRUENORTH COMPANIES	Health Ins/Sewer	140.00	57851	6/25/14	
U.S. POSTMASTER	Postage/Newsletter	416.90	57832	6/23/14	
U.S. POSTMASTER	Postage/Newsletter	416.90	58022	7/21/14	
VERIZON WIRELESS	Phones/Resource Center	94.28	57905	6/30/14	
		=====			
RESOURCE CENTER		8,921.09			
SENIOR CENTER					
ART PUSH & SONS	A/C Repair/Seniors Inv #9630	507.70	57973	7/21/14	
BLACK HILLS ENERGY	Utilities/Maint 7038 8375 25	43.60	57828	6/23/14	
BLACK HILLS ENERGY	Utilities/Seniors 9655 0799 31	32.00	57856	6/30/14	
FETT'S CITY SUPER SHOP	Vehicle Repairs/Seniors 11491	297.48	57860	6/30/14	
DATASERV CORPORATION	Anti-Virus Fees/Library #13817	15.00	57984	7/21/14	
KONICA MINOLTA BUSINESS	Copier/Senior Cntr #9000687674	112.86	57998	7/21/14	
KWIK SHOP INC	Fuel Senior Cen	288.05	57878	6/30/14	
MICHAEL TODD & CO	Supplies/Maint	85.92	57882	6/30/14	
OPPD	Utilities/St Lights	446.95	58009	7/21/14	
PETTY CASH	Petty Cash - Recording/BldgIns	14.81	57965	7/15/14	
		=====			
SENIOR CENTER		1,844.37			
LEGISLATIVE					
DAILY NONPAREIL	Publications/Admin Acct 35600	580.80	57983	7/21/14	
		=====			
LEGISLATIVE		580.80			
EXECUTIVE					
BLACK HILLS ENERGY	Utilities/Maint 7038 8375 25	1.28	57828	6/23/14	
OPPD	Utilities/St Lights	31.87	58009	7/21/14	
		=====			
EXECUTIVE		33.15			
ADMINISTRATIVE					
BLACK HILLS ENERGY	Utilities/Maint 7038 8375 25	8.31	57828	6/23/14	
EPCO LTD INC	Supplies/Admin Inv #1443501	132.00	57912	7/01/14	
IOWA LEAGUE OF CITIES	Member Dues/Admin #061881	1,709.00	57914	7/01/14	
IOWA LEAGUE OF CITIES	League Meeting/Admin Mowery	195.00	57992	7/21/14	
IIMC	Membership Fees/Admin ID#17924	230.00	57995	7/21/14	
KONICA MINOLTA BUSINESS	Copier/Police Inv #229515474	204.83	57915	7/01/14	
OFFICE DEPOT	Office Supplies/Admin	219.13	57917	7/01/14	
OMAHA COMPOUND COMPANY	Supplies/City Hall Inv #139235	184.50	58008	7/21/14	
OPPD	Utilities/St Lights	207.16	58009	7/21/14	
PAPILLION SANITATION	Dumpster/Fire Inv #4021876	52.48	57925	7/07/14	
PETTY CASH	Petty Cash - Recording/BldgIns	14.36	57965	7/15/14	

VENDOR NAME	REFERENCE	VENDOR TOTAL		CHECK#	CHECK DATE

PITNEY BOWES INC	Postage Machine Lease #7233802	155.01		57920	7/01/14
PRESTO-X	Contract/Admin Inv #30371935	73.15		57921	7/01/14
		=====			
	ADMINISTRATIVE	3,384.93			
	LEGAL SERVICES				
SMITH PETERSON LAW FIRM LLP	Legal Fees/Admin Inv #199067	4,136.01		57923	7/01/14
SMITH PETERSON LAW FIRM LLP	Legal Fees/Admin Inv #199322	7,829.50	11,965.51	58019	7/21/14
		=====			
	LEGAL SERVICES	11,965.51			
	CITY HALL				
BLACK HILLS ENERGY	Utilities/Maint 7038 8375 25	30.02		57828	6/23/14
COX BUSINESS SERVICES	Phones/Internet City Hall	616.77		57910	7/01/14
OFFICE DEPOT	Office Supplies/Admin	30.54		57917	7/01/14
OMAHA COMPOUND COMPANY	Supplies/City Hall Inv #138738	967.73		57918	7/01/14
OMAHA COMPOUND COMPANY	Supplies/City Hall Inv #139235	255.84	1,223.57	58008	7/21/14
OPPD	Utilities/St Lights	748.97		58009	7/21/14
SECURITY EQUIPMENT CO.	Contract/City Hall Inv#204873	456.00		57922	7/01/14
		=====			
	CITY HALL	3,105.87			
	MISC				
ALL MAKES COLLISION CNTR	Hail Repair/Police	7,606.35		57971	7/21/14
DELTA DENTAL OF IOWA	Dental Ins/Cobra Rydberg	31.04		57848	6/25/14
KWIK SHOP	Fuel	615.56		57967	7/16/14
		=====			
	MISC	8,252.95			
		=====			
	GENERAL	104,318.29			
	RESOURCE CENTER				
	RESOURCE CENTER				
HY-VEE ACCOUNTS RECEIVABLE	Supplies/YouthGrps 5604836711	17.62		57870	6/30/14
REGAL AWARDS	Banner/Parade & Festival 70665	100.00		57893	6/30/14
SIGN-MOBILE	Supplies/Festival Inv#00-2446	705.90		57896	6/30/14
		=====			
	RESOURCE CENTER	823.52			
		=====			
	RESOURCE CENTER	823.52			
	COMMUNITY CENTER CIP				
	COMM CENTER CIP				
MIDWEST TROPHY & AWARDS	Parks/trophies	80.00		57883	6/30/14

03.24.14 6/17/2014 THRU 7/21/2014 ACCOUNTS PAYABLE ACTIVITY CLAIMS REPORT

VENDOR NAME		REFERENCE	VENDOR TOTAL	CHECK#	CHECK DATE

		COMM CENTER CIP	80.00		
		COMMUNITY CENTER CIP	80.00		
		PARKS CIP			
		LIABILITIES			
COLONIAL INSURANCE CO	COL INS PRETAX		85.59	57841	6/25/14
DELTA DENTAL OF IOWA	DENTAL INS		140.31	57846	6/25/14
FED/FICA TAXES	FED/FICA TAX	1,814.20		1320891	6/25/14
FED/FICA TAXES	FED/FICA TAX	1,573.38	3,387.58	1320896	7/09/14
IPERS	IPERS - POLICE		1,214.84	1320892	6/25/14
TREASURER, STATE OF IOWA	STATE TAX		441.63	1320893	6/25/14
TRUENORTH COMPANIES	MEDICAL INS		1,086.58	57843	6/25/14
	LIABILITIES		6,356.53		
	PARKS/RECREATION				
ALEAGENT CREIGHTON HEALTH	Physicals/Fire Dept #00110549		170.00	57970	7/21/14
BLACK HILLS ENERGY	Utilities/Maint 7038 8375 25		1.28	57828	6/23/14
BOMGAARS	Plants/Parks Inv #1379338		326.40	57857	6/30/14
CARTER LAKE MINI MART	Fuel Maintenance		899.88	57861	6/30/14
COX BUSINESS SERVICES	Phones/Internet sewer		74.26	57863	6/30/14
DIAMOND VOGEL	Supplies/Parks Inv #507109881		156.45	57986	7/21/14
J AND J SMALL ENGINE SERVICE	Vehicle Repairs/Parks #223634	661.83		57876	6/30/14
J AND J SMALL ENGINE SERVICE	Vehicle Repairs/Parks #223030	551.04	1,212.87	57997	7/21/14
KWIK SHOP INC	Fuel Parks		74.59	57878	6/30/14
LAKESIDE AUTO	Parks - Tires		350.00	57879	6/30/14
MENARDS	Supplies/Parks Inv #87204		502.13	58000	7/21/14
MICKLIN LUMBER CO	Supplies/Maint Inv #718712		25.46	58001	7/21/14
NEXTEL COMMUNICATIONS	Phones/Maintenance		100.75	57886	6/30/14
ODEYS INC	Supplies/Parks Inv #116347		591.70	57887	6/30/14
OPPD	Utilities/St Lights		1,342.36	58009	7/21/14
PAPILLION SANITATION	Dumpster/Fire Inv #4021876		52.49	57925	7/07/14
PETTY CASH	Petty Cash - Movies/Seniors		423.75	57850	6/25/14
PROFESSIONAL TREE SERVICE	Remove Cottonwood/Maint 12th		1,500.00	58014	7/21/14
TED'S MOWER SALES & SERVICE	Equip Repairs/Parks #271832		124.58	57899	6/30/14
TURFBUILDERS IRRIGATION INC	Sprinkler Repairs/Parks		1,567.95	57902	6/30/14
VOGT, FRED	Plants/Parks		269.48	57833	6/23/14
	PARKS/RECREATION		9,766.38		
	PARKS CIP		16,122.91		
	FIRE DEPT CIP				
	FIRE				
STRYKER SALES CORPORATION	Equip/Ambulance Inv#1509063M		15,398.13	58020	7/21/14

03.24.14 6/17/2014 THRU 7/21/2014 ACCOUNTS PAYABLE ACTIVITY
CLAIMS REPORT

VENDOR NAME	REFERENCE	TOTAL	CHECK#	DATE
=====				
	FIRE	15,398.13		
=====				
	FIRE DEPT CIP	15,398.13		
BUILDING PERMIT DEPOSITS				
BUILDING INSPECTOR				
ADVANTAGE DEVELOPMENT	Refund Dirt Deposit R259-12	200.00	57852	6/30/14
MIKEL USA INC	Refund Dirt Deposit R306-12	200.00	57884	6/30/14
RICK STEINSPRING	Refund Dirt Deposit R298-12	200.00	57898	6/30/14
TPC CONSTRUCTION	Refund Dirt Deposit R65-13	200.00	57901	6/30/14
MIKEL USA INC	Refund Dirt Deposit R261-12	200.00	57906	6/30/14
=====				
	BUILDING INSPECTOR	1,000.00		
=====				
	BUILDING PERMIT DEPOSITS	1,000.00		
ROAD USE				
LIABILITIES				
COLONIAL INSURANCE CO	COL INS PRETAX	23.07	57841	6/25/14
DELTA DENTAL OF IOWA	DENTAL INS	52.13	57846	6/25/14
FED/FICA TAXES	FED/FICA TAX	592.32	1320891	6/25/14
FED/FICA TAXES	FED/FICA TAX	590.53	1,182.85	1320896
IPERS	IPERS - POLICE	772.79	1320892	6/25/14
TREASURER, STATE OF IOWA	STATE TAX	230.37	1320893	6/25/14
TRUENORTH COMPANIES	MEDICAL INS	805.07	57843	6/25/14
=====				
	LIABILITIES	3,066.28		
ROAD USE				
ALEAGENT CREIGHTON HEALTH	Physicals/Fire Dept #00110549	85.00	57970	7/21/14
BLACK HILLS ENERGY	Utilities/Maint 7038 8375 25	477.26	57828	6/23/14
BOBCAT OF OMAHA	Equip Repair/Maint Inv#BT4697	173.28	57829	6/23/14
BOBCAT OF OMAHA	Equip Repair/Maint Inv R49332	145.00	57976	7/21/14
CARTER LAKE MINI MART	Fuel Maintenance	944.54	57861	6/30/14
COUNCIL HITCH & TRUCK ACCESSOR	Supplies/Maint Inv #33214	402.35	57982	7/21/14
IA MUNICIPALITIES WORKERS COMP	Work Comp/Maint	4,776.55	57875	6/30/14
KWIK SHOP INC	Fuel Maint	178.81	57878	6/30/14
HARLENE M WILSON	Tire Repair - Maint	55.00	57881	6/30/14
MICHAEL TODD & CO	Supplies/Maint	108.52	57882	6/30/14
MICKLIN LUMBER CO	Supplies/Maint Inv #718712	201.71	58001	7/21/14
Genuine Parts Company - Omaha	Vehicle Repairs/Maint #499748	28.95	58004	7/21/14
NEXTEL COMMUNICATIONS	Phones/Maintenance	277.74	57886	6/30/14
OFFICE DEPOT	Office Supplies/Admin	29.99	57917	7/01/14
OMAHA COMPOUND COMPANY	Supplies/City Hall Inv #139235	151.75	58008	7/21/14
OPPD	Utilities/St Lights	251.14	58009	7/21/14
PAPILLION SANITATION	Dumposter/Fire Inv #4021876	52.48	57925	7/07/14

VENDOR NAME	REFERENCE	VENDOR		CHECK	
		TOTAL	CHECK#	DATE	
PRESTO-X	Contract/Admin Inv #30371935	32.75	57921	7/01/14	
PROFESSIONAL TREE SERVICE	Remove Cottonwood/Maint 12th	2,500.00	58014	7/21/14	
RESOURCE RENTAL CENTER	Equip Rental/Maint #1-515668	262.50	57894	6/30/14	
RESOURCE RENTAL CENTER	Equip Rental/Maint Inv#515668	262.50	58016	7/21/14	
SCHILDBERG CONSTRUCTION CO	Rock/Maint Ave J Proj #504-11	1,287.63	58018	7/21/14	
TRUENORTH COMPANIES	Health Ins/Sewer	60.00	57851	6/25/14	
UNITED SEEDS INC	Supplies/Maint OP-01923-14	165.00	57903	6/30/14	
WALLACE & SONS INC	Misc Haul/Maint Ave J #2198	1,100.00	58024	7/21/14	
		=====			
ROAD USE		14,010.45			
STREET LIGHTS					
OPPD	Utilities/St Lights	11,813.30	58009	7/21/14	
		=====			
STREET LIGHTS		11,813.30			
		=====			
ROAD USE		28,890.03			
EMPLOYEE BENEFITS					
POLICE					
IA MUNICIPALITIES WORKERS COMP	Work Comp/Police	23,505.14	57875	6/30/14	
TRUENORTH COMPANIES	Health Ins/Sewer	1,920.14	57851	6/25/14	
		=====			
POLICE		25,425.28			
FIRE					
IA MUNICIPALITIES WORKERS COMP	Work Comp/Fire	8,379.58	57875	6/30/14	
TRUENORTH COMPANIES	Health Ins/Sewer	9.50	57851	6/25/14	
		=====			
FIRE		8,389.08			
BUILDING INSPECTOR					
IA MUNICIPALITIES WORKERS COMP	Work Comp/Bldg Ins	834.48	57875	6/30/14	
		=====			
BUILDING INSPECTOR		834.48			
ANIMAL CONTROL					
IA MUNICIPALITIES WORKERS COMP	Work Comp/Animal Control	249.06	57875	6/30/14	
		=====			
ANIMAL CONTROL		249.06			
LIBRARY					
IA MUNICIPALITIES WORKERS COMP	Work Comp/Library	598.81	57875	6/30/14	

03.24.14 6/17/2014 THRU 7/21/2014 ACCOUNTS PAYABLE ACTIVITY CLAIMS REPORT

VENDOR NAME		REFERENCE	VENDOR TOTAL	CHECK CHECK#	CHECK DATE

		LIBRARY	598.81		
		PARKS/RECREATION			
IA MUNICIPALITIES WORKERS COMP	Work Comp/Parks		6,006.30	57875	6/30/14
TRUENORTH COMPANIES	Health Ins/Sewer		125.75	57851	6/25/14
		PARKS/RECREATION	6,132.05		
		RESOURCE CENTER			
IA MUNICIPALITIES WORKERS COMP	Work Comp/Res Center		510.43	57875	6/30/14
TRUENORTH COMPANIES	Health Ins/Sewer		47.01	57851	6/25/14
		RESOURCE CENTER	557.44		
		SENIOR CENTER			
IA MUNICIPALITIES WORKERS COMP	Work Comp/Sen Center		526.50	57875	6/30/14
		SENIOR CENTER	526.50		
		LEGISLATIVE			
IA MUNICIPALITIES WORKERS COMP	Work Comp/council		11.25	57875	6/30/14
		LEGISLATIVE	11.25		
		EXECUTIVE			
IA MUNICIPALITIES WORKERS COMP	Work Comp/mayor		11.25	57875	6/30/14
		EXECUTIVE	11.25		
		ADMINISTRATIVE			
IA MUNICIPALITIES WORKERS COMP	Work Comp Admin		554.35	57875	6/30/14
TRUENORTH COMPANIES	Health Ins/Sewer		210.00	57851	6/25/14
		ADMINISTRATIVE	764.35		
		CITY HALL			
IA MUNICIPALITIES WORKERS COMP	Work Comp/Janitor		3,366.83	57875	6/30/14
		CITY HALL	3,366.83		
		EMPLOYEE BENEFITS	46,866.38		
		LOCAL OPTION TAX			
		TRANSFERS OUT			

VENDOR NAME	REFERENCE	VENDOR TOTAL	CHECK#	CHECK DATE

BANKERS TRUST	LOST Bond - July	18,552.00	57908	7/01/14
		=====		
	TRANSFERS OUT	18,552.00		
		=====		
	LOCAL OPTION TAX	18,552.00		
	URBAN RENEWAL #2			
	LIABILITIES			
IPERS	IPERS - POLICE	138.02	1320892	6/25/14
TREASURER, STATE OF IOWA	STATE TAX	33.00	1320893	6/25/14
		=====		
	LIABILITIES	171.02		
	URBAN RENEWAL			
IA MUNICIPALITIES WORKERS COMP	Work Comp/UR	834.48	57875	6/30/14
		=====		
	URBAN RENEWAL	834.48		
		=====		
	URBAN RENEWAL #2	1,005.50		
	LAKE PROJECTS			
	LAKE PROJECTS			
CITY OF OMAHA CASHIER	Sewer Inv # 100989	602.84	57859	6/30/14
IA MUNICIPALITIES WORKERS COMP	Work Comp/Lake	834.78	57875	6/30/14
ROBIN L HOFFAR	Herbicide App/Lake Proj #406	34,650.00	58006	7/21/14
		=====		
	LAKE PROJECTS	36,087.62		
		=====		
	LAKE PROJECTS	36,087.62		
	WATER			
	LIABILITIES			
AFSCME IOWA COUNCIL 61	UNION DUES	26.69	57847	6/25/14
AFSCME IOWA COUNCIL 61	UNION DUES	26.68	53.37	57953
COLONIAL INSURANCE CO	COL INS PRETAX	69.80	57841	6/25/14
DELTA DENTAL OF IOWA	DENTAL INS	103.04	57846	6/25/14
FED/FICA TAXES	FED/FICA TAX	630.74	1320891	6/25/14
FED/FICA TAXES	FED/FICA TAX	103.55	1320895	7/01/14
FED/FICA TAXES	FED/FICA TAX	571.81	1,306.10	1320896
IPERS	IPERS - POLICE	888.11	1320892	6/25/14
TREASURER, STATE OF IOWA	STATE TAX	200.91	1320893	6/25/14
TRUENORTH COMPANIES	MEDICAL INS	802.65	57843	6/25/14

03.24.14 6/17/2014 THRU 7/21/2014 ACCOUNTS PAYABLE ACTIVITY
CLAIMS REPORT

VENDOR NAME	REFERENCE	TOTAL	CHECK#	DATE

	LIABILITIES	3,423.98		
=====				
	WATER			
ASPHALT MAINTENANCE INC	Asphalt Patch/Water Inv #46351	500.00	57974	7/21/14
BRIGGS INC	Supplies/Water Inv #1359407	42.71	57977	7/21/14
COUNCIL BLUFFS WATER WORKS	Water Tests MISC00000219385	100.00	57978	7/21/14
HTM SALES INC	Pump station repairs	48.12	57869	6/30/14
STATE HYGIENIC LABORATORY	Water Tests Inv #37218	137.00	57990	7/21/14
IA DEPT OF NATURAL RESOURCES	Annual Supply Fee/Water	442.51	57991	7/21/14
IOWA ONE CALL	Locates/Water Inv #161347	17.10	57872	6/30/14
IOWA ONE CALL	Locates/Water Inv #162412	23.40	57993	7/21/14
IA MUNICIPALITIES WORKERS COMP	Work Comp/water	6,064.14	57875	6/30/14
MICKLIN LUMBER CO	Supplies/Maint Inv #718712	49.95	58001	7/21/14
MUD	Water Acct 112000331048	20,751.77	58003	7/21/14
PEOPLESERVICE, INC	Billing/Water Inv #0023010	9,397.00	57891	6/30/14
UPS	Postage/Water Acct #Y505W4	54.55	57904	6/30/14
=====				
	WATER	37,628.25		
=====				
	WATER	41,052.23		
=====				
	SEWER			
=====				
	LIABILITIES			
AFSCME IOWA COUNCIL 61	UNION DUES	43.00	57847	6/25/14
AFSCME IOWA COUNCIL 61	UNION DUES	43.01	57953	7/09/14
COLONIAL INSURANCE CO	COL INS PRETAX	45.00	57841	6/25/14
DELTA DENTAL OF IOWA	DENTAL INS	114.84	57846	6/25/14
FED/FICA TAXES	FED/FICA TAX	578.25	1320891	6/25/14
FED/FICA TAXES	FED/FICA TAX	627.50	1,205.75	1320896
IPERS	IPERS - POLICE	852.71	1320892	6/25/14
TREASURER, STATE OF IOWA	STATE TAX	210.00	1320893	6/25/14
TRUENORTH COMPANIES	MEDICAL INS	903.21	57843	6/25/14
=====				
	LIABILITIES	3,417.52		
=====				
	SEWER			
BACKLUND PLUMBING	Repairs/Sewer Inv	1,140.00	57855	6/30/14
CITY OF OMAHA CASHIER	Sewer Inv #100944	40,464.44	57859	6/30/14
CARTER LAKE MINI MART	Fuel Maintenance	944.53	57861	6/30/14
COX BUSINESS SERVICES	Phones/Internet sewer	186.90	57863	6/30/14
HARM'S CONCRETE INC.	Concrete/Sewer Inv #59960	192.00	57989	7/21/14
IOWA ONE CALL	Locates/Water Inv #161347	17.10	57872	6/30/14
IOWA ONE CALL	Locates/Water Inv #162412	23.40	57993	7/21/14
IA MUNICIPALITIES WORKERS COMP	Work Comp/sewer	786.27	57875	6/30/14
KERSTEN PRECAST CONCRETE LLC	Sewer	163.00	57877	6/30/14
KWIK SHOP INC	Fuel sewer	178.80	57878	6/30/14
MICKLIN LUMBER CO	Supplies/Maint Inv #718712	40.22	58001	7/21/14
OMAHA WINWATER	Supplies/Water Inv #013445 00	375.00	57890	6/30/14

VENDOR NAME	REFERENCE	VENDOR	CHECK	
		TOTAL	CHECK#	DATE
OPPD	Utilities/St Lights	1,816.27	58009	7/21/14
TRUENORTH COMPANIES	Health Ins/Sewer	3,840.95	57851	6/25/14
UTILITY EQUIPMENT CO	Repairs/Sewer Inv #40047353	1,644.69	58023	7/21/14
		=====		
	SEWER	51,813.57		
		=====		
	SEWER	55,231.09		
	SOLID WASTE			
	GARBAGE			
IOWA WASTE SYSTEMS, INC	Contract/Garbage Inv 46X00011	2,337.43	57994	7/21/14
		=====		
	GARBAGE	2,337.43		
		=====		
	SOLID WASTE	2,337.43		
	STORM WATER			
	LIABILITIES			
FED/FICA TAXES	FED/FICA TAX	37.48	1320896	7/09/14
		=====		
	LIABILITIES	37.48		
	STORM WATER			
HOSE & HANDLING INC	Storm water - hose	776.82	57868	6/30/14
IA MUNICIPALITIES WORKERS COMP	Work Comp/storm water	23.80	57875	6/30/14
ISWEP	Dues/Storm Water Inv #1927	1,734.00	57996	7/21/14
OPPD	Utilities/St Lights	758.49	58009	7/21/14
URBAN UTILITIES INC	Repairs/Storm Water Inv #7196	160.00	58021	7/21/14
		=====		
	STORM WATER	3,453.11		
		=====		
	STORM WATER	3,490.59		
		=====		
	TOTAL ACCOUNTS PAYABLE CHECKS	371,255.72		
PAYROLL CHECKS				

	001 GENERAL	24,331.14		
	004 PARKS CIP	6,353.65		
	110 ROAD USE	1,906.00		
	600 WATER	1,835.23		
	610 SEWER	1,860.13		

**** City of Carter Lake ****
ACCOUNTS PAYABLE ACTIVITY
CLAIMS REPORT

FUND FUND NAME		VENDOR TOTAL	CHECK CHECK#	CHECK DATE
		=====		
PAYROLL CHECKS ON 6/25/2014		36,286.15		
001	GENERAL	2,656.46		
600	WATER	396.87		
		=====		
PAYROLL CHECKS ON 7/01/2014		3,053.33		
001	GENERAL	27,380.61		
004	PARKS CIP	5,576.28		
110	ROAD USE	1,911.29		
600	WATER	1,732.39		
610	SEWER	1,992.12		
740	STORM WATER	223.26		
		=====		
PAYROLL CHECKS ON 7/09/2014		38,815.95		
001	GENERAL	847.68		
		=====		
PAYROLL CHECKS ON 7/15/2014		847.68		
		=====		
TOTAL PAYROLL CHECKS		79,003.11		
**** PAID TOTAL ****		450,258.83		
***** REPORT TOTAL *****		450,258.83		
		=====		

City of Carter Lake
Receipts
February 2014

<u>ACCOUNT</u>	<u>RECEIPTS</u>
General	44,357.25
Resource Center - Misc.	38.50
Library CIP	12.35
East Omaha DD #21	0.44
Ambulance CIP	2,132.89
Fire Dept. CIP	16,824.00
Road Use Tax	45,146.38
Employee Benefits	1,218.65
Emergency	100.72
Local Option Sales Tax	18,747.00
Urban Renewal Project #2	71.37
Debt Service	6,776.39
LOST Sinking Fund	18,747.00
LOST Revenue Fund	0.51
Water	47,733.78
Water Deposits	1,250.00
Sewer	56,051.80
Garbage	6,745.03
Storm Water	8,153.52
Village Post Office	<u>1,542.81</u>
TOTAL BOOKS:	275,650.39

City of Carter Lake
Receipts
March 2014

<u>ACCOUNTS</u>	<u>RECEIPTS</u>
General	85,154.75
Resource Center - Misc.	134.00
Comm. Center CIP	20,980.28
Parks CIP	33,568.44
Library CIP	38.63
East Omaha DD #21	0.49
Ambulance CIP	2,000.94
Fire Dept. CIP	841.00
Road Use Tax	42,001.69
Employee Benefits	10,657.58
Emergency	880.91
Local Option Sales Tax	18,747.00
Urban Renewal Project #4	12,143.64
Urban Renewal Project #5	3,955.79
Urban Renewal Project #2	228.25
Debt Service	9,049.86
LOST Sinking Fund	18,747.00
LOST Revenue Fund	0.58
Water	46,893.74
Water Deposits	2,100.00
Sewer	56,804.58
Garbage	6,824.47
Storm Water	8,210.05
Village Post Office	<u>1,652.90</u>
TOTAL BOOKS:	381,616.57

City of Carter Lake
Receipts
April 2014

<u>ACCOUNT</u>	<u>RECEIPTS</u>
General	391,089.76
Resource Center - Misc.	329.65
Parks CIP	5,500.00
Library CIP	32.40
East Omaha DD #21	0.47
Ambulance CIP	1,325.74
Police Reserve Unit	300.00
Road Use Tax	30,651.62
Employee Benefits	130,636.22
Emergency	10,797.87
Local Option Sales Tax	18,747.00
Urban Renewal Project #1T	2,294.68
Urban Renewal Project #1NT	2,920.51
Urban Renewal Project #3	68,022.40
Urban Renewal Project #4	10,031.39
Urban Renewal Project #5	16,733.22
Urban Renewal Project #2	4,044.62
Debt Service	53,877.41
LOST Sinking Fund	39,735.95
LOST Revenue Fund	0.72
Water	52,793.72
Water CIP	500.00
Water Deposits	1,200.00
Water Taps	2,452.00
Sewer	63,725.80
Sewer CIP	2,950.00
Garbage	7,612.34
Storm Water	10,572.92
Village Post Office	<u>2,017.89</u>
TOTAL BOOKS:	930,896.30

WATER UTILITY - ACCOUNTS IN ARREARS**July 15, 2014**

<u>Account #</u>	<u>30 days</u>	<u>60 days</u>	<u>90 days</u>	<u>120 days</u>	<u>TOTAL</u>	
05-103750-03	234.42				234.42	Delinq notice 15th
05-105700-02	24.39				24.39	
05-201250-01	46.18				46.18	
05-204100-07	24.31				24.31	
05-205750-02	36.58				36.58	
05-209350-09	112.44	40.64			153.08	
05-210700-02	80.21	67.72			147.93	
05-211800-07	103.83	6.96			110.79	
05-214100-01	106.99	5.84			112.83	
05-215500-06	101.23	96.00	81.43		278.66	Maint or PS can not get shut off
05-301850-00	3.00		17.36		20.36	Delinq notice 15th
05-304050-04	94.23				94.23	
05-305500-06	86.60				86.60	
05-308450-03	52.26				52.26	
05-309000-01	86.10	86.10	79.10	353.96	605.26	Water Leak / Paying extra \$50 + bill
05-314390-12	27.21				27.21	
05-317000-04	30.85				30.85	
05-317150-04	103.61	96.00	83.33		282.94	Curb Stop full of rocks
05-320300-04	33.00				33.00	
05-320900-03	42.08				42.08	
05-321200-04	37.59				37.59	
05-401700-04	34.15				34.15	
05-402750-05	110.51	2.01			112.52	
05-402950-06	34.89				34.89	
05-403500-01	103.79	157.22			261.01	Water Leak / Paying extra \$40 + bill
05-403750-03	160.00				160.00	
05-410050-04	992.88				992.88	Meter was not installed by tenant
05-411450-04	41.46				41.46	
TOTALS	\$ 2,944.79	\$ 558.49	\$ 261.22	\$ 353.96	\$ 4,118.46	

FINAL ACCOUNTS

July 15, 2014

<u>Account #</u>	<u>CURRENT</u>	<u>30 days</u>	<u>60 days</u>	<u>90 days</u>	<u>120 days</u>	<u>TOTAL</u>	<u>Final Date</u>	<u>Letter Sent</u>
05-001260-01	52.15	-	-	-	-	52.15	SW 6/30/14	
05-004010-01	25.16	3.00	3.00	-	-	31.16	SW 6/30/14	
05-074310-03	16.18	-	-	-	-	16.18	SW 6/30/14	
05-074780-01	17.89	-	-	-	-	17.89	SW 6/30/14	
05-104400-04	52.10	-	-	-	-	52.10	7/14	
05-104800-03	74.05	30.00	-	-	-	104.05	7/14	
05-105300-00	20.66	20.66	23.66	23.66	6.00	94.64	SW 6/30/14	
05-106280-01	11.24	14.24	21.24	266.87	-	313.59	7/14	
05-202300-03	8.64	18.64	10.00	-	-	37.28	SW 6/30/14	
05-203900-04	8.64	8.64	8.64	8.64	-	34.56	SW 6/30/14	
05-204600-04	8.64	63.52	56.52	14.77	-	143.45	7/14	
05-204700-05	139.19	87.07	75.29	-	-	301.55	7/14	
05-205350-01	-	-	-	-	5.66	5.66	3/14	
05-205350-02	-	-	8.64	8.64	-	17.28	3/14	
05-206000-00	-	-	-	-	39.16	39.16	4/11	07/16/14
05-206350-13	6.64	-	-	-	-	6.64	SW 6/30/14	
05-209850-11	100.34	-	-	-	-	100.34	7/14	
05-210400-00	17.36	-	-	20.36	3.00	40.72	SW 6/30/14	
05-210950-08	79.41	39.18	-	-	-	118.59	5/14	07/16/14
05-211100-14	32.57	83.44	35.81	-	-	151.82	4/14	LL 7/16/14
05-211350-10	77.21	28.36	-	-	-	105.57	4/14	LL 7/16/14
05-211850-01	8.64	8.64	11.64	11.64	13.00	53.56	SW 6/30/14	
05-301100-01	7.00	-	-	-	-	7.00	7/14	
05-302700-02	0.72	-	-	-	-	0.72	6/14	
05-303100-15	53.70	74.06	-	-	-	127.76	5/14	07/16/14
05-304850-05	62.40	13.18	-	-	-	75.58	6/14	07/16/14
05-309550-11	75.01	75.01	6.22	-	-	156.24	6/14	07/16/14
05-316000-01	-	-	53.70	81.23	289.81	424.74	4/14	LL 7/16/14
05-317100-05	-	-	-	-	189.49	189.49	Payments	
05-317200-08	8.64	-	-	-	-	8.64	SW 6/30/14	
05-317350-09	77.16	86.92	89.72	62.97	-	316.77	7/14	
05-317800-00	-	7.00	-	-	-	7.00	6/14	07/16/14
05-319370-03	76.55	-	36.72	-	-	113.27	6/14	07/16/14
05-409650-09	68.40	84.06	77.06	85.49	96.28	411.29	3/14	LL 7/16/14
05-410150-06	-	18.27	-	-	-	18.27	5/13	
05-410850-10	48.07	5.96	-	-	-	54.03	5/14	07/16/14
05-412250-05	60.33	-	-	-	-	60.33	5/14	07/16/14
05-412350-03	8.64	11.64	8.64	8.64	-	37.56	SW 6/30/14	
						\$ 3,535.54		

COLLECTION ACCOUNTS

<u>Account #</u>	<u>CURRENT</u>	<u>30 days</u>	<u>60 days</u>	<u>90 days</u>	<u>120 days</u>	<u>TOTAL</u>		
05-101255-00	84.10	242.40	126.49	-	-	452.99	5/14	
05-201100-01	27.68	-	-	-	-	27.68	9/06	
05-201700-03	28.00	-	-	-	-	28.00	5/14	
05-205900-07	63.23	80.71	60.57	7.90	-	212.41	5/14	
05-210150-03	34.44	11.08	-	-	-	45.52	5/14	
05-211250-01	27.93	-	-	-	-	27.93	9/06	
05-212550-02	37.42	11.41	-	-	-	48.83	5/14	
05-213650-08	38.39	80.35	0.06	-	-	118.80	5/14	
05-302050-06	-	51.91	51.91	89.05	-	192.87	5/14	
05-307700-00	40.20	48.30	5.79	-	-	94.29	5/06	
05-310730-04	63.32	-	-	-	-	63.32	5/14	
05-312950-02	21.29	-	-	-	-	21.29	5/14	
05-317300-05	45.81	0.20	-	-	-	46.01	5/14	
05-319370-02	45.13	-	-	-	-	45.13	5/14	
05-319600-02	-	55.74	-	-	-	55.74	5/14	
05-320600-05	53.92	27.48	-	-	-	81.40	5/14	
05-321130-01	27.12	55.20	-	-	-	82.32	5/14	
05-321300-06	59.08	78.01	14.47	-	-	151.56	5/14	
05-401700-02	-	19.00	-	-	-	19.00	5/14	
05-405300-01	29.77	36.36	-	-	-	66.13	5/14	
05-405400-03	-	29.64	-	179.35	-	208.99	5/14	
05-405700-02	-	51.18	3.89	-	-	55.07	5/14	
05-409500-02	8.64	11.64	11.64	29.20	-	61.12	5/14	
05-410100-08	18.19	3.17	-	-	-	21.36	5/14	

05-411350-06	48.69	48.69	24.68	-		122.06	5/14
05-510900-00	30.59	-	-	-		30.59	5/14
						\$ 2,380.41	

ACCOUNTS PLACED AS LIENS

<u>Account #</u>	<u>CURRENT</u>	<u>30 days</u>	<u>60 days</u>	<u>90 days</u>	<u>120 days</u>	<u>TOTAL</u>	
05-004010-01	-	28.16	3.00	3.00	151.46	185.62	Jun-14
05-105300-00	19.31	23.66	20.66	181.65		245.28	Oct-13
05-105300-00	20.66	30.66	30.66	23.66	38.01	143.65	May-14
05-201150-01	16.28	3.00	10.00	419.32		448.60	Oct-13
05-202300-02	-	88.94	89.00	36.62		214.56	Jan-14
05-202300-03	-	11.64	11.64	8.64	8.64	40.56	Jun-14
05-203900-04	8.28	84.06	74.54	63.85		230.73	Sep-13
05-204050-05	44.75	60.24	4.98	-		109.97	Nov-13
05-204450-08	38.39	59.00	50.81	13.46		161.66	Feb-06
05-204700-03	-	48.69	48.69	51.35		148.73	Mar-12
05-205200-05	48.26	91.83	23.74	-		163.83	Nov-13
05-205450-15	60.94	26.70	-	-		87.64	Nov-13
05-206900-02	56.70	66.12	4.07	-		126.89	Feb-12
05-207100-04	18.44	-	-	-	-	18.44	Jun-14
05-207400-03	60.79	49.21	-	-		110.00	Sep-11
05-210350-06	58.47	13.85	-	-		72.32	Oct-13
05-210400-00	-	-	7.00	57.80		64.80	Oct-13
05-210400-04	-	48.69	48.69	45.41		142.79	Nov-13
05-211850-01	8.28	11.64	18.64	371.72		410.28	Oct-13
05-211850-01	8.64	25.64	11.64	8.64	12.00	66.56	May-14
05-213050-06	41.69	56.56	59.24	5.21		162.70	Oct-09
05-213900-11	-	51.15	-	-		51.15	Nov-13
05-214650-01	-	11.64	71.57	171.07		254.28	Feb-13
05-214950-03	68.40	-	37.02	-	-	105.42	Jun-14
05-215850-03	-	56.74	8.08	-		64.82	Nov-13
05-303550-03	-	48.69	47.38	-		96.07	Oct-12
05-304750-02	56.26	76.30	58.17	-		190.73	May-13
05-306100-04	-	77.21	0.01	-		77.22	Oct-13
05-312000-03	(3.52)	45.21	45.21	97.67		184.57	Dec-05
05-313450-02	-	41.93	-	-		41.93	Oct-12
05-315250-03	23.38	48.34	-	-		71.72	Nov-13
05-318550-10	33.44	54.05	12.51	-		100.00	Nov-13
05-318800-00	-	8.64	64.85	147.66		221.15	Oct-13
05-318800-09	51.15	71.35	3.02	-		125.52	Nov-13
05-318930-08	-	-	-	132.97	-	132.97	Feb-14
05-319650-02	-	10.55	-	-	-	10.55	Jun-14
05-319650-03	-	20.52	74.06	-	-	94.58	Jun-14
05-319700-01	37.88	3.82	-	-		41.70	Oct-12
05-319700-02	37.29	54.05	5.24	-		96.58	Oct-12
05-321200-02	41.26	147.29	76.02	-		264.57	May-08
05-403750-03	399.25	84.06	84.06	84.06	634.29	1,285.72	Jun-14
05-404000-01	-	16.83	66.37	-		83.20	Jun-13
05-404950-02	-	32.74	-	-		32.74	Oct-13
05-404950-03	20.25	53.02	46.99	-		120.26	Oct-13
05-405000-04	58.51	15.15	-	-		73.66	Sep-11
05-405950-01	8.28	15.64	11.64	52.48		88.04	Aug-13
05-406450-02	16.28	3.00	10.00	180.89		210.17	Oct-13
05-406450-03	42.33	4.05	-	-		46.38	Nov-13
05-407750-04	43.29	1.43	-	-		44.72	Oct-13
05-407950-07	41.73	36.61	-	-		78.34	Oct-13
05-407950-08	23.38	56.74	1.95	-		82.07	Oct-13
05-409250-00	-	-	-	52.48		52.48	Jun-13
05-409250-06	-	51.91	58.62	60.54		171.07	Jun-13
05-410050-01	41.80	60.76	4.76	-		107.32	Nov-12
05-410400-07	834.24	-	1.91	-		836.15	Feb-11
05-411000-04	38.11	4.05	-	-		42.16	Oct-12
05-411250-03	-	25.90	179.20	521.59	-	726.69	Jun-14
05-411900-04	-	88.83	88.83	20.83	-	198.49	Mar-14
						\$ 9,675.18	

OVERTIME AND COMPTIME REPORT

June 22, 2014

<u>MAINTENANCE OVERTIME</u>		<u>HOURS</u>	<u>AMOUNTS</u>
DILLON LANTZ			
06/09/14	Haul sand	1 1/2	27.00
06/20/14	Check drains	2	36.00
		3 1/2	\$ 63.00
STANLEY OLSEN			
06/09/14	Haul sand	1 1/2	36.27
06/16/14	Shut off sprinklers on Locust	2	48.36
06/18/14	Check sewer on Willow	2	48.36
06/21/14	Jet 17th St	2	48.36
		7 1/2	\$ 181.35
DAMIAN ROTHMEYER			
06/09/14	Haul Sand	1/2	9.36
06/11/14	Called out to open gate	2	37.44
06/14/14	Put cop cars in shop	2	37.44
06/15/14	Take cop cars out of shop	2	37.44
06/20/14	Check drains	2	37.44
06/21/14	Jet Q St	2	37.44
		10 1/2	\$ 196.56
RANDY SMITH			
06/09/14	Haul sand	1 1/2	\$ 28.08
TOTAL MAINT OVERTIME:		23	\$ 468.99

<u>PARKS DEPT OVERTIME</u>		<u>HOURS</u>	<u>AMOUNTS</u>
RONNIE FISHER			
06/13/14	Field prep	1/2	9.36
06/14/14	Field prep	4	74.88
06/16/14	Field prep	4	74.88
06/18/14	Field prep	2	37.44
06/20/14	Field prep	1	18.72
06/21/14	Field prep	2 1/2	46.80
		14	\$ 262.08
MARK MURRAY			
06/13/14	Field prep	2	53.94
06/14/14	Field prep	6	161.82
06/15/14	Field prep	3	80.91
06/18/14	Field prep	2	53.94
06/20/14	Field prep	1	26.97
06/21/14	Field prep	7	188.79
06/22/14	Field prep	2	53.94
		23	\$ 620.31
TOTAL PARKS OVERTIME:		37	\$ 882.39

<u>ADMIN OVERTIME:</u>		<u>HOURS</u>	<u>AMOUNTS</u>
LISA RUEHLE			
06/09/14	Planning Board Meeting	3 3/4	144.68
06/11/14	Payroll reports	1	38.58
06/12/14	Utility Delinquent Report	1	38.58
06/14/14	Financials	4 3/4	183.26
06/21/14	Financials	1 1/4	48.23
TOTAL ADMIN OVERTIME:		11 3/4	\$ 453.32
TOTAL ALL OVERTIME:		71 3/4	\$ 1,804.70

<u>COMPTIME EARNED:</u>		<u>HOURS</u>
RONALD HANSEN		
06/08/14	Arrest	2 = 3
MATT OWENS		
06/18/14		1 1/2 = 2 1/4
TOTAL COMPTIME EARNED:		5 1/4 HRS

OVERTIME AND COMPTIME REPORT

June 22, 2014

<u>COMPTIME USED:</u>	<u>HOURS</u>
JOSH DRISCOLL	
06/19/14	10
RYAN GONSIOR	
06/15/14	2
06/18/14	2
	<hr/>
	4
RONALD HANSEN	
06/11/14	3
JON MEYER	
06/18/14	2
MATT OWENS	
06/11/14	2
TOTAL COMPTIME USED:	<u>21 HRS</u>

<u>COMPTIME BALANCES:</u>	<u>HOURS</u>
JOSH DRISCOLL	56
RYAN GONSIOR	35 3/4
RONALD HANSEN	80
JON MEYER	48 1/4
MATT OWENS	1 3/4
NOAH SCHILLING	7 3/4
	<hr/>
TOTAL COMP BALANCES:	<u>229 1/2</u>

<u>ADMIN BALANCES:</u>	<u>HOURS</u>
CHRIS ETHEN	32
SHAWN KANNEDY	80
DOREEN MOWERY	68
RON ROTHMEYER	0
	<hr/>
TOTAL ADMIN BALANCES:	<u>180</u>

OVERTIME AND COMPTIME REPORT

July 6, 2014

<u>MAINTENANCE OVERTIME</u>		<u>HOURS</u>	<u>AMOUNTS</u>
STANLEY OLSEN			
06/26/14	PVS Pump station	2	\$ 48.36
DAMIAN ROTHMEYER			
07/04/14	Take barricades to K St	2	39.42
07/05/14	Pump water on 17th & Q	5	98.55
		<u>7</u>	<u>\$ 137.97</u>
RANDY SMITH			
07/05/14	Pump water on 17th & Q	5	\$ 98.55
TOTAL MAINT OVERTIME:		14	\$ 284.88

<u>PARKS DEPT OVERTIME</u>		<u>HOURS</u>	<u>AMOUNTS</u>
RONNIE FISHER			
06/23/14	Field prep	3 1/2	65.52
06/24/14	Field prep	2	37.44
06/25/14	Field prep	1 1/2	28.08
06/28/14	Field prep	4	74.88
06/29/14	Field prep	2	37.44
		<u>13</u>	<u>\$ 243.36</u>
MARK MURRAY			
06/23/14	Field prep	3 1/2	94.40
06/25/14	Field prep	1 1/2	40.46
06/28/14	Field prep	4	107.88
06/29/14	Field prep	2	53.94
		<u>11</u>	<u>\$ 296.67</u>
TOTAL PARKS OVERTIME:		24	\$ 540.03

<u>ADMIN OVERTIME:</u>		<u>HOURS</u>	<u>AMOUNTS</u>
LISA RUEHLE **			
06/23/14	Financials	1	38.58
06/24/14	Financials	2	77.16
06/30/14	Water Receipts	2 1/2	96.45
**The Mayor wanted it recorded that he does not approve of this Overtime			
TOTAL ADMIN OVERTIME:		5 1/2	\$ 212.19
TOTAL ALL OVERTIME:		<u>43 1/2</u>	<u>\$ 1,037.10</u>

<u>COMPTIME EARNED:</u>		<u>HOURS</u>
RONALD HANSEN		
06/26/14	Arrest	1 = 1 1/2
TOTAL COMPTIME EARNED:		<u>1 1/2 HRS</u>

<u>COMPTIME USED:</u>		<u>HOURS</u>
JOSH DRISCOLL		
06/25/14		4
07/03/14		2
		<u>6</u>
RYAN GONSIOR		
06/29/14		1 1/2
07/03/14		2
		<u>3 1/2</u>
RONALD HANSEN		
07/02/14		1 1/2
TOTAL COMPTIME USED:		<u>11 HRS</u>

<u>COMPTIME BALANCES:</u>		<u>HOURS</u>
JOSH DRISCOLL		50
RYAN GONSIOR		32 1/4
RONALD HANSEN		80
JON MEYER		48 1/4
MATT OWENS		1 3/4
NOAH SCHILLING		7 3/4
TOTAL COMP BALANCES:		<u>220</u>

OVERTIME AND COMPTIME REPORT

July 6, 2014

<u>ADMIN HOURS EARNED</u>		<u>HOURS</u>
CHRIS ETHEN		
07/01/14	Per Contract	80
RON ROTHMEYER		
07/01/14	Per Contract	80
TOTAL ADMIN HOURS EARNED:		<u>160</u>

<u>ADMIN HOURS USED:</u>	<u>HOURS</u>
DOREEN MOWERY	
06/25/14	1 1/4
06/25/14	1/2
06/27/14	1 1/2
07/01/14	1/2
TOTAL ADMIN HOURS USED:	<u>3 3/4</u>

<u>ADMIN BALANCES:</u>	<u>HOURS</u>
CHRIS ETHEN	112
SHAWN KANNEDY	80
DOREEN MOWERY	64 1/4
RON ROTHMEYER	80
TOTAL ADMIN BALANCES:	<u>336 1/4</u>

RESOLUTION NO. _____

Be it hereby resolved by the City Council of the City of Carter Lake, Iowa that Jordan Smith's wages be set at \$8.10 per hour beginning July 1, 2014. Jordan was hired as a part time parks maintenance worker for the Parks and Recreation department at the City of Carter Lake.

Recommended by: New hire – Chris Ethen, Parks Director

Passed and approved this 21st day of July, 2014

Gerald Waltrip - Mayor

ATTEST:

Doreen Mowery, City Clerk

RESOLUTION NO. _____

Be it hereby resolved by the City Council of the City of Carter Lake, Iowa that Fred Vogt's wages be set at \$9.51 per hour beginning June 10, 2014. Fred was re-hired as a part time parks maintenance worker for the Parks and Recreation department at the City of Carter Lake.

Recommended by: New hire – Chris Ethen, Parks Director

Passed and approved this 21st day of July, 2014

Gerald Waltrip - Mayor

ATTEST:

Doreen Mowery, City Clerk

RESOLUTION NO. _____

Be it hereby resolved by the City Council of the City of Carter Lake, Iowa that Michaela Clemens' wages be set at \$10.00 per hour beginning June 23, 2014. Michaela has taken the part time position with the Resource Center at the City of Carter Lake.

Recommended by: Position change – Michelle Badalucco, Resource Center Director

Passed and approved this 21st day of July, 2014

Gerald Waltrip - Mayor

ATTEST:

Doreen Mowery, City Clerk

RESOLUTION NO. _____

Be it hereby resolved by the City Council of the City of Carter Lake, Iowa that Michaela Clemens' wages be set at \$10.13 per hour beginning July 1, 2014. This is a 1.25% pay increase on July 1, 2014.

Recommended by: Michelle Badalucco, Resource Center Director

Passed and approved this 21st day of July, 2014

Gerald Waltrip - Mayor

ATTEST:

Doreen Mowery, City Clerk

RESOLUTION NO. _____

Be it hereby resolved by the City Council of the City of Carter Lake, Iowa that Heather Rothmeyer's wages be set at \$14.00 per hour beginning June 23, 2014. Heather has been employed as the Program Coordinator for the Resource Center.

Recommended by: Michelle Badalucco, Resource Center Director per Union Contract

Passed and approved this 21st day of July, 2014

Gerald Waltrip - Mayor

ATTEST:

Doreen Mowery, City Clerk

RESOLUTION NO. _____

Be it hereby resolved by the City Council of the City of Carter Lake, Iowa that Heather Rothmeyer's wages be set at \$15.00 per hour beginning July 1, 2014. Heather is employed as the Program Coordinator for the Resource Center.

Recommended by: Michelle Badalucco, Resource Center Director per Union Contract

Passed and approved this 21st day of July, 2014

Gerald Waltrip - Mayor

ATTEST:

Doreen Mowery, City Clerk

RESOLUTION NO. _____

Be it hereby resolved by the City Council of the City of Carter Lake, Iowa that
Phill Newton's wages be set at \$19.77 beginning July 1, 2014. This reflects the 3%
increase that was requested by the Fire Chief. Phill is employed as the Fire Department
Coordinator for the City of Carter Lake.

Recommended by: Fire Chief – Eric Bentzinger

Passed and approved this 21st day of July, 2014.

Gerald Waltrip - Mayor

ATTEST:

Doreen Mowery, City Clerk

Doreen Mowery

From: Carter Lake Fire Department
Sent: Monday, June 30, 2014 1:41 PM
To: Doreen Mowery; Barb Hawkins; Barb Melonis; Dave Huey; Ed Aldmeyer; Ed Aldmeyer (Home); Gerald Waltrip; Lisa Ruehle; Ronald Cumberledge
Subject: Fire Coordinator salary

Dear Councilmen,

When the new budget was submitted for the coming year, we considered several factors when coming up with the 3% asked budgeted raise. We have since realized that although this was given in the last approved budget that we saw, the wage was adjusted at a later date to a lower 1.25%. The fact is that Phill is now performing the Safety Coordinator work and his and others efforts has saved tens to hundreds of thousands of dollars for the City over the last 3 years. Not to mention that this now takes approximately 1/3 of his time performing all this extra duties associated with this. There has never been any extra compensation for the extra safety duties and maybe this should be looked at under the Coordinators job description for consideration of additional compensation. Phill loves what he does and has never complained about any of his job duties. The asking 3% increase is a small incremental increase to provide compensation for the extra duties. Therefore we ask that his wages be approved at the 3% under the Consent agenda for approval at Julys meeting.

Thanks,

Eric Bentzinger-Chief
402-630-2240

RESOLUTION NO. _____

Be it hereby resolved by the City Council of the City of Carter Lake, Iowa that Ron Rothmeyer's wages be set at \$60,562 beginning July 1, 2014. This reflects the 5% increase that was requested. Ron is employed as the Maintenance Supervisor for the City of Carter Lake.

Requested by: Ron Rothmeyer – Maintenance Supervisor

Passed and approved this 21st day of July, 2014.

Gerald Waltrip - Mayor

ATTEST:

Doreen Mowery, City Clerk

Doreen Mowery

From: Doreen Mowery
Sent: Thursday, July 10, 2014 4:09 PM
To: 'Gerald Waltrip'; 'Edward'; 'rcumberledge@cox.net'; 'Dave Huey'; 'Hawkins, Barbara'; 'Barb Melonis (barb.melonis@carterlake-ia.gov)'
Cc: Ron Rothmeyer
Subject: wages

Council:

I believe Ron Rothmeyer has been in contact with you regarding his July 1 pay.

His contract reads as follows:

Pay increases will be conditioned upon continuing employment, and satisfactory reviews, of the Employer. Pay increases will be given effective July 1 of each year and will be negotiated with the council prior to July 1 of each year.

Ron Cumberledge has asked me to provide him with Ron R.'s wage information for the past couple of years. It is as follows:

July 1, 2011 – 1.5% increase from \$54,100 to \$54,912

July 1, 2012 – 3.0% increase from \$54,912 to \$56,555

July 1, 2013 – 2% increase from \$56,555 to \$57,678

July 1, 2014 – I plugged in the 1.25% because at that time nothing had been negotiated.
1.25% is \$58,399
5.00% is \$60,562

Ron had originally requested 5% and 5% was budgeted. If you have any questions let me know.

Doreen Mowery

City Clerk
City of Carter Lake
950 Locust St.
Carter Lake, IA 51510
Office: 712-847-0534
Fax: 712-347-5454
www.carterlake-ia.gov

Monthly Report for June 2014

Meals served 573

Volunteer Hours Performed 111

Activity Reports Attached

Needs for Center—As of this time none.

Meetings—Site Council Meeting at Center on June 18,2014

MONTHLY SENIOR CENTER ACTIVITY REPORT
 SOUTHWEST 8 SENIOR SERVICES, INC.
 3319 NEBRASKA AVENUE
 COUNCIL BLUFFS, IOWA 51501

Center Carter Lake DATE June
 Report Period June 1 - June 30

Date	Nutrition Program/Topic	Program Length	# Persons Attending

Date	Nutrition Handouts for Homebound Participants/Topic	# Sent

Date	Wellness Programs/Topic-Blood Pressure, Exercise, etc.	Program Length	# Persons Attending

TOTALS

TOTAL HOURS			
Date	Leisure Time Program/Topic	Program Length	# Persons Attending
6-23	Sing / Cards	1.5	15
	Bingo		12
6-24	Cards		10
	Bingo		12
6-25	Cards		11
	Bingo		14
6-26	Cards		12
	movie	3.0	27
6-27	Cards	1.5	12
	Bingo	1.5	15
6-30	Cards	1.5	10
	Bingo	1.5	15
TOTAL HOURS		19.5	169

MONTHLY SENIOR CENTER ACTIVITY REPORT
SOUTHWEST 8 SENIOR SERVICES, INC.
3319 NEBRASKA AVENUE

Carter Lake Senior Center
 626 Locust St
 Carter Lake, IA 51510-1537

REPORT MONTH: _____

DATE: June 2014

REPORTING BY: Shirley Tice

Date	Nutrition Program/Topic	Program Length	# Persons Attending
Date	Nutrition Handouts for Homebound Participants/Topic		# Sent
Date	Wellness Programs/Topic-Blood Pressure, Exercise, etc.	Program Length	# Persons Attending

TOTALS

Page 1 of 1

Date: 10/1/10

10/1/10 10:00 AM

TOTAL HOURS			
Date	Leisure Time Program/Topic	Program Length	# Persons Attending
10-16	Cards	1.5	11
	Bingo	1.5	13
10-17	Cards	1.5	11
	Wal-Mart	2.0	6
18	Cards	1.5	11
	Bingo	1.5	15
19	Nursing Home Visits	2.0	13
	Bingo	1.5	16
20	Cards	1.5	12
	Bingo	1.5	15
TOTAL HOURS		16.0	123

MONTHLY SENIOR CENTER ACTIVITY REPORT
SOUTHWEST 3 SENIOR SERVICES, INC.
3319 NEBRASKA AVENUE

Carter Lake Senior Center
 626 Locust St
 Carter Lake, IA 51510-1537

DATE June, 2014

Handouts

Date	Nutrition Program/Topic	Program Length	# Persons Attending

Date	Nutrition Handouts for Homebound Participants/Topic	# Sent

Date	Wellness Programs/Topic-Blood Pressure, Exercise, etc.	Program Length	# Persons Attending

TOTALS

TOTAL HOURS			
Date	Leisure Time Program/Topic	Program Length	# Persons Attending
6 9	Cards	1.5	11
	Bingo		14
10	Cards		10
	Bingo		12
11	Cards	1.5	11
	Bingo		14
12	Sumtur Theater	3 hr.	16
13	Cards	1.5	11
	Bingo	1.5	14
TOTAL HOURS		(15.0)	(113)

MONTHLY SENIOR CENTER ACTIVITY REPORT
SOUTHWEST 8 SENIOR SERVICES, INC.
3319 NEBRASKA AVENUE
COUNCIL BLUFFS, IOWA 51501

Carter Lake Senior Center
626 Locust St.
Carter Lake, IA 51510-1537

DATE June 2014

Shirley Tice

Date	Nutrition Program/Topic	Program Length	# Persons Attending
6-16	Sea Salt better than Reg.	30 min	14
6-30	Salt substitute	30 min	14

Date	Nutrition Handouts for Homebound Participants/Topic	# Sent
6-17	Sea Salt better than Reg.	13
	Salt substitute	13

Date	Wellness Programs/Topic-Blood Pressure, Exercise, etc.	Program Length	# Persons Attending
6-6	Flex Class	45 min	16
6-9	Blood Pressure	30 min	14
6-13	Flex Class	45 min	16
6-20	Flex Class	45 min	16
6-27	Flex Class	45 min	16

TOTALS

3.5 hr

78

6-23 S.M.P.
6-18 Staying Hydrated

30 min 15
30 min 11

TOTAL HOURS		(1.0)	(24)
Date	Leisure Time Program/Topic	Program Length	# Persons Attending
6-2	Cards	1.5	10
	Bingo	1.5	13
6-3	Cards	1.5	10
	Walmart	2.0	6
6-4	Cards/Crafts	1.5	12
	Bingo	1.5	13
6-5	Cards	1.5	12
	Movie	3.0	24
6-6	Cards	1.5	11
	Bingo	1.5	13
TOTAL HOURS		(17.0)	(124)

City of Carter Lake – Fire Department Monthly Report

Head Name: Phillip Newton

Month: JUNE 2014

Financial Performance: Savings, Expenditures, Also Report any opportunity to save the city dollars:
Normal

Continuous Improvement: Report any projects out of the normal work day:

Employee and Organization Development: Meetings, Trainings, Community Events, Others attended:

6-3 Pancake Breakfast:	Served 95 people, 13 members
6-6 Meetings:	Cancelled due to weather
6-14 Fire training: 9-noon	aerial operations, hydrants, ladders, truck checks 6 members
6-10 Fire training: 7-10pm	ropes, aerial ops, knots, fire extinguishers 10 members
6-17 EMS training: 7-10pm	newborn care, head trauma 10 members
6-24 Dive training: 6-9pm	none submitted

Safety and Call Report: Report Safety Issues or Concerns

Please review safety minutes

Total Calls for the year:

EMS calls: 28

Fire calls: 4

Dive calls: 0

Other: Additional information that Mayor/Council may need to know including but not limited to: Other Progress, Feedback, Recommendations etc.

Estimates for new engine truck/equipment and current facility updates for bond are done, new addition to building has been dropped. Working with Doreen to get Bond paperwork going.

Pancakes in the Park Breakfast will be served 7-12-14. No other Breakfasts till October 5 at Fire Station

Monthly Report – June, 2014

City Clerks' Office

Savings

06-02-14 Received email from Cameron Burt – we will have a substantial savings on our work comp premium for next year. Premium dropped from \$199,595 to \$57,874 in a three year period

Accomplishments

Meetings

06-09-14 Lisa – Planning Board Meeting

06-10-14 Doreen – Workshop re: Fire and 9th Street

06-12-14 Doreen – Special Planning Board Meeting

06-16-14 Doreen – Regular City Council meeting

06-18-14 Doreen – meeting with Lori Holste – WIDA to update LOIS

06-23-14 Doreen – Board of Adj. Meeting

06-30-14 Doreen - Public Hearing with Planning Board of zoning ordinance changes

Misc.

06-03-14 Storm

Lisa – worked with PeopleService and Data Tech to get accounting software and utility reporting repaired and updated. This has been numerous problems over the past 4-5 months. We believe everything is where it needs to be and we should be able to be current with our monthly reports within a few weeks and then we should be able to stay current.

Doreen – worked on finding a solution to repair the marquee.
Working with building adjusters and vehicle adjusters for repairs due to the storm.
Worked on Comp Plan
Arranged year-end audit – they will be here in October

Lisa – vacation June 24 thru 26th

July 2014

July 2014							August 2014						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
6	7	8	9	10	11	12	3	4	5	6	7	8	9
13	14	15	16	17	18	19	10	11	12	13	14	15	16
20	21	22	23	24	25	26	17	18	19	20	21	22	23
27	28	29	30	31			24	25	26	27	28	29	30
							31						

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Jun 29 - Jul 5	Jun 29	30	Jul 1	2 1:00pm 1:30pm Safety Meeting in conference room off 1:30pm 2:00pm Summer Movie Afternoon	3	4	5 MABREY
	6	7	8	9	10 12:00pm 12:30pm Senior Movie in Council Chambers	11	12 mabrey
Jul 6 - 12	13	14 7:00pm 9:00pm Planning Bd Mtg	15	16 1:30pm 2:00pm Summer Movie Afternoon	17 10:30am 11:00am 10:30 - Jerry has council chambers - 12:00pm 12:30pm Senior Movie in Council Chambers	18	19 MABREY
	20	21 7:00pm 9:00pm Council Meeting	22	23 1:30pm 2:00pm Summer Movie Afternoon	24	25	26 MABREY - RAIN DATE
Jul 20 - 26	27 1:00pm 1:30pm Mabrey Park 1 - 6 Shelter #1 only	28	29	30 1:30pm 2:00pm Summer Movie Afternoon	31	Aug 1	2

August 2014

August 2014							September 2014						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
3	4	5	6	7	1	2	7	1	2	3	4	5	6
10	11	12	13	14	8	9	14	8	9	10	11	12	13
17	18	19	20	21	15	16	21	15	16	17	18	19	20
24	25	26	27	28	22	23	28	22	23	24	25	26	27
31					29	30		29	30				

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
7/27 - 8/1	Jul 27	28	29	30	31	Aug 1	2
						MABREY	Mabrey Park Sandy Ch 8:00am 8:30am WAVECREST
8/3 - 8	3	4	5	6	7	8	9
		5:00pm 5:30pm Brd of Adj. Meeting - 7:00 PM		1:00pm 1:30pm Safety Meeting in conference room off 1:30pm 2:00pm Summer Movie After			8:00am 8:30am MABREY
8/10 - 15	10	11	12	13	14	15	16
		7:00pm 9:00pm Planning Bd Mtg					8:30am 9:00am Mabrey Park
8/17 - 22	17	18	19	20	21	22	23
		7:00pm 9:00pm Council Meeting					MABREY
8/24 - 29	24	25	26	27	28	29	30
							Mabrey Park
8/31 - 9/5	31	Sep 1	2	3	4	5	6

**CITY OF CARTER LAKE
APPLICATION FOR CITY COUNCIL AGENDA**

Name:

Ulette Bonner

Address:

1425 Dorene Blvd

Carter Lake,

IA 51510

Phone:

941-256-5129

Meeting Date Requested:

July 21, 14

Mail request to:

City Clerk

950 Locust Street

Carter Lake, IA 51510

Or Fax to: 712-347-5454

Or Email to:

Doreen.Mowery@carterlake-ia.gov

Agenda Item Request (please give a detailed description of the request):

My house 1425 Dorene flooded
because of the city street drains
not being cleaned.

We need another drain on
Dorene Blvd. street, the whole
street flooded because of the drains
not the lake, (over \$10,000 damage.)

Please submit any supporting documents with this application.

*would like to
problem solve
this issue.*

City Council Meetings are held the third Monday of each month. The City Clerk must receive agenda requests by 12:00 PM on the Wednesday prior to the meeting.

Signature:

Ulette B

Date:

June 17, 14

For Office Use Only:

Date received in Clerk's office: _____

Received by: _____

July 16 2014

Dear: Mayor: Jerry Waltrup
and Council Members.

I would like to request
ownership of the street that runs
between 1780 Ave Q Bowman and
Ken Saffron's property to be shared
equally between the two.

I have been taking
care of this land for 13 years
and would like to be able to
use it and landscape it.

Please take this in
consideration.

Sincerely
Cheryl Bowman

CITY OF CARTER LAKE
APPLICATION FOR CITY COUNCIL AGENDA

Name: R. J. BROWN

Address: 1501 AVENUE O

CARTER LAKE, IOWA 51510-1118

Phone: NON-LISTED.

Meeting Date Requested: 07/21/2014

Mail request to:
City Clerk
950 Locust Street
Carter Lake, IA 51510

Or Fax to: 712-347-5454

Or Email to:
Doreen.Mowery@carterlake-ia.gov

Agenda Item Request (please give a detailed description of the request):

WHY ARE THE CARTER LAKE CATS AND DOGS GOING TO THE
OMAHA HUMANE SOCIETY.

Please submit any supporting documents with this application.

City Council Meetings are held the third Monday of each month. The City Clerk must receive agenda requests by 12:00 PM on the Wednesday prior to the meeting.

Signature: "R. J." BROWN **Date:** 07/15/2014

For Office Use Only:

Date received in Clerk's office: _____

Received by: _____

Doreen Mowery

From: Doreen Mowery
Sent: Monday, July 07, 2014 11:37 AM
To: 'Barry Palmer'; Shawn Kannedy (Chief.Kannedy@clpd.carterlake-ia.gov)
Cc: 'Gerald Waltrip'
Subject: Dollar General

Elmer Branson lives in the house just north of the Dollar General. He came in today with several complaints.

1. There is an excessive amount of trash from the Dollar General in between the fences and under the trash bins. Mr. Branson cleans it out regularly.
2. There is graffiti on the north side of the Dollar General Building.
3. He has called 911 twice with bums sleeping in between the fences.
4. When it rains his garden gets covered with water that comes from Mr. Rochford's properties.

I told Mr. Branson I would see what the police and building inspector could do for him.
He is also on the July 21st agenda to discuss with the council.

Doreen Mowery

City Clerk
City of Carter Lake
950 Locust St.
Carter Lake, IA 51510
Office: 712-847-0534
Fax: 712-347-5454
www.carterlake-ia.gov

**CITY OF CARTER LAKE
APPLICATION FOR CITY COUNCIL AGENDA**

Name: Sharon Peterson

Address: 1100 Waters Edge Ct
Carter Lake, IA
51510

Phone: 402-203-9904

Meeting Date Requested: July 21, 2014

Mail request to:
City Clerk
950 Locust Street
Carter Lake, IA 51510

Or Fax to: 712-347-5454

Or Email to:
Doreen.Mowery@carterlake-ia.gov

Agenda Item Request (please give a detailed description of the request):

City Business

Please submit any supporting documents with this application.

City Council Meetings are held the third Monday of each month. The City Clerk must receive agenda requests by 12:00 PM on the Wednesday prior to the meeting.

Signature: Sharon Peterson **Date:** 7/17/2014

For Office Use Only:

Date received in Clerk's office: _____

Received by: _____

CIGARETTE PERMIT APPLICATIONS/2015-16

NAME	MAILED	DATE REC'D	AMT REC'D	DATE APPROVED	LICENSE # ISSUED
CARTER LAKE IMPROVEMENT	6/3/14	6-30-14	\$75.00		CL 01-
CL MINI MART	6/3/14	6/4/2014	\$75.00		CL 06-
DOLLAR GENERAL	6/3/14	6/6/2014	\$75.00		CL 07-
JUMP ST	6/3/14	6/25/2014	\$75.00		CL 03-
KWIK SHOP	6/3/14	6/6/2014	\$75.00		CL 04-
SARIE'S LOUNGE	6/3/14	6/10/2014	\$75.00		CL 08A-13
SHORELINE GOLF, LLC	6/3/14	6-30-14	\$75.00		CL 05-
Copies of All Application need to be faxed					
to Iowa Dept. Commerce, Alcoholic Beverage Division					
FAX 515-281-7375					
VENDING MACHINES ONLY					
FAX 515-281-3756					
NEED TO MAILED OUT IN MAY IN ORDER TO BE BACK					

for City
council
Mtg
June
1 new appl.
cover sheet

STATE OF IOWA
RETAIL
CIGARETTE and TOBACCO PERMIT

City Number CL 01-14

*In accordance with laws of the state of Iowa, and the action of
the City Council of Carter Lake Iowa
(City)*

Business Location Name: Carter Lake Improvement Club

Business Location Address: 4328 N 9th St

Carter Lake, IA 5151

Type of Sales: Over-the-counter - Club *Ownership Type:* Non-Profit Membership Club

Legal Owner Name: Board of Directors/Membership

Legal Owner Mailing Address: 4328 N 9th St

Carter Lake, IA 51510

*Is hereby authorized to sell cigarettes and tobacco products at the business location address above
in the City of Carter Lake County of Pottawattamie, Iowa.*

*This permit is nontransferable, is effective from July, 1 2014 and
automatically expires on June 30, 2015, unless suspended or revoked.*

In Testimony Whereof, I have caused the seal of the said

City to be hereunto affixed. Done at Carter Lake,

in the State of Iowa, this 30th day of June, 2014.

Issued By: _____

City Mayor or Clerk

STATE OF IOWA
RETAIL
CIGARETTE and TOBACCO PERMIT

City Number CL 06-14

*In accordance with laws of the state of Iowa, and the action of
the City Council of Carter Lake
(City)*

Business Location Name: Carter Lake Mini Mart Inc.

Business Location Address: 1001 Locust St

Carter Lake, IA 51510

Type of Sales: Over the counter- *Ownership Type:* Corporation
convenience w/gas

Legal Owner Name: Carter Lake Mini Mart Inc.

Legal Owner Mailing Address: 1001 Locust St

Carter Lake, IA 51510

*Is hereby authorized to sell cigarettes and tobacco products at the business location address above
in the City of Carter Lake County of Pottawattamie, Iowa.*

*This permit is nontransferable, is effective from July 1, 20 14 and
automatically expires on June 30, 20 15, unless suspended or revoked.*

In Testimony Whereof, I have caused the seal of the said

City to be hereunto affixed. Done at Carter Lake,

in the State of Iowa, this 30th day of June, 20 14.

Issued By: 
City Mayor or Clerk

STATE OF IOWA
RETAIL
CIGARETTE and TOBACCO PERMIT

City Number CL 07-14

*In accordance with laws of the state of Iowa, and the action of
the City Council of Carter Lake
(City)*

Business Location Name: Dollar General #9365

Business Location Address: 3000 N 13th St

Carter Lake, IA 51510

Type of Sales: General Merchandise Retail *Ownership Type:* LLC

Legal Owner Name: Dollar General #9365

Legal Owner Mailing Address: 100 Mission Ridge Attn: Licensing Dept

Goodlettsville, Tennessee 37072

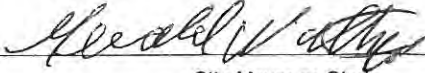
*Is hereby authorized to sell cigarettes and tobacco products at the business location address above
in the City of Carter Lake County of Pottawattamie, Iowa.*

*This permit is nontransferable, is effective from July 1, 20 14 and
automatically expires on June 30, 2015, unless suspended or revoked.*

In Testimony Whereof, I have caused the seal of the said

City Carter Lake to be hereunto affixed. Done at Carter Lake,

in the State of Iowa, this 30th day of June, 20 14

Issued By: 

City Mayor or Clerk

STATE OF IOWA
RETAIL
CIGARETTE and TOBACCO PERMIT

City Number CL 03-14

*In accordance with laws of the state of Iowa, and the action of
the City Council of Carter Lake Iowa
(City)*

Business Location Name: Jump Start

Business Location Address: 109 E Locust St

Carter Lake, IA 51510

Type of Sales: Convenience Store-with gas *Ownership Type:* Corporation

Legal Owner Name: CLH Jump Start

Legal Owner Mailing Address: 109 E Locust St

Carter Lake, IA 51510

*Is hereby authorized to sell cigarettes and tobacco products at the business location address above
in the City of Carter Lake County of Pottawattamie, Iowa.*

*This permit is nontransferable, is effective from July, 1 2014 and
automatically expires on June 30, 2015, unless suspended or revoked.*

In Testimony Whereof, I have caused the seal of the said

City to be hereunto affixed. Done at Carter Lake,

in the State of Iowa, this 30th day of June, 20 14.

Issued By: 

City Mayor or Clerk

STATE OF IOWA
RETAIL
CIGARETTE and TOBACCO PERMIT

City Number CL 04-14

*In accordance with laws of the state of Iowa, and the action of
the City Council of Carter Lake Iowa
(City)*

Business Location Name: Kwik Shop #520

Business Location Address: 1202 Locust St

Carter Lake, IA 51510

Type of Sales: Convenience Store-with gas *Ownership Type:* Corporation

Legal Owner Name: Kwik Shop Inc.

Legal Owner Mailing Address: 734 East 4th Ave

Hutchinson, KS 67504

*Is hereby authorized to sell cigarettes and tobacco products at the business location address above
in the City of Carter Lake County of Pottawattamie, Iowa.*

*This permit is nontransferable, is effective from July, 1 2014 and
automatically expires on June 30, 2015, unless suspended or revoked.*

In Testimony Whereof, I have caused the seal of the said

City to be hereunto affixed. Done at Carter Lake,

in the State of Iowa, this 30th day of June, 20 14.

Issued By: 

City Mayor or Clerk

This copy to be posted by the retailer where the sale is to be made in plain view of the public.

STATE OF IOWA
RETAIL
CIGARETTE and TOBACCO PERMIT

City Number CL 08-14

*In accordance with laws of the state of Iowa, and the action of
the City Council of Carter Lake
(City)*

Business Location Name: Saries Lounge LLC/Spearmint Rhino Gentlemen's Club

Business Location Address: 2449 N 13th St

Carter Lake, IA 51510

Type of Sales: Over the counter - bar *Ownership Type:* LLC

Legal Owner Name: Saries Lounge, LLC

Legal Owner Mailing Address: 1875 Tandem Way

Norco, CA 92860

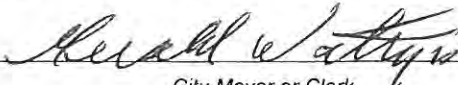
*Is hereby authorized to sell cigarettes and tobacco products at the business location address above
in the City of Carter Lake County of Pottawattamie, Iowa.*

*This permit is nontransferable, is effective from July 1, 20 14 and
automatically expires on June 30, 2015, unless suspended or revoked.*

In Testimony Whereof, I have caused the seal of the said

City to be hereunto affixed. Done at Carter Lake,

in the State of Iowa, this 30th day of June, 20 14.

Issued By: 
City Mayor or Clerk

STATE OF IOWA
RETAIL
CIGARETTE and TOBACCO PERMIT

City Number CL 05-14

*In accordance with laws of the state of Iowa, and the action of
the City Council of Carter Lake Iowa
(City)*

Business Location Name: Shoreline Golf Course

Business Location Address: 210 E Locust St

Carter Lake, IA 51510

Type of Sales: Over counter – golf course *Ownership Type:* LLC

Legal Owner Name: Shoreline Golf, LLC

Legal Owner Mailing Address: 210 E Locust

Carter Lake, IA 5151-


*Is hereby authorized to sell cigarettes and tobacco products at the business location address above
in the City of Carter Lake County of Pottawattamie, Iowa.*

*This permit is nontransferable, is effective from July, 1 14 and
automatically expires on June 30, 20 15, unless suspended or revoked.*

In Testimony Whereof, I have caused the seal of the said

City to be hereunto affixed. Done at Carter Lake,

in the State of Iowa, this 30th day of June, 20 14.

Issued By: 
City Mayor or Clerk

This copy to be posted by the retailer where the sale is to be made in plain view of the public.

	Budget	Amended Line Item	
	6/30/2015	6/30/2015	
LIBRARY SERVICES			
Wages (3 FT) Hotel/Motel Funds	93260	93260	
Dues and Memberships			
Tort Insurance	6,476	6,476	
Postage	480	480	
Enrich Iowa	1,691	1,691	
Telephone/Internet	900	2,141	
Travel & Conference			
Utilities	7,950	7,950	
Buildings & Grounds	5,000	5,000	
Office & Operating Supplies	1,750	1,750	
Copier	1,800	1,800	
Pott. Co. Money	2,042	2,042	
Books (City)	9,000	9,000	
Periodicals	850	850	
DVD	1,200	1,200	
Audio			
Software/databases/license	1,500	1,500	
Programming	2,641	1,400	
WILBOR - Audio and E-books	650	650	
Transfer Out	2,000	2,000	
Total General Fund	139,190	139,190	

Doreen,

Animal Control needs
to be on the July agenda
for three separate
ordinance changes.

Shannon D.

1. General care of animals
2. Domestic fowl
3. Potentially dangerous
animals

Doreen Mowery

From: Carter Lake Fire Department
Sent: Thursday, July 17, 2014 2:56 PM
To: Doreen Mowery
Subject: RE: apps

Yes, just turned in tuesday night. Nick Waltons son Timothy would like to be on the Cadet program, thanks for reminding me

Phillip J Newton

City Fire and Safety Coordinator
Fire Investigator / Inspector

950 Locust Street
Carter Lake, Iowa 51510
Station # 712-347-5900
Station E-mail - clfire@carterlake-ia.gov
Phill's E-mail - phill.newton@carterlake-ia.gov

From: Doreen Mowery
Sent: Thursday, July 17, 2014 2:10 PM
To: Carter Lake Fire Department
Subject: apps

Any new applicants for the council agenda?

Doreen Mowery
City Clerk
City of Carter Lake
950 Locust St.
Carter Lake, IA 51510
Office: 712-847-0534
Fax: 712-347-5454
www.carterlake-ia.gov

**STATE OF IOWA, COUNTY OF POTTAWATTAMIE
ADMINISTRATIVE SEARCH WARRANT**

TO ANY PEACE OFFICER IN THE STATE AND TO THE CARTER LAKE BUILDING INSPECTOR:

Based upon sworn application made to this Court for the issuance of an Administrative Search Warrant, I have found that probable Cause exists to believe that at the place, or otherwise upon the person(s) or in the vehicles(s) located upon the premises otherwise described as:

The property commonly known as 1310 Walker Street, Carter Lake, Iowa.

The buildings, structures and land, owned and/or rented out by and/or occupied by [REDACTED], including curtilage, front, back and side yards, and more particularly described as follows:

The full and entire interior and exterior, including rooftop, and under floors of the building located at 1310 Walker Street, Carter Lake, Iowa.


there is evidence of violations of Chapters 55, 130, and 135 of the Code of Ordinances of the City of Carter Lake, Iowa. The structure appears to be in disrepair and unsafe. After numerous attempts to gain entry and to have the issues abated, the titleholders have refused to respond by making repairs or to grant an inspection in order to determine if there are code violations within the structure.

These facts and information and circumstances lead me to believe that sufficient cause exists for the granting of this Administrative Search Warrant.

THEREFORE, you are hereby granted the right and privilege to enter upon the real estate located at 1310 Walker Street, Carter Lake, Iowa, during regular business hours for the purpose of inspecting the real estate for any and all violations of Chapters 55, 130, and 135 of the Code of Ordinances of the City of Carter Lake, Iowa.

Upon presentation of this warrant, failure of the owner/manager or any other person in control of the premises to permit entry may be deemed contemptuous and such person may be punished by fine or imprisonment.

Dated this 1 day of July, 2014.



Judge
Fourth Judicial District of Iowa

CITY OF CARTER LAKE

Building Inspector's Office

950 Locust Street

Carter Lake, Iowa 51510

Office (712) 847-0535 Fax (712) 347-5454

Date: 7/15/14

Re: Administrative Search Warrant

The Administrative Search Warrant issued for the property commonly known as 1320 Walker Street, Carter Lake, Iowa was served on Wednesday July 2, 2014. I, Barry Palmer, City Building Inspector, along with Phil Newton, City Fire Coordinator, Police Chief Kannedy, and Officer Ryan Gonsior.

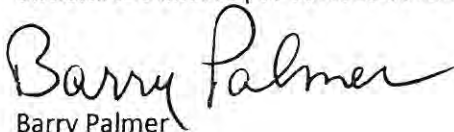
Arriving at the residence at approximately 10:00 AM, the resident [REDACTED] was reluctant as to letting us into the residence. After visiting with her a few minutes she allowed Phil Newton, Officer Gonsior, and I, Barry Palmer into the residence. On entering the residence we noticed sub standard living conditions consisting of trash, clutter, animal feces, no running water in the bathroom, lavatory rotted and fallen over, no access to kitchen counter or sink, no cleaning of the residence in a long time was apparent.

Further inspection of the residence revealed large holes in the roof at several locations. The bathroom, living room/dining room, and one bedroom. The stairs to the upstairs were rotted away and you could see the basement stairs. We did not precede any further to inspect upstairs. We also did not inspect the basement as the door way was blocked. We did however take pictures through the door opening.

After a discussion with the other City Officials I, Barry Palmer notified [REDACTED] of the health risks and dangers of the premises and that I would be tagging "Unfit for Human Occupancy" per code. I allowed her until Monday July 7, 2014 to remove any belongings that she would like to take with her.

Monday July 7, 2014 Phil Newton and I stopped by the residence to see her progress. She had rented a mobile home at Lakeside Mobile Home Park here in Carter Lake, Iowa and that she would have everything she wanted out by that evening. I tagged the premises on July 9, 2014.

The City will move forward at this time to have the residence demolished as in my opinion the structure is unsafe per current building codes. Pictures and film are on file with the City of Carter Lake.



Barry Palmer

Building Inspector

712-847-0535

Barry.Palmer@carterlake-ia.gov

Doreen Mowery

From: Doreen Mowery
Sent: Wednesday, July 02, 2014 1:31 PM
To: 'Edward'; 'Dave Huey'; 'rcumberledge@cox.net'; 'Hawkins, Barbara'; 'Barb Melonis (barb.melonis@carterlake-ia.gov)'; 'Gerald Waltrip'
Cc: 'Thornton, Joseph'; 'Nice, Susan'
Subject: Blue Sky - bill
Attachments: SKMBT_C25314070213060.pdf

Attached is a copy of information the Mayor gave me. He attached a note that read, "This is a bill we are going to have to pay. I talked with Barry about this." I will place this on the July agenda for council consideration. I am giving it to you now, in case you wanted to discuss it with Barry or the Attorney prior to the meeting.

Doreen Mowery

City Clerk
City of Carter Lake
950 Locust St.
Carter Lake, IA 51510
Office: 712-847-0534
Fax: 712-347-5454
www.carterlake-ia.gov

May 25, 2014

Blue Sky Inc
860 Key Cir.
Carter Lake, IA.

Barry Palmer
Building Inspector
City of Carter Lake
950 Locust St
Carter Lake, IA.

Re: Incorrect enforcement of 2009 IRC by City of Carter Lake Building Inspector at 3010-3012
Nakoma Lane Carter Lake, Iowa

Barry,

Enclosed is our billing to the City of Carter Lake for additional costs we incurred as a result of your infield stop construction order where you demanded we construct an 8" foundation at 3010- 3012 Nakoma Ln. The additional costs we incurred are a direct result of your incorrect interpretation of the building code. Our enclosed bill includes only the additional charges for installation of an 8" foundation instead of the 6" as required by code and the cost to cut back the front walls to 6" to allow framing to be properly constructed. I have not yet determined what is the best way to correct the remaining 4 walls.

Because there has been no recent change to the applicable part of the building code and this was the same 6" foundation framing wall that we used on the last 8 units in the Nakoma Townhomes development, including the duplex across the street that you personally approved, we did not understand your demand for an 8" foundation. However, we complied with your instructions and are now left with the adverse effects of delays in construction and the additional costs necessary to correct your error.

I would appreciate it if you would see to the prompt payment of this billing,

Make check payable to: Blue Sky Inc, Total \$1204.82

If you have any questions please feel free to call me anytime.

Sincerely,



Dennis Rochford, Pres.
Blue Sky Inc
402-689-1576

cc: Mayor Gerald Waltrip



5/15/2014
INVOICE #
O-15129-R
JOB#
714BLUE007

Footings and Foundations

[illegible]**AMOUNT DUE**

\$8,404.82

SIGNATURE

www.stephensandsmith.com

1542 South 1st St. Lincoln, NE 68502 Phone (402) 475-8087 Fax (402) 475-0119
5711 South 60th St. Omaha, NE 68117 Phone (402) 731-0363 Fax (402) 731-6388



9413 North 29th Street
Omaha, Nebraska 68112

Invoice

Date	Invoice #
5/8/2014	14 - 0273

BLUE SKY INC.
860 KEY CIRCLE
CARTER LAKE, IA 51510

Job Site
3010 NAKOMA LANE

P.O. No.	Terms	Ship Date
DENNIS	Net 30 days	5/7/2014

Quantity	Description	Rate	Amount
	NOTCH FOUNDATION WALL AS QUOTED	425.00	425.00

THANK YOU	Subtotal	\$425.00
-----------	-----------------	----------

Sales Tax	\$0.00
Total	\$425.00

Phone #	Fax #
402-455-8823	402-457-7903

FYI

TABLE R404.1.1(1)
PLAIN MASONRY FOUNDATION WALLS

MAXIMUM WALL HEIGHT (feet)	MAXIMUM UNBALANCED BACKFILL HEIGHT ^c (feet)	PLAIN MASONRY ^a MINIMUM NOMINAL WALL THICKNESS (inches)		
		Soil classes ^b		
		GW, GP, SW and SP	GM, GC, SM, SM-SC and ML	SC, MH, ML-CL and inorganic CL
5	4	6 solid ^d or 8	6 solid ^d or 8	6 solid ^d or 8
	5	6 solid ^d or 8	8	10
6	4	6 solid ^d or 8	6 solid ^d or 8	6 solid ^d or 8
	5	6 solid ^d or 8	8	10
	6	8	10	12
7	4	6 solid ^d or 8	8	8
	5	6 solid ^d or 8	10	10
	6	10	12	10 solid ^d
	7	12	10 solid ^d	12 solid ^d
8	4	6 solid ^d or 8	6 solid ^d or 8	8
	5	6 solid ^d or 8	10	12
	6	10	12	12 solid ^d
	7	12	12 solid ^d	Footnote e
	8	10 solid ^d	12 solid ^d	Footnote e
9	4	6 solid ^d or 8	6 solid ^d or 8	8
	5	8	10	12
	6	10	12	12 solid ^d
	7	12	12 solid ^d	Footnote e
	8	12 solid ^d	Footnote e	Footnote e
	9	Footnote e	Footnote e	Footnote e

For SI: 1 inch = 25.4 mm, 1 foot = 304.8 mm, 1 pound per square inch = 6.895 Pa.

- a. Mortar shall be Type M or S and masonry shall be laid in running bond. UngROUTED hollow masonry units are permitted except where otherwise indicated.
- b. Soil classes are in accordance with the Unified Soil Classification System. Refer to Table R405.1.
- c. Unbalanced backfill height is the difference in height between the exterior finish ground level and the lower of the top of the concrete footing that supports the foundation wall or the interior finish ground level. Where an interior concrete slab-on-grade is provided and is in contact with the interior surface of the foundation wall, measurement of the unbalanced backfill height from the exterior finish ground level to the top of the interior concrete slab is permitted.
- d. Solid grouted hollow units or solid masonry units.
- e. Wall construction shall be in accordance with either Table R404.1.1(2), Table R404.1.1(3), Table R404.1.1(4), or a design shall be provided.

For Chief Inspector
Council Bluffs
Steve Carmichael

Also: Church
Legg
CB Commercial
Insp.

Notice to Bidders

The City of Carter Lake is accepting sealed bids to purchase a 1997 Ford Crown Victoria with 89,360 miles. Sealed bids will be accepted thru Friday, July 18, 2014 at 4:00 PM. Bids should be addressed to the City Clerk at 950 Locust St., Carter Lake, Iowa. The City reserves the right to refuse all bids.

Doreen Mowery

City Clerk

Carter Lake Fire - Bond List

Truck and Equipment

Projected Costs

Truck	475,000
Radios	32,537
Miscellaneous equipment	18,000
Computers	4,500
Air packs	150,000
Rit pack	7,500
Fill Station	13,000

Current building upgrades

Doors (9)	22,500
Openers (7)	7,000
Doors electrical hookup (7)	2,100
Keyless Door Lock System (4)	<u>4,000</u>
Estimated Sub-Total of Costs	736,137

Election Costs	2,500
----------------	-------

Attorney Fees	?
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Bond Counsel Fees	?
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Financial Consultant/Bonding fees	<u>?</u>
-----------------------------------	----------

Estimated Total Costs for Bond Issue

Doreen Mowery

From: Doreen Mowery
Sent: Tuesday, July 15, 2014 3:49 PM
To: 'Gerald Waltrip'; 'Edward'; 'DAVID'; 'rcumberledge@cox.net'; 'Hawkins, Barbara'; 'Barb Melonis (barb.melonis@carterlake-ia.gov)'
Cc: 'Thornton, Joseph'; Nice, Susan
Subject: FW: Bond Issue

I will place this on Monday's agenda for instructions and action from the council.

Doreen Mowery

City Clerk
City of Carter Lake
950 Locust St.
Carter Lake, IA 51510
Office: 712-847-0534
Fax: 712-347-5454
www.carterlake-ia.gov

From: R. Mark Cory [mailto:rcory@ahlerslaw.com]
Sent: Tuesday, July 15, 2014 3:20 PM
To: Doreen Mowery
Cc: 'jdthornton@smithpeterson.com'
Subject: RE: Bond Issue

Doreen,

Your city council has expressed clear intent to hold an election on borrowing for both the fire fighter equipment and the fire station projects. There is authority allowing this election, but it is unusual to do so under the facts you have presented. In doing so, the city will incur election costs that might reasonably be avoided. The rationale for this analysis is rather complicated, so let me explain so you may provide in depth information to the council.

First, let me provide a framework for interpreting the statutes I will reference. Iowa Code Section 4.1(30)(a), (b) and (c) provide that, when determining the meaning of a statute, the word "shall" "imposes a duty", the word "must" "states a requirement," and the word "may" "confers a power.". In other words, when using "must" and "shall " the legislature has given a command, but when using "may" has merely granted permission.

Let's look at the way each project borrowing would be authorized if not combined:

Fire Equipment

Iowa Code Section 364.6 states: "A City shall substantially comply with a procedure established by state law for exercising a city power. If a procedure is not established by state law. A city may determine its own procedure for exercising the power." (emphasis added).

Iowa Code Section 384.25 (1) provides: "A city which proposes to carry out any essential corporate purpose...and to contract indebtedness and issue general obligation bonds to provide funds to pay all or any part of the cost of a project must do so in accordance with the provisions of this division." (emphasis added).

Equipment for the Fire Department is defined as an "Essential corporate purpose". Iowa Code Section 384.24(3)(j).

Subsection 2 of Section 384.25 goes on to say: "Before the council may institute proceedings for the issuance of bonds for an essential corporate purpose, a notice of the proposed action,... must be published as provided in section 362.3.

At the meeting the council shall receive oral or written objections from any resident or property owner of the city. After all objections have been received and considered, the council may, at that meeting or any adjournment thereof, take additional action for the issuance of the bonds or abandon the proposal to issue the bonds.” (emphasis added). If the city elected to issue capital loan notes rather than bonds for the fire equipment, it would continue to follow the hearing procedure in Section 384.25, as Section 384.24A states: The governing body shall follow substantially the same authorization procedure required for the issuance of general obligation bonds issued for the same purpose to authorize a loan agreement made payable from the debt service fund.” (emphasis added).

Fire Station Improvements

The construction, improvement and equipping of the fire station is a “General corporate purpose”. Iowa Code Section 384.24(4)(c). This type of equipment is affixed to, or used solely in connection with the fire station, and differs from the mobile equipment used by the department when responding to calls, which is covered as an essential purpose as described above.

Iowa Code Section 384.26 governs the issuance of bonds for general corporate purposes, and states: “A city which proposes to carry out any general corporate purpose ... and to contract indebtedness and issue general obligation bonds to provide funds to pay all or any part of the costs of a project, must do so in accordance with the provisions of this division.” (emphasis added).

This is where the analysis gets complicated. Authorization of bonds to finance general corporate purposes, such as fire station improvements, require an election unless the dollar amount to be borrowed is relatively small. Iowa Code Section 384.26(2). In the case of general corporate purpose projects where the amount to be borrowed is under the threshold, the council may choose between calling an election or giving notice of a hearing with the possibility of an election if a petition is filed. Iowa Code Section 384.26(5). The statute affording a choice in the case of general corporate purposes may be compared and contrasted with the essential corporate purpose language set forth above. The general corporate purpose language states: “Notwithstanding the provisions of subsection 2, a council may, in lieu of calling an election, institute proceedings for the issuance of bonds for a general corporate purpose by causing a notice of the proposal to issue the bonds, including a statement of ... the right to petition for an election ... subject to the following limitations ... In cities having a population of five thousand or less, in an amount of not more than four hundred thousand dollars.”. Iowa Code Section 384.26(5)(a). Many call this process a “reverse referendum” because only a hearing is required unless a petition is filed forcing an election.

Based upon the spreadsheet you provided the dollar amount for fire station improvements is \$35,600. I cannot tell, but the computer and fire station improvements might properly go with the general purpose fire station project. Even with the full \$17,500 for the computer and fire station improvements added, the general purpose fire station project is well under the \$400,000 threshold where an election would be required. Many city councils would elect the reverse referendum process under these circumstances in an attempt to avoid the cost of an election.

Authorization of Both Projects in a Single Process.

Iowa Code Section 384.28 provides much flexibility to the city council. It provides that each category in Section 384.24 is a separate purpose, and that each purpose may be authorized under the unique process for that purpose, or combined with other purposes. When essential purposes are optionally combined with general purposes for authorization purposes the 384.26 general corporate purpose authorization process applies. In this manner city council has authority to call an election for the combined fire equipment/fire station project. Some might argue that this approach may unnecessarily obstruct the fire equipment acquisition. Regardless of this criticism, the combined election approach has support in the clear and unambiguous language of Chapter 384.

Conclusion

If the city is convinced it will get a petition for the fire station improvements (thereby necessitating an election anyway), or simply deems it appropriate to hold an election for the combined projects, the city has authority to call an election. This can be done by passing a resolution calling the election and filing it with the County Auditor before the deadline. We can prepare such a resolution for consideration by the council.

In the alternative, we can provide procedure allowing the council to schedule two hearings - one hearing on the essential purpose fire equipment project (which will ensure financing of this equipment so long as the council votes to move ahead after the hearing), and a second "reverse referendum" hearing on the fire station project. If you do not receive a petition on the fire station project, and the council votes to move ahead, the two projects can be joined together for issuance purposes. If a petition for the fire station project is filed, the council can still move ahead on the fire equipment borrowing and decide whether it should hold an election on that purpose, or drop that project.

I hope this is useful to you and the council. Please let me know if you have any questions, or want additional advice.

Mark

From: Doreen Mowery [<mailto:Doreen.Mowery@carterlake-ia.gov>]
Sent: Monday, July 14, 2014 11:54 AM
To: R. Mark Cory
Subject: FW: Bond Issue

Doreen Mowery
City Clerk
City of Carter Lake
950 Locust St.
Carter Lake, IA 51510
Office: 712-847-0534
Fax: 712-347-5454
www.carterlake-ia.gov

From: Doreen Mowery
Sent: Monday, July 14, 2014 11:52 AM
To: 'Thornton, Joseph'; 'Scott Stevenson'; 'mcorey@ahlerslaw.com'
Subject: Bond Issue

The Council has approved that the fire department should move forward to purchase a fire truck, equipment for the fire truck, and some building improvements. The council does not want to approve a bond issue for the fire truck without a special election. They would like this item on the November ballot. It is my understanding that in order to get that accomplished we will need to have everything ready for the County Elections Office no later than September 18th.

I am attaching a list of the items they would like to include for the election and bond issue.

I do not know where to go from here. I am hoping the three of you will just walk me through this like you always do. I do know whatever has to be done, we need to start now to meet the Sept. 18th deadline.

Please let me know how to proceed.

Doreen Mowery
City Clerk
City of Carter Lake
950 Locust St.
Carter Lake, IA 51510
Office: 712-847-0534
Fax: 712-347-5454

RESOLUTION NO. _____

WHEREAS, the City of Carter Lake, Iowa, has declared by resolution and designation by ordinance an area of the City of Carter Lake, Iowa, as meeting the criteria for an Urban Revitalization Area, authorized by Chapter 404 of the Code of Iowa; and

WHEREAS, the City Council has approved an Urban Revitalization Plan for the Area; and,

WHEREAS, the property is located within the Carter Lake Urban Revitalization Area, as legally described on the attached application; and,

WHEREAS, the proposed improvements would be in conformance with the approved plan; and,

WHEREAS, Blue Sky Inc., owner of record, requests prior approval for eligibility for tax exemption for the proposed improvements as indicated on the attached application.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CARTER LAKE, IOWA:

THAT, the City Council hereby approve the request for prior approval for eligibility for tax exemption for the proposed improvements as indicated on the attached application; and

BE IT FURTHER RESOLVED:

THAT, such prior approval shall not entitle the owner to exemption from taxation until the owner apply for exemption on improvements in the year the improvements, partial or complete, are first assessed for taxation.

PASSED AND APPROVED THIS 21st DAY OF July 2014.

Gerald Waltrip, Mayor

ATTEST:

Doreen Mowery, City Clerk

EXHIBIT 6

APPLICATION FOR EXEMPTION
CARTER LAKE URBAN REVITALIZATION AREA
(Remodeling, Renovation & Additions)
(Residential Property)

Please type or Print

APPLICANT (Owner of Record) BlueSky Inc

ADDRESS 860 Key Cir CITY Carter Lake STATE IA

Name of other Owners of Record (if any) _____

ADDRESS AND LEGAL DESCRIPTION OF PROPERTY (for which an exemption is requested):

Address: 3010 N 2Koma Lane

Legal Description: LOT 10 N2Koma Townhomes Add PH 2

CURRENT PROPERTY VALUE (from assessor's records):

Land: \$ 2500 Buildings \$ 0

TYPE OF IMPROVEMENTS (check one):

☒ New Construction

☐ Addition to Existing Structure

☐ Renovation/Remodeling of Existing Structure

ESTIMATED COST OF IMPROVEMENTS: \$ 120,000

Date Started: 4-1-2014 Date Completed: _____

TAX EXEMPTION: _____

Residential - 100% tax exemption on the value added by the improvements for a period of three (3) years. (Minimum value of improvement must be 15% of the assessed value of the real estate prior to the improvements being made)

Note: This form should be submitted simultaneously with the Application for building permits. Applicants are referred to the Pottawattamie County Assessor's Office for specific tax information. (2nd Floor, Pottawattamie County Courthouse, 227 South 6th Street, Council Bluffs, Iowa 51503)

ACKNOWLEDGEMENTS:

A copy of the pre-approval resolution for commercial projects (if applicable) is attached.

A copy of the building permit (if required) is attached.

The property to which improvements were made conform with the Carter Lake Zoning Ordinance.

The dwelling unit(s) for which improvements were made and an exemption is requested complies with the Carter Lake Minimum Dwelling Standards Ordinance.

A builder's cost breakdown of the project is attached.

The Applicant certifies that all information in this application and all information furnished in support of this application is given for the purpose of obtaining an exemption from taxes on improvements and is true and complete to the best of Applicant's knowledge and belief. Verification may be obtained from any source named herein.

Signature of Applicant: Blue Sky Inc. [Signature] Pres
Date Signed: 7-17-2014

CITY COUNCIL ACTION:

_____ Approved (Resolution No. _____) Date: _____

_____ Disapproved.

Reason for disapproval: _____

COUNTY ASSESSOR ACTION:

_____ Reviewed and Approved Date: _____

Assessed valuation of improvements: \$ _____

_____ Reviewed and Disapproved

Reason for disapproval: _____

Notification sent to applicant of determination.
Date: _____

ATTACHMENT TO EXHIBIT 6

A. BUILDER'S COST BREAKDOWN

ARCHITECT	
SURVEY	500.
EXCAVATING AND GRADING	1000
MASON MATERIAL	1000
LABOR	1000
CONCRETE (BSMT, WALKS, DRIVE)	2000
ORNAMENTAL	15000
CARPENTER LABOR, LUMBER, HARDWARE	0
PAINTING AND DECORATING	45000
ROOFING	2000
HEATING AND AIR CONDITIONING	5000
PLUMBING (INCLUDING SEWERS)	7500
TILE	9500
ELECTRICAL	4000
INSULATION	5000
DRY WALL	4000
GLASS	7500
BUILDING PERMITS	3000
INSURANCE	2500
CONSTRUCTION LOAN FEE AND INTEREST	500
TITLE EXPENSE	0
SALE EXPENSE	500
ADVERTISING	7500
MISCELLANEOUS	0
OVERHEAD AND PROFIT	3000

TOTAL BUILDING COST \$ 120,000

PURCHASE PRICE OF LAND \$ 2500

TOTAL (LAND PLUS IMPROVEMENT COST) \$ 122,500

Will all work be contracted out? ☒ YES NO If NO, describe work which will not be contracted.

Are you, the property owner, your own subcontractor? ☒ YES NO

CERTIFICATION: I, the undersigned, representing ownership on the above property, herewith certify that the above statement of amounts and actual values of said property is true and correct.

Subscribed and sworn to before me this _____ day of _____, 1996.

Notary Public or City Clerk

Bluesky Inc. [Signature] pres
Owner's Name

RESOLUTION NO. _____

WHEREAS, the City of Carter Lake, Iowa, has declared by resolution and designation by ordinance an area of the City of Carter Lake, Iowa, as meeting the criteria for an Urban Revitalization Area, authorized by Chapter 404 of the Code of Iowa; and

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WHEREAS, the property is located within the Carter Lake Urban Revitalization Area, as legally described on the attached application; and,

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BE IT FURTHER RESOLVED:

THAT, such prior approval shall not entitle the owner to exemption from taxation until the owner apply for exemption on improvements in the year the improvements, partial or complete, are first assessed for taxation.

PASSED AND APPROVED THIS 21st DAY OF July 2014.

Gerald Waltrip, Mayor

ATTEST:

Doreen Mowery, City Clerk

EXHIBIT 6

APPLICATION FOR EXEMPTION
CARTER LAKE URBAN REVITALIZATION AREA
(Remodeling, Renovation & Additions)
(Residential Property)

Please type or Print

APPLICANT (Owner of Record) BlueSky Inc

ADDRESS 860 Key Cir CITY Carter Lake STATE IA

Name of other Owners of Record (if any) _____

ADDRESS AND LEGAL DESCRIPTION OF PROPERTY (for which an exemption is requested):

Address: 3012 Nakoma Lane
Legal Description: LOT 9 Nakoma Town Home Add Pt 3

CURRENT PROPERTY VALUE (from assessor's records):

Land: \$ 2500 Buildings \$ 0

TYPE OF IMPROVEMENTS (check one):

☒ New Construction
☐ Addition to Existing Structure
☐ Renovation/Remodeling of Existing Structure

ESTIMATED COST OF IMPROVEMENTS: \$ 120,000

Date Started: 4-1-2014 Date Completed: _____

TAX EXEMPTION: _____

Residential - 100% tax exemption on the value added by the improvements for a period of three (3) years. (Minimum value of improvement must be 15% of the assessed value of the real estate prior to the improvements being made)

Note: This form should be submitted simultaneously with the Application for building permits. Applicants are referred to the Pottawattamie County Assessor's Office for specific tax information. (2nd Floor, Pottawattamie County Courthouse, 227 South 6th Street, Council Bluffs, Iowa 51503)

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The property to which improvements were made conform with the Carter Lake Zoning Ordinance.

The dwelling unit(s) for which improvements were made and an exemption is requested complies with the Carter Lake Minimum Dwelling Standards Ordinance.

A builder's cost breakdown of the project is attached.

The Applicant certifies that all information in this application and all information furnished in support of this application is given for the purpose of obtaining an exemption from taxes on improvements and is true and complete to the best of Applicant's knowledge and belief. Verification may be obtained from any source named herein.

Signature of Applicant: Blue Sky Inc Pres

Date Signed: 7-17-2014

CITY COUNCIL ACTION:

_____ Approved (Resolution No. _____) Date: _____

_____ Disapproved.

Reason for disapproval: _____

COUNTY ASSESSOR ACTION:

_____ Reviewed and Approved Date: _____

Assessed valuation of improvements: \$ _____

_____ Reviewed and Disapproved

Reason for disapproval: _____

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Date: _____

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PLUMBING (INCLUDING SEWERS)	7500
TILE	9500
ELECTRICAL	4000
INSULATION	5000
DRY WALL	4000
GLASS	7500
BUILDING PERMITS	3000
INSURANCE	2500
CONSTRUCTION LOAN FEE AND INTEREST	500
TITLE EXPENSE	0
SALE EXPENSE	500
ADVERTISING	7500
MISCELLANEOUS	0
OVERHEAD AND PROFIT	3000

TOTAL BUILDING COST \$ 120,000

PURCHASE PRICE OF LAND \$ 2500

TOTAL (LAND PLUS IMPROVEMENT COST) \$ 122,500

Will all work be contracted out? ☒ YES NO If NO, describe work which will not be contracted.

Are you, the property owner, your own subcontractor? ☒ YES NO

CERTIFICATION: I, the undersigned, representing ownership on the above property, herewith certify that the above statement of amounts and actual values of said property is true and correct.

Subscribed and sworn to before me this _____ day of _____, 1996.

Notary Public or City Clerk

Bluesky Inc. Inc. pres
Owner's Name

ORGANIZATION RESOLUTION AND AGREEMENT FOR CREDIT CARD PROGRAM

_____, who is the undersigned Recordkeeper for _____,
_____, (the "*Organization*"), a _____ (type of entity) organized
under the laws of _____ (state), does hereby certify:

1. That he/she is the Secretary or Assistant Secretary, or an officer, partner, owner, principal, manager, member or other person having lawful custody of the official records of the above Organization (the "*Recordkeeper*") and is authorized to provide this document to UMB Bank, n.a. ("*Bank*").
2. That at a meeting of the governing body of the Organization duly held on _____ (date) and at which a quorum was present and acting throughout, or pursuant to the unanimous written consent of its members, the following Resolution and Agreement was duly adopted and approved and is currently in full force and effect, and has not been amended or rescinded:

RESOLVED, that a credit card authority for this Organization be established by the Designated Officer named in the section immediately below with UMB Bank, n.a., and that separate accounts and credit cards ("*Cards*") under said authority be opened and issued by Bank in the name of this Organization for use by employees and agents of this Organization who are identified from time to time by the Designated Officer, or by any successor to the Designated Officer identified from time to time by the Recordkeeper (or by the successor to the Recordkeeper), and that the Organization authorizes the use of the Cards in accordance with the Cardholder Agreement that is sent by Bank with the Cards; and

RESOLVED FURTHER, that _____ is the Designated Officer referred to in the above section of this Resolution, and that the Designated Officer or any successor to the Designate Officer designated in writing by the Recordkeeper (or by a successor Recordkeeper) may from time to time: request that Cards be issued in the name of this Organization; request that the credit limits and purchase controls be changed on existing Cards issued in the name of this Organization; designate additional persons authorized to use Cards issued by Bank in the name of this Organization; request termination of use of existing Cards; and communicate other pertinent information to Bank; and

RESOLVED FURTHER, that the forgoing resolution shall remain in full force and effect until written notice of an amendment or rescission thereof is delivered to and receipted for by Bank; and

RESOLVED FURTHER, that the Recordkeeper be and he/she is hereby authorized and directed to certify to Bank this resolution and that the Recordkeeper signing this Resolution and Agreement or any person designated in writing by the Recordkeeper, is authorized to certify to the Bank the names and signatures of persons authorized to act on behalf of the Organization under the foregoing Resolution and Agreement, and from time to time hereafter, as additions to or changes in the identity of said Recordkeeper are made, such Recordkeeper or designee shall immediately report, furnish and certify such changes to the Bank, and shall submit to Bank a new incumbency certificate or other document reflecting such changes in order to make such changes effective; and

RESOLVED FURTHER, that the foregoing resolution was adopted in accordance with the governing documents of the Organization, and that such resolution is now in full force and effect.

IN WITNESS WHEREOF, the undersigned Recordkeeper has subscribed his or her name and, if appropriate or required, applied the seal of the Organization to this Resolution and Agreement as of this ____ day of _____, ____.

RECORDKEEPER

Signature by Secretary, Assistant Secretary, or other
Person certifying to this Resolution and Agreement

Signature
Name:
Title:

ADDITIONAL OFFICER

Signature by Second Person, certifying to incumbency
of Recordkeeper

Signature
Name:
Title:

Affix Seal, if required by Organization's governing documents.

Additional Signatures of Members, Partners or Other Required Persons

The undersigned persons, being Members, General Partners, or other persons required under the governing documents of the foregoing Organization Resolution and Agreement for Credit Card Program, hereby consent to the adoption thereof.

Signature

Name:

Title:

Signature

Name:

Title:

Signature

Name:

Title:

Signature

Name:

Title:

Signature

Name:

Title:

Signature

Name:

Title:

Signature

Name:

Title:

Signature

Name:

Title:

Guidelines for Completion for Customers that are U.S. legal entities:

- Corporation: The Recordkeeper signing above should be the corporate secretary or assistant secretary. The second person may be the Chairman, President, CEO, a Board member, the Treasurer or the CFO.
- Partnership, Limited Liability Partnership, Limited Liability Company, or Sole Proprietor: All general partners, all members, or the sole proprietor must sign this form, unless Organization's governing documents specify that a manager, managing general partner or other person may act. In any event, a second general partner or member must sign in the second place. Sole proprietors do not require a second signature.
- Governmental Entity: The Treasurer must sign in the first place, unless the Organization's charter specifies otherwise. The entity's Chairperson, Vice Chairperson, or Counsel must sign in the second place.

RESOLUTION NO. _____

WHEREAS, the City of Carter Lake has entered into a contract to construct street improvements and other infrastructure needs relating to the PVS expansion project; and

WHEREAS, the City and the contractor need access to certain areas of property owned by private individuals; and

WHEREAS, the engineer and attorney have drafted temporary construction easements and permanent right of way acquisitions related to the PVS expansion project; and

WHEREAS, the property owners are willing to enter into and sign the easements and acquisitions;

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Carter Lake, Iowa:

That we do hereby approve the proposed easements and acquisitions related to the PVS project and designate Doreen Mowery, City Clerk and/or Gerald Waltrip, Mayor as the Authorized Representatives for the City of Carter Lake to execute said documents with the private land owners.

Passed and approved this 21st day of July 2014.

Gerald Waltrip, Mayor

ATTEST:

Doreen Mowery, City Clerk