

**AGENDA
CITY OF CARTER LAKE
REGULAR CITY COUNCIL MEETING
CITY HALL – 950 LOCUST ST.
MONDAY, FEBRUARY 21, 2022 AT 7:00 P.M.**

- I. Public Hearing for Budget Amendment
 - II. Pledge of allegiance
 - III. Roll call
 - IV. Approval of the agenda
 - A. Additions or deletions
 - V. Consent agenda
 - VI. New business
 - A. Resignation – Council action to fill vacancy
 - B. Approve solid waste collection service contract with Waste Connections
 - C. Approve salvage yard permit for City Super Shop
 - D. Approve liquor license for Dollar General
 - E. Approve fire department membership for Ava Brandt
 - F. Communication from the public:
 - a. Rick Tice - 1101 Dorene Blvd
 - G. Communications from:
 - 1. Department Supervisors
 - 2. Mayor Ronald Cumberledge
 - a. Community Center Project update
 - b. Library Board appointment
 - c. Maintenance Supervisor recommendations
 - d. Community Center Director recommendations
 - 3. Pat Paterson
 - a. Adopt Council Bluffs and Pottawattamie County building permit fees
 - 4. Planning Board update
 - VII. ORDINANCES AND RESOLUTIONS:
 - A. Resolution to set public hearing to adopt 2022-23 annual budget
 - B. Resolution to set wages for Stephen Life
 - C. Resolution to set wages for Elizabeth Byers
 - D. Resolution to approve pay request #003 for CDBG reimbursement for sewer project
 - E. Resolution to approve pay request #005 for community center project
 - F. Resolution to approve pay request #006 for SJ LOUIS construction of sewer lining
 - G. Resolution for Sewer agreement with Omaha
 - VIII. Comments from the Mayor, City Council members and citizens (3 minutes each)
- Adjourn

CONSENT AGENDA

1. City council minutes – JANUARY
2. Planning board minutes – JANUARY
3. Board of adjustments - none
4. Abstract of claims for approval – JANUARY
5. Receipts for approval – JANUARY
6. Overtime and comp time reports – JANUARY
7. Financial reports as submitted to the council – JANUARY
8. Department head reports – JANUARY

NOTICE OF PUBLIC HEARING - AMENDMENT OF CURRENT BUDGET

CARTER LAKE

Fiscal Year July 1, 2021 - June 30, 2022

The City of CARTER LAKE will conduct a public hearing for the purpose of amending the current budget for fiscal year ending June 30, 2022

Meeting Date/Time: 2/21/2022 07:00 PM

Contact: Jackie Carl

Phone: (712) 347-6320

Meeting Location: Carter Lake City Hall 950 Locust Street

There will be no increase in taxes. Any residents or taxpayers will be heard for or against the proposed amendment at the time and place specified above. A detailed statement of: additional receipts, cash balances on hand at the close of the preceding fiscal year, and proposed disbursements, both past and anticipated, will be available at the hearing.

REVENUES & OTHER FINANCING SOURCES		Total Budget as Certified or Last Amended	Current Amendment	Total Budget After Current Amendment
Taxes Levied on Property	1	1,924,315	0	1,924,315
Less: Uncollected Delinquent Taxes - Levy Year	2	0	0	0
Net Current Property Tax	3	1,924,315	0	1,924,315
Delinquent Property Tax Revenue	4	0	0	0
TIF Revenues	5	275,000	0	275,000
Other City Taxes	6	1,005,808	0	1,005,808
Licenses & Permits	7	66,500	0	66,500
Use of Money & Property	8	62,500	0	62,500
Intergovernmental	9	1,364,188	0	1,364,188
Charges for Service	10	1,671,950	0	1,671,950
Special Assessments	11	0	0	0
Miscellaneous	12	71,200	0	71,200
Other Financing Sources	13	0	6,600,000	6,600,000
Transfers In	14	2,000,163	0	2,000,163
Total Revenues & Other Sources	15	8,441,624	6,600,000	15,041,624
EXPENDITURES & OTHER FINANCING USES				
Public Safety	16	1,668,317	260,000	1,928,317
Public Works	17	603,474	0	603,474
Health and Social Services	18	4,000	0	4,000
Culture and Recreation	19	644,958	0	644,958
Community and Economic Development	20	0	0	0
General Government	21	491,467	0	491,467
Debt Service	22	424,962	250,000	674,962
Capital Projects	23	5,000	6,600,000	6,605,000
Total Government Activities Expenditures	24	3,842,178	7,110,000	10,952,178
Business Type/Enterprise	25	1,765,117	250,000	2,015,117
Total Gov Activities & Business Expenditures	26	5,607,295	7,360,000	12,967,295
Transfers Out	27	2,000,163	0	2,000,163
Total Expenditures/Transfers Out	28	7,607,458	7,360,000	14,967,458
Excess Revenues & Other Sources Over (Under) Expenditures/Transfers Out	29	834,166	-760,000	74,166
Beginning Fund Balance July 1, 2021	30	11,546,298	0	11,546,298
Ending Fund Balance June 30, 2022	31	12,380,464	-760,000	11,620,464

Explanation of Changes: INCREASES are for the following projects:

Relining of sanitary sewers. Construction of the community center and the cost of these debt service payments.

New ambulance was ordered in July 2021 and hopefully will arrive before June 30, 2022

Council Vacancies

City council vacancies can occur in a number of ways, including a council member resigning, moving out of the city or ward in which they were elected, dying or being removed from office. Councils have several options in filling a vacant seat and must follow proper procedures when doing so.

Filling Vacancy by Appointment

One of the options a city council has in filling a vacancy is to appoint an individual to the seat. To do so, a notice of intent is required to be published not less than four and not more than 20 days before the date the council considers the appointment in accordance with Section 362.3 of the *Code of Iowa*. The notice must identify the vacancy, state the intention of the council to fill the vacancy by appointment and indicate the date, time and place of the meeting at which the appointment will be made. The notice must also state that the public has a right to petition for a special election.

The appointment to fill a vacancy must be made within 60 days of the date the vacancy occurred. The council may publish notice in advance if a resignation is to take effect at a future date. The council may make the appointment after the notice is published or after the vacancy occurs, whichever is later.

Anyone who the council considers for appointment is required to meet the same qualifications as a candidate seeking to run for the office. *Code of Iowa* Section 39.27 requires the candidate be an eligible elector and a resident of the city or ward for which the person seeks to represent. There is no required procedure for identifying candidates for appointment, other than ensuring any interested individuals are eligible for office. The city council can determine its own process for identifying potential candidates.

Filling Vacancy by Special Election

If the city council chooses to fill the vacancy by special election or must have a special election due to a petition, it may be held concurrently with any pending election (as provided by *Code of Iowa* Section 69.12). If it is held concurrently with a pending election, the vacancy must be filled within 90 days after the vacancy occurs. If not, the election shall be called at the earliest practical date. If the city has a primary election provision, notice to the auditor must be given at least 60 days before the special election date. For all other cities, notice to the auditor must be given at least 32 days before the special election date. If the remaining members do not constitute a quorum, the election shall be called at the earliest practical date.

Petition for Special Election After Appointment

If the city council chooses to fill a vacancy by appointment, the public can petition for a special election to fill the vacancy. The petition must be filed within 14 days after the appointment is made or the notice is published, whichever is later, and contain a sufficient number of signatures of eligible electors of the city. Below are the required number of signatures by city population:

- Less than 10,000 – At least 200 or at least the number of signatures equal to 15 percent of voters who voted for candidates for office on the ballot at the preceding regular election, whichever is fewer.
- 10,000-50,000 – At least 1,000 or at least the number of signatures equal to 15 percent of voters who voted for candidates for office on the ballot at the preceding regular election, whichever is fewer.

- More than 50,000 – At least 2,000 or at least the number of signatures equal to 10 percent of voters who voted for candidates for office on the ballot at the preceding regular election, whichever is fewer.
- In all cases, the minimum number of signatures cannot be less than 10.

If more than one vacant position was to be filled for the office in which the vacancy exists at the preceding election, the number is computed by dividing the total number of votes cast for the office by the number of seats to be filled.

Tenure of Filled Vacancy

A person appointed to fill a council vacancy serves until the next city election, unless there is an intervening special election for that city (this was changed during the 2014 legislative session; the previous law stated appointees served until the next election, whether that election was the regular city election or state election). If a valid petition for a special election is filed, the appointment is temporary and the council shall call a special election to fill the vacancy permanently. A person elected to fill a vacancy serves the remaining balance of the term.

Lack of Quorum due to Vacancies

If there are concurrent vacancies on the council and the remaining council members do not constitute a quorum of the full membership, a special election shall be called by the county at the earliest practicable date. The remaining council members shall give notice to the county of the absence of a quorum. If there are no remaining council members, the city clerk shall give notice to the county of the absence of a council. If the office of city clerk is vacant, the city attorney shall give notice to the county of the absence of a clerk and a council.

The city clerk is authorized to make the following payments without prior approval of the council:

- For fixed charges including but not limited to freight, express, postage, water, light, telephone service or contractual services, after a bill is filed with the clerk.
- For salaries and payrolls if the compensation has been fixed or approved by the council. The salary or payroll shall be certified by the officer or supervisor under whose direction or supervision the compensation is earned.

If concurrent vacancies exist and the remaining council members do not constitute a quorum of the full membership and the office of city clerk is vacant, the county auditor of the county where the city is located shall make the payments described without prior approval of the council. The bills paid during this time shall be submitted to the city council for review and approval at the next regular meeting following payment in which a quorum of the council is present.



**WASTE CONNECTIONS
OF IOWA, INC.**

**PROPOSAL FOR
CITY OF CARTER LAKE
SOLID WASTE COLLECTION SERVICE**

SUBMITTED BY: WASTE CONNECTIONS OF IOWA

FEBRUARY 17, 2022

City of Carter Lake
c/o Jackie Carl
City Clerk
950 Locust Street
Carter Lake, IA 51510

Dear Council Members:

Waste Connections of Iowa is pleased to submit the following proposal to provide services to meet the solid waste collection needs of the City of Carter Lake. With a proven track record of the ability to service The City of Carter Lake, we thoroughly understand the scope of the work outlined in this request, meet all qualifications, and have the ability and capacity to efficiently continue service to The City of Carter Lake.

Waste Connections of IA is an industry leader, offering competitive pricing, outstanding customer service, and best in the industry safety ratings. Our team of seasoned Local professionals brings to the table broad experience in all aspects of the waste disposal industry, including implementation and transition of service for numerous Cities and Villages across Nebraska and Iowa as well as Nationwide.

If you have any questions or need clarification regarding anything related to this proposal, please feel free to contact me at 402-290-7484.

Thank you for the opportunity to submit this proposal. We look forward to providing continued excellent waste disposal service to the City of Carter Lake for the long term.

Sincerely,

Bob Young
District Sales Manager
Email: robert.young@wasteconnections.com

Papillion Sanitation a Waste Connections Company
Omaha Nebraska
Waste Connections of Nebraska
Fremont Nebraska
Waste Connections of Iowa
Council Bluffs Iowa, Glenwood Iowa



WASTE CONNECTIONS
Connect with the Future



WASTE CONNECTIONS
Connect with the Future

COMPANY INTRODUCTION AND BACKGROUND

Waste Connections of IA is part of the Waste Connections, Inc. family. The Waste Connections presence in Nebraska and Iowa include hauling locations in Omaha, Lincoln, Fremont, Norfolk, Ogallala, North Platte and Shenandoah along with disposal sites at Loess Hills Regional Landfill (Malvern), Sarpy County Transfer Station, River City Transfer Station (Omaha), Green Acres Transfer Station (Omaha), Coalition Landfill (Clarkson), Butler County Landfill, G and P Landfill (Milford), and J and J Sanitation (O'Neill and Ord).

At Waste Connections of IA, our operations are locally based – including local dispatch and customer service. We are proud to have the best safety record in the business and to be citizens of the community. We live here, work here and give back to our community. While our operations and management are all local, we enjoy the strength and support of being owned by Waste Connections, the third largest waste hauler in the United States. This best-of-both-worlds model allows us to provide the local, hometown values and service to meet your needs, but also the expertise and technology to be the best in the industry. Our Values Statement is more than a slogan on the wall – it is the basis for all decisions and operations in our company. We operate under these guiding values: (1) Safety, (2) Integrity, (3) Customer Service, and (4) to be a Great Place to Work. Waste Connections' employees live in the communities they serve. We're committed to service with integrity and being responsible neighbors.

Waste Connections of NE and Waste Connections of IA service approximately 100 municipalities throughout the State of Nebraska and the State of Iowa. Our collection methods and procedures have been developed and fine-tuned over the years to provide a smooth and seamless transition to our service and the best possible experience for our customers.

Waste Connections serves millions of customers for their local residential garbage collection across the US and Canada. Our communities put their trust in us for their garbage pickup service.

We keep our promises to the communities we serve for residential garbage collection. Honoring our commitments provides your community peace of mind. We operate with integrity as one of our core values.

Waste Connections is the premier provider of solid waste collection, transfer, recycling and disposal services, along with recycling and resource recovery, in mostly exclusive and secondary markets across the US and Canada.

Vision of the Future

Our goal is to create an environment where self-directed, empowered employees strive to consistently fulfill our constituent commitments and seek to create positive impacts through interactions with customers, communities, and fellow employees, always relying on our Operating Values as the foundation for our existence.

EQUIPMENT AND PERSONNEL

Waste Connections will purchase new fully automated Residential ASL trucks thus reducing the amount of labor required to service the community as well as reducing the risk of injury to the collectors. These trucks weigh approximately 35,000 pounds, have 36 yard capacity, and a gross weight of approximately 54,000 pounds and require only 1 operator.

Adding uniformed plastic wheeled 96 gal carts with lids for both trash and recycle and keeping the service collection to cart content only will keep the community cleaner as well this system is significantly more appealing to the eye.

Waste Connections of IA has been on the cutting edge of technology that improves safety and communication between our drivers and dispatch. All trucks are equipped with Drive Cam dash camera systems. These front and rear-facing cameras provide high-quality video to improve safety and document events.



In 2018, all of our trucks were equipped with on-board tablets. The tablets allows driver to contact dispatch regarding blocked containers or other exceptions, and allow the driver to record no set-outs, route progress, limitations due to inclement weather, or to photograph out of the ordinary materials or contaminants. Our on-board systems allow close-to-real time, documented updates between the driver and dispatcher.

Our maintenance program includes daily pre- and post- trip inspections. During this inspection a vehicle condition report (VCR) is done and any work orders are generated based on the VCR. No truck ever leaves the yard with any safety-related defects. Our service yard also includes a wash bay. All trucks are kept clean.

Trucks have a service life of 10 to 12 years at which time they are replaced and used as spare trucks. Servicing of the truck is based on items found in the daily VCR. Should a truck break down on route, an in house WC mechanic will be dispatched to perform repairs or a spare truck will be deployed to finish the route.

COLLECTION METHODS AND PROCEDURES

Residential customers are asked to have their trash out the night before or by 6:00 a.m. on their service day. Waste Connections will pick up most household trash that will fit inside the container. We do not take paint, solvents, motor oils, appliances, antifreeze, car batteries or tires.

Customers are asked to place all items in their carts with the lids closed to prevent items from falling out or blowing out of the cart.

Walk up Service: Waste Connections of IA offers "walk-up" service to customers that are unable to place their trash curbside. In order to receive this service, we request that the customer contact customer service and provide documentation from their doctor.

STANDARD OF PERFORMANCE

Waste Connections of IA maintains a current copy of Federal, state and local health and safety regulations and has developed specific programs to ensure compliance to these regulations. In addition, we also comply with Waste Connections, Inc. company policies which go above and beyond those required by law in order to meet our number one value of achieving a safe workplace.

COMPLAINTS AND SERVICE REQUESTS

Local Customer service office hours are 8:00 a.m. to 5:00 p.m. Monday thru Friday. Customers calling during non-business hours will be directed to voice mail. Messages left on voicemail are returned the following business day. Customers may also contact customer service via email through our website. The customer service team also has the ability to inform customers of service disruptions due to inclement weather through email or an automated calling system. In addition, we have an app that allows customers to view their calendar from their phone or computer, set up collection day reminders, and opt to receive text or notifications about service delays or holidays.

All customer service calls will be handled locally. Our customer service representatives (CSRs) are thoroughly trained and empowered to handle most complaints. They work closely with dispatch to handle calls related to missed collections. Missed collections are handled at the end of the day if the customer has contacted us before the driver has completed his route. Otherwise, the driver will return the following business day. Repeat misses are noted on the account and on the driver's orders. CSRs may also make billing corrections if necessary.

CUSTOMER BILLING

We use RouteManager software by DesertMicro. RouteManager is an integrated system that manages customer service histories, route lists, and billing information.

ASSIGNMENT

Waste Connections of IA will not use subcontractors for any services during the term of the agreement.

PROPOSED RATES AND SERVICE OPTIONS

Please see attached for proposed rates and service options.

PROPOSED AGREEMENT TERM

Due to the Capital investment required for the automated service the attached rates are based on a service agreement term of 60 months with a 60 month renewal term.

RATE ADJUSTMENTS

Customer agrees that the rates shall be increased as per the schedule listed below to adjust for increases beyond Contractor's control. Disposal, fuel, materials and operations/labor costs all constitute a significant portion of the cost of Contractor's services provided. If the CPI rate goes above the rate increases listed below in any given year a higher rate increase may be negotiated and must be agreed on by both parties.

Annual increase schedule will be as follows.

- Year 1 = 0%
- Years 2 & 3 = no greater than a 5% increase each year.
- Years 4 & 5 = no greater than a 7% increase each year.
- Years 6 & 8 = no greater than a 7% increase each year.
- Years 9 & 10 = no greater than a 5% increase each year.

TRASH SERVICE OPTIONS AND PROPOSED RATES FOR THE CITY OF CARTER LAKE IOWA

Trash Only once per week

Trash once per week & EOW Recycle

WASTE CONNECTIONS OWNED CARTS FULLY AUTOMATED TRUCKS

WASTE CONNECTIONS OWNED CARTS FULLY AUTOMATED TRUCKS

Option #1	1 -96 Gal trash Cart serviced once per week. Resident pays for curbside bulk pick up.(Subscription Service user	\$8.75 per home	Option #3	2- 96 Gal Carts per home 1 weekly trash & 1 every other week recycle no annual clean up bulk service.	\$11.50 per home
Option #2	1 -96 Gal trash Cart serviced once per week. City of Carter Lake pays for 2 annual bulk clean ups	\$10.25 per home	Option #4	2- 96 Gal Carts per home 1 weekly trash & 1 every other week recycle. City of Carter lake pays 2 annual bulk clean ups	\$12.75 per home
	Resident requested extra cart	\$6.00 per cart		Resident requested extra cart	\$6.00 per cart

CARTER LAKE OWNED CARTS FULLY AUTOMATED TRUCKS

CARTER LAKE OWNED CARTS FULLY AUTOMATED TRUCKS

Option #1	1 -96 Gal trash Cart serviced once per week no annual clean up .(Subscription Service user pay)	\$8.00 per home	Option #3	2- 96 Gal Carts per home 1 weekly trash & 1 every other week recycle no annual clean up bulk service.	\$9.42 per home
Option #2	1 -96 Gal trash Cart serviced once per week City of Carter Lake pays for 2 annual bulk clean ups	\$10.00 per home	Option #4	2- 96 Gal Carts per home 1 weekly trash & 1 every other week recycle 2 annual clean up bulk service.	\$11.60 per home
	Resident requested extra cart	TBD		Resident requested extra cart	TBD

****If current manual hand collection services for both trash and recycle were to continue the new rates will be as follows.**

- \$17.00 per home with 2 annual clean ups NO CARTS.
- \$15.00 per home with no annual clean up service NO CARTS.
- All rates are based on a contracted service term of 60 months with a 60 month renewal term

**APPLICATION FOR
SALVAGE PERMIT**

TO: Mayor and City Council
Carter Lake, Iowa 51510

I hereby apply for a permit to operate a salvage yard at

2813 N 9th St

Street in Carter Lake, Iowa.

Legally described as:

Kind of Building:

Metal-Block

Total area in Square Feet:

3500 Sq Ft

Proposed Use of Building:

Commercial

Nature of Business:

Salvage Yard

Will sales or retail be made on the premises?

Yes

Owner's Name:

Michael Levell

Owner's Address:

2910 N 9th St Carter Lake IA 51510

Owner's Phone Number:

(402) 690-4087

Firm?

Partnership?

Corporation?

X

Name and addresses of all associates, partners or officers:

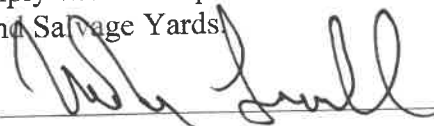
Michael Levell - same as above

Date of Application

11/19/21

I hereby agree to comply with all requirements set forth in the Carter Lake, Iowa City Code,
Chapter 5.12, Junk and Salvage Yards

Signature of Owner:



APPLICATION FOR SALVAGE PERMIT

TO: Mayor and City Council
Carter Lake, Iowa 51510

Gentlemen:

I hereby apply for a permit to operate a salvage yard at City Super Shop

Street in Carter Lake, Iowa.

Legally described as: 1103 E Locust St

Kind of Building: Office & Shop

Total area in Square Feet: 135907

Proposed Use of Building: Shop

Nature of Business: Repairs

Will sales or retail be made on the premises? Yes

Owner's Name: GARY FETT

Owner's Address: 3711 W 13th St

Owner's Phone Number: 407-707-3388

Firm? _____ Partnership? _____ Corporation? Inc

Name and addresses of all associates, partners or officers: GARY FETT Owner

Scott Crowder, Director

Date of Application 12/16/21

I hereby agree to comply with all requirements set forth in the Carter Lake, Iowa City Code, Chapter 5.12, Junk and Salvage Yards.

Signature of Owner: [Signature]

Jackie Carl

From: Chief Kannedy
Sent: Thursday, February 3, 2022 8:52 AM
To: Jackie Carl
Subject: RE: License BC0029965 Renewal Notice Sent

The Dollar General does not have any violation and none pending.

From: Jackie Carl <jackie.carl@carterlake-ia.gov>
Sent: Tuesday, January 18, 2022 2:20 PM
To: Phill Newton <phill.newton@carterlake-ia.gov>; Chief Kannedy <chief.kannedy@clpd.carterlake-ia.gov>
Subject: FW: License BC0029965 Renewal Notice Sent

Please prepare for February

From: noreply@salesforce.com <noreply@salesforce.com> **On Behalf Of** IOWA ABD Licensing Support
Sent: Saturday, January 15, 2022 5:00 AM
To: Jackie Carl <jackie.carl@carterlake-ia.gov>
Cc: licensingnotification@iowaabd.com
Subject: License BC0029965 Renewal Notice Sent

Hello,

BC0029965 has been sent a Renewal Notice is now eligible for their renewal.

Corp Name: DOLGENCORP, LLC

DBA: Dollar General Store #9365

License Number: BC0029965

Application Number: App-031078

Tentative Effective Date: 3/27/2021

License Type: Class C Beer Permit

Application Type: Renewal

Amendment Type:

Thank you.

CAUTION: This email originated from **OUTSIDE** of the organization. Please use caution when clicking links or opening attachments.
Call the sender by phone if there is any uncertainty.

Jackie Carl

From: Carter Lake Fire Department
Sent: Tuesday, February 8, 2022 8:38 AM
To: Denise Teeple; Jackie Carl; Jackie Wahl; Jason Gundersen; Keebie Kessler; Lisa Ruehle; Pat Paterson; Pat Paterson; ron cumberledge; Ronald Cumberledge
Subject: new fire applicant

Morning Jackie,

Can you please get a new fire dept applicant on the agenda for City Council approval. Her name is Ava Brandt. She is a Creighton student interested in fire and ems and is currently taking her Emt class. She lives in the dorms downtown. Her dob is 7-19-2002 Thanks

Phillip J. Newton
Fire Department & Safety Coordinator

Carter Lake, Iowa Fire Department
950 Locust Street
Carter Lake, Iowa 51510
clfire@carterlake-ia.gov
Station # 712-347-5900
Cell# 402-657-8976

CITY OF CARTER LAKE
APPLICATION FOR CITY COUNCIL AGENDA

Name: Rick and Linda Tice

Address: 401 Dorene Blvd.
Carter Lake, Iowa
51510

Phone: 712-847-0105 (Home)
402-706-2517 (cell)

Meeting Date Requested: 2/21/22

Mail request to:
City Clerk
950 Locust Street
Carter Lake, IA 51510

Or Fax to: 712-347-5454

Or Email to:
Jackie.Carl@carterlake-ia.gov

Agenda Item Request (please give a detailed description of the request):

- ① Mayhem with Past City Inspector
- ② Final ~~2000~~ Fence Replacement Project
- ③ Grandfather Rights

Please submit any supporting documents with this application.

City Council Meetings are held the third Monday of each month. The City Clerk must receive agenda requests by 12:00 PM on the Wednesday prior to the meeting.

Signature: 

Date: 2/16/22

For Office Use Only:

Date received in Clerk's office: _____

Received by: _____

CHAPTER 1.50 SCHEDULE OF FEES

- 1.50.010 PURPOSE: The purpose of this chapter is to set forth those fees and charges authorized to be charged by the County pursuant to specific authorization of the Board of Supervisors, as evidenced herein, or as authorized in other chapters of this Code. The provisions of this Chapter shall constitute authorization for the County Official designated by the respective Titles and/or Chapters within the Titles, to charge and collect the fees and charges set forth herein. If a fee or charge is authorized to be made or charged, such fee or charge is nonetheless authorized to be made or charged, the same as if it were set forth herein. (*Ordinance #2008-02/February 1, 2008*)
- 1.50.020 FEES SET BY RESOLUTION: Any fees not specifically set forth in this Chapter shall be set and amended by resolution by the Board of Supervisors. The schedule of fees shall be maintained and shall be available for inspection in the Office of Planning and Development. (*Ordinance #2008-02/February 1, 2008*)
- 1.50.030 INVESTIGATION FOR WORK WITHOUT A PERMIT: Whenever any work for which a permit is required by the Pottawattamie County, Iowa, Code, has commenced without first obtaining said permit, a special investigation shall be made before a permit may be issued for such work. (*Ordinance #2008-02/February 1, 2008*)
- 1.50.040 INVESTIGATION FEE FOR WORK WITHOUT A PERMIT: An investigation fee, in addition to the permit fee, shall be collected whether or not a permit is then or subsequently issued. The investigation fee shall be double the amount of the permit fee required by the Pottawattamie County, Iowa, Code or as set by resolution by the Board of Supervisors. In the event more than one permit is required prior to commencing said work, the investigation fee shall double the amount of all permit fees required. The payment of such investigation fee shall not exempt any person from compliance with all other provisions of the Pottawattamie County, Iowa, Code, nor from any penalty prescribed by law. (*Ordinance #2008-02/February 1, 2008*)
- 1.50.050 SITE EVALUATION FEE: In the event a site evaluation is required by the Pottawattamie County, Iowa, Code, in various chapters, a site evaluation fee shall be charged. The site evaluation fee shall be seventy-five (75) percent of the permit requiring the site evaluation. In the event a site evaluation involves multiple permits, the site evaluation fee shall be fifty (50) percent of the accumulatively total of all permits required. (*Ordinance #2008-02/February 1, 2008*)
- 1.50.060 FEE REFUND: Fees shall not be entitled to be refunded. (*Ordinance #2009-05/June 5, 2009*)

RESOLUTION NO. 38-2015
A RESOLUTION TO ESTABLISH A SCHEDULE OF FEES.

WHEREAS, Pottawattamie County, Iowa, has established the need for fees to cover the cost of administering various provisions of the Pottawattamie County, Iowa, Code; and

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF POTTAWATTAMIE COUNTY, IOWA, that the Board of Supervisors of Pottawattamie County, Iowa, that the following Schedule of Fees be and the same is hereby amended and said amendments adopted.

County Code Chapter 3.50-Animal Control Description of License, Fee or Permit	Charges
Any animal	\$ 8.00
Unspayed female or unneutered male	\$ 22.00

County Code Chapter 3.55-Sexually Oriented Businesses Description of License, Fee or Permit	Charges
Sexually Oriented Business License-Initial License	\$ 100.00
Sexually Oriented Business License-Annual Renewal	\$ 50.00
Sexually Oriented Business Employees License-Initial License	\$ 50.00
Sexually Oriented Business Employees License-Annual Renewal	\$ 25.00

County Code Chapter 5.50-Onsite Wastewater Treatment and Disposal Systems Description of License, Fee or Permit	Charges
Percolation Test	\$325.00
Septic Permit & 1st Septic Inspection Fee	\$ 120.00
Septic Permit Tank Only Permit and Inspection Fee	\$ 60.00
Septic Inspection Fee 2nd & subsequent (Per Visit)	\$ 60.00
Septic Variance	\$ 120.00
Septic Installer's Commercial License	\$ 60.00
Septic Pre-Installation Site Inspection	\$ 60.00
Late Inspection Fee Per Hour (Inspections after 4:30 P.M. time calculated at job site plus drive time from job site to Courthouse)	\$ 75.00
Site Evaluation Fee (% of Permit Fee)	75%*
*50% of septic permit fee if multiple permits applied for at the same time	
Time of Transfer Waiver Agreement	\$150.00

County Code Chapter 5.60-Private Water Well Description of License, Fee or Permit	Charges
Well Permit	\$ 120.00
Well Pre-Installation Site Inspection	\$ 60.00
Well Variance	\$ 120.00
Site Evaluation Fee (% of Permit Fee)	75%*
*50% of the well permit fee if multiple permits are applied for at the same time	
Late Inspection Fee Per Hour (Inspections after 4:30 P.M. time calculated at job site plus drive time from job site to Courthouse)	\$ 75.00

County Code Chapter 5.05-Local Siting Description of License, Fee or Permit	Charges
Local Siting approval for projects outlined in Chapter 5.05	\$5000.00
Amendment to Local Siting approval for projects in Chapter 5.05	\$2500.00

County Code Chapter 5.30-Floodplain Development Description of License, Fee or Permit	Charges
Floodplain Development Permit	\$ 120.00
Site Evaluation Fee (% of Permit Fee)	75%*
*50% of Floodplain Development permit fee if multiple permits applied for at the same time	

Floodplain Development Variance	\$ 120.00
County Code Chapter 7.30-Rural Addressing Description of License, Fee or Permit	Charges
Cost to change the name of a roadway	Actual Cost
County Code Title 8-Zoning Ordinance Description of License, Fee or Permit	Charges
Zoning Text Amendment	\$ 450.00
Zoning Map Amendment – Any District**	\$ 400.00
Development Plan Review Class R-5, R-6 and I-3 Districts/Per Plan Submittal	\$ 300.00
Conditional Use Permit**	\$ 260.00
Zoning Variance-Appeal of Administrative Decision**	\$ 140.00
Zoning Permit for signs, home occupations and other issues not required to secure building permits	\$ 60.00
Site Evaluation Fee (% of Permit Fee) *50% of the zoning permit fee if multiple permits are applied for at the same time	75%*
Late Inspection Fee Per Hour (Inspections after 4:30 P.M. time calculated at job site plus drive time from job site to Courthouse)	\$ 75.00
County Code Title 9-Subdivision Ordinance Description of License, Fee or Permit	Charges
Preliminary Plat-Minor Subdivision	\$ 165.00
Preliminary Plat Minor Subdivision	\$ 275.00 + \$5/lot
Final Plat - Minor Subdivision	\$ 165.00
Final Plat - Major Subdivision	\$ 275.00 + \$5/lot
Subdivision Variance or Appeal/Per Issue	\$ 120.00
Final Construction Plan Review	\$ 200.00
Stop sign per public road intersection	\$ 100.00
Intersection sign per public road intersection	\$ 210.00
Sketch Plat Application per parcel (\$150 minimum)	\$ 75.00
Sketch Plat Application for a minor or major subdivision	\$ 200.00 1 st 4 lots + \$5.00/lot >4

County Code Title 10-Building Codes

BUILDING PERMIT FEE (Table 3-A of the 1997 UBC Administrative)

TOTAL VALUATION	FEE
\$1 to \$500	\$ 23.50
\$501 to 2,000	\$ 23.50 for the first \$ 500.00 plus \$ 3.05 for each additional \$ 100.00, or fraction thereof, to and including \$ 2,000.00
\$2,001 to \$25,000	\$ 69.25 for the first \$ 2,000.00 plus \$ 14.00 for each additional \$ 1,000.00, or fraction thereof, to and including \$ 25,000.00
\$25,001 to \$50,000	\$ 391.75 for the first \$ 25,000.00 plus \$ 10.10 for each additional \$ 1,000.00, or fraction thereof, to and including \$ 50,000.00
\$50,001 to \$100,000	\$ 643.75 for the first \$ 50,000.00 plus \$ 7.00 for each additional \$ 1,000.00, or fraction thereof, to and including \$ 100,000.00
\$100,001 to \$500,000	\$ 993.75 for the first \$ 100,000.00 plus \$ 5.60 for each additional \$ 1,000.00, or fraction thereof, to and including \$ 500,000.00
\$500,001 to \$1,000,000	\$ 3,233.75 for the first \$ 500,000.00 plus \$ 4.75 for each additional \$ 1,000.00, or fraction thereof, to and including \$ 1,000,000.00
\$1,000,001 and up	\$ 5,608.75 for the first \$ 1,000,000.00 plus \$ 3.15 for each additional \$ 1,000.00, or fraction thereof
Other Inspections and Fees: 1. Inspections outside of normal business hours (minimum charge-two hours) \$75.00 per hr* 2. Reinspection fees assessed under provisions of Building Official \$75.00 per hr* 3. Inspections for which no fee is specifically indicated (minimum charge-1/2 hour) \$75.00 per hr* 4. Additional plan review required by changes, additions or revisions to plans. (Minimum charge is ½ hour) \$75.00 per hr* 5. For use of outside consultants for plan checking and inspections, or both...Actual costs**	

*Or the total hourly cost to the jurisdiction, whichever is the greatest. This cost shall include supervision, overhead, equipment, hourly wages and fringe benefits of the employees involved.

**Actual costs include administrative and overhead costs.

Construction valuations shall include total value of work including materials and labor for which the permit is being issued such as electrical, gas, mechanical, plumbing equipment and permanent systems. The determination of value or valuation for new construction per square foot under any of the provisions of the adopted Codes shall be as currently published in the International Code Council "Building Safety" Journal. For residential one and two family, the square foot construction cost shall be 76% of the table valuation, effective September 1, 2007. Annually, in June, the Board of Supervisors may review the this percentage to determine if the fees collected are adequate to cover expenses incurred in the operation of the Building and Safety Division. If, in the opinion of the Building Official, the valuation is underestimated on the application for remodeling, the Building Official shall require the applicant can show detailed estimates to meet the approval of the Building Official. Final building permit valuation shall be set by the Building Official.

<i>BUILDING VALUATION OF:</i>	<i>PER SQUARE FOOT</i>
Dwelling – Habitable Living Area	\$ 71.50
Dwelling – Remodel/Finish Existing Area into Habitable Living Area	\$ 36.50
Dwelling – Pre-Manufactured Home – Habitable Living Area	\$ 35.75
Basement – Finished Habitable Living Area	\$ 36.50
Basement – Unfinished Non-Habitable Area	\$ 18.25
Basement – Finish Existing Unfinished Area into Habitable Living Area	\$ 28.50
Garage – Attached or Detached Area	\$ 28.00
Storage Shed/Pole Barn Area (Post & Truss Design)	\$ 10.75
Carport – Attached or Detached Area	\$ 12.50
Porch – Enclosed Habitable Area	\$ 29.50
Porch – With Roof Area	\$ 14.75
Porch – Deck Only Area	\$ 8.25

<i>BUILDING VALUATION OF:</i>	<i>PER SQUAREFOOT</i>
Block or CMU fence over six (6) feet in height	\$ 8.25
Retaining walls over four (4) feet in height	\$ 8.25
<i>TYPES OF PERMITS:</i>	<i>FLAT FEE</i>
Reshingle-Existing Structure	\$100.00
Windows and Door Replacement*	\$100.00
Combination of 2: Reshingle or Windows & Doors*	\$ 75.00
Demolition of Principal Structure, per structure (Issued in conjunction with other permit on the same property there is No Charge)	\$ 75.00
Demolition of Accessory Structure, per structure (Issued in conjunction with other permit on the same property there is No Charge)	\$75.00
Interior Commercial Alteration before Remodeling	\$150.00
Residential Tornado Shelter	\$ 56.25

- Window replacement: size for size or smaller installation of new windows in an existing structure for every permitted project.

ELECTRICAL PERMIT FEES
(Table 3-B of the 1997 UBC Administrative)

Permit Issuance

1.	For the issuance of each electrical permit	\$23.50
2.	For the issuing of each supplemental permit for which the original permit has not expired, been canceled, or finale	\$7.25

System Fee Schedule (Note: The following do not include permit-issuing fee.)

1.	New Residential Buildings The following fees shall include all wiring and electrical equipment in or on each building, or other electrical equipment on the same premises constructed at the same time.	
	Multifamily: For new multifamily buildings (apartments and condominiums) having three or more dwelling units constructed at the same time, not including the area of garages, carports and accessory buildings, per square foot (0.09 m ²)	\$0.050
	Single and Two family: For new single- and two-family residential buildings constructed at the same time and not including the area of garages, carports and accessory buildings, per square foot (0.09 m ²)	\$0.056
2.	Private Swimming Pools For new private, in ground swimming pools for single-family and multifamily occupancies, including a complete system of necessary branch circuit wiring, bonding, grounding, underwater lighting, water pumping and other similar electrical equipment directly related to the operation of a swimming pool, each pool	\$49.50
3.	Carnivals and Circuses Carnivals, circuses, or other traveling shows or exhibitions utilizing transportable-type rides, booths, displays and attractions.	
	For electrical generators and electrically driven rides, each	\$23.50
	For mechanically driven rides and walk-through attractions or displays having electric lighting, each	\$7.25
	For a system of area and booth lighting, each	\$7.25
	For permanently installed rides, booths, displays and attractions, use the Unit Fee Schedule.	
4.	Temporary Power Service	
	For a temporary service pole or pedestal, including all pole or pedestal-mounted receptacle outlets and appurtenances each	\$23.50
	For a temporary distribution system and temporary lighting and receptacle outlets for construction sites, decorative lights, Christmas tree sale lots, fireworks stand, etc. each	\$12.30

Unit Fee Schedule (Note: The following do not include permit-issuing fee.)

1.	Receptacle, Switch and Light Outlets For receptacle, switch, light or other outlets at which current is used or controlled, except services, feeders and meters:	
	First 20 fixtures, each	\$1.10
	Additional fixtures, each (Note: For multi-outlet assemblies, each 5 feet (1524 mm) or fraction thereof may be considered as one outlet.)	\$0.73
2.	Lighting Fixtures	

	For lighting fixtures, sockets or other lamp-holding devices:	
	First 20 fixtures, each	\$1.10
	Additional fixtures, each	\$0.73
	For pole or platform-mounted lighting fixtures, each	\$1.10
	For theatrical-type lighting fixtures or assemblies, each	\$1.10
3.	Residential Appliances For fixed residential appliances or receptacle outlets for same, including wall-mounted electric ovens; counter-mounted cooking tops; electric ranges; self-contained room; console or through-wall air conditioners; space heaters; food waste grinders; dishwaters; washing machine; water heaters; clothes dryers; or other motor-operated appliances not exceeding 1 horsepower (HP) (746 W) in rating, each <i>(Note: For other types of air conditioners and other motor-driven appliances having larger electrical ratings, see Power apparatus.)</i>	\$4.75
4.	Nonresidential Appliances For nonresidential appliances and self-contained factory-wired, nonresidential appliances not exceeding 1 horsepower (HP), kilowatt (kW) or kilovolt-ampere (kVA), in rating, including medical and dental devices; food, beverage and ice cream cabinets; illuminated show cases; drinking fountains; vending machines; laundry machines; or other similar types of equipment, each <i>(Note: For other types of air conditioners and other motor-driven appliances having larger electrical ratings, see Power apparatus.)</i>	\$4.75
5.	Power Apparatus For motors, generators, transformers, rectifiers, synchronous converters, capacitors, industrial heating, air conditioners and heat pumps, cooking or baking equipment and other apparatus, as follows:	
	Rating in horsepower (HP), kilowatts (kW), kilovolt-amperes (kVA) or kilovolt-amperes-reactive (kVAR):	
	Up to and including 1, each	\$4.75
	Over 1 and not over 10, each	\$12.30
	Over 10 and not over 50, each	\$24.60
	Over 50 and not over 100, each	\$49.50
	Over 100, each	\$74.50
	Notes: 1. For equipment or appliances having more than one motor, transformer, heater, etc. the sum of the combined ratings may be used. 2. These fees include all switches, circuit breakers, contractors, thermostats, relays and other directly related control equipment.	
6.	Busways For trolley and plug-in-type busways, each 100 feet (30 480 mm) or fraction thereof <i>(Note: An additional fee is required for lighting fixtures, motors and other appliances that are connected to trolley and plug-in-type busways. A fee is not required for portable tools.)</i>	\$7.25
7.	Signs, Outline Lighting and Marquees For signs, outline lighting systems or marquees supplied from one branch circuit, each	\$24.60
	For additional branch circuits within the same sign, outline lighting system or marquee, each	\$4.75
8.	Services For services of 600 volts or less and not over 200 amperes in rating, each	\$30.50

	For services of 600 volts or less and over 200 amperes to 1,000 amperes, each	\$62.15
	For services over 600 volts or over 1,000 amperes in rating, each	\$124.30
9.	Miscellaneous Apparatus, Conduits and Conductors For electrical apparatus, conduits and conductors for which a permit is required but for which no fee is herein set forth <i>(Note: This fee is not applicable when a fee is paid for one or more services, outlets, fixtures, appliances, power apparatus, busways, signs or other equipment.)</i>	\$18.20

Other Inspections and Fees

1.	Inspections outside of normal business hours, per hour (minimum charge-two hours)	\$75.00*
2.	Reinspection fees assessed under provisions of Section 10.01.700.08 per inspection	\$75.00*
3.	Inspections for which no fee is specifically indicated, per hour (minimum charge-one half hour)	\$75.00*
4.	Additional plan review required by changes, additions or revisions to plans or to plans for which an initial review has been completed (minimum charge-one half hour)	\$75.00*

*Or the total hourly cost to the jurisdiction, whichever is the greatest. This cost shall include supervision, overhead, equipment, hourly wages and fringe benefits of the employees involved.

MECHANICAL PERMIT FEES
(Table 3-C of the 1997 UBC Administrative)

Permit Issuance and Heaters

1.	For the issuance of each mechanical permit	\$23.50
2.	For issuing each supplemental permit for which the original permit has not expired, been canceled or finale	\$7.25

Unit Fee Schedule (Note: The following do not include permit-issuing fee.)

1.	For the installation or relocation of each forced-air or gravity-type furnace or burner, including ducts and vents attached to such appliances, up to and including 100,000 Btu/h (29.3)	\$14.80
	For the installation or relocation of each forced-air or gravity-type furnace or burner, including ducts and vents attached to such appliance over 100,000 Btu/h (29.3)	\$18.20
	For the installation or relocation of each floor furnace, including vent	\$14.80
	For the installation or relocation of each suspended heater, recessed wall heater or floor-mounted unit heater	\$14.80
2.	Appliance Vents	
	For the installation, relocation or replacement of each appliance vent installed and not included in an appliance permit	\$7.25
3.	Repairs or Additions	
	For the repair of, alteration of, or addition to each heating appliance, refrigeration unit, cooling unit, absorption unit or each heating, cooling, absorption or evaporative cooling system, including installation of controls regulated by the Mechanical Code	\$13.70
4.	Boilers, Compressors and Absorption Systems	
	For the installation or relocation of each boiler or compressor to and including 3 horsepower (10.6 kW), or each absorption system to and including 100,000 Btu/h (29.3 kW)	\$14.70
	For the installation or relocation of each boiler or compressor over 3 horsepower (10.6 kW) to and including 15 horsepower (52.7 kW), or each absorption system over 100,000 Btu/h (29.3 kW) to and including 500,000 Btu/h (146.6 kW)	\$27.15
	For the installation or relocation of each boiler or compressor over 15 horsepower (52.7 kW) to and including 30 horsepower (105.5 kW), or each absorption system over 500,000 Btu/h (146.6 kW) to and including 1,000,000 Btu/h (293.1 kW).	\$37.25
	For the installation or relocation of each boiler or compressor over 30 horsepower (105.5 kW) to and including 50 horsepower (176 kW), or each absorption system over 1,000,000 Btu/h (293.1 kW) to and including 1,750,000 Btu/h (512.9 kW).	\$55.45
	For the installation or relocation of each boiler or compressor over 50 horsepower (176 kW), or each absorption system over 1,750,000 Btu/h (512.9 kW)	\$92.65
5.	Air Handlers	
	For each air-handling unit to and including 10,000 cubic feet per minute (cfm) (4719 L/s), including ducts attached thereto (Note: This fee does not apply to an air-handling unit which is a portion of a factory-assembled appliance, cooling unit, evaporative cooler or absorption unit for which a permit is required elsewhere in the Mechanical Code.)	\$10.65
	For each air-handling unit over 10,000 cfm (4719 L/s)	\$18.10
6.	Evaporative Coolers	
	For each evaporative cooler other than portable type	\$10.65

7.	Ventilation and Exhaust	
	For each ventilation fan connected to a single duct	\$7.25
	For each ventilation system which is not a portion of any heating or air-conditioning system authorized by a permit	\$10.65
	For the installation of each hood which is served by mechanical exhaust, including the ducts for such hood	\$10.65
8.	Incinerators	
	For the installation or relocation of each domestic-type incinerator	\$18.20
	For the installation or relocation of each commercial or industrial-type incinerator	\$14.50
9.	Miscellaneous	
	For each appliance or piece of equipment regulated by the Mechanical Code but not classed in other appliance categories, or for which their fee is listed in the table	\$10.65

Other Inspections and Fees

1.	Inspections outside of normal business hours, per hour (minimum charge-two hours)	\$75.00*
2.	Reinspection fees assessed under provisions of Section 10.01.700.08 per inspection	\$75.00*
3.	Inspections for which no fee is specifically indicated, per hour (minimum charge-one half hour)	\$75.00*
4.	Additional plan review required by changes, additions or revisions to plans or to plans for which an initial review has been completed (minimum charge-one half hour)	\$75.00*

*Or the total hourly cost to the jurisdiction, whichever is the greatest. This cost shall include supervision, overhead, equipment, hourly wages and fringe benefits of the employees involved.

PLUMBING PERMIT FEES
(Table 3-D of the 1997 UBC Administrative)

Permit Issuance

1.	For the issuance of each plumbing permit	\$23.50
2.	For issuing each supplemental permit for which the original permit has not expired, been canceled or finale	\$7.25

Unit Fee Schedule (Note: The following do not include permit-issuing fee.)

1.	Fixtures and Vents	
	For each plumbing fixture or trap or set of fixtures on one trap (including water, drainage piping and backflow protection thereof)	\$9.80
	For repair of alteration of drainage or vent piping, each fixture	\$4.75
2.	Sewers, Disposal Systems and Interceptors	
	For each building sewer and each trailer park sewer	\$24.65
	For each private sewage disposal system (See Title 5 fees above)	
	For each industrial waste pretreatment interceptor, including its trap and vent, excepting kitchen-type grease interceptors functioning as fixture traps	\$19.90
	Rainwater Systems-per drain (inside building)	\$9.80
3.	Wells	
	For each private water well (See Title 5 fees above)	
4.	Water Piping and Water Heaters	
	For installation, alteration, or repair of water piping or water-treating equipment, or both, each	\$4.75
	For each water heater including vent	\$12.30
	For vents only, see Table 3-C	
5.	Gas Piping Systems	
	For each gas piping system of one to five outlets	\$6.15
	For each additional outlet over five, each	\$1.10
6.	Lawn Sprinklers, Vacuum Breakers and Backflow Protection Devices	
	For each lawn sprinkler system on any one meter, including backflow protection devices thereof	\$14.80
	For atmospheric-type vacuum breakers or backflow protection devices not included in Item 1:	
	1 to 5 devices	\$12.30
	Over 5 devices, each	\$2.25
	For each backflow-protection device other than atmospheric-type vacuum breakers:	
	2 inches (50.8 mm) and smaller	\$12.30
	Over 2 inches (50.8 mm)	\$24.65
7.	Swimming Pools	
	For each swimming pool or spa:	
	Public pool	\$91.25
	Public spa	\$60.75
	Private pool, over 5,000 gallons in ground or above ground. 1 square foot = 7.48 gallons	\$60.75
	Private spa	\$30.25
8.	Miscellaneous	

For each appliance or piece of equipment regulated by the Plumbing Code but not classed in other appliance categories, or for which no other fee is listed in this code	\$9.80
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Other Inspections and Fees

1.	Inspections outside of normal business hours, per hour (minimum charge-two hours)	\$75.00*
2.	Reinspection fees assessed under provisions of Section 10.01.700.08 per inspection	\$75.00*
3.	Inspections for which no fee is specifically indicated, per hour (minimum charge-one half hour)	\$75.00*
4.	Additional plan review required by changes, additions or revisions to plans or to plans for which an initial review has been completed (minimum charge-one half hour)	\$75.00*

*Or the total hourly cost to the jurisdiction, whichever is the greatest. This cost shall include supervision, overhead, equipment, hourly wages and fringe benefits of the employees involved.

PROPERTY MAINTENANCE CODE

1.	Inspections of property to determine abatement work to be completed and post abatement inspection of cleanup work, per hour (minimum charge-two hours)	\$75.00*
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GRADING PERMIT FEES

Permit Issuance

1.	For the issuance of each grading permit	\$23.50
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Unit Fee Schedule *(Note: The following do not include permit-issuing fee.)*

		PER CUBIC YARD:
1.	Excavation and Fill-all Relocated On-site	.02
2.	Fill Brought in from Off-site	.06
3.	Excavation Removed from On-site	.06

PASSED AND APPROVED December 8, 2015.

13.08.100
TABLE 3-A – BUILDING PERMIT FEES

TOTAL VALUATION	FEE
\$1.00 to \$500.00	\$23.50
\$501.00 to \$2,000.00	\$23.50 for the first \$500.00 plus \$3.05 for each additional \$100.00, or fraction, thereof, to and including \$2,000.00.
\$2,001.00 to \$25,000.00	\$69.25 for the first \$2,000.00 plus \$14.00 for each additional \$1,000.00 o, or fraction, thereof, to and including \$25,000.00.
\$25,001.00 to \$50,000.00	\$391.75 for the first \$25,000.00 plus \$10.10 for each additional \$1,000.00, or fraction, thereof, to and including \$50,000.00.
\$50,001.00 to \$100,000.00	\$643.75 for the first \$50,000.00 plus \$7.00 for each additional \$1,000.00, or fraction, thereof, to and including \$100,000.00.
\$100,001.00 to \$500,000.00	\$993.75 for the first \$100,000.00 plus \$5.60 for each additional \$1,000.00, or fraction, thereof, to and including \$500,000.00.
\$500,001.00 to \$1,000,000.00	\$3,233.75 for the first \$500,000.00 plus \$4.75 for each additional \$1,000.00, or fraction, thereof, to and including \$1,000,000.00.
\$1,000,001.00 and up	\$5,608.75 for the first \$1,000,000.00 plus \$3.65 for each additional \$1,000.00, or fraction, thereof.

OTHER INSPECTIONS AND FEES:

Inspections outside normal business hours (minimum three hours)	\$123.00/hr
Re-inspection fee assessed under provisions of 13.01.305.8	\$123.00/hr
Inspections for which no fee is specifically indicated (minimum one hour)	\$123.00/hr
Additional plan review required by changes, additions or revisions (minimum one hour)	\$123.00/hr
For use of outside consultants for plan review and inspections	Actual Costs*

*Or the total hourly cost to the jurisdiction, whichever is greatest. This cost shall include supervision, overhead, equipment, hourly wages and fringe benefits of the employees involved.

*Or the total hourly cost to the jurisdiction, whichever is greatest. This cost shall include supervision, overhead, equipment, hourly wages and fringe benefits of the employees involved.

Fees(One and Two Family Dwellings and accessory structures only):

Roofing-Siding-Window-Door Replacement	\$75.00
Any Combination of Two Roofing-Siding-Window-Door Replacement	\$50.00
Roofing replacement	\$30.00
Retaining Wall	Based on Valuation
Fences over six Feet(Includes Electric Fences)	Based on Valuation

TABLE 3-B – ELECTRICAL PERMIT FEES

Permit Issuance

- | | |
|--|---------|
| 1. For the issuance of each electrical permit | \$23.50 |
| 2. For the issuing of each supplemental permit for which the original permit has not expired, been cancelled, or finalized | \$ 7.50 |

System Fee Schedule

(Note: *The following do not include permit-issuing fee.*)

- | | |
|--|----------|
| 1. New Residential Buildings | |
| The following fees shall include all wiring and electrical equipment in or on each building, or other electrical equipment on the same premises constructed at the same time. | |
| Multifamily. For new multifamily buildings (apartments and condominiums) having three or more dwelling units, constructed at the same time, not including the area of garages, carports and accessory buildings, per square foot (0.09m ²) | \$0.050 |
| Single – and two-family. For new single – and two-family residential buildings Constructed at the same time and not including the area of garages, carports and accessory buildings, per square foot (0.09m ²) | \$ 0.056 |
| <i>For other types of residential occupancies and for alterations, additions, and modifications to existing residential buildings, use the Unit Fee Schedule.</i> | |
| 2. Private Swimming Pools | |
| For new private, in-ground swimming pools for single-family and multifamily occupancies, including a complete system of necessary branch circuit wiring, bonding, grounding, underwater lighting, water pumping and other similar electrical equipment directly related to the operation of a swimming pool, each pool | \$49.50 |
| 3. Carnivals and Circuses | |
| Carnivals, Circuses, or other traveling shows or exhibitions utilizing transportable-type rides, booths, displays and attractions. | |
| For electrical generators and electrically driven rides, each | \$23.50 |
| For mechanically driven rides and walk-through attractions or displays having electrical lighting, each | \$ 7.25 |
| For a system of area and booth lighting, each | \$ 7.25 |
| <i>For permanently installed rides, booths, displays and attractions, use the Unit Fee Schedule</i> | |
| 4. Temporary Power Service | |
| For a temporary service pole or pedestal, including all pole or pedestal-mounted Receptacle outlets and appurtenances, each | \$23.50 |
| For a temporary distribution system and temporary lighting and receptacle outlets for construction sites, decorative lights, Christmas tree sales lots, fireworks stands, etc., each | \$12.50 |

Unit Fee Schedule

(Note: *The following do not include permit-issuing fee.*)

- | | |
|---|---------|
| 1. Receptacle, Switch and Light Outlets | |
| For receptacle, switch, light or other outlets at which current is used or controlled, Except services, feeders and meters: | |
| First 20 fixtures, each | \$ 1.10 |
| Additional fixtures, each | \$ 0.73 |
| (Note: <i>For multioutlet assemblies, each 5 feet (1524 mm) or fraction thereof may be considered as one outlet.</i>) | |
| 2. Lighting Fixtures | |
| For lighting fixtures, sockets or other lamp-holding devices: | |
| First 20 fixtures, each | \$ 1.10 |
| Additional fixtures, each | \$ 0.73 |

	For pole or platform-mounted lighting fixtures, each	\$ 1.10
	For theatrical-type lighting fixtures or assemblies, each	\$ 1.10
3.	Residential Appliances	
	For fixed residential appliances or receptacle outlets for same, including wall-mounted electrical ovens; counter-mounted cooking tops, electric ranges; self-contained room, console or through-wall air conditioners; space heaters; food waste grinders; dishwashers; washing machines; water heaters; clothes dryers; or other motor-operated appliances not exceeding 1 horsepower (HP) (746 W) in rating, each	\$ 4.75
	(Note: For other types of air-conditioners and other motor-driven appliances Having larger electrical ratings, see Power Apparatus.	
4.	Nonresidential Appliances	
	For nonresidential appliances and self-contained factory-wired, nonresidential appliances not exceeding 1 horsepower (HP), kilowatt (kW) or kilovolt-ampere (kVA), in rating, including medical and dental devices; food, beverage and ice cream cabinets; illuminated show cases; drinking fountains; vending machines; laundry machines; or other similar types of equipment, each	\$ 4.75
	(Note: For other types of air-conditioners and other motor-driven appliances having larger electrical ratings, see Power Apparatus.	
5.	Power Apparatus	
	For motors, generators, transformers, rectifiers, synchronous converters, capacitors, industrial heating, air conditioners and heat pumps, cooking or baking equipment and other apparatus, as follows:	
	Rating in horsepower (HP), kilowatts (kW), kilovolt-amperes (kVA) or kilovolt-amperes-reactive (kVAR):	
	Up to and including 1, each	\$ 4.75
	Over 1 and not over 10, each	\$ 12.30
	Over 10 and not over 50, each	\$ 24.60
	Over 50 and not over 100, each	\$ 49.50
	Over 100, each	\$ 74.50
	(Notes:	
	1. For equipment or appliances having more than one motor, transformer, heater, etc., the sum of the combined ratings may be used.)	
	2. These fees include all switches, circuit breakers, contactors, thermostats, relays and other directly related control equipment.	
6.	Busways	
	For trolley and plug-in-type busways, each 100 feet (30 480 mm) or fraction thereof	\$ 7.25
	(Note: An additional fee is required for lighting fixtures, motors and other Appliances that are connected to trolley and plug-in-type busways.) A fee is not required for portable tools.	
7.	Sign, Outline Lighting and Marquees	
	For signs, outline lighting systems or marquees supplied from one branch circuit each	\$ 24.60
	For additional branch circuits within the same sign, outline lighting system or marquee, each	\$ 4.75
8.	Services	
	For services of 600 volts or less and not over 200 amperes in rating, each charge	\$ 30.50
	For services of 600 volts or less and over 200 amperes to 1,000 amperes, each	\$ 62.15
	For services over 600 volts or over 1,000 amperes in rating, each	\$124.50
9.	Miscellaneous Apparatus, Conduits and Conductors	
	For electrical apparatus, conduits and conductors for which a permit is required but for which no fee is herein set forth	\$ 18.20
	(Note: This fee is not applicable when a fee is paid for one or more services, outlets, fixtures, appliances, power apparatus, busways, signs or other equipment.	

TABLE 3-I ELECTRICAL PERMIT FEES
(Industrial, and Large Commercial with Valuation of \$5,000,000 or more)

Permit Issuance

1. For the issuance of each electrical permit	\$286.00
2. For the issuing of each supplemental permit for which the original permit has not expired, been canceled, or finalized	\$143.00

System Fee Schedule

1. Air Conditioning Equipment sized by tons(Tons)	\$14.30
2. Ventilation Equipment sized by horsepower(HP)	\$9.53
3. Heating Equipment sized by kilowatts(kW)	\$11.44
4. Pumps(P) sized by horsepower (HP)	\$8.17
5. Variable Air Volume Devices(VAV) sized by kilowatts(kW)	\$7.15
6. Emergency Electrical System Generators sized by kilowatts(kW)	\$1.14
7. Equipment Grounding Inspection sized by exothermic or mechanical terminations	\$0.03
8. Building Lightning Protection Inspection sized by exothermic or mechanical terminations	\$0.03
9. Temporary Power Service	\$286.00
For a temporary service pole or pedestal, including all pole or pedestal-mounted receptacle outlets and appurtenances, sized by amps(AMPS) For a temporary distribution system and temporary lighting and receptacle outlets for construction sites, decorative lights, Christmas tree sales lots, fireworks, etc., sized by amps(AMPS)	

Unit Fee Schedule

(Note: The following do not include permit issuing fees)

1. 120 volt Outlets sized by amps(AMPS)	\$0.76
2. Light Fixtures sized by wattage	\$0.05
3. Transformers sized by kilovolt-amps(kVA)	\$0.76
4. Motor Control Centers sized by amps(AMPS)	\$0.95
5. Sub-panels sized by amps(AMPS)	\$0.57
6. Industrial Appliances/Devices/Machinery	\$1.14
For fixed appliances/Devices/Machinery sized by kilo-watts(kW)	
7. Busways	\$1.43
For trolley and plug-in-type busways, sized by amps(AMPS)	
Note: An additional fee is required for lighting fixtures, motors and other appliances that are connected to trolley and plug-in-type busways. A fee is not required for portable tools.	
8. Signs, Outline Lighting and Marquees	\$19.07
For signs, outline lighting systems or marquees sized by amps(AMPS)	
9. Services	\$0.95
Meter Loop & Service sized by kilowatts(KW)	
10. Miscellaneous Apparatus, Conduits and Conductors	\$14.30
For electrical apparatus, conduits and conductors for which a permit is required by for which no fee is herein set forth, sized by circuit amps(AMPS)	
Note: This fee is not applicable when a fee is paid for one or more service, outlets, fixtures, appliances, power apparatus, busways, signs or other equipment.	

Other Inspections and Fees

1. Inspections outside of normal business hours, per hour (minimum charge--two hours)	\$429.43*
2. Reinspection fees assessed under provisions of Section 305.8, per inspection	\$286.00*
3. Inspections for which no fee is specifically indicated, per hour (minimum charge--one-half hour)	\$286.00*
Additional plan review required by changes, additions or revisions to plans or to plans for which an initial review has been completed	
4. (minimum charge--one-half hour)	\$286.00*
Or the hourly cost to the jurisdiction, whichever is greatest. This cost shall include supervision, overhead, equipment, hourly wages and fringe benefits of the employees involved.	

13.09.070

TABLE 3-C – MECHANICAL PERMIT FEES

Permit Issuance

- | | |
|--|----------|
| 1. For the issuance of each mechanical permit | \$ 23.50 |
| 2. For the issuing of each supplemental permit for which the original permit has not expired, been cancelled, or finalized | \$ 7.50 |

Unit Fee Schedule

(Note: *The following do not include permit-issuing fee.*)

- | | |
|---|----------|
| 1. Furnaces & Heat Pumps | |
| For the installation or relocation of each forced-air or gravity-type furnace or burner, including ducts and vents attached to such appliance up to and including 100,000 Btu/h (29.3 kW) | \$ 14.80 |
| For the installation or relocation of each forced-air or gravity-type furnace or burner, including ducts and vents attached to such appliance over 100,000 Btu/h (29.3 kW) | \$ 18.20 |
| For the installation or relocation of each floor furnace, including vent | \$ 14.80 |
| For the installation or relocation of each suspended heater, recessed wall heater or floor-mounted unit heater | \$ 14.80 |
| 2. Appliance Vents | |
| For the installation, relocation or replacement of each appliance vent installed and not included in an appliance permit | \$ 7.25 |
| 3. Repairs or Additions | |
| For the repair of, alteration of, or addition to each heating appliance, refrigeration unit, cooling unit, absorption unit, or each heating, cooling, absorption or evaporative cooling system, including installation of controls regulated by the Mechanical Code | \$ 13.70 |
| 4. Boilers, Compressors, Absorption Systems and Air Conditioning | |
| For the installation or relocation of each boiler or compressor to and including 3 ton horsepower (10.6 kW), or each absorption system to and including 100,000 Btu/h (29.3 kW) | \$ 14.70 |
| For the installation or relocation of each boiler or compressor over 3 horsepower (10.6 kW) to and including 15 horsepower (52.7 kW), or each absorption system over 100,000 Btu/h (29.3 kW) to and including 500,000 Btu/h (146.6 kW) | \$ 27.15 |
| For the installation or relocation of each boiler or compressor over 15 horsepower (52.7 kW) to and including 30 horsepower (105.5 kW), or each absorption system of 500,000 Btu/h (146.6 kW) to and including 1,000,000 Btu/h (293.1 kW) | \$ 37.25 |
| For the installation or relocation of each boiler or compressor over 30 horsepower (105.5 kW) to and including 50 horsepower (176 kW), or each absorption system over 1,000,000 Btu/h (293.1 kW) to and including 1,750,000 Btu/h (512.9 kW) | \$ 55.45 |
| For the installation or relocation of each boiler or compressor over 50 horsepower (176 kW) or each absorption system over 1,750,000 Btu/h (512.9 kW) | \$ 92.65 |
| 5. Air Handlers | |
| For each air-handling unit to and including 10,000 cubic feet per minute (cfm) (4719 L/s), including ducts attached thereto | \$ 10.65 |
| (Note: <i>This fee does not apply to an air-handling unit which is a portion of a factory-assembled appliance, cooling unit, evaporative cooler or absorption unit for which a permit is required elsewhere in the Mechanical Code.</i>) | |
| For each air-handling unit over 10,000 cfm (4719 L/s) | \$ 18.10 |
| 6. Evaporative Coolers | |
| For each evaporative cooler other than portable type | \$ 10.65 |
| 7. Ventilation and Exhaust | |
| For each ventilation fan connected to a single duct | \$ 7.25 |
| For each ventilation system which is not a portion of any heating or air-conditioning system authorized by a permit | \$ 10.65 |
| For the installation of each hood which is served by mechanical exhaust, including the ducts for such hood | \$ 10.65 |
| 8. Incinerators | |
| For the installation or relocation of each domestic-type incinerator | \$ 18.20 |
| For the installation or relocation of each commercial or industrial-type incinerator | \$ 14.50 |
| 9. Miscellaneous | |

TABLE 3-J

For each appliance or piece of equipment regulated by the Mechanical Code but not
 classed in other appliance categories, or for which there fee is listed in the table \$ 10.65

Other Inspections and Fees

1. Inspections outside normal business hours per hour (minimum charge two hours) \$123.00
2. Re-inspection fees assessed under provisions of Section 305.8, per Inspection \$123.00
3. Inspections for which no fee is specifically indicated per hour(minimum charge ½ hr) \$123.00
4. Additional plan review required by changes, additions, or revisions to plans or to
 plans for which an initial review has been completed(minimum charge- one half hour) \$123.00

TABLE 3-J____MECHANICAL PERMIT FEES

(Industrial, and Large Commercial with Valuation of \$5,000,000 or more)

Permit Issuance

1. For the issuance of each mechanical permit \$23.50
2. For the issuing of each supplemental permit for which the original permit has not expired, been canceled, or finalized \$7.25

System Fee Schedule

1. Steam or Hydronic Heating System sized by million btu/hour(MBH) \$2.86
2. Radiant Floor Heating System sized by million btu/hour(MBH) \$3.81
3. Chilled Beam Cooling System sized by million btu/hour(MBH) \$2.86
4. Underfloor Air Distribution System sized by cubic feet per minute(CFM) \$0.03
5. Geothermal Well System sized by each(EA) \$28.60
6. Variable Refrigerant Flow System sized by million btu/hour(MBH) \$14.30
7. Process Fluid System (Air, Natural, Gas, Vacuum, DI Water, RO Water, Nitrogen, Medical Gas) sized by sf(SF) \$2.86
8. Fuel Oil and Gas Dispensing System or Standby System sized by gallon capacity (GAL) \$14.30
9. Refrigerant System for Commercial Kitchen Coolers and Freezers sized by million btu/hour(MBH) \$14.30
10. Vehicle Exhaust System sized by million btu/hour(MBH) \$0.14
11. Welding Exhaust System sized by million btu/hour(MBH) \$0.14
12. Industrial Dust Collector System sized by million btu/hour(MBH) \$0.03

Unit Fee Schedule

(Note: The following do not include permit issuing fee:)

1. Chiller(water-cooled, air-cooled, absorption) sized by tons(Tons) \$2.86
2. Cooling Tower (natural draft, mechanical draft) sized by tons(Tons) \$2.86
3. Unitary Evaporative Cooler sized by tons(Tons) \$2.86
4. Packaged AC Unit/ Heat Pump with Integral Gas Furnace sized by tons(Tons) \$5.72
5. Ductless Split AC Unit/ Heat Pump sized by tons(Tons) \$5.72
6. Ducted Split DX AC Unit/ Heat Pump without Forced Air Furnace sized by tons(Tons) \$7.15
7. Computer Room AC Unit Water-Cooled sized by tons(Tons) \$7.15
8. Computer Room AC Unit Refrigerant Cooled (remote condenser) sized by tons(Tons) \$14.30
9. Gas or Fuel Oil Fired Boiler (Water or Steam) sized by million btu/hour(MBH) \$0.57
10. Electric Boiler sized by kilo-watts(kW) sized by million btu/hour(MBH) \$0.57
11. Gas-Fired or Infrared Unit Heater sized by million btu/hour(MBH) \$0.36
12. Electric Unit Heater and Electric Radiators sized by million btu/hour(MBH) \$0.36
13. Steam Humidifier sized by square footage(SF) \$0.29
14. Central Station or Built-up Air Handling Unit sized by cubic feet per minute(CFM) \$0.10
15. Terminal Unit (VAV, CV, PIU, WSHP, etc.) sized by each (EA) \$28.60
16. Fan Coil Unit sized by each(EA) \$28.60
17. Commercial Kitchen Hood sized by each(EA) \$28.60
18. Commercial Kitchen Hood Make-up Unit sized by each(EA) \$57.20
19. Exhaust Fans With Ductwork sized by each(EA) \$57.20
20. Exhaust Fans without Ductwork sized by each(EA) \$28.60
21. Outdoor Air Supply Fan sized by each(EA) \$28.60
22. Smoke Control and Refrigerant Exhaust Fan sized by each(EA) \$57.20
23. Exhaust Hood (non-laboratory) sized by each(EA) \$57.20
24. Laboratory Fume Hood Cabinet sized by each(EA) \$57.20
25. Miscellaneous

For each appliance or piece of equipment regulated by the Mechanical Code but not classed in other appliance categories, or for which the fee
 is listed in the table sized by each (EA)

\$143.00

TABLE 3-J

Other Inspections and Fees

1. Inspections outside of normal business hours, per hour (minimum charge--two hours)	\$286.00*
2. Re-inspection fees assessed under provisions of Section 305.8, per inspection	\$286.00*
3. Inspections for which no fee is specifically indicated, per hour (minimum charge--one-half hour)	\$286.00*
4. Additional plan review required by changes, additions or revisions to plans or to plans for which an initial review has been completed (minimum charge--one-half hour)	\$286.00*

* Or the total hourly cost to the jurisdiction, whichever is the greatest. This cost shall include supervision, overhead, equipment, hourly wages and fringe benefits of the employees involved.

City of Council Bluffs Other Permit Fees:

Re-roofing	\$ 30.00
Re-siding	\$ 30.00
Tornado Shelter	\$ 25.00
Fence over 6 feet in height	\$ 30.00
Combination of two \$30 permits	\$ 50.00
Retaining wall over 4 feet in height	\$ 30.00
Window Replacement - size for size	\$ 30.00
Demolition - Principal Structure	\$ 50.00
Demolition - Accessory Structure	\$ 25.00
Interior Commercial Demolition	\$100.00
Swimming Pool over 5,000 gallons	\$ 20.00

Plan Review Fee = 25% of Building Permit Fee

TABLE 3-D - PLUMBING PERMIT FEES

Permit Issuance

- | | |
|--|----------|
| 1. For the issuance of each plumbing permit | \$ 23.50 |
| 2. For issuing each supplemental permit for which the original permit has not expired, been cancelled or finalized | \$ 7.25 |

Unit Fee Schedule

(Note: *The following do not include permit-issuing fee.*)

- | | |
|---|----------|
| 1. Fixtures and Vents | |
| For each plumbing fixture or trap or set of fixtures on one trap (including water, drainage, piping and backflow protection thereof) | \$ 9.80 |
| For repair or alteration of drainage or vent piping, each fixture | \$ 4.75 |
| 2. Sewers, Disposal Systems and Interceptors | |
| For each building sewer and each trailer park sewer | \$ 24.65 |
| For each cesspool | \$ 37.25 |
| For each private sewage disposal system | \$ 74.50 |
| For each industrial waste pretreatment interceptor, including its trap and vent, excepting kitchen-type grease interceptors functioning as fixture traps | \$ 19.90 |
| Rainwater systems – per drain (inside building) | \$ 9.80 |
| 3. Water Piping and Water Heaters | |
| For installation, alteration, or repair of water piping or water-treating equipment, or both, each | \$ 4.75 |
| For each water heater, including vent | \$ 12.30 |
| For vents only, see Table 3-C. | |
| 4. Gas Piping Systems | |
| For each piping system of one to five outlets | \$ 6.15 |
| For each additional outlet over five, each | \$ 1.20 |
| 5. Lawn Sprinklers, Vacuum Breakers and Backflow Protection Devices | |
| For each lawn sprinkler system on any one meter, including backflow protection devices thereof | \$ 14.80 |
| For atmospheric-type vacuum breakers or backflow protection devices not included in Item 1: | |
| 1 to 5 devices | \$ 12.30 |
| Over 5 devices, each | \$ 2.25 |
| For each backflow-protection device other than atmospheric-type vacuum breakers: | |
| 2 inches (50.8 mm) and smaller | \$ 12.30 |
| Over 2 inches (50.8 mm) | \$ 24.65 |
| 6. Swimming Pools | |
| For each swimming pool or spa (in ground): | |
| Public pool | \$ 91.25 |
| Public spa | \$ 60.75 |
| Private pool | \$ 60.75 |
| Private spa | \$ 30.25 |
| 7. Miscellaneous | |
| For each appliance or piece of equipment regulated by the Plumbing Code but not classed in other appliance categories, or for which no other fee is listed in this code | \$ 9.80 |

TABLE 3-K_PLUMBING PERMIT FEES

(Industrial, and Large Commercial with Valuation of \$5,000,000 or more)

Permit Issuance

- | | |
|---|---------|
| 1. For the issuance of each plumbing permit | \$23.50 |
| 2. For the issuing of each supplemental permit for which the original permit has not expired, been canceled, or finalized | \$7.25 |

System Fee Schedule

Domestic Supply Piping System sized by peak gallons per minute(GPM)	\$2.86
Domestic Drain Piping System sized by peak gallons per minute(GPM)	\$2.86
Stormwater Piping System sized by peak gallons per minute(GPM)	\$2.86
Reverse Osmosis / Deionized Water System sized by peak gallons per minute(GPM)	\$5.72
Pool Filtration System sized by peak gallons per minute(GPM)	\$5.72
Process Vacuum System sized by horse power of vacuum pump(HP)	\$28.60
Solar Water Heating System sized by number of solar panels (EA)	\$14.30
Rain Water System sized by capacity of system in gallons(GAL)	\$2.86
Gas Piping System sized by million btus per hour(MBH)	\$2.86
Irrigation System sized by number of sprinkler heads(EA)	\$5.72

Unit Fee Schedule

(Note: The following do not include permit issuing fee:)

- | | |
|---|-----------------|
| 1. Fixtures and Vents | \$5.72 |
| For each plumbing fixture or trap or set of fixtures on one trap (including water, drainage piping and backflow protection thereof) sized by each(EA) | \$5.72 |
| For repair or alterations of drainage or vent piping, each fixture(EA) | \$6.00 |
| 2. Sewers, Disposal Systems and Interceptors | \$286.00 |
| For each cesspool sized by each(EA) | \$286.00 |
| For each private sewage disposal system sized by each(EA) | |
| For each industrial waste pretreatment interceptor, including its trap and vent, excepting kitchen- type grease interceptors functioning as fixture traps sized by each(EA) | |
| 3. Water Heaters | |
| Potable Water Heat Exchanger sized by gallon per minute(GPM) | \$143.00 |
| Commercial Gas-Fired Water Heater sized by tank capacity in gallons(GAL) | \$1.43 |
| Commercial Electric Water Heater sized by tank capacity in gallons(GAL) | \$1.43 |
| Residential gas-fired water heater sized by tank capacity in gallons(GAL) | \$1.43 |
| Residential electric water heater sized by tank capacity in gallons(GAL) | \$1.43 |
| Instantaneous, point of use, electric water heater sized by gallon per minute(GPM) | \$5.72 |
| 4. Backflow Preventer sized by each(EA) | \$57.20 |
| 5. Domestic Water Booster Pump sized by horse power of pump(HP) | \$11.44 |
| 6. Gray Water Lift Station sized by horse power of pump(s) (HP) | \$11.44 |
| 7. Sewage Ejector Pump sized by horse power of pump(s) (HP) | \$11.44 |
| 8. Sump Pumps sized by horse power of pump(s) (HP) | \$11.44 |
| 9. Process Air Compressor sized by horse power of motor(s) (HP) | \$11.44 |
| 10. Water Softener sized by gallon per minute(GPM) | \$28.60 |

11. Swimming Pools

Public pool sized by capacity in gallons(GAL)	\$0.01
Public spa sized by capacity in gallons(GAL)	\$0.06
Private pool sized by capacity in gallons(GAL)	\$0.01
Private spa sized by capacity in gallons(GAL)	\$0.11

12. Miscellaneous

For each appliance or piece of equipment regulated by the Plumbing Code but not classed in other appliance categories, or for which the fee is listed in this code sized by each piece of equipment (EA) \$14.30

Other Inspections and Fees

1. Inspections outside of normal business hours, per hour (minimum charge--two hours)	\$286.00*
2. Re-inspection fees assessed under provisions of Section 305.8, per inspection	\$286.00*
3. Inspections for which no fee is specifically indicated, per hour (minimum charge--one-half hour)	\$286.00*
4. Additional plan review required by changes, additions or revisions to plans or to plans for which an initial review has been completed (minimum charge--one-half hour)	\$286.00*

* Or the total hourly cost to the jurisdiction, whichever is the greatest. This cost shall include supervision, overhead, equipment, hourly wages and fringe benefits of the employees involved.

RESOLUTION NO. 2022-

Be it hereby resolved by the City Council of the City of Carter Lake, Iowa that Stephen Life II wages be set at \$16.00 per hour beginning November 9, 2021. Stephen was hired as a Maintenance Worker.

Passed and approved this 21st day of February, 2022.

Ron Cumberledge, Mayor

ATTEST:

Jackie Carl, City Clerk

RESOLUTION NO. 2022-

Be it hereby resolved by the City Council of the City of Carter Lake, Iowa that Elizabeth Byer's wages be set at \$15.00 per hour beginning January 22, 2022. Elizabeth will be working 32 hours a week as a Library Clerk.

Recommended by: Library Board

Passed and approved this 21st day of February, 2022.

Ron Cumberledge, Mayor

ATTEST:

Jackie Carl, City Clerk

STATE OF IOWA

GAX

BUDGET FY 2021-2022		General Accounting Expenditure								DOCUMENT NUMBER											
		DATE 2/21/2022				ACCTG PERIOD (mm/yy) 02/22															
VENDOR CODE						AGENCY NAME															
VENDOR NAME AND ADDRESS						BILL TO ADDRESS (ORDERING AGENCY)				SHIP TO ADDRESS											
Carter Lake 950 E. Locust Street Council Bluffs, IA 51510						Iowa Department of Economic Development 1963 Bell Ave. Des Moines, Iowa 50315															
TERMS			FOB			ORDER APPROVED BY					GOODS RECEIVED/SERVICES PERFORMED										
											DATE INITIALS										
QUANTITY						VENDOR'S INVOICE NUMBER Report Number: 3															
ORDERED	RECEIVED	UNIT OF MEASURE								UNIT PRICE	TOTAL PRICE										
			Request for CDBG Payment No. 3 Contract Number: 20-WS-018 MAPA #1 - Invoice no. 2108 - 20-WS-018-181 S.J. Louis Construction - 2022-02-08 pay application Lamp Rynearson invoice 0118183.02-0000016								275,890.00 24,463.67										
DOCUMENT TOTAL											300,353.67										
CLAIMANT'S CERTIFICATION											AGENCY CERTIFICATION										
I CERTIFY THAT THE ITEMS FOR WHICH PAYMENT IS CLAIMED WERE FURNISHED FOR STATE BUSINESS UNDER THE AUTHORITY OF THE LAW AND THAT THE CHARGES ARE REASONABLE, PROPER, AND CORRECT, AND NO PART OF THIS CLAIM HAS BEEN PAID.											I CERTIFY THAT THE ABOVE EXPENSE WERE INCURRED AND THE AMOUNTS ARE CORRECT AND SHOULD BE PAID FROM THE FUNDS APPROPRIATED BY:										
DATE TITLE											CODE OR CHAPTER SECTION(S)										
CLAIMANT'S SIGNATURE											AUTHORIZED SIGNATURE										
THE FOLLOWING FIELDS ARE FOR STATE ACCOUNTING USE ONLY																					
DOC TYPE (GAX) GAX		DOC NUMBER		DOC DATE		ACCTG PRD		BUDGET FY		ACTION NEW/MOD		PO SHIP INSTR		GAX TYPE		INT IND		INT SELLER FUND		INT SELLER AGCY	
VENDOR CODE		ADDR OVERRIDE		F/A INDICATOR		EFT IND		TEXT -po's only (Y/N)		TEXT (po's only)											
						Y															
REF DOC TYPE		REF DOC NUMBER		REF DOC LINE		COM LN		VEND INVOICE #		COMMODITY CODE		GS CONTRACT									
LINE	FUND	AGCY	ORG	SUB ORG	ACTV	FUNC	OBJT	SUB OBJT	JOB NUMBER	REP CAT	QUANTITY / UNITS	I/D	DESCRIPTION	AMOUNT	I/D	P/F					
01	0340	269	4710				4125														
02																					
03																					
04																					
05																					
06																					
07																					

GAX

WARRANT #

AUDITED BY

DOCUMENT TOTAL

PAID DATE



14710 W. Dodge Rd., Ste. 100
Omaha, NE 68154
[P] 402.496.2498
[F] 402.496.2730
LampRynearson.com

January 25, 2022

Invoice No: 0118183.02 - 0000016

City of Carter Lake
950 Locust Street
Carter Lake, IA 51510

Project 0118183.02 City of Carter Lake - Sewer Improvement

Professional Services through January 8, 2022



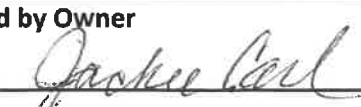
Task 004 Construction Administration

PROFESSIONAL PERSONNEL

	Hours	Rate	Amount	
Principal II				
McIntosh, Michael	5.00	243.00	1,215.00	
Oetken, David	1.00	243.00	243.00	
Senior Project Engineer IV				
Oswald, Scott	4.00	173.00	692.00	
Senior Construction Engineer IV				
Kratky, Bryan	52.20	167.00	8,717.40	
Observer IV				
Mitchell, Robert	152.00	87.00	13,224.00	
Totals	214.20		24,091.40	
Total Labor				24,091.40
Reimbursable Expenses				
Mileage/Fuel/Auto Rental			372.27	
Total Reimbursables			372.27	372.27
		Total this Task		\$24,463.67
		TOTAL INVOICE AMOUNT		\$24,463.67

Terms: Due Upon Receipt

Contractor's Application for Payment

Owner: <u>CITY OF CARTER LAKE</u> Engineer: <u>LAMP, RYNEARSON</u> Contractor: <u>S.J. LOUIS CONSTRUCTION, INC.</u> Project: <u>SEWER COLLECTION SYSTEM IMPROVEMENTS</u> Contract: <u>SANITARY SEWER SYSTEM IMPROVEMENTS</u>	Owner's Project No.: <u>NA</u> Engineer's Project No.: <u>0118183.02-004</u> Contractor's Project No.: <u>NA</u>																								
Application No.: <u>6</u> Application Date: <u>2/8/2022</u> Application Period: From <u>1/1/2022</u> to <u>1/31/2022</u>																									
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Contractor's Certification <p>The undersigned Contractor certifies, to the best of its knowledge, the following:</p> <p>(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;</p> <p>(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such liens, security interest, or encumbrances); and</p> <p>(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.</p>																									
Contractor: <u>S.J. Louis Construction, Inc.</u> Signature: <u></u> Date: <u>2/8/2022</u>																									
Recommended by Engineer By: <u></u> Title: <u>Senior Construction Engineer</u> Date: <u>2/8/2022</u>	Approved by Owner By: <u></u> Title: <u>City Clerk</u> Date: <u>2/8/2022</u>																								
Approved by Funding Agency <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; vertical-align: top;"> By: <u>Jessica Bass</u> Title: <u>Area Specialist - Rural Development USDA</u> Date: <u>2/8/2022</u> </td> <td style="width: 50%; vertical-align: top;"> By: <u>Grant Anderson</u> Title: <u>MAPA - Comm & Econ Dev. Planner</u> Date: <u>2/8/2022</u> </td> </tr> </table>		By: <u>Jessica Bass</u> Title: <u>Area Specialist - Rural Development USDA</u> Date: <u>2/8/2022</u>	By: <u>Grant Anderson</u> Title: <u>MAPA - Comm & Econ Dev. Planner</u> Date: <u>2/8/2022</u>																						
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AIA® Document G702™ – 1992

Application and Certificate for Payment

TO OWNER: Carter Lake Community Center Tack Architects, Inc. 2922 N 61st Street, Studio 1 Omaha, NE 68104		PROJECT: Carter Lake Community Center 1120 Willow Road Carter Lake, IA 51510	APPLICATION NO: 005 PERIOD TO: 1/31/2022 CONTRACT FOR: CONTRACT DATE: 8/16/2021 PROJECT NOS: CARTER / /	Distribution to: OWNER <input type="checkbox"/> ARCHITECT <input type="checkbox"/> CONTRACTOR <input type="checkbox"/> FIELD <input type="checkbox"/> OTHER <input type="checkbox"/>
FROM CONTRACTOR: Rogge General Contractors Inc. 6101 S. 58th St., Ste. A Lincoln, NE 68516		VIA ARCHITECT:		

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. AIA Document G703™, Continuation Sheet, is attached.

1. ORIGINAL CONTRACT SUM	\$ 4,285,650.00
2. NET CHANGE BY CHANGE ORDERS	\$ 0.00
3. CONTRACT SUM TO DATE (Line 1 + 2)	\$ 4,285,650.00
4. TOTAL COMPLETED & STORED TO DATE (Column G on G703)	\$ 1,368,671.00
5. RETAINAGE:	
a. 5.00% of Completed Work (Columns D + E on G703)	\$ 68,433.55
b. % of Stored Material (Column F on G703)	\$
Total Retainage (Lines 5a + 5b, or Total in Column I of G703)	\$ 68,433.55
6. TOTAL EARNED LESS RETAINAGE	\$ 1,300,237.45
(Line 4 minus Line 5 Total)	
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT	\$ 834,290.00
(Line 6 from prior Certificate)	
8. CURRENT PAYMENT DUE	\$ 465,947.45
9. BALANCE TO FINISH, INCLUDING RETAINAGE	\$ 2,985,412.55
(Line 3 minus Line 6)	

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$	\$
Total approved this month	\$	\$
TOTAL	\$	\$
NET CHANGES by Change Order	\$	

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: Rogge General Contractors Inc.

By:

State of: Iowa

County of: Pottawattamie

Subscribed and sworn to before me this

15th

day of February, 2022

Notary Public:

My commission expires: 10-10-22



ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$ 465,947.45

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

ARCHITECT:

By:

Date: 2.7.2022

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CAUTION: You should sign an original AIA Contract Document, on which this text appears in RED. An original assures that changes will not be obscured.

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REQUEST FOR PAYMENT DETAIL

Project: CARTER / Carter Lake Community Center Invoice: 3349

Draw: 005

Period Ending Date: 1/31/2022

Page 2 of 3 Pages

Item ID	Description	Total Contract Amount	Previously Completed Work	Work Completed This Period	Presently Stored Materials	Completed And Stored To Date	% Comp	Balance To Finish	Retainage Balance
1-060	Mobilization	22,140.00	20,000.00			20,000.00	90.33	2,140.00	1,000.00
1-100	General Conditions	154,519.00	54,888.00	14,233.00		69,121.00	44.73	85,398.00	3,456.05
1-400	Bond	55,350.00	55,350.00			55,350.00	100.00		2,767.50
2-045	Termite Treatment	3,446.00	1,498.00			1,498.00	43.47	1,948.00	74.90
2-062	Landscaping	29,944.00						29,944.00	
2-070	Selective Demolition	20,655.00	6,634.00			6,634.00	32.12	14,021.00	331.70
2-300	Earthwork	103,330.00	44,370.00			44,370.00	42.94	58,960.00	2,218.50
2-750	Paving Sealant	1,105.00						1,105.00	
2-821	Chain-Link Fences	25,830.00	7,764.00			7,764.00	30.06	18,066.00	388.20
3-036	Concrete Reinforcing	11,708.00	11,708.00			11,708.00	100.00		585.40
3-300	Concrete Flatwk/footings	260,672.00	136,979.00	47,040.00		184,019.00	70.59	76,653.00	9,200.95
3-410	Precast Concrete	423,976.00	42,178.00			42,178.00	9.95	381,798.00	2,108.90
3-415	Grouting	6,578.00						6,578.00	
4-810	Masonry	46,844.00						46,844.00	
5-040	Steel/Precast Erection	165,019.00		104,262.00		104,262.00	63.18	60,757.00	5,213.10
5-120	Structural Steel	498,701.00	274,784.00	202,295.00		477,079.00	95.66	21,622.00	23,853.95
6-100	Rough Carpentry	8,837.00						8,837.00	
6-200	Trim Carpentry	21,262.00						21,262.00	
6-400	Casework	13,947.00						13,947.00	
6-405	Countertops	21,649.00						21,649.00	
7-210	Building Insulation	20,611.00						20,611.00	
7-412	Wall Panels	38,659.00	20,562.00			20,562.00	53.19	18,097.00	1,028.10
7-500	Weather Barrier	19,992.00						19,992.00	
7-531	Roofing	278,272.00						278,272.00	
7-900	Joint Sealant	19,846.00						19,846.00	
8-010	Doors, Frames & Hardware	82,606.00	20,229.00	19,701.00		39,930.00	48.34	42,676.00	1,996.50
8-040	Glass & Glazing	97,861.00						97,861.00	
8-331	Coiling Doors	9,152.00						9,152.00	
9-005	Carpet/Resilient Flooring	71,298.00						71,298.00	
9-260	Drywall	265,169.00	37,950.00	36,858.00		74,808.00	28.21	190,361.00	3,740.40
9-653	Gym Flooring	92,691.00						92,691.00	
9-900	Painting	76,379.00						76,379.00	
10-110	Visual Displays	1,877.00						1,877.00	

REQUEST FOR PAYMENT DETAIL

Project: CARTER / Carter Lake Community Center Invoice: 3349

Draw: 005

Period Ending Date: 1/31/2022

Page 3 of 3 Pages

Item ID	Description	Total Contract Amount	Previously Completed Work	Work Completed This Period	Presently Stored Materials	Completed And Stored To Date	% Comp	Balance To Finish	Retainage Balance
10-155	Toilet Partitions	13,786.00						13,786.00	
10-265	Wall Protection	399.00						399.00	
10-505	Lockers	3,371.00						3,371.00	
10-520	Fire Extinguisher Cabinet	1,458.00						1,458.00	
10-651	Folding Panel Partition	34,556.00						34,556.00	
10-800	Toilet & Bath Accessories	7,298.00						7,298.00	
11-490	Gym Equipment	59,439.00	5,864.00			5,864.00	9.87	53,575.00	293.20
12-491	Blinds	3,707.00						3,707.00	
12-760	Telescoping Stands	23,416.00						23,416.00	
15-100	Plumbing	260,926.00	54,191.00	52,916.00		107,107.00	41.05	153,819.00	5,355.35
15-500	HVAC	457,403.00	48,013.00			48,013.00	10.50	409,390.00	2,400.65
15-900	Fire Sprinkler	37,554.00	4,600.00			4,600.00	12.25	32,954.00	230.00
16-100	Electrical	412,412.00	30,638.00	13,166.00		43,804.00	10.62	368,608.00	2,190.20
Totals		4,285,650.00	878,200.00	490,471.00		1,368,671.00	31.94	2,916,979.00	68,433.55

CARTER LAKE CITY COUNCIL MEETING
MONDAY, JANUARY 17, 2022

Mayor Ronald Cumberledge called the meeting to order at 7:00 p.m. Opened public hearing for the 2023 Max Hearing as required by Iowa Code. No comments received, therefore the hearing was closed upon motion of Kessler, seconded by Skinner; unanimously approved.

Roll of the council, present: Jackie Wahl, Pat Paterson, Keebie Kessler, and Victor Skinner; and Denise Teeple appeared via phone conference; and city clerk Jackie Carl and city attorney Mike O'Bradovich also present. Upon motion duly made by Kessler, and seconded by Skinner, the council's agenda was approved unanimously. Upon motion of Kessler seconded by Paterson, the consent agenda was approve that included minutes, department reports and overtime reports; receipts and financial reports for December unanimously approved.

New Business: Mayor Cumberledge asked for support to appoint Kessler as Mayor Pro Tem, Paterson move to approve seconded by Skinner; unanimously approved. Paterson moved to approve the reappointment of Jackie Carl as City Clerk, seconded by Kessler; unanimously approved. Skinner moved to approve Michael J. O'Bradovich as City Attorney, seconded by Kessler; unanimously approved. Kessler moved to approve salvage yard permit for Lakeside Auto Recyclers, seconded by Skinner; unanimously approved. Skinner moved to table the salvage yard permit for City Super Shop at this time; seconded by Kessler; unanimously approved. Paterson moved to approve liquor license for the Carter Lake Improvement Club, seconded by Skinner, Kessler abstained from voting, yea: Teeple, Paterson, Skinner and Wahl.

Attorney representing TSL properties has requested appeal on behalf of his client regarding the terms of the conditional use permit for the property located at 2614 N. 5th Street. The conditional use permit was denied by the Planning Board because of the height restrictions that are in place for that district. Therefore Paterson moved to approve, seconded by Skinner.

Mayor Cumberledge announced he has a family interested in donating \$30,000 for the naming rights for the community center. The donor wishes to remain anonymous at this time. Paterson moved to accept donations, seconded by Kessler. Roll Call: No: Teeple and Wahl. Yes: Paterson, Skinner and Kessler. Teeple motioned to move forward with hiring the Community Center Director Skinner, Unanimously approved.

Teeple asked for an update on the NeighborWorks memorandum. The clerk provided an engagement letter from Nathan Overberg as bonding attorney for the proposed TIF project. The council will need to make decision on the pursuing the cost of installation of infrastructure and establishing a TIF district. Paterson moved to sign engagement letter, seconded by Kessler.

Teeple moved to establish committees to hire Community Center Director and Maintenance Director, seconded by Paterson. Unanimously approved. Mayor, Wahl and Paterson will take the Maintenance department positions and Mayor, Teeple and Kessler will handle Community Center

Skinner moved to approve \$2 per hour wage increases for the hourly employees at the senior center and Phill Newton. Seconded by Wahl; Unanimously approved.

VI. ORDINANCES AND RESOLUTIONS:

Paterson moved to waive second reading of amendment for warehousing and proceed with the third and final reading, seconded by Kessler; unanimously approved. Kessler moved to waive second reading and proceed with third and final reading for the amendment for large garages added to residential areas, seconded by Skinner; unanimously approved. Kessler moved to approve third reading of ordinance to amend golf cart ordinance,

seconded by Wahl; unanimously approved. Skinner moved to approve resolution to establish new wages for the library staff, \$23.50 for librarian and 12.50 for the library clerk; motion failed for lack of a second. Kessler moved to set the max levy as published, seconded by Paterson; unanimously approved. Paterson moved to approve resolution for pay request #004 for community center project in amount of \$194,703.45, seconded by Skinner; unanimously approved. Skinner moved to approve resolution for pay request #005 for SJ LOUIS construction of sewer lining in amount of \$477,887.40, seconded by Kessler; unanimously approved. Skinner moved to approve pay request #006 for USDA reimbursement for sewer project, seconded by Kessler ; unanimously approved. Paterson moved to table resolution accepting proposed sewer agreement with the City of Omaha until the USDA finishes it review process, seconded by Kessler; unanimously approved.

Adjourn at 8:30 p.m.

Jackie Carl, City Clerk

Ronald Cumberledge, Mayor

CITY OF CARTER LAKE
BOARD OF ADJUSTMENT MEETING

The Board of Adjustments meet on Monday, February 7, 2022 at 7:00 PM at the Carter Lake City Hall: Members present: Steve Wilbur, Kitty Buchanan, Bill Dahlheimer, and Dave Huey.

at which time the following variance requests will be considered: 01-22: RICK AND LINDA TICE – 1101 Dorene Blvd. – R3 Zoning District has requested a variance to install a fence that will not meet the current zoning requirements. Fences: 1. When located within a front yard shall not exceed four feet (4') in height measured from the adjacent ground level; 2. When located in a rear yard, six-foot (6') privacy fences shall be allowed from the rear of the house to the rear property line. 3. When located in a side yard, six-foot (6') privacy fences shall be allowed from the rear of the house to the front of the house only by special permit from the Board of Adjustment. The Board of Adjustments, under certain conditions and safeguards, may have the authority to grant the variance requests.

Background on the fence at 1101 Dorene Blvd., in late 2003, Mr. Tice began the installation of a 6 foot tall fence without a permit. Once this was discovered, the building official could not approve fence because 6-foot fences not allowed in front and side yards. Therefore, the BOA received the application. Per the minutes, the BOA approved the variance. Unfortunately, there is no details in the minutes explaining why the board approved the variance.

In May 2021, Mr. Tice applied for a permit for fence and concrete. The concrete permit was issued; the fence was not included at that time. The fence that was located along the west side of the property next to North 11th St. was removed and new concrete driveway installed.

In early-December, Mr. Tice had a contractor on site installing a new fence, and it was discovered that the fence was not included with the permit issued in May for concrete. Work ceased to allow the inspector and city clerk to determine how to proceed.

It was determined that no fence permit was issued in May, and the fence had been down for more than 6 months and that Mr. Tice needed to apply for new fence permit, which was denied because only 4 foot fences are allowed in front and side yards that want to extend past back corner of house. The denial allows him to request a variance from the BOA.

Mr. Tice also has a swimming pool located in the side yard along 11th Street that is non-compliant due to fact the pool must be at least 7 feet from any fence or structures, and surrounded by a 6-foot fence.

Wilbur refers to the legal definition of unnecessary hardship that reads as follows: Unnecessary hardship is a term commonly used in zoning law to justify the grant of a variance from zoning regulations. The applicant must demonstrate that under applicable zoning regulations, the applicant is deprived of all economic use or benefit from the property in question, which deprivation must be established by competent financial evidence.

The following generally must be proven to show an unnecessary hardship: The applicant cannot realize a reasonable return, provided that lack of return is substantial as demonstrated by competent financial evidence; That the alleged hardship relating to the property in question is unique, and does not apply to a substantial portion of the district or neighborhood; That the requested use variance, if granted, will not alter the essential character of the neighborhood; and that the alleged hardship has not been self-created.

Wilbur moved to deny the variance request because the Tice's are unable to provide hardship, seconded by Dahlheimer. Roll Call: to deny variance - Wilbur, Buchanan, Dahlheimer; approve variance - Huey.

Adjourn at 8:00 p.m.

Jackie Carl, City Clerk

Steve Wilbur, Chairman

OVERTIME AND COMPTIME REPORT

January 7, 2022

MAINTENANCE OVERTIME

		<u>HOURS</u>	<u>AMOUNTS</u>
BOB MCCLOUD			
	Back pay	32 1/4	\$ 133.19
12/27/21		1	34.13
12/28/21		3 1/4	110.91
12/29/21		1	34.13
12/30/21		4 1/4	145.03
12/31/21		4 1/4	145.03
01/01/22	Pumps	2	68.25
01/02/22	Pumps	2	68.25
01/03/22		1	34.13
01/04/22		1 1/4	42.66
01/06/22		3/4	25.59
01/07/22		1/4	8.53
		<u>53 1/4</u>	<u>\$ 849.82</u>
RANDY SMITH			
12/28/21	Locates	1/4	7.79
01/01/22	Snow Removal	2	62.28
01/02/22	Snow Removal	2	62.28
		<u>4 1/4</u>	<u>\$ 132.35</u>
TOTAL MAINT OVERTIME:		57 1/2	\$ 982.16

POLICE OVERTIME

		<u>HOURS</u>	<u>AMOUNTS</u>
NICK DARGY			
12/25/21	Early call	1/4	\$ 9.44
JACOB HUSCROFT			
12/26/21	STEP	4	150.96
12/27/21	STEP	4	150.96
		<u>8</u>	<u>\$ 301.92</u>
MATT OWENS			
12/31/21	Worked holiday	8	349.48
01/07/22	Cover shift	5	213.08
12/25 to 1/7	1/2 hr x 3 days / Dog Maintenance	1 1/2	63.92
		<u>14 1/2</u>	<u>\$ 626.48</u>
MATTHEW SEWING			
12/31/21	Worked Holiday	10	\$ 389.10
ADAM SWINARSKI			
12/27/21		1	40.68
12/31/21	Worked holiday	10	408.90
		<u>11</u>	<u>\$ 449.58</u>
TOTAL POLICE OVERTIME:		43 3/4	\$ 1,776.52

LIBRARY OVERTIME:

		<u>HOURS</u>	<u>AMOUNTS</u>
GENEVIEVE HAWKINS			
12/30/21		2	70.50
TOTAL LIBRARY OVERTIME:		2	\$ 70.50

PARKS DEPT OVERTIME

		<u>HOURS</u>	<u>AMOUNTS</u>
CHARLES BENNETT			
01/02/22	Snow removal	2 1/4	\$ 50.63
RONNIE FISHER			
01/02/22	Snow removal	2 1/4	\$ 69.76
MARK MURRAY			
01/02/22	Snow removal	3	\$ 116.15
TOTAL PARKS OVERTIME:		7 1/2	\$ 236.53
TOTAL ALL OVERTIME:		110 3/4	\$ 3,065.71

COMPTIME EARNED:

		<u>OT HOURS</u>	<u>COMP HRS</u>
NATE BENTZINGER			
12/31/21	Holiday hours	8	8

OVERTIME AND COMPTIME REPORT

January 7, 2022

<u>COMPTIME EARNED CONT.:</u>		<u>OT HOURS</u>	<u>COMP HRS</u>
GARY CHAMBERS			
12/31/21	Holiday hours	8	8
JOSH DRISCOLL			
12/31/21	Holiday hours	8	8
RYAN GONSIOR			
12/31/21	Holiday hours	5 1/2	5 1/2
02/17/19			
07/20/19	Late call		
12/03/21	Late call	0	0
12/08/21	Shop with a Cop	0	0
		<u>5 1/2</u>	<u>5 1/2</u>
MATTHEW SEWING			
12/31/21	Holiday Hours	8	8
TOTAL COMPTIME EARNED:		<u>37 1/2</u>	<u>37 1/2</u>

<u>COMPTIME USED:</u>	<u>HOURS</u>
NATE BENTZINGER	
12/26/21	5
01/05/22	5 1/2
	<u>10 1/2</u>
GARY CHAMBERS	
01/05/22	4
JOSH DRISCOLL	
01/03/22	1
01/05/22	1
	<u>2</u>
JACOB HUSCROFT	
12/29/21	5
MATTHEW SEWING	
12/27/21	10
12/28/21	10
12/29/21	10
	<u>30</u>
ADAM SWINARSKI	
01/02/22	5
01/05/22	2
	<u>7</u>
TOTAL COMPTIME USED:	
	<u>58 1/2</u>

<u>COMPTIME BALANCES:</u>	<u>HOURS</u>
NATE BENTZINGER	80 1/4
GARY CHAMBERS	8 1/4
NICK DARGY	31
JOSH DRISCOLL	79
RYAN GONSIOR	80
JACOB HUSCROFT	75 1/2
ROBERT MCCLOUD	42 1/2
MATT OWENS	40 1/4
MATTHEW SEWING	20 1/4
ADAM SWINARSKI	12 3/4
LAURI WILHITE	1 1/2
TOTAL COMP BALANCES:	
	<u>471 1/4</u>

<u>ADMIN HOURS USED:</u>	<u>HOURS</u>
SHAWN KANNEDY	
01/05/22	4
TOTAL ADMIN HOURS USED:	
	<u>4</u>

<u>ADMIN BALANCES:</u>	<u>HOURS</u>
SHAWN KANNEDY	76

OVERTIME AND COMPTIME REPORT

January 21, 2022

MAINTENANCE OVERTIME

		<u>HOURS</u>	<u>AMOUNTS</u>
STEPHEN LIFE			
01/15/22	Snow	6 1/2	\$ 175.50
BOB MCCLOUD			
01/08/22		3	\$ 102.38
01/10/22		1/2	17.06
01/11/22		1 1/2	51.19
01/12/22		1 1/4	42.66
01/13/22		3/4	25.59
01/14/22		1 1/4	42.66
01/15/22	Snow	8 3/4	298.59
01/17/22		1/4	8.53
01/18/22		1/2	17.06
01/19/22		3/4	25.59
01/20/22		1/2	17.06
01/21/22		1/2	17.06
		<u>19 1/2</u>	<u>\$ 665.44</u>
RANDY SMITH			
01/08/22		2	62.28
01/15/22	Snow	8 1/2	264.69
01/21/22		1/2	15.57
		<u>11</u>	<u>\$ 342.54</u>
TOTAL MAINT OVERTIME:		37	\$ 1,183.48

POLICE OVERTIME

		<u>HOURS</u>	<u>AMOUNTS</u>
NICK DARGY			
01/13/22	Late call	1/2	18.87
01/21/22	Late call	1/2	18.87
		<u>1</u>	<u>\$ 37.74</u>
JOSH DRISCOLL			
01/18/22	Late call	1/4	\$ 12.27
MATT OWENS			
01/19/22	Court	3	127.85
1/8 to 1/21	1/2 hr x 4 days / Dog Maintenance	2	85.23
		<u>5</u>	<u>\$ 213.08</u>
ADAM SWINARSKI			
01/10/22	Late call	1/2	\$ 20.34
TOTAL POLICE OVERTIME:		6 3/4	\$ 283.43

PARKS DEPT OVERTIME

		<u>HOURS</u>	<u>AMOUNTS</u>
CHARLES BENNETT			
01/15/22	Snow removal	5 1/4	\$ 118.13
RONNIE FISHER			
01/15/22	Snow removal	5	\$ 155.03
MARK MURRAY			
01/15/22	Snow removal	9 1/2	\$ 367.79
TOTAL PARKS OVERTIME:		19 3/4	\$ 640.94

ADMIN OVERTIME:

		<u>HOURS</u>	<u>AMOUNTS</u>
LAURI WILHITE			
01/14/22		3/4	\$ 21.95
LISA RUEHLE			
01/14/22		1	\$ 46.14
TOTAL ADMIN OVERTIME:		1 3/4	\$ 68.09
TOTAL ALL OVERTIME:		<u>65 1/4</u>	<u>\$ 2,175.94</u>

COMPTIME EARNED:

		<u>OT HOURS</u>	<u>COMP HRS</u>
RYAN GONSIOR			
01/11/22	Late call	1	1 1/2

OVERTIME AND COMPTIME REPORT

January 21, 2022

<u>COMPTIME EARNED CONT.:</u>	<u>OT HOURS</u>	<u>COMP HRS</u>
JACOB HUSCROFT		
01/19/22 Late call	1/2	3/4
LAURI WILHITE		
01/19/22	3/4	1 1/4
TOTAL COMPTIME EARNED:	<u>2 1/4</u>	<u>3 1/2</u>
<u>COMPTIME USED:</u>	<u>HOURS</u>	
NATE BENTZINGER		
01/19/22	5	
JOSH DRISCOLL		
01/12/22	1	
RYAN GONSIOR		
01/14/22	1	
01/16/22	2	
01/20/22	1	
	<u>4</u>	
MATT OWENS		
01/13/22	1/4	
01/14/22	3 1/4	
	<u>3 1/2</u>	
TOTAL COMPTIME USED:	<u>13 1/2</u>	
<u>COMPTIME BALANCES:</u>	<u>HOURS</u>	
NATE BENTZINGER	75 1/4	
GARY CHAMBERS	8 1/4	
NICK DARGY	31	
JOSH DRISCOLL	78	
RYAN GONSIOR	77 1/2	
JACOB HUSCROFT	76 1/4	
ROBERT MCCLOUD	42 1/2	
MATT OWENS	36 3/4	
MATTHEW SEWING	20 1/4	
ADAM SWINARSKI	12 3/4	
LAURI WILHITE	2 3/4	
TOTAL COMP BALANCES:	<u>461 1/4</u>	

<u>ADMIN BALANCES:</u>	<u>HOURS</u>
SHAWN KANNEDY	76